



TOWN OF WINCHESTER BOARD OF SELECTMEN'S MEETING
BOARD OF SELECTMEN MEETING ROOM

A. OPENING.....7:30PM

1. Notification Of Other Meetings And Hearings
 1. Monday, March 21, 2016 - regular session
 2. Monday, April 4, 2016 - regular session
 3. Monday, April 11, 2016 - regular session
 4. Monday, April 25, 2016 - prior to Town Meeting
2. Chairman's Comments
3. Selectmen's Comments And Non-Docket Business

B. TOWN MANAGER REPORT AND COMMENTS

1. Appointments: Jennifer Adams - Term To Expire March 31, 2018
2. Conservation Commission - Ann Storer - Term To Expire: March 31, 2017
3. Appointments: Fire Department, Justin Tilley And Matthew Brown - Permanent Firefighter
4. Eversource Transmission Line Project Update
5. Waterfield RFP Update
6. Skillings Culvert Project Update
7. Open House Tour At Winchester High School - Monday, March 21

Documents: [MANAGER COMMENTS.PDF](#)

C. MATTERS FROM THE AUDIENCE

D. COMPTROLLERS REPORT

E. LICENSES

F. HEARINGS

G. BUSINESS

1. EFPBC Joint Reappointment With School Committee: Geethanjali Mathiyalakan - Term To Expire 3/1/2019

Documents: [G1.PDF](#)

2. Water Bill: Burak Begen, 4 Bigelow Avenue

Documents: [G2.PDF](#)

3. Winning Farm Presentation - Ron Bonvie

Documents: [G3.PDF](#)

4. Center Business District Parking

Documents: [G4.PDF](#)

5. VOTE: Approve/Sign Town Election Warrant For Tuesday, March 29, 2016

Documents: [G5.PDF](#)

H. CONSENT AGENDA

1. **One Day Alcoholic Beverage Licenses:** Beverage Events – Wright Locke Farm – Saturday, May 7, 2016 – Kentucky Derby Party; Frances Jakubek for Griffin Museum – Thursday, March 10, 2016 – Griffin Museum Opening Reception; Mary Marra for Giangrande Family Scholarship Fund – St. Mary’s Parish Hall – Sunday, April 10, 2016; Tom Sevigny for Winchester Historical Society – Saturday, March 19, 2016 – Sanborn House; **[RED BOOK]**
2. **Public Amusement License:** EnKa Fair – Friday, May 20th, Saturday, May 21st; **[RED BOOK]**
3. **Parade:** EnKa Parade Saturday, May 21st; route: Skillings Road left to Main Street, right on Church Street, left on Waterfield Road, left on Mystic Valley Parkway, left on Main Street, right on Mt. Vernon Street to Fair grounds. **[RED BOOK]**
4. **Approve / Correct Meeting Minutes:** Monday, February 22, 2016; Wednesday, February 10, 2016;
5. **Approval for use of Town Common:** Winchester Home and Garden Club plant sale – Saturday, May 7, 2016 – 11 AM to 2 PM
6. **WFEE sponsored Town Day Road Race:** Saturday, June 4, 2016
7. **Acceptance of Donation:** \$19,774.51 for the Winchester Reads Program from the Friends of the Library

Documents: [CONSENT.PDF](#)

I. COMMUNICATIONS AND WORKING GROUP REPORTS

1. Winchester Planning Board – Notice of Public Hearing – Tuesday, March 15, 2016
2. Comm. of Mass. ABCC – Notice of Appeal Hearing – Katama Spirits Group Inc., d/b/a Winchester Wine & Spirits
3. Lynne Norton, George Road re: 345kV Transmission Line Woburn to Wakefield
4. Zhaofang Wang re: 345kV Transmission Line Woburn to Wakefield
5. Deborah Kostas, 25 Adams Road re: Eversource Transmission Line
6. Educational Facilities Planning and Building Committee Meeting Minutes: January 20, 2016
7. Exeter Environmental Associates, Inc. – Public Notification of Release of #2 Fuel Oil
8. Nancy Fleming, Realtor re: Eversource Project
9. Mimi Long re: EMF and other information
10. Letter to Board of Selectmen w/petition attached
11. Ledges Committee: Position Statement re: Winchester North and Sanitary Sewage Overflows (SSO’s)

Documents: [COMMUNICATIONS.PDF](#)



Town of Winchester

Town Manager's Office
71 Mt. Vernon Street
Winchester, MA 01890
Phone: 781-721-7133
Fax: 781-756-0505
townmanager@winchester.us

Board of Selectmen Meeting
Monday, March 7, 2016

TOWN MANAGER REPORT AND COMMENTS

Docket Item B - 1: Appointment: Historical Commission – Term to Expire 3/31/18
Appointee: Jennifer Adams;
Appointment: Conservation Commission – Term to Expire 3/31/17
Appointee: Ann M. Storer;

B - 2: Permanent Appointment (2) – Fire Department
Justin Tilley, 12 Greenleaf Circle, Lynn, MA
Matthew Brown, 60 Gates St., South Boston, MA

Supporting Documents:

B - 1:

- Letter of interest from Jennifer Adams
- Letter of interest from Ann M. Storer;
- Appointment Memo (2) from Town Manager

B - 2:

- Memo re: Permanent Appointment / Town Manager
- Memo from Chief Nash requesting appointment

Action Required:

B - 1: No action required.

B - 2: VOTE to waive 15 day appointment period for
Firefighter Tilley and Firefighter Brown



Town of Winchester

Richard C. Howard,
Town Manager

Board of Selectmen
71 Mt. Vernon Street
Winchester, MA 01890
Phone: 781-721-7133
Fax: 781-756-0505
townmanager@winchester.us

MEMORANDUM

March 1, 2016

TO: Board of Selectmen

FROM: Richard C. Howard, Town Manager 

SUBJECT: Appointment: Winchester Historical Commission

In accordance with M.G.L. Chapter 40, Section 8D, I have made the following appointments to the Winchester Historical Commission for a term to expire March 31, 2018:

Jennifer Adams
212 Main Street, Winchester, MA 01890

Ms. Adams' qualifications include volunteering in the Archival Center, supporting Historical Homes and Landmarks in Winchester and past President of the Back Bay West Neighborhood Association in Boston. Ms. Adams replaces Jon Carlisle who has resigned.

/pcm

attachments

September 18, 2015

Board of Selectmen
71 Mount Vernon St.
Winchester, MA 01890

I would like to submit my interest in becoming a volunteer on the Historical Commission.

My qualifications include a prior leadership role as President of the Back Bay West Neighborhood Association in Boston, an ardent supporter of Historical Homes and Landmarks in Winchester, a past volunteer in the Winchester Archival Center and working with a team to run a successful financial planning practice since 1998.

Past President of the Back Bay West Neighborhood Association

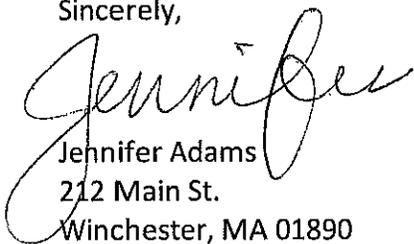
- ◇ Created and presided over the Back Bay West Neighborhood Association within the Back Bay West Historical District
- ◇ Worked with City officials to preserve the character, aesthetics and historical features of the Back Bay West Historical District

Supporter of Historic Landmarks and Homes in Winchester

In September 2005 my husband and I purchased the Deacon John Symmes house in Winchester that is on the National Register of Historic Places; Mrs. Pamela Symmes organized the first school in Winchester (around 1830) in what is now a bedroom on the 2nd floor of the house. In 2005-2006, we began a major restoration of the home, preserving the historical features and giving respect to one of the original homes of Winchester.

I believe my interest and experience in historical preservation, along with my experience in both leading groups and working within a team make me an excellent candidate for a volunteer within the Winchester Historical Commission. I am eager to work with the existing Board Members and contribute my time and energy towards preserving and protecting the many historically unique assets of Winchester.

Sincerely,



Jennifer Adams
212 Main St.
Winchester, MA 01890
Jennifer.adams212@gmail.com
617-256-8043 (cell)

15 SEP 21 AM 8:44
RECEIVED



Town of Winchester

Richard C. Howard,
Town Manager

Board of Selectmen
71 Mt. Vernon Street
Winchester, MA 01890
Phone: 781-721-7133
Fax: 781-756-0505
townmanager@winchester.us

MEMORANDUM

March 1, 2016

TO: Board of Selectmen
FROM: Richard C. Howard, Town Manager
SUBJECT: Appointment: Conservation Commission



In accordance with M.G.L. Chapter 40, Section 8C, I have made the following appointments to the Winchester Historical Commission for a term to expire March 31, 2017:

Ann M. Storer
16 Chesterford Road, Winchester, MA 01890

Ms. Storer has expressed a strong interest in native plants and land restoration. She is a member of the New England Wildflower Society.

/pcm

attachments

15 DEC 18 AM 10:51

16 December 2015

Richard Howard
Town Manager
Town of Winchester
71 Mt Vernon Street
Winchester, MA 01890

Rec: Application for a position with the Winchester Conservation Commission

Dear Mr. Howard,

I am writing on the suggestion of Stephen Parkhurst to be considered for the vacant position on the Winchester Conservation Commission. As part of my work with the Commonwealth supporting the University of Massachusetts, I have responsibility for conservation activities including; environmental permitting, wetlands restoration, sustainable site design, preparation and filing of Extended ENF notifications, storm water design and hazard material removal and mitigation. I am a registered Architect in Massachusetts.

I have a strong interest in native plants and land restoration. I am a long time member of the Friends of Winter Pond, support the Lexington Conservation Stewards and in past years organized volunteer trail maintenance crews for the Appalachian Mountain Club. Recently I have had the opportunity to take courses with the New England Wildflower Society including Wetland Plants Identification and Wetlands Delineation.

My resume is enclosed for your consideration. Please let me know if you have any questions. I look forward to hearing from you.

Sincerely,



Ann M. Storer

16 Chesterford Road
Winchester, MA 0180
M - 781 254 8352

Storciann@yahoo.com

Ann M. Storer

DCAMM - Division of Capital Asset Management and Maintenance

2008 to present

Project Manager responsible for the preparation of building and master plan studies and the planning, design and construction of State bond funded projects supporting the University of Massachusetts. Projects include:

- UMass Amherst - Life Science Laboratories (156M, 2013), Integrative Learning Center(101M, 2014) and the Physical Science Building (101M, 2017)
- UMass Lowell - New School of Business (45M, 2017)and the Engineering Building Renovation (42M, 2019)
- UMass Boston - The Integrated Science Center (182M, 2015).

Project work includes storm water planning using detention systems, rain harvesting or rain gardens, environmental permitting through the Amherst Conservation Commission and Army Corps, wetlands restoration, design of new dam and weir for the campus center pond, soil analysis and hazard soil removal. I also oversee the sustainable design features for my projects including sustainable site development and water and energy reduction strategies.

R.G. Vanderweil Engineers

2007 to 2008

Program Manager for Proctor Gamble – Gillette merger. Responsible for the Master Plan for South Boston Manufacturing Center.

MIT – Campus Planning and Design, Department of Facilities

2005 - 2007

Campus Plan for Animal Facilities, Department of Comparative Medicine

Task Force – Strategic Plan for High Performance Computing. Laboratory of Nuclear Science

Fleet Boston Financial / Bank of America

1986 - 2005

Senior Regional Planner

Strategic market planning, building master planning and project development for BOA/Fleet's MA, ME, and NH regions

Market Manager Rhode Island and Massachusetts

VP responsible for master planning, program management, and design and construction for Fleet's headquarters in RI and Massachusetts.

Manager Design and Construction Group

AVP /managed in-house staff of 14 responsible for the new construction and renovation work for Eastern, MA.

Other Experience

1977 - 1985

Meschan/Robinson Associates, Cambridge, MA, Project Manager

Sterling Associates, Boston MA, Construction Manager

Jung/Brannen Associates, Inc, Boston, MA, Job Captain

Professional Designs Incorporated - Boston, MA, Designer

Education

Masters in Design Studies, Sustainable Design, Boston Architectural Center, 2013

Bachelor of Architecture, Boston Architectural Center, 1983

Bachelor of Science, Cornell University, Design and Environmental Analysis, 1977

Registration

Registered Architect – Massachusetts, 1985, license number 7462

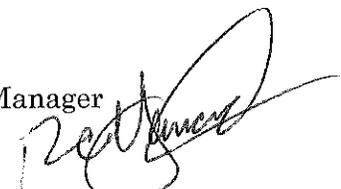
New England Wildflower Society – Native Plant Program

- Wetlands Plants Identification July 2015
- Chemical Free Strategies for Invasive Plant Control, July 2015
- Wetlands Delineation, August 2015
- Invasive Plant Identification and Management, October 2016
- Bare Trees and Naked Shrub, Native Plant Identification in Winter, December 2015
- Wetland Shrubs in Winter, February 2016



March 3, 2016

TO: Board of Selectmen

FROM: Richard C. Howard, Town Manager


SUBJECT: Permanent Appointment – Fire Department

In accordance with Section 4-2b of the **Town Charter**, and in accordance with the Rules and Regulations of the Department of Personnel Administration (Civil Service), and as permitted by Chapter 708 of the Acts of 1941 as amended, I have made the following permanent full-time appointments in the Fire Department:

Justin Tilley, 12 Greenleaf Circle, Lynn, MA
Firefighter

Matthew Brown, 60 Gates St., South Boston, MA
Firefighter

These individuals are certified paramedics that have been serving the department in a temporary capacity as military replacements since September 2015. They have attended the nine week recruit training program at the Massachusetts Firefighting Academy and are certified as Firefighter I & II. Chief Nash is confident that these individuals have both the desire and ability to serve Winchester in a professional manner.

Because Mr. Tilley and Mr. Brown have been filling these positions on a temporary basis, I respectfully request that the Board of Selectmen vote to waive the normal fifteen (15) day appointment period to allow their permanent appointment to be effective March 7, 2015.

/pcm



WINCHESTER FIRE DEPARTMENT

32 Mount Vernon Street Winchester, Massachusetts 01890 (781) 729-1801

John F. Nash, Chief of Department

Memo

To: Richard Howard, Town Manager
From: John F. Nash, Chief of Department
Date: March 2, 2016
Re: Permanent Appointment of Military Substitutes

Please accept this recommendation to appoint Firefighters Matthew Brown and Justin Tilley to permanent status. Both of these firefighters have been serving the department as military substitutes since their temporary appointment September 14, 2015. Firefighters Brown and Tilley have completed 9 weeks of training at the Massachusetts Fire Academy and are certified to the level of Firefighter I and Firefighter II.

Massachusetts law allows for the appointment of military substitute to permanent status when a vacancy occurs during their tenure. The statute is as follows;

Chapter 708 of the Acts of 1941, as Amended under Section 2. Reinstatement to Former Position; Military Substitutes

In the event that a permanent vacancy not caused by or related to the absence of the incumbent in said military or naval service occurs in a position of the same or similar rank or grade as that then occupied by a military substitute, said military substitute may be appointed to such permanent vacancy and his seniority rights shall date from his appointment as such military substitute; provided, that the appointment of such military substitute was made in accordance with the civil service law and rules governing examination, certification and appointment; and provided, further, that such appointment does not prejudice the rights of any person who has notified the division of personnel administration that he is serving or has served in said military or naval service and whose name is or was on an eligible list at the time of commencing said military or naval service; and provided, further, that such permanent appointment of the military substitute shall be made in accordance with the civil service law and rules governing certification to an original position, except that the basis of certification shall be the order of appointment as military substitute or, in the case of appointments on the same date, the order which names were certified for appointment.



Town of Winchester

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Board of Selectmen Meeting
Monday, March 7, 2016

BUSINESS

Docket Item G-1: Educational Facilities Planning & Building Committee –
joint reappointment with School Committee:
Geethanjali Mathiyalakan, PhD, PE (engineering slot)
Term to Expire: March 1, 2019

Supporting Documents:

G – 1: Email from Geeta Mathiyalakan requesting reappointment.

Action Required:

VOTE to reappoint Ms. Mathiyalakan contingent upon the
School Committee vote to reappoint on Tuesday, March 8th.

March
leappt
3/1/2017

Mawn, Patti

From: Cafarella, Jennifer
Sent: Monday, February 08, 2016 9:29 AM
To: Mawn, Patti; fcanavan@winchesterps.org
Cc: gmathiyalakan@comcast.net
Subject: FW: EFPBC - Appointment - March 2016

Patti and Freda,

Attached is Geetha's request to be reappointed. I just posted this position so she cannot be reappointed until February 26, 2016.

Thanks –
Jenn

From: gmathiyalakan@comcast.net [mailto:gmathiyalakan@comcast.net]
Sent: Saturday, February 06, 2016 1:24 PM
To: Murphy, Cheryl <cmurphy@winchester.us>
Cc: Lannon, Mary Ellen <melannon@winchester.us>; townclerk <townclerk@winchester.us>
Subject: RE: EFPBC - Appointment - March 2016

Dear Cheryl,

I am writing this email expressing my interest to continue to serve on EFPBC. I have been serving on the board since October 2004 as a registered Professional Engineer. My background is Geotechnical Engineering and I am a Program Manager with Massachusetts Water Resources Authority (MWRA).

I was at the Board of Selectmen meeting in 2013 for my last renewal.

Please let me know if you need additional information.

Thanks.
Geetha

Geethanjali P. Mathiyalakan, PhD, PE



Town of Winchester

Town Manager's Office
71 Mt. Vernon Street
Winchester, MA 01890
Phone: 781-721-7133
Fax: 781-756-0505
townmanager@winchester.us

Board of Selectmen Meeting
Monday, March 7, 2016

BUSINESS

Docket Item G-2: Water Bill Discussion: Burak Begen, 4 Bigelow Avenue

Supporting Documents:

- G - 2:
- 1.) letter from Town Manager with offered adjustment;
 - 2.) memo from DPW Business Manager containing adjustment information;
 - 3.) letter from Burak Begen requesting consideration for relief;
 - 4.) copies of water bill from 4 Bigelow Avenue

Action Required: Hear discussion and VOTE to provide relief or not.



Town of Winchester

Docket Item:

G - 2:

March 7, 2016

Winchester, MA 01890
Phone: 781-721-7133
Fax: 781-756-0505
townmanager@winchester.us

January 21, 2016

Burak Begen
4 Bigelow Avenue
Winchester, MA 01890

Dear Mr. Begen:

I am in receipt of your second letter requesting assistance with a recent water bill.

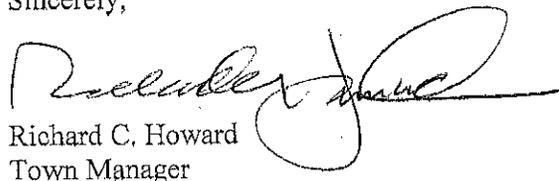
Although Town policy does not provide an option that allows an adjustment of an account due to possible leaks on the owner's property, I am willing to propose a one-time settlement on your water/sewer bill for the property located at 4 Bigelow Avenue. After recalculation based on billing at Tier 1 and 2 for your invoice number 10483930, I am willing to make a one-time adjustment to your water bill to the following:

	Actual Bill	Credit	Amount Due
October 2015	\$ 4,798.61	\$ 1,656.13	\$3,142.48
Service Charge			5.00
TOTAL AMOUNT DUE			\$ 3,147.48

We will not be able to adjust any future bills.

If you agree to the terms in this letter, please sign on the line below and return this letter to the Town Manager's office. Should you have any questions, please feel free to contact my office at 781-721-7133.

Sincerely,


Richard C. Howard
Town Manager

I agree to the terms listed above:

Burak Begen, 4 Bigelow Avenue

cc: LeeAnn McGahan, DPW Business Manager
Sheila Tracy, Treasurer/Collector



Town of Winchester
Department of Public Works
15 Lake Street Winchester, MA 01890

Phone 781-721-7100 Fax 781-721-7119

To: Mark Twogood, Assistant Town Manager
From: LeeAnn Fleming McGahan, DPW Business Manager
Date: January 20, 2016
Subject: **Water/Sewer Bill for 4 Bigelow**
CC: Jay Gill, Jim Gibbons

Enclosed is correspondence from Mr. and Mrs. Begen of 4 Bigelow Ave. regarding their water/sewer bill for 458 units in the amount of \$4,803.61.

The Begen's have only lived in the residence for a year since December 2014. In their letter, it states they only turned on the irrigation system for one month and then went away and didn't turn it back on prior to winterizing the system. Therefore, it sounds like an underground leak as they did not see any water. They will have the irrigation company inspect for leaks prior to turning on the system in the spring. The previous owner used an average of 52 units in the same period.

On December 1, 2015, the Water/Sewer Department technician went to the home to inspect for leaks and none were found in the home. At that time, the meter was read and registered an additional 229 units since 9/3/15 so the leak had continued into the next billing cycle as well.

They have requested a reduction as this amount is a financial hardship for them. Although the Town policy does not provide an option that allows adjustment of accounts due to possible leaks on the owner's property, if you would like to review options for a one-time courtesy abatement, please see attached spreadsheet for details, and let me know if you have any questions.

Option I. Adjust second and third tier units to first tier rate:

Total adjustment of \$3,667.35. New amount due \$1,131.26.

Option II. Adjust third tier units to second tier:

Total adjustment of \$1,693.18. New amount due \$3,142.48

Option III. Split second and third tier units 50/50:

Total adjustment of \$765.91. New amount due \$4,032.70

Please let me know if you would like to propose another option for review. Thank you.

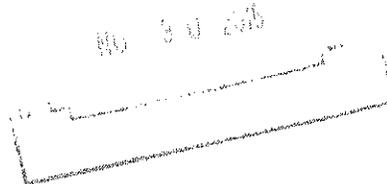
11/24/2015
4 Bigelow Ave
Winchester, MA 01890

Dear Ms. LeeAnn McGahan,

We received a water bill of \$4,803 covering from 06/03 through 09/03 at our home, 4 Bigelow Ave (bill number: 10483930). I called the Winchester Public Works Department and I have been told it may have been a leak in the sprinkler system. We purchased our home in December 2014, and did not know any knowledge of any leaks in the system. I used the system for a month until we go on vacation in July when I turned off the system, and didn't start it after, and system was winterized last month. We don't own a pool, and we haven't had any leaks or any issues in the plumbing of the house. I am kindly requesting a relief of my current and next bill if it is due to a leak without our knowledge. I full understand it is our responsibility, however, we are first time home owners in Massachusetts and we have never encountered an issue like this before. In addition, we do not have the financial strength to be able to pay this amount and we as a family would appreciate if you can consider a one-time relief due to this potential leak. I promise that I will bring a professional help next spring to check out the system to prevent this re-occurring. Thank you in advance for your consideration.

Kind Regards,

Burak Begen



Attachments: Copy of Water/Sewer Bill

TOWN of WINCHESTER
P.O. BOX 4200 • WINCHESTER, MA 01890
Water/Sewer Bill

Residential Rates

UNITS	WATER	SEWER	TOTAL
0 - 15	\$1.22/ccf	\$1.25/ccf	\$ 2.47/ccf
16 - 45	\$3.04/ccf	\$3.97/ccf	\$ 7.01/ccf
Over 45	\$4.86/ccf	\$6.16/ccf	\$11.02/ccf

Commercial Rates

UNITS	WATER	SEWER	TOTAL
0 - 75	\$4.92/ccf	\$6.42/ccf	\$11.34/ccf
Over 75	\$6.03/ccf	\$8.71/ccf	\$14.74/ccf

* One unit = 748 gallons of water or 1 ccf (one hundred cubic feet)

Please visit our website at www.winchester.us

PAY YOUR TOWN OF WINCHESTER BILLS ONLINE!

Have your bill and checkbook in hand! GO TO: www.winchester.us CLICK ON: Online Payments
Complete each screen to process your payment!

REFERENCE COPY

BILL DATE: 10/27/2015
BILL NUMBER: 10483930

ACCOUNT NO: 026086
PROPERTY LOC: 4 BIGELOW AVENUE

UTILITY	PREVIOUS DATE	PREVIOUS READING	CURRENT DATE	CURRENT READING
WATER	06/03/2015	3670 A	09/03/2015	4128 A
SEWER	06/03/2015	3670	09/03/2015	4128 A

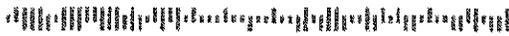
DATE DUE
12/03/2015

Make Check Payable to:
Town of Winchester

PLEASE PAY THIS AMOUNT	AMOUNT
	4,803.61

CONSUMED	TOTAL DUE
458	2,116.68
458	2,681.93
SERVICE CHARGE	5.00
BALANCE FORWARD	.00
INTEREST	.00
TOTAL AMOUNT DUE	4,803.61

BEGEN CEREN
BEGEN BURAK
4 BIGELOW AVENUE
WINCHESTER MA 01890



ALL BILLS UNPAID 30 DAYS AFTER BILLING DATE ARE SUBJECT TO A PENALTY OF 14%.
COMPLAINTS AND CLAIMS REGARDING THIS BILL MUST BE MADE WITHIN TEN DAYS FROM DATE OF BILL. QUESTIONS CONCERNING THIS INVOICE SHOULD BE DIRECTED TO DEPARTMENT OF PUBLIC WORKS AT (781) 721-7100.

REMIT COPY

BILL DATE: 10/27/2015
BILL NUMBER: 10483930

ACCOUNT NO: 026086
PROPERTY LOC: 4 BIGELOW AVENUE

UTILITY	PREVIOUS DATE	PREVIOUS READING	CURRENT DATE	CURRENT READING
WATER	06/03/2015	3670 A	09/03/2015	4128 A
SEWER	06/03/2015	3670	09/03/2015	4128 A

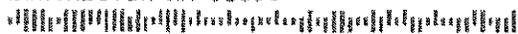
DATE DUE
12/03/2015

Make Check Payable to:
Town of Winchester

PLEASE PAY THIS AMOUNT	AMOUNT
	4,803.61

CONSUMED	TOTAL DUE
458	2,116.68
458	2,681.93
SERVICE CHARGE	5.00
BALANCE FORWARD	.00
INTEREST	.00
TOTAL AMOUNT DUE	4,803.61

BEGEN CEREN
BEGEN BURAK
4 BIGELOW AVENUE
WINCHESTER MA 01890



09846042016410483930300004803615

4 Bigelow Ave

October 2015 bill

	<u>Units</u>	<u>Tier</u>	<u>Cost</u>	<u>Option 1</u> <u>all 1st tier</u> <u>Abatement</u>	<u>Option 2</u> <u>1st and</u> <u>2nd tier</u>	<u>Option 3</u> <u>1/2 2nd tier</u> <u>1/2 3rd tier</u>
	458	15	37.05	458 \$ 1,131.26	15 37.05	15 37.05
		30	210.3		443 \$3,105.43	221 1549.21
		413	4551.26			222 2446.44
			\$4,798.61		458 \$3,142.48	458 \$4,032.70
				\$ 3,667.35	\$1,693.18	\$765.91

Actual Bill:

Savings:



Town of Winchester

Town Manager's Office
71 Mt. Vernon Street
Winchester, MA 01890
Phone: 781-721-7133
Fax: 781-756-0505
townmanager@winchester.us

Board of Selectmen Meeting
Monday, March 7, 2016

BUSINESS

Docket Item G-3: Winning Farm Presentation – Ron Bonvie

Supporting Documents:

G-3:

Action Required: Hear presentation.



Town of Winchester

Town Manager's Office
71 Mt. Vernon Street
Winchester, MA 01890
Phone: 781-721-7133
Fax: 781-756-0505
townmanager@winchester.us

Board of Selectmen Meeting
Monday, March 7, 2016

BUSINESS

Docket Item **G-4**: Town Center Business District Parking

Supporting Documents:

G - 4: Memo from Town Manager with attached map

Action Required: Vote to institute resident parking.



Town of Winchester

Richard C. Howard,
Town Manager

Board of Selectmen
71 Mt. Vernon Street
Winchester, MA 01890
Phone: 781-721-7133
Fax: 781-756-0505
townmanager@winchester.us

MEMORANDUM

March 4, 2016

TO: Board of Selectmen

FROM: Richard C. Howard, Town Manager

SUBJECT: Town Center (CBD) Resident Parking

As part of the ongoing parking planning for the Central Business District area, you have asked that we advise on whether the plan should accommodate residents within the Town Center or Central Business District beginning on July 1, 2016. For your information, I have attached an updated plan which depicts the current set of regulatory conditions, including all of your recent changes.

Currently, there are approximately 630 quarterly and annual Town Center employee permit holders, and approximately 210 quarterly and annual Commuter Permit holders. As you know, there is no charge for employee permits, and Commuter Permits are \$125.00 per quarter / \$500 per year. There are approximately 360 spaces [mostly off-street but some on-street] that service the permit parking program. As we know, the redevelopment of the Waterfield Road parcel could substantially impact this parking inventory, probably by eliminating some of the 93 spaces in that lot.

Although the daily utilization data shows that the majority of the off-street permit spaces are highly utilized, we believe that the Board could include a limited amount of resident permits [we recommend 25 to start] beginning July 1, 2016 through June 30, 2017.

We estimate that approximately 40 residential units within the Town Center [CBD] area may not have access to off-street parking during the daytime. Additionally, as we know there is the potential for approximately 150 to 200 additional residential units to be developed under the recently passed Zoning By-Law. Some of these new units may be developed on sites that do not have off-street parking available to them. This factor should be taken into account as we move forward to allow a new class of daily permit. Not all would have a daily need to park their vehicle in Town Center.

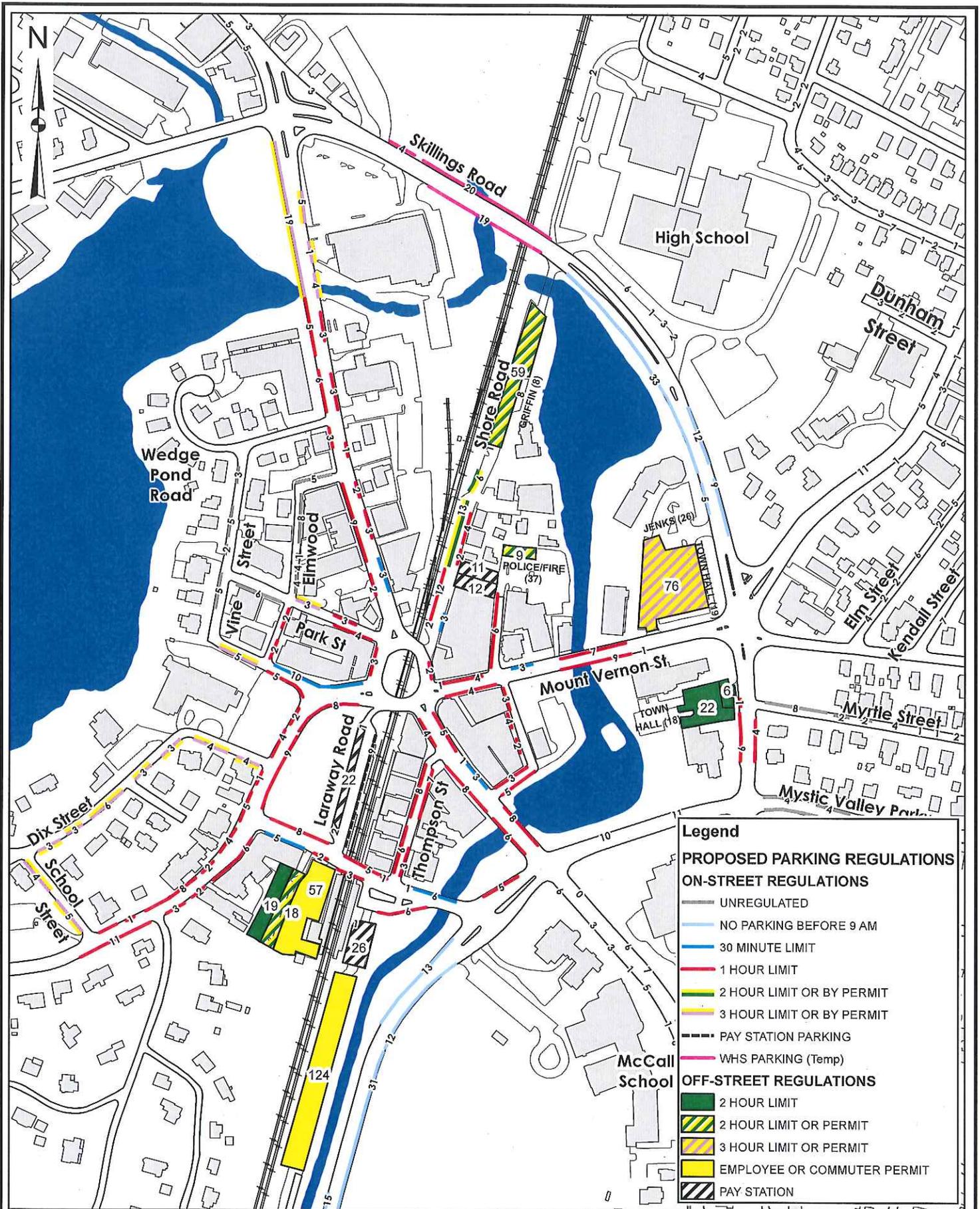
As such, we recommend that we initiate the resident permit with 25 for the upcoming year and review the demand within the group together with the demand for Town Center employees and commuters as we have been doing on an annual basis. At some point, the Board may have to consider limiting the number of permits that are issued to each class of permit holder – *Commuter*; *Town Center Employee*; *Town Center Resident*. In the alternative, we may have to continue to explore ways to add to the existing inventory of parking spaces by building a parking facility or by reaching out to other private owners who may have spaces that are being underutilized.

At this point in time, however, we believe that 25 additional permits could be accommodated into the existing program for the upcoming year. We suggest that the permits be given on a first-come-first-served basis; that the resident show that they do not have access to off-street parking; that the vehicle be registered in Massachusetts; that there be a limit of one vehicle per unit.

Finally, we recommend that the Board establish an administration fee [we suggest \$10.00 per permit] beginning with the July 1st, 2016 period for any town center employee and / or town resident permits.

RCH:pcm

attachment



WINCHESTER TOWN CENTER PARKING MANAGEMENT PLAN - FINAL

Updated with changes made by the BOS through 3/2/16

REV: 3/2/16



Town of Winchester

Town Manager's Office
71 Mt. Vernon Street
Winchester, MA 01890
Phone: 781-721-7133
Fax: 781-756-0505
townmanager@winchester.us

Board of Selectmen Meeting
Monday, March 7, 2016

BUSINESS

Docket Item G-5: Annual Town Election Warrant

Supporting Documents:

G - 5: Copy of Town Election Warrant

Action Required: VOTE to approve and sign warrant a copy of which is in the **RED BOOK** for signatures.

The Commonwealth of Massachusetts
TOWN OF WINCHESTER

Middlesex, ss.

To the Constables of the Town of Winchester,

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of the Town of Winchester who are qualified to vote in Elections to meet at the polling places designated for the several precincts in the Town, namely: Precincts 1 and 2 at the Muraco School Gymnasium, Precincts 3 and 4 at the McCall School Gymnasium, Precincts 5 and 6 at the Vinson Owen Gymnasium, and Precincts 7 and 8 at the Lynch School Gymnasium, on:

TUESDAY, the TWENTY NINTH OF MARCH, 2016

From 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the **ANNUAL TOWN ELECTION** for the election of candidates for the following offices:

One Moderator 1 yr.

Two seats Board of Selectmen 3 yrs.

One seat Board of Assessor 3 yrs.

One seat Board of Health 3 yrs.

One seat Planning Board 3 yrs.

Two seats School Committee 3 yrs.

Two seats Library Board of Trustee 3 yrs.

One seat Housing Authority 4 yrs.

Eight Town Meeting Members for three years, in accordance with the revised precinct lines in effect January 1, 2012, for a total of 64 Town Meeting Members. Note: Precincts 2, 4 and 6 are under endorsed for the three year terms and will accept write in candidates. Additionally, in Precincts 1, 2, 6, 7 and 8 there exists candidates running for 1 or 2 year vacancy terms:

Hereof fail not, and make return of this warrant with your doings thereon to the Town Clerk before the day of said election. Given under our hands and seals this 7th day of March, 2016.

SELECTMEN OF WINCHESTER

Lance R. Grenzeback

James A. Johnson, III

Stephen L. Powers

Michael J. Bettencourt

E. James Whitehead

ATTEST: _____
A True Copy: Constable

Constable's Return
Winchester, MA 01890

2016 Town Election Warrant - March 29, 2016

As required by the foregoing Town Election Warrant, I have notified and warned the inhabitants of the Town of Winchester to meet at the time and at the place named for the purposes therein stated by causing a printed copy thereof, by me attested, to be mailed to every occupied dwelling in Town and by posting on the Town Hall bulletin boards at least seven days before the holding of said Town Election.

Mailed: March 18, 2016

Posted: March 8, 2016

Constable of Winchester



Town of Winchester

Town Manager's Office
71 Mt. Vernon Street
Winchester, MA 01890
Phone: 781-721-7133
Fax: 781-756-0505
townmanager@winchester.us

Board of Selectmen Meeting
Monday, March 7, 2016

CONSENT AGENDA

Docket Item H - 1:

One Day Alcoholic Beverage Licenses:

- a.) Beverage Events – Wright Locke Farm – Sat., May 7th – Kentucky Derby Party; b.) Frances Jakubek for Griffin Museum – Thursday, March 10th – Griffin Museum Opening Reception; c.) Mary Marra for Giangrande Family Scholarship Fund – St. Mary's Parish Hall – Sunday, April 10th; d.) Thomas Seigny for Winchester Historical Society – Sat., Mar. 19th – Sanborn House;

H - 2:

Public Amusement License: EnKa Fair – Fri., May 20th, Sat., May 21st;

H - 3:

Parade Permit: EnKa Parade – Saturday, May 22st; route: Skillings Rd. left to Main St., right on Church St., left on Waterfield Rd., left on Mystic Valley Pkwy., left on Main St., right on Mt. Vernon St. to Fair grounds.

H - 4:

Approve / Correct Meeting Minutes:
Wednesday, February 10, 2016; Monday, February 22, 2016

H - 5:

Approval for use of Town Common: Winchester Home & Garden Club – plant sale – Saturday, May 7th, 2016 11AM to 2 PM;

H - 6:

WFEE Sponsored Town Day Road Race: Sat., June 4, 2016

H - 7:

Acceptance of \$19,774.51 gift for the Winchester Reads Program from the Friends of the Library

Supporting Documents:

H - 1:

License applications;

H - 2:

Letter from EnKa

H - 3:

Letter from EnKa

H - 4:

Meeting Minutes for Wednesday, February 10th and Monday, February 22nd

H - 5:

Letter from Home & Garden Club

H - 6:

Letter from Caren Connelly, Ex. Director, WFEE

H - 7:

Email from Comptroller Stacie Ward

Action Required:

VOTED to approve Consent Agenda

Cafarella, Jennifer

From: Barbara Bosco <bbosco@winchesterpd.org>
Sent: Monday, February 22, 2016 2:19 PM
To: Cafarella, Jennifer
Cc: Albertelli, Ken
Subject: FW: One Day Alcohol License
Attachments: 201602221152.pdf

Jenn,

The Chief has no objections to the attached request.

Thanks.

Barbara

-----Original Message-----

From: Cafarella, Jennifer [mailto:jcafarella@winchester.us]
Sent: Monday, February 22, 2016 2:10 PM
To: Albertelli, Ken; Bosco, Barbara
Subject: One Day Alcohol License

Chief,

Can I please have your comments on the attached one day alcoholic beverage license?

Group: Beverage Events .
Location: Wright Locke Farm
Date: May 7

Thanks -
Jenn



Town of Winchester

Application for Special (One Day) Alcoholic Beverage License

In accordance with MGL c.138, s.14, 23; CMR 7:04 and
Town of Winchester Procedural Requirements for Special (One Day) Alcoholic Beverage Licenses

Name of Applicant/ Organization: Frances Jakubek
Griffin Museum of Photography

Address: 67 Shore Road, 01890

Telephone Number: 781-729-1158

Permit Applying For:

All Alcohol License (\$75.00) Beer and Wine Only License (\$75.00)

Nature and purpose of the event: opening reception

Number of persons attending event: ~150

Description of premises and location of facility where liquor will be sold and/or distributed:
small museum

Name(s) of responsible manager (s) who will be in charge of dispersing the liquor; date of birth(s) and Social Security Number(s):

Frances Jakubek

Date(s) and times of event and/or specific times when alcoholic beverages will be sold or distributed:

Thursday, March 10, 2016 6-10pm

I have read the Procedural Requirements for Special (One Day) Alcoholic Beverage License (attached) and agree to all the terms and conditions:

Signature of Responsible Manager:

Frances Jakubek

Print Name of Responsible Manager:

Frances Jakubek

RECEIVED
16 FEB 22 PM 6:57
TOWN OF WINCHESTER
TOWN MANAGER
SELDEN ST.

NOTE: Application must be submitted a minimum of TWO WEEKS prior to the scheduled event to: Board of Selectmen; 71 Mt. Vernon Street; Winchester, MA 01890

Cafarella, Jennifer

From: Albertelli, Ken
Sent: Monday, February 22, 2016 6:01 PM
To: Cafarella, Jennifer; Bosco, Barbara
Subject: RE: One Day Alcohol License

Hi Jenn,

The Police Dept. has no objection.

Thanks
Ken

-----Original Message-----

From: Cafarella, Jennifer
Sent: Monday, February 22, 2016 5:11 PM
To: Albertelli, Ken; Bosco, Barbara
Subject: One Day Alcohol License

Chief,

Can I please have your comments on the attached one day alcoholic beverage license?

Group: Griffin Museum
Location: Griffin Museum
Date: March 10

Thanks -
Jenn



Town of Winchester

Application for Special (One Day) Alcoholic Beverage License

*In accordance with MGL c.138, s.14, 23; CMR 7:04 and
Town of Winchester Procedural Requirements for Special (One Day) Alcoholic Beverage Licenses*

Name of Applicant/ Organization: Giangrahe Family Scholarship Fund

Address: PO Box 775 Medford MA 02155

Telephone Number: (978) 273-1189

Permit Applying For:
 All Alcohol License (\$75.00)* Beer and Wine Only License (\$75.00)*

Nature and purpose of the event: Fundraiser for scholarships

Number of persons attending event: @ 200

Description of premises and location of facility where liquor will be sold and/or distributed:
St. Mary Parish Hall 158 Washington St. Winchester

Name(s) of responsible manager-(s) who will be in charge of dispersing the liquor; date of birth(s) and Social Security Number(s):
MARY MARRA [REDACTED]

Date(s) and times of event and/or specific times when alcoholic beverages will be on the premises:
Sunday, April 10, 2016 12-7 pm (event will be 2-6 PM)

I have read the Procedural Requirements for Special (One Day) Alcoholic Beverage License (attached) and agree to all the terms and conditions:

Signature of Responsible Manager:
Mary Marra

Print Name of Responsible Manager:
MARY MARRA

16 FEB 29 PM 1:54
TOWN OF WINCHESTER
TOWN MANAGER
SECRETARIAL
RECEIVED

NOTE: Application must be submitted a minimum of TWO WEEKS prior to the scheduled event to: Board of Selectmen; 71 Mt. Vernon Street; Winchester, MA 01890.

***A \$75.00 LATE FEE WILL BE CHARGED FOR ANY APPLICATION SUBMITTED LESS THAN TWO WEEKS BEFORE THE EVENT.**

Cafarella, Jennifer

From: Albertelli, Ken
Sent: Monday, February 29, 2016 1:20 PM
To: Cafarella, Jennifer
Cc: Barbara Bosco
Subject: RE: One Day Alcohol License

Hi Jenn,

The Police Dept. has no objection.

Thanks
Ken

-----Original Message-----

From: Cafarella, Jennifer
Sent: Monday, February 29, 2016 11:55 AM
To: Albertelli, Ken; Bosco, Barbara
Subject: One Day Alcohol License

Chief,

Can I please have your comments on the attached one day alcoholic beverage license?

Group: Giangrande Family Scholarship Fund
Location: St. Mary's Parish Hall
Date: April 10, 2016

Thanks -
Jenn



Town of Winchester

Application for Special (One Day) Alcoholic Beverage License

*In accordance with MGL c. 138, s. 14, 23; CMR 7-04 and
Town of Winchester Procedural Requirements for Special (One Day) Alcoholic Beverage Licenses*

Name of Applicant/ Organization:

Winchester Historical Society, Inc.

Address:

15 High St., Winchester, Ma 01890

Telephone Number:

781-721-0135

Permit Applying For:

All Alcohol License (\$75.00)*

Beer and Wine Only License (\$75.00)*

Nature and purpose of the event:

The Sanborn House 10th year

Anniversary signing of Sanborn House Deed

Number of persons attending event:

50-75 - members only event - not public

Description of premises and location of facility where liquor will be sold and/or distributed:

Sanborn House, 15 High St., Winchester, Ma 01890

Name(s) of responsible manager(s) who will be in charge of dispersing the liquor, date of birth(s) and Social Security Number(s):

Thomas Sevigny
the Historical Society

President of

Date(s) and times of event and/or specific times when alcoholic beverages will be on the premises:

March 19, 2016 5 to 8 PM

I have read the Procedural Requirements for Special (One Day) Alcoholic Beverage License (attached) and agree to all the terms and conditions:

Signature of Responsible Manager:

Thomas E. Sevigny

Print Name of Responsible Manager:

THOMAS E. SEVIGNY

OWN OF WINCHESTER
TOWN MANAGER
SELECTMEN
16 FEB 29 PM 3:57

RECEIVED

NOTE: Application must be submitted a minimum of TWO WEEKS prior to the scheduled event to: Board of Selectmen; 71 Mt. Vernon Street; Winchester, MA 01890.

***A \$75.00 LATE FEE WILL BE CHARGED FOR ANY APPLICATION SUBMITTED LESS THAN TWO WEEKS BEFORE THE EVENT.**

Cafarella, Jennifer

From: Albertelli, Ken
Sent: Monday, February 29, 2016 2:42 PM
To: Cafarella, Jennifer; Bosco, Barbara
Subject: RE: One Day Alcohol License

Hi Jenn,

The Police Dept. has no objection.

Thanks
Ken

-----Original Message-----

From: Cafarella, Jennifer
Sent: Monday, February 29, 2016 1:29 PM
To: Albertelli, Ken; Bosco, Barbara
Subject: One Day Alcohol License

Chief,

Can I please have your comments on the attached one day alcoholic beverage license?

Group: Winchester Historical Society
Location: Sanborn House
Date: March 19

Thanks -
JennChief,

Can I please have your comments on the attached one day alcoholic beverage license?

Group:
Location:
Date:

Thanks -
Jenn



PARADE LICENSE
EnKa Society Parade

Saturday, May 21, 2016

Permission is hereby granted to the EnKa Society to:

Parade through certain streets of Winchester:

The Parade will assemble on Saturday, May 21, 2016 at 9:00 a.m. in front of Winchester High School on Skillings Road. The EnKa Parade will follow Skillings Road proceeding to the intersection with Main and Lake Streets; turn left onto Main Street, pass Stop & Shop and Winchester Savings Bank, travel around the traffic circle (Quill Rotary) and up Church Street, where it will turn left onto Waterfield Road and left again onto Mystic Valley Parkway. The Parade will then turn left onto Main Street, right onto Mt. Vernon Street, where it will continue to the Edward F. O'Connell Plaza on the grounds of the Veterans Honor Roll, Town Hall, where it will disband after the flag ceremony.

During the parade and Fair event, Mt. Vernon Street will be closed to traffic from Quill Rotary to the Washington Street intersection for the duration of the Fair.

Approved by a vote of the Board of Selectmen
Monday, March 7, 2016

Lance R. Grenzeback, Chairman

James A. Johnson, III, Vice Chairman

Stephen L. Powers, Selectman

Michael Bettencourt, Selectman

E. James Whitehead, Selectman

Approved:

Kenneth C. Albertelli, Chief of Police

Date: _____

Fee: none
Rec'd & filed in Office of
Town Clerk
BOS License-line

TOWN OF WINCHESTER

Docket Item:
H - 2:
March 7, 2016



LICENSE APPLICATION

The undersigned hereby respectfully applies for a license for:

X Public Amusement (\$ 10.00 Fee)

_____ Auctioneer's Special Permit (\$275.00 Fee)
(\$25.00 Fee for Winchester Residents)

To be held in the building/area situated and numbered _____ on

ENKA FAIR Street

known as JENKS CENTER PRE. LOT, SKILLINGS RD, MT. VERNON ST.

To which admission will be charged, on the _____ day of _____

In the year 2016 from MAY 20 to MAY 21.

Nature of Event FAIR / CARNIVAL

General Description/Estimated Value of Goods to be Auctioned _____

Auctioneer's State Permit Number _____

ENKA
Organization

D. Cavella
Name

Address

Telephone Number

D. Cavella 2-23-16
Signature/Date

TOWN OF WINCHESTER
TOWN MANAGER
SELECTMEN

16 FEB 23 AM 11:49

RECEIVED



En Ka Society

February 22, 2016

Mr. Richard Howard
Town Manager 2nd Floor Town Hall
71 Mt. Pleasant Street
Winchester, MA 01890

RE: 2016 En Ka Fair Permits – Public Amusement and Parade

Dear Mr. Howard,

On behalf of the En Ka Society, I am writing to request the approval of the following permits for the 2016 En Ka Fair on May 20 and 21, 2016.

- Public Amusement
- Parade

The Fair will be held at the Jenks Center Parking Lot, Skillings Road and Mount Vernon Street . We have been in contact with the Department of Public Works, Recreation Department, School Department, Winchester High School and Winchester Police Department with this information.

The Fair hours will be from 5pm to 11pm on Friday, May 20 and 10am to 10pm on Saturday May 21, 2015. Setup will begin on Monday, May 16, 2016 for the portion of the Fair located in the Jenks Center Parking lot.

Enclosed is the \$10.00 fee for the Public Amusement permit. I have also included a map of the parade route, which will follow the same route as last year with the parade ending at the fire station on Mount Vernon Street. As requested, copies of propane gas and food permits as well as Insurance Liability will be provided to you as they become available.

Thank you and to the employees of the Town of Winchester for their help and hard work on behalf what we hope will be another successful Fair! Please feel free to contact me if you have any questions or require additional information. Thank you.

Kind Regards,

Dori Carellas
Dori Carellas

2016 En Ka Fair Secretary

781-249-6924

dcarellas@comcast.net

encl. \$10.00 Check

Parade Route Map

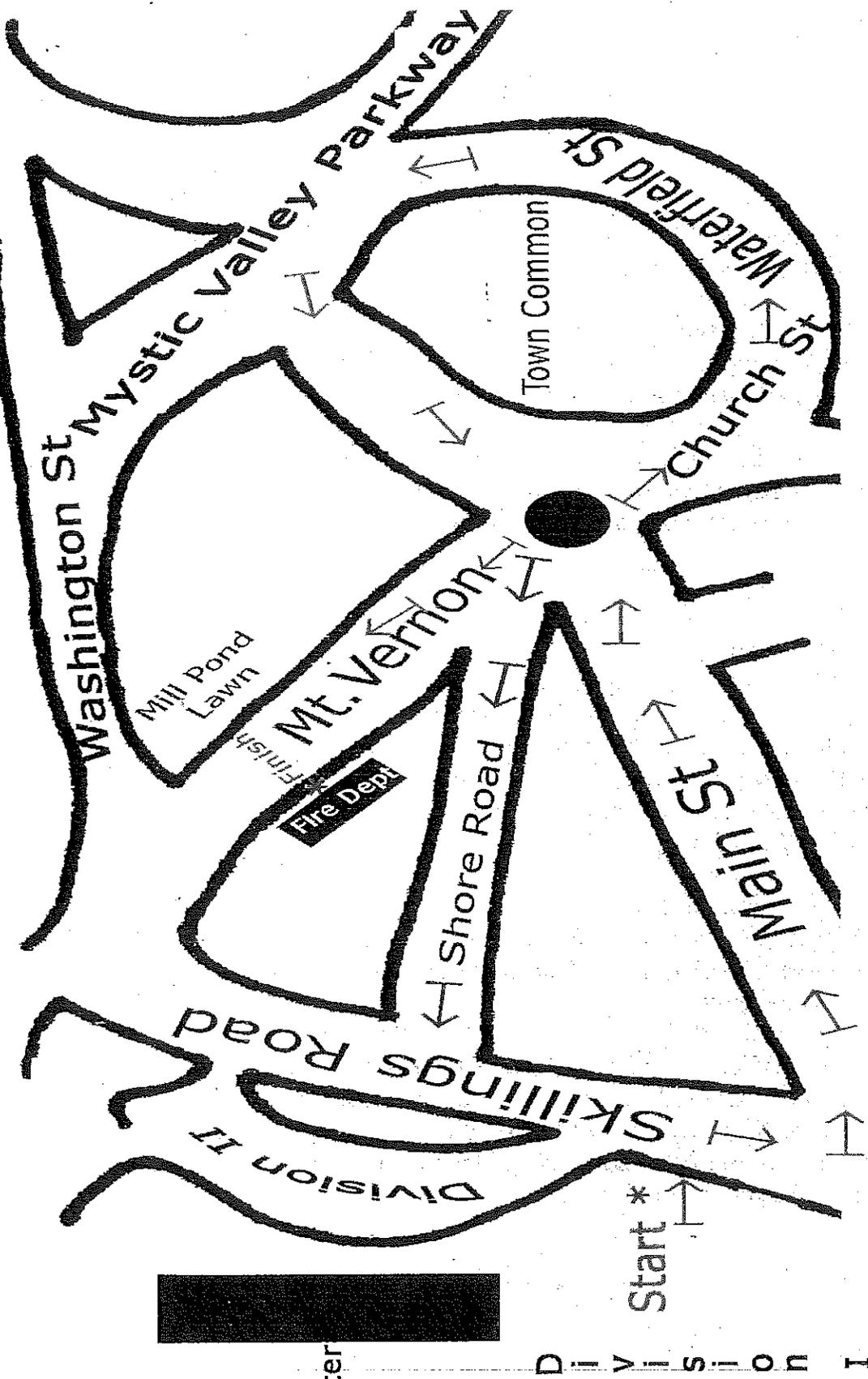
TOWN OF WINCHESTER
TOWN MANAGER
SELENE V. CHEN

16 FEB 23 AM 11: 26

RECEIVED

En Ka Parade Route

- Vehicle exit route
- Marcher route



chester
High
School

D I V I S I O N I

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**TOWN OF WINCHESTER
BOARD OF SELECTMEN MEETING
Monday, February 22, 2016**

Record

Chairman Lance R. Grenzeback called the meeting to order at 6:30 PM in the Board of Selectmen Meeting Room located in Town Hall. Present were Vice Chairman James A. Johnson, III, Selectman Michael Bettencourt and Selectman E. James Whitehead. Also present were Town Manager Richard C. Howard and Town Counsel Wade M. Welch. Selectman Stephen L. Powers participated in Executive Session remotely in accordance 940 CMR 29.10(5) because of geographic distance. At the start of Executive Session, Selectman Powers informed his colleagues that no other person was present and/or able to hear the discussion at the remote location. All votes taken in Executive Session must be by roll call vote.

OPENING

*Motion: That the Board of Selectmen adjourn to Executive Session for the purpose of discussing matters related to Contract Negotiations: Winning Farm – MGL Ch. 30A §21(a)6, Litigation: Open Meeting Law – MGL Ch. 30A §21(a)3 [if an open meeting may have a detrimental effect on the litigating position of the public body, as declared by the Chairman]; Contract Negotiations: Town Counsel's contract MGL Ch. 30A §21(a)2; Collective Bargaining Negotiations MGL Ch. 30A §21(a)3.

Whitehead – Johnson

By Roll Call Vote: Whitehead, Bettencourt, Powers, Johnson, Grenzeback VOTED.

*Motion: That the Board of Selectmen adjourn from Executive Session to Public Session, not to return to Executive Session.

Johnson – Whitehead

By Roll call: Whitehead, Bettencourt, Powers, Johnson, Grenzeback VOTED.

SELECTMEN'S NOTICES AND COMMENTS

Notification of Other Meetings and Hearings

- Tuesday, March 1, 2016 – Massachusetts Presidential Primary Election
- Monday, March 7, 2016 – Board of Selectmen – Regular Session
- Monday, March 21, 2016 – Board of Selectmen – Regular Session [tentative]

Chairman's Comments

Chairman Grenzeback informed the audience that former State Representative Sherman W. "Whip" Saltmarsh, Jr. has received the distinguished volunteer award from Boston College. He noted that "Whip" played in the very first Bean Pot in 1952.

Selectmen's Comments and Non-Docket Business

Selectman Whitehead noted that there have been two fires in Winchester in the past week that resulted from foam insulation installation. He explained that if the installing contractor rushes, heat builds up between the walls and fire results. He recommended that those who hire a contractor for foam insulation should make sure that the contractor has sufficient insurance and that the owner of the

**Monday, February 22, 2016
Board of Selectmen Meeting**

1 property is named as coinsured on that insurance policy. Selectman Whitehead indicated that he
2 wanted homeowners to be aware that this is a potential problem that can result from the expandable
3 foam being injected into the wall.
4

5 **TOWN MANAGER REPORT AND COMMENTS**

6
7 **Winning Farm Update**

8
9 Town Manager noted that the Town has been approached by the owner of Winning Farm, land that was
10 sold many years ago for an assisted living facility, but has remained dormant and undeveloped, to
11 consider amending the Operating Agreement so that the site can now be developed for a more
12 traditional use. Under the Board's direction, staff has taken a look at the proposal received and will
13 have a peer review done of the information. He suggested that it would be a good idea to have a
14 presentation made to both the Board and the public at an upcoming meeting. If the proponent is
15 invited to meet with the Board, the Board will be able to see exactly what is being proposed and
16 whether the new proposal will fit within the footprint. Town Manager recommended having this
17 presentation sometime in March.
18

19 Town Manager explained that if the argument to change ownership is successful, a Town Meeting
20 warrant article is necessary and the Planning Board would have to discuss this proposal as well. He
21 recalled that in 2014, the Town did entertain the idea of a resale of this property for eighteen (18) single
22 family homes. The new proposal is more of a townhouse concept with little or no impact on the schools.
23 The development would be geared to empty-nesters and would encompass twenty-six onsite units in the
24 same footprint as the eighty-eight critical care units. Town Manager indicated that he feels this is a
25 worthwhile proposal for the Board to hear.
26

27 Chairman Grenzeback agreed that discussing this proposal early is the better idea because Town
28 Meeting would have to rescind the Elderly Overlay District [EOD] and approve the ARCDOD. Town
29 Manager indicated that he would also want the potential developer to meet with the neighborhood.
30

31 **Eversource Transmission Line Projects**

32
33 Selectman Whitehead questioned the status of the consultant engagement for the Eversource project.
34 Town Manager explained that work continues on several different levels. Legal staff is doing due
35 diligence and management has met with the second consultant who would be an expert in the area of
36 electro-magnetic fields. All components are moving forward in tandem and the Board has held two
37 neighborhood informational sessions. Dialogue continues with the neighboring communities about
38 alternate routes for the project. Town Manager explained that the hope is that a more palatable result
39 can be produced for Town residents.
40

41 Town Manager explained that these projects are in response to quasi-State Regional agency proposal
42 and is not something that the Town can shut-off, however it is something about which the Town can
43 influence the State and Federal agencies. On the local level, concerns voiced by residents will be
44 brought forward. Chairman Grenzeback pointed out that the Board is chasing three tracks on this
45 issue: 1. Asking the Federal Government to reconsider its strategy; 2. Take the line outside of
46 Winchester; 3. Minimize the Town's exposure. He noted that Winchester would have two lines that
47 would be under construction at the same time, hugely disruptive to residents.
48

49 Vice Chairman Johnson suggested a public update for residents once both consultants are on board and
50 the preliminary investigation has been completed. Information about the 2017 construction cycle would
51 be helpful. Town Manager reported that a second consultant will be brought on and a series of things
52 laid out to validate the information being disseminated by Eversource, along with finding a location

**Monday, February 22, 2016
Board of Selectmen Meeting**

1 where these lines are in place and where measurements can be taken. Once the information is
2 obtained, a meeting could be held with Eversource present for a give and take.

3
4 Selectman Bettencourt noted that the website is being updated regularly and as more information is
5 received, more will be posted. Chairman Grenzeback indicated that the Board will be taking a look at
6 the route-ranking criteria used.

7
8 **COMPTROLLER'S REPORT**

9
10 Comptroller Stacie Ward provided the monthly summary report as of January 31, 2016. She noted that
11 motor vehicle revenue is low compared to the anticipated budget due to the fact that the largest
12 commitment will be processed in late February / early March. The prior year commitment totaled
13 approximately \$3.2million. PILOT revenue will come in later in the fiscal year and will be based upon
14 the new agreements with Winchester Hospital for the 620 Washington Street and 1021 Main Street
15 campuses. The \$4million in Miscellaneous Non-Recurring Revenue is the net premiums received upon
16 the issuance of the general obligation bonds and notes issued in early July 2015, primarily Winchester
17 High School borrowing. She pointed out that most of the debt has a dedicated funding source.

18
19 The Comptroller reported that the largest assets the Town has are the capital assets; the biggest
20 liabilities are the bonds, pensions, water/sewer and recreation enterprise accounts. In 2017, the Town
21 will have to recognize its full OPEB liability, something that is required State-wide.

22
23 The Comptroller noted that borrowing rates are favorable due to the Town's Aaa bond rating. Under
24 10% of debt service payments are within Proposition 2½. She pointed out that at this time, the Town is
25 not meeting the required OPEB liability payment.

26
27 Speaking to the Management Letter, the Comptroller explained that this document outlines those
28 things for which there could be improvement. She noted that there are few comments but did suggest
29 developing a risk assessment policy.

30
31 Relative to the Schedule of Federal Grant Awards, Comptroller Ward reported that there were no
32 reportable conditions in the expenditure of over \$1million a year in grants, most of which are school
33 related to SPED and Early Childhood. Financial statements have been delayed due to a late borrowing
34 in October. The Comptroller reported that the auditor is very pleased overall.

35
36 Town Manager commended the good work done by the Audit Advisory Committee and Town Staff.

37
38 **BUSINESS**

39
40 **Climate Action Plan Advisory Committee – Interview / Appointment: Ruth Ruffing Gagne**
41 **Term to Expire: August 31, 2017**

42
43 Ruth Ruffing Gagne informed the Board that she has lived in Winchester for about six years and is very
44 involved in the school community. She explained that she was raised in the Adirondacks and spent her
45 summers on Lake George. She has an interest in stormwater runoff and solutions.

46
47 *Motion: That the Board of Selectmen appoint Ruth Ruffing Gagne to the Climate
48 Action Advisory Committee for a term to expire August 31, 2017.

49 Johnson – Whitehead All in favor. VOTED.

50
51 **MBTA Winchester Station 15% Design Report Update**

52 Present: Town Engineer Beth Rudolph, Desiree Patrice, MBTA; Mark Thompson, Jacobs Engineering;
53 Matthew Kuzmik, Baker Wohl Architects.

**Monday, February 22, 2016
Board of Selectmen Meeting**

1
2 Town Engineer informed the Board that the working group is satisfied with the location of the station
3 access ramps. She introduced Mark Thompson of Jacobs Engineering who presented an aerial view of
4 Winchester Station. He outlined the limits of the existing station, Laraway Road, Waterfield Road / Lot
5 parking, the Chamber of Commerce building and the Town Common. As a part of this aerial view, the
6 inbound ramps at Laraway Road, the outbound ramps at the Aberjona Lot and the inbound ramps at
7 the Waterfield Parking Lot were outlined as well.
8

9 MBTA Commuter Rail Design Standards

- 10
11 • High level accessible platforms;
12 • Full canopies;
13 • Station lighting;
14 • Full accessibility;
15 • Station signage;
16 • Historic / interpretative signs;
17 • Police call-back system;
18 • Variable Message Signs;
19

20 MBTA Design Assumptions / Parameters

- 21
22 • No permanent property takings by the MBTA;
23 • Temporary Easements Needed for Construction,
24 • Demolish existing Chamber of Commerce Building;
25 • Design does not preclude Town's future plan for vehicle passageway between Aberjona and
26 Waterfield Parking Lots;
27 • Minimize construction related impacts;
28 • Maintain Commuter Rail service during construction;
29 • Project funding will follow substantiated design;
30 • Continue coordination with working committee.
31

32 15% Design – December 2011

33
34 Mr. Thompson noted that there have been some changes to the code and the result is a much different
35 plan now. The original plan contained a mini-high platform. He noted that some of the Town's views
36 about the Station changed as well.
37

38 Working Group Recommendation Design Objectives

- 39
40 • Create a cohesive image for the station that integrates the ramps, canopies and existing &
41 proposed tunnels;
42 • Integrate station as much as possible north of the Quill Rotary;
43 • Remove ramp from behind Thompson Street businesses;
44 • Proposed ramp and canopy configuration helps make an identifiable location for "The Station";
45 • Sidewalk and curb line modifications improve pedestrian safety and promote access to the
46 Common.
47

48 Conceptual Design – October 2014

49
50 Mr. Thompson explained that five design concepts were developed and there was agreement on the #5
51 concept. Ramps would be located on the North side of the Rotary; the south end had elevators. This
52 concept met all goals of the working group however the ramp was located on private property.
53

Monday, February 22, 2016
Board of Selectmen Meeting

1 15% Design – December 2015
2

3 Mr. Thompson explained that this design concept contained elevators on both sides of the tracks,
4 canopies, stairways to the street level; the platform was is 720 ft. long and will accommodate a nine (9)
5 car train; ramps would be located on Laraway Road at the bus stop to a high-level platform. On the
6 northeast side from the end of the platform there will be a pedestrian bridge over the Rotary to Shore
7 Road; there would be no ramp located behind Thompson Street businesses.
8

9 Vice Chairman Johnson expressed concern about snow and ice build-up on the platform and whether
10 consideration has been given to heating the platform. Mr. Thompson indicated that the platform would
11 be precast and not heated. Snow would have to be removed because the canopies would not cover from
12 end to end. Next raised was the question of a noise buffer with Desiree Patrice of the MBTA responding
13 that based upon the existing regulations, this proposal would not add to the existing noise.
14

15 Next Steps
16

- 17 • Complete 30% Design – June 2016
- 18 • Complete 60 Design – October 2016
- 19 • Complete Final Design – April 2017
- 20 • Begin Construction – Fall 2017
- 21 • Complete Construction – Fall 2019
- 22 • Continuous coordination with Town Working Committee.
23

24 Board members noted the aggressiveness of this schedule. Town Engineer explained that by endorsing
25 the layout presented by a vote of the Board, it would allow the MBTA to begin the design of the next
26 phase. She indicated that the goal is to develop a list of things to work on for the 30% design. Town
27 Engineer indicated that the biggest concern is that the station is located in the Town Center which is
28 listed on the National Register of Historic Places. She noted that the goal is to bring the station more
29 into the background of the Center and not distract from any of the historic elements. The
30 Massachusetts Historical Commission is being asked to review the design in its early stages. Town
31 Engineer noted that large sections of stone viaduct will be removed and the goal is to determine how
32 best to repair / replace what is removed. She pointed out that the underpasses are not attractive, so
33 anything that could be done to clean them up would be a good thing. The pedestrian walkway over the
34 Rotary would have to be supported independently, not making the bridge structure any heavier than it
35 already is. She noted that the working group is working with the MBTA to develop a design that fades
36 more into the background, particularly over the Rotary. The elevator waiting area should be
37 comfortable.
38

39 Town Engineer reported that the working group is working with the MBTA relative to the canopy
40 design to expand that to the extent possible, more so on the inbound side than the outbound.
41

42 Town Manager questioned whether any assumptions had been made about space needed in the
43 Waterfield Lot for a lay down area. Mr. Thompson indicated that the plan is to demolish the Chamber
44 of Commerce building, which then would become the lay down area. Town Manager reported that the
45 Town has a consultant working with the Town to develop an appropriate RFP framework for the
46 Waterfield Lot, therefore the Town would like to know how much access the MBTA will need in the
47 Waterfield Lot on the inbound side. He explained that the Town does not want to RFP something that
48 will create a conflict. Mr. Thompson indicated that the MBTA would like to have more access in the
49 Waterfield Lot for the last two years of the project.
50

51 Town Engineer indicated that the bus stop drop / load locations on Laraway Road will be reviewed to
52 coordinate whether this location still makes sense or whether other alternative locations should be
53 considered. She explained that it may be that the Quill Rotary makes more sense for a bus stop

Monday, February 22, 2016
Board of Selectmen Meeting

1 location. She informed the Board that a careful look is being taken of the station design as well as of
2 the architectural design elements so that they relate to the historic character of the Town. She
3 recognized that the MBTA does have its own design standards.
4

5 Chairman Grenzeback noted that there is some concern that by raising the platform by several feet, less
6 of the skyline will be visible. Vice Chairman Johnson indicated that he does not like the modern canopy
7 look, instead preferring a more colonial look. Mr. Thompson explained that the "Y" frame canopy is
8 used because of easier and better maintenance. He indicated that bird roosting is also a huge problem
9 and the MBTA tries to minimize this.

10
11 Town Manager complimented the team for continuing to move the design and purpose forward, taking
12 into account all of the considerations.
13

14 *Motion: That the Board of Selectmen approve the 15% design report
15 for the Winchester Center Train Station as well as to approve
16 sending the working group's comments to the appropriate departments.

17 Johnson – Bettencourt

All in favor.

VOTED.

18
19 **Council on Aging / Winchester Seniors Association: Administrator Update**

20
21 Town Manager reported that Ruth Young has retired but is continuing to fill her position in a part-time
22 capacity. He informed the Board that the search committee had zeroed in on a candidate but this did
23 not pan out. As a result, the committee has asked HR to retool the scope and review both the salary
24 range and list of responsibilities. He noted that he has met with both Council on Aging and Winchester
25 Seniors Association representatives about concepts moving forward, as well as there being an
26 opportunity to change the position. All stakeholders have weighed in and the job posting is back out.
27

28 **Parking – Town Engineer Beth Rudolph**

29
30 Town Manager recalled that a series of changes have been made in the Town's parking lots and one-
31 hour parking areas. He noted that the parking lot activity has increased and while revenue is not an
32 underlying factor, costs are being met. He explained that at the Wedgemere Lot, the DCR gets two-
33 thirds of the revenue after all expenses are met; this lot is trending at 80% to 90% full. The other three
34 of the Town's lots have constant usage with an average stay of between one and three hours. The good
35 news is that there is some capacity, and as of now, things are working as they should. Town Engineer
36 informed the Board that it is important to note that commuters are not parking in areas other than the
37 lots designated for commuter use.
38

39 Town Manager noted that both Shore Road and the rear of the Public Safety Building parking lot has
40 been changed, however the parking behind the Public Safety complex has intermittent usage. The
41 Shore Road businesses are using the parking available on Shore Road.
42

43 Vice Chairman Johnson questioned whether the Wedgemere Lot is used largely by out-of-town
44 commuters. Town Manager explained that the use is approximately 50-50 because the charge here is
45 only slightly less than what is charged in other MBTA lots, making Wedgemere an attractive, well-used
46 lot. Town Engineer reported that a resident can purchase a commuter permit for \$125 / quarter and her
47 department is selling close to 1,000 permits per year.
48

49 Town Manager pointed out that the Town is not growing any new parking or adding to the inventory.
50 Over 600 town center employee parking permits are issued each year, along with over 200 resident
51 commuter permits. There are approximately 400 off-street parking spaces in the Town Center and
52 there are about forty-five housing units that have unmet parking needs.
53

**Monday, February 22, 2016
Board of Selectmen Meeting**

1 Discussion followed about issuing parking permits to Town Center residents. A part of the discussion
2 involved the potential for new housing units in the Center, however this would cripple the parking plan
3 and over-subscribe available parking. The Board was informed that about one-half of the users of the
4 Waterfield Lot are Town Center business employees, some of which have the early permit that allows
5 parking before 8:30 AM. Town Manager suggested that up to fifteen (15) early bird opportunities could
6 be added. He noted that the lot is filled each day and over 90% full by 9:00 AM. Town Manager
7 indicated that he feels at least a half-dozen would avail themselves of the early bird permit. He recalled
8 that the Chamber did express some concern that the commuters were taking over the lot. If a big
9 demand for early parking permits resulted, then the permits could be drawn by lottery.

10
11 Chairman Grenzeback pointed out that if the MBTA meets its proposed construction schedule, then the
12 entire area will change.

13
14 *Motion: That the Board of Selectmen extend the available early bird
15 parking permits by ten (10) additional permits, with the Town
16 Manager to report back to the Board on the demand for these
17 permits.

18 Johnson -- Bettencourt

All in favor.

VOTED.

19
20 Town Engineer informed the Board that her department will add a sticker to the commuter permit to
21 facilitate the review. Town Manager noted that currently, there is no charge for the early bird permit
22 but a comparison will be done with the permit printing costs and a recommendation developed.
23 Chairman Grenzeback suggested that the resident parking permits could be made similar in number to
24 the employee permits. He also suggested that some thought be given to price because currently, costs
25 are not being covered and charging a fee would weed out the casual users.

26
27 Town Engineer cautioned about reaching that fine balance that does not price people out. She recalled
28 that when the Town charged the Town Center employees for parking permits, less than 100 permits
29 were sold.

30
31 In response to Vice Chairman Johnson's question about the number of Town Center residential units
32 that do not have accompanying parking, Town Manager indicated that there are approximately forty-
33 five (45) such units. Town Engineer suggested that anything that is done have accompanying ground
34 rules from the start. Selectman Whitehead suggested that residential parkers use those lots that are
35 under-subscribed. Vice Chairman Johnson requested information relating to how long a car would be
36 allowed to remain in a lot before being ticketed. The number of vehicles per housing unit should also be
37 established. He requested that this information be provided to the Board for discussion on March 7th.

38
39 **CONSENT AGENDA**

40
41 **One Day Alcoholic Beverage Licenses:**

42 Angel Richmond - Saturday, March 19, 2016 - Temple Shir Tikvah;

43 Seasons to Taste Catering - Saturday, March 26, 2016 - Temple Shir Tikvah;

44 **Approve / Correct Meeting Minutes:**

45 Monday, January 25, 2016; Monday, January 11, 2016;

46 **Town Day Approvals:**

47 June 3, 4, and 5(rain date): Street closings and parking bans - Friday - Mt. Vernon Street
48 from Rotary to Washington St. - 5:30 PM - 11 PM; Saturday - Main Street (Rotary to Mystic
49 Valley Pkwy.), Mt. Vernon St. (Rotary to Washington St.), Thompson St., Converse Pl.,
50 Laraway Rd. (to 5 PM only); open areas - Town Common, Manchester Field, Elliot Park,
51 Town Hall, Mill Pond and grounds; fireworks display - Manchester Field;

52 **Approval: Section 125 Cafeteria Plans**

53 Flexible Spending Plan

**Monday, February 22, 2016
Board of Selectmen Meeting**

1
2 *Motion: That the Board of Selectmen approve the Consent Agenda for
3 Monday, February 22, 2016 that includes the following: One Day
4 Alcoholic Beverage Licenses: Angel Richmond – Saturday,
5 March 19, 2016 – Temple Shir Tikvah; ;Seasons to Taste Catering –
6 Saturday, March 26, 2016 – Temple Shir Tikvah; approve / correct
7 Meeting Minutes: Monday, January 25, 2016; Monday, January 11, 2016;
8 Town Day Approvals; June 3, 4, and 5(rain date): Street closings and
9 parking bans – Friday – Mt. Vernon Street from Rotary to Washington St. –
10 5:30 PM – 11 PM; Saturday – Main Street (Rotary to Mystic Valley Pkwy.),
11 Mt. Vernon St. (Rotary to Washington St.), Thompson St., Converse Pl.,
12 Laraway Rd. (to 5 PM only); open areas – Town Common, Manchester Field,
13 Elliot Park, Town Hall, Mill Pond and grounds; fireworks display – Manchester
14 Field; Approval: Section 125 Cafeteria Plans Flexible Spending Plan.

15 Johnson – Bettencourt

All in favor.

VOTED.

16
17 Town Manager explained that the cafeteria plan allows employees to take a pre-tax deduction up to
18 \$2200 that can be used towards healthcare expenses. The vendor issues a card to off-set costs. He
19 indicated that for those employees who know there will be a healthcare event, this is a useful tool. If
20 the entire amount is not expended, it can be rolled over. Town Manager noted that the program is
21 voluntary and is extended to active employees only.

22
23 **COMMUNICATIONS AND WORKING GROUP REPORTS**

24
25 The Board acknowledged receipt of the following correspondence:

- 26
27 1. Kenneth Legler, Head Coach – Tufts University Sailing Team re: 416 Cambridge Street 40B Project
28 2. Robert R. Williams, 7 Wainwright Road re: 416 Cambridge Street 40B Project
29 3. XFinity – multi-year plan re: simplification of installation charges
30 4. Autism Housing Pathways fundraiser on March 12th. St. Mary's Parish
31 5. Massachusetts State Lottery Commission – Keno monitor at Town Pantry, 747 Main Street
32 6. Verizon – PEG Grant Report 4th Quarter 2015
33 7. Email from Jeff Pardo re: Eversource 345kV Transmission Line
34 8. Email from Zeng Zsu re: 345kV Transmission Line Project (RED BOOK)

35
36 **Adjournment: 9:55 PM**

37
38 *Motion: That the Board of Selectmen adjourn for the evening.

39 Whitehead – Johnson

40 By Roll Call Vote: Whitehead, Bettencourt, Johnson, Grenzeback

VOTED.

41
42 Respectfully submitted,

43
44
45
46 Richard C. Howard, Town Manager
47

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**TOWN OF WINCHESTER
BOARD OF SELECTMEN MEETING
Wednesday, February 10, 2016**

Record

Chairman Lance R. Grenzeback called the rescheduled Monday, February 8, 2016 meeting to order at 6:30 PM in the Board of Selectmen Meeting Room located in Town Hall. Present were Vice Chairman James A. Johnson, III, Selectman Stephen L. Powers, Selectman Michael Bettencourt and Selectman E. James Whitehead. Also present were Town Manager Richard C. Howard and Town Counsel Wade M. Welch. Town Engineer Beth Rudolph and Chief of Police Kenneth Albertelli were in attendance for Public Session.

OPENING

*Motion: That the Board of Selectmen adjourn to Executive Session for the purpose of discussing matters related to Contract Negotiations: Hospital PILOT – MGL Ch. 30A §21(a)6; Contract Negotiations: Winning Farm – MGL Ch. 30A §21(a)6 and Litigation: Board of Selectmen vs. Attorney General – MGL Ch. 30A §21(a)3.
Whitehead – Johnson
By Roll Call Vote: Whitehead, Bettencourt, Powers, Johnson, Grenzeback VOTED.

*Motion: That the Board of Selectmen adjourn from Executive Session to Public Session, not to return to Executive Session.
Johnson – Whitehead
By Roll Call Vote: Whitehead, Bettencourt, Powers, Johnson, Grenzeback VOTED.

SELECTMEN'S NOTICES AND COMMENTS

Notification of Other Meetings and Hearings

- Thursday, February 11, 2016 – Public Informational Session – Nstar d/b/a Eversource Energy – 115kV Mystic to Woburn Transmission Line Project – Lincoln Elementary School Auditorium – 7:00 P
- Monday, February 22, 2016 – Board of Selectmen – Regular Session
- Monday, March 7, 2016 – Board of Selectmen – Regular Session [tentative]

Chairman's Comments

Chairman Grenzeback apologized for the brief delay in starting Public Session, explaining that the Board had been in a lengthy Executive Session discussion.

Selectmen's Comments and Non-Docket Business

Selectman Powers informed the Board that Sachem Youth Baseball representatives have come forward with a possible problem with field usage this coming Spring. The Winchester High School Softball team will have no play space and as a result will be taking over the diamond at West Side's Nuttle Field, causing youth baseball events to run later in the day / evening. The Youth Baseball representatives are thinking that they will need to come forward and obtain Board approval to begin their season earlier in the Spring. Light usage at the field is covered by a Board of Selectmen vote several years ago.

Wednesday, February 10, 2016
Board of Selectmen Meeting
[Rescheduled from Monday, February 8, 2016]

1 Selectman Whitehead informed the audience that the Conservation Commission has a vacant seat.
2 He asked that those with interest to express that interest in writing to the Town Manager.

3
4 **TOWN MANAGER'S REPORT AND COMMENTS**

5
6 **FY2017 Budget Update**

7
8 Town Manager noted that he has provided some advance materials to the Board prior to finalizing
9 the document for submission to the FinCom. He noted that the Board and Senior Management held
10 a Budget Summit meeting yesterday with representatives from the Finance Committee, School
11 Committee, Superintendent of Schools, School Finance Director, and Town Comptroller in
12 attendance. He indicated that the document will be submitted to the Finance Committee
13 substantially in the form contained in the packet.

14
15 Town Manager noted that spending increases by approximately 2.5% annually. There are some small
16 increases from the State, local receipts, etc. Operational spending is essentially the same as it has
17 been in the last four or more years. Increases are due to the capital projects approved by the voters,
18 with approximately \$5million attributed to the High School Project and Skillings Field remediation.

19
20 Town Manager noted that the Finance Committee will discuss the budget document and hold a
21 series of hearings reviewing the line items in a detailed manner. The Finance Committee will
22 propose an article for action at Spring Town Meeting.

23
24 Selectman Powers noted that he was unable to attend the budget meeting but it looks like the School
25 Committee's request is being funded in the budget. He pointed out that it also looks like there is no
26 funding recommendation for the GASB45 line item.

27
28 Town Manager explained that the Finance Committee makes the funding recommendation for this
29 line item. Selectman Whitehead noted that the Town Manager is also negotiating labor agreements
30 with the unions, something that creates a potential risk to the budget. Town Manager informed the
31 Board that a hypothetical amount has been set aside within the FY2017 Budget for settled contracts,
32 but negotiations must take place in good faith and management should wait to hear the proposals
33 from the labor groups. He indicated that the idea is to have contracts that are sustainable in the out
34 years.

35
36 Vice Chairman Johnson noted that only about \$3million in Free Cash was used to balance this
37 budget. Town Manager explained that he has proposed that for the capital line items that require
38 some assistance, free cash be used to provide the operational support of those issues.

39
40 **Spring 2016 Annual Town Meeting Warrant**

41
42 Town Manager reported that all departments have been notified that in order to prepare for Spring
43 Town Meeting, all warrant articles being proposed are due to the Town Manager's office by Friday,
44 March 11, 2016 at Noon.

45
46 **Eversource Update**

47
48 Town Manager noted that the Board has been holding informational meetings and continues to work
49 with neighboring communities to seek transmission line route alternatives. One consultant has been
50 retained, and staff is now seeking to bring on a second consulting expert in the field of electro-
51 magnetic field activity. Town Manager reported that Winchester has been approved as an
52 intervener in the 345kV transmission line project. Staff continues to meet with Eversource

Wednesday, February 10, 2016
Board of Selectmen Meeting
[Rescheduled from Monday, February 8, 2016]

1 representatives to discuss logistics. He indicated that the process is on-going and staff continues to
2 work as best as possible.

3
4 Parking

5
6 Town Manager informed the Board that as a result of the High School construction project there will
7 be a squeeze on the available parking for student drivers in the Fall of 2016. Staff has been meeting
8 with consultants, the WHS acting principal, and the School Resource Officer to discuss alternatives.
9 He reported that the School Department will try to announce to parents and students that those who
10 are seeking parking permits may be directed to Borggaard Beach in September.

11
12 Vice Chairman Johnson informed his colleagues that he would like an update on residential parking
13 in the Downtown, i.e., what do apartment tenants do about parking on street during daytime hours.

14
15 HEARINGS

16
17 **NStar Electric d/b/a Eversource Energy – Grant of Location Petition:**
18 **Sawmill Brook Road – southeast from pole 373 / 5 approximately 100 feet**
19 **west of Hinds Road a distance of about 10 feet – conduit**

20 Present: Town Engineer Beth Rudolph; Rene Clark, Eversource Energy

21
22
23 At 8:10 PM Chairman Grenzeback opened the hearing for Sawmill Brook Road. Town Engineer
24 informed the Board that this is a petition to install about ten feet conduit to provide underground
25 service to 19 Sawmill Brook Road. Area to be disturbed is the grass strip between the street and
26 sidewalk. Seeing no one in the audience wishing to comment, Chairman Grenzeback declared the
27 hearing closed at 8:11 PM.

28
29 *Motion: That the Board of Selectmen approve the NStar Electric d/b/a Eversource
30 Energy Grant of Location Petition for Sawmill Brook Road – southeast
31 from pole 373 / 5 approximately 100 feet west of Hinds Road a distance of
32 about 10 feet conduit in accordance with the Town of Winchester Grant of
33 Location Policy and the memo from Town Engineer dated January 14, 2016.
34 Johnson – Powers All in favor. VOTED.

35
36 LICENSES

37
38 **Entertainment License**
39 **First House Pub LLC**
40 **528 Main Street, Winchester**
41 **Present: Jim O'Rourke, Manager**

42
43 Jim O'Rourke of First House Pub informed the Board that he is seeking an entertainment license to
44 provide music for dinner guests as well as for functions. The license is particularly important for
45 Wednesday through Saturday evenings, however he and his partner would like the license issued for
46 seven days per week from 7 PM to midnight. Town Counsel indicated that the Board would have to
47 extend the hours of operation for this establishment. In response to Selectman Whitehead's question as
48 to whether or not First House Pub is planning to do any outdoor dining, Mr. O'Rourke indicated that
49 there are no plans for this type of dining at this time.

50
51 *Motion: That the Board of Selectmen approve the issuance of an Entertainment
52 License for First House Pub, 528 Main Street, Monday through Sunday,
53 from 7:00 PM to 11:00 PM, for calendar year 2016.

Wednesday, February 10, 2016
Board of Selectmen Meeting
[Rescheduled from Monday, February 8, 2016]

Johnson – Bettencourt

All in favor.

VOTED.

BUSINESS

Arthur Griffin Foundation – Streetscape Analysis Project Grant

Present: Mary McKenna and Intern, Julia Shattuck

Chairman Grenzeback explained that currently, there are two design concept projects underway, the first of which is the Waterfield Parking Lot and the second, Shore Road, from Winchester High School back to Quill Rotary; both projects look at streetscape redesign and the grant from the Griffin Foundation will provide funds for the groundwork. The Chairman explained that the State will provide approximately \$400,000 and each community in the Commonwealth will be able to tap into this.

Town Manager noted that he will be meeting on the complete streets process tomorrow and as a part of the whole process, the design team will make a presentation on the MBTA Commuter Rail design project on Monday evening, February 22nd.

*Motion: That the Board of Selectmen accept a gift in the amount of \$10,000 from the Arthur Griffin Foundation for the streetscape project.

Johnson – Whitehead

All in favor.

VOTED.

Wright-Locke Farm: Purchase & Sale / Development Agreement

Present: Town Counsel Wade M. Welch; Tom Howley, President, Wright-Locke Land Trust; Archie McIntyre, Executive Director, Wright-Locke Farm Conservancy, Sally Quinn, Vice President, Wright-Locke Farm Conservancy Board of Directors

Selectman Whitehead introduced this topic by informing Board members that the question arose as to whether the Development Agreement required the development of the lots located in the southwest corner of the Farm property. Town Counsel has opined that development of the parcels is not a requirement. Selectman Whitehead indicated that he would like the Board to acknowledge that development of the southwest corner is not a requirement. He noted that an affordable housing payment is also not required, however the Land Trust is offering to provide \$30,000 to the Housing Fund as a gift.

Land Trust President Tom Howley informed the Board that it was always the preference of the donors to keep this land undeveloped. He explained that the only way that the Land Trust could pay the remaining \$400,000 purchase price to the Town was to develop this land. A patron came forward and offered to make the \$400,000 payment so that the southwest parcel could remain undeveloped. He indicated that the \$30,000 affordable housing payment is a show of good faith.

Town Counsel reported that he read the agreement and after reviewing the Purchase & Sale Agreement and the Development Agreement, it was clear from the documents that the only requirement was to make payment of the outstanding \$400,000 balance by a time certain. The affordable housing payment would be triggered by the issuance of the occupancy permit. Town Counsel indicated that once the \$400,000 is paid the obligation to the Town is completed. It will be up to the Board of Selectmen to accept the housing payment.

Tom Howley informed the Board that the Conservancy is looking to clear up this matter as well as looking ahead at developing #82 Ridge Street as farm education space.

*Motion: That the Board of Selectmen acknowledge that the Development Agreement by and between the Town of Winchester and the Wright-Locke

Wednesday, February 10, 2016
Board of Selectmen Meeting
[Rescheduled from Monday, February 8, 2016]

1 Land Trust dated August 27, 2015 does not require development of
2 the two (2) house lots in the southwest corner of Wright-Locke Farm
3 and further, that the payment of \$400,000 satisfies the outstanding
4 debt.

5 Whitehead – Johnson All in favor. VOTED.

6
7 *Motion: That the Board of Selectmen accept the gift from the Wright-Locke
8 Land Trust in the amount of \$30,000 for the Affordable Housing Fund
9 to be delivered with the final land payment.

10 Whitehead – Bettencourt All in favor. VOTED.

11
12 **Traffic Advisory Committee Recommendations / Update: Town Engineer Beth Rudolph**

13
14 Town Engineer informed the Board that Traffic Advisory met on December 10th and discussed the
15 following issues forwarded to them:

- 16
17 1. Request for a 'bump out' at the crosswalk on Church St. near Bank of America;
18 2. Request for implementation of bike lanes on Main St. beginning at the Medford line;
19 3. Request for traffic calming in the Town-owned parking area in front of 10 Skillings Rd.;
20 4. Review of petition from Myrtle Street residents regarding traffic and parking concerns.

21
22 **#1. Bump Out on Church Street**

23
24 The TAC recommendation is for the installation of a bump-out at the crosswalk on Church Street
25 adjacent to the Bank of America. This bump out would be similar to that also on Church Street
26 between the Congregational Church and Town Common, making the installation consistent as well as
27 prevent parking. Traffic Advisory recommends favorable action on this request.

28
29 *Motion: That the Board of Selectmen approve the installation of a bump out
30 on Church Street at Bank of America.

31 Johnson – Powers All in favor. VOTED.

32
33 **#2. Request for bike lane on Main Street**

34
35 Town Engineer informed the Board that a resident has requested that the Town consider striping a bike
36 lane on Main Street. She noted that TAC is in favor of this installation from the Medford Line to the
37 Town Center, as well as on Johnson Road; sharrows would be added to busy streets wherever the road
38 width is narrow. Chairman Grenzeback recalled that the Town's traffic consultant was asked to look at
39 the roads within the Town that are wide enough to accommodate a bike lane.

40
41 Selectman Whitehead questioned whether such an installation on Main Street would effect mothers
42 picking up their children at the various pre-schools along Main Street.

43
44 *Motion: That the Board of Selectmen authorize the Town Engineer to begin
45 the planning for bike lane installations on Main Street and Johnson Road.

46 Johnson – Bettencourt All in favor. VOTED.

47
48 **#3. Traffic Calming in front of 10 Skillings Road**

49
50 Town Engineer indicated that this TAC recommendation pertains to the area across from Stop & Shop.
51 The concern is with motorists using this area as a cut-through to avoid the light at Main / Skillings /
52 Lake Street. The request submitted to TAC was for a speed bump, however TAC does not agree with
53 speed bump installation and after review, TAC is recommending some redesign of the area with the

Wednesday, February 10, 2016
Board of Selectmen Meeting
[Rescheduled from Monday, February 8, 2016]

1 actual parking spaces moved to the building side of the street. TAC has laid out five (5) parking spaces
2 located on the building side of the street as an experiment. The TAC request is for the Board to approve
3 a rumble strip and work with the building owners to try some parking reconfiguration.
4

5 Selectman Bettencourt noted that this is an area of Town where traffic frequently backs-up during
6 morning commuter hours. He suggested that this issue be discussed as a part of the Complete Street
7 Program with the intersection being recommended for a complete overhaul.
8

9 *Motion: That the Board of Selectmen authorize the installation of a rumble
10 strip at the entrance to the parking lot at 10 Skillings Road.

11 Johnson – Bettencourt

All in favor.

VOTED.

12
13 #4. Myrtle Street
14

15 Town Engineer informed the Board that residents of Myrtle Street are requesting the following actions
16 be taken:
17

- 18 1. Post *Not a Thru Street* signs at both ends of Myrtle Street;
- 19 2. Post *Slow Children or 15 MPH Speed* signs on Myrtle Street;
- 20 3. Post a sign at the intersection of Washington St. and Myrtle St. prohibiting vehicles driving
21 north on Washington Street (toward the Town Hall intersection) from blocking entry to Myrtle
22 Street from Washington Street;
- 23 4. Restrict parking on Myrtle Street to residents only during weekdays between the hours of 8:00
24 AM and 5:00 PM;
- 25 5. Add a crosswalk at the end of Myrtle Street crossing Washington Street;

- 26
- 27 1. Traffic Advisory has indicated that Myrtle Street should not be posted as *Not a Thru Street*
28 since this sign is reserved for use on dead-end streets, which Myrtle Street is not.
- 29 2. The de facto speed limit for Myrtle Street is 30 mph and State law requires that a traffic
30 study be performed before the speed limit can be adjusted. TAC feels that it is unlikely that the
31 recorded 85th percentile speed on Myrtle Street would be 15 mph as being requested by
32 residents. TAC recommends doing a traffic count on Myrtle Street in warmer weather
33 conditions. TAC also recommends the installation of *Slow Children* signage.
- 34 3. TAC recommends the installation of a *Do Not Block Intersection* sign on Washington Street to
35 help prevent vehicles from blocking the intersection at Myrtle Street.
- 36 4. TAC did not take a position on the request to limit parking on Myrtle Street to residents only.
- 37 5. TAC does not recommend installing a crosswalk at the end of Myrtle Street crossing over
38 Washington Street because there are two signalized intersections, both with crossing guards
39 positioned to assist students. Adding an additional crosswalk would encourage children to cross
40 the busy Washington Street at a location where a crossing guard is not available.
41

42 Town Engineer noted that TAC did discuss making Myrtle Street a One-Way street because the street
43 is very narrow and two-way traffic is difficult. TAC feels that this option should be discussed with the
44 entire neighborhood with implementation requiring a public hearing.
45

46 Chairman Grenzeback indicated that if speed is a problem, perhaps the installation of a temporary
47 'speed bump' would be an effective measure. Selectman Powers suggested that this solution be
48 reviewed with the neighborhood because it seems to be a good, workable solution and one that would be
49 well received by the neighbors. Selectman Bettencourt suggested that a possible solution would be
50 making Myrtle Street one-way during commuter hours only. Town Engineer informed the Board that
51 this has been requested in the past, however it has not been recommended because of enforcement
52 difficulty.
53

Wednesday, February 10, 2016
Board of Selectmen Meeting
[Rescheduled from Monday, February 8, 2016]

1 Chairman Grenzeback summarized that both speed and traffic counts will be done to facilitate a
2 discussion related to possible options. The Board will take no action on this Myrtle Street request this
3 evening. Town Engineer indicated that if the weather cooperates, traffic counts could be done in late
4 March, early April, with a public hearing to follow.

5
6 Speaking to the Pond Street residents request, Town Engineer informed the Board that TAC will be
7 meeting again in the next few weeks, during which time that issue will be discussed.

8
9 **Police Department – Tazer Acquisition Authorization – Vote: Chief Kenneth Albertelli**

10
11 Chief Albertelli informed the Board that the cost estimate for the tazer purchase has been adjusted
12 downwards a bit. He noted that it is important to go forward with this purchase as soon as possible
13 because tazers will be another tool available for police officers when dealing with aggressive and
14 combative individuals, as well as being in the best interest of the safety of the community, the
15 individual and the officer. Chief Albertelli explained that his proposal this evening is to purchase
16 twenty (20) units. He is not requesting funding for training, only for the units to be purchased.

17
18 Town Manager informed the Board that he supports this proposal, and has from the beginning. He
19 explained that the question of one of financing and the cost could be defrayed by a contribution from the
20 Hospital in the amount of \$5,000. The balance would be \$23,000 from available funding in the Hospital
21 Gift Account or a Finance Committee Reserve Fund transfer. Town Manager noted that it is
22 anticipated the consultant for the Eversource project will be funded from the Hospital Gift Account as
23 well.

24
25 Chief Albertelli indicated that the Police Department may be purchasing thirty (30) units in total
26 however twenty (20) units would guarantee two to three (2 to 3) units would be on the street at all
27 times.

28
29 *Motion: That the Board of Selectmen approve funding for twenty (20) tazers
30 at a total cost of \$28,000 with \$5,000 of that cost contributed by
31 Winchester Hospital and the remaining balance from the Hospital
32 Gift Account.

33 Powers – Johnson

All in favor.

VOTED.

34
35 Chief Albertelli demonstrated how the tazer is worn on the officer's utility belt and removed for use. He
36 reported that the department has a policy for both the use and maintenance of tazers.

37
38 **Hiring of Consultant for Eversource Transmission Line Project Intervention –**
39 **VOTE Funding Source**

40
41
42 Town Manager recalled that the Board had previously authorized retention of an engineering
43 consultant to assist the management team in intervening in the 345kV transmission line issue. Also
44 discussed was the electromagnetic wave activity and whether there is a harmful effect from emissions.
45 Town Manager explained that his thought is to bring in a consultant to do some fact-checking. He
46 reported that he has done some research and feels very comfortable with the candidate.

47
48 Town Manager informed the Board that he is seeking authority to sign the consulting contract to review
49 the EMF issue. He noted that the 115kV line is a lesser force field. Town Manager indicated that the
50 consultant would review information pertaining to the health impacts, review the proposed construction
51 process, take field measurements, etc., and provide a recommendation about what, if anything, can be
52 done for shielding. A review would be made of what has been submitted to date. He suggested that an
53 expenditure limit could be placed on the contract if the Board feels that is necessary. The funding

Wednesday, February 10, 2016
Board of Selectmen Meeting
[Rescheduled from Monday, February 8, 2016]

1 source would be the Winchester Hospital Gift Account. The scope of services would include a review of
2 all sources to minimize the impact of the project and then seek reimbursement of costs from Eversource.
3

4 *Motion: That the Board of Selectmen authorized the Town Manager to hire a
5 consultant in an amount not to exceed \$10,000 to assist with a review
6 of the electromagnetic field effects in the two Eversource projects, the
7 345kV transmission line (Woburn to Wakefield) and the 115kV transmission
8 line (Mystic to Woburn). The funding source for this contract is the
9 Hospital Gift Account which is to be reimbursed by Eversource, if possible.

10 Johnson – Bettencourt

All in favor.

VOTED.

11
12 **Discussion: 416 Cambridge Street 40B Development Proposal**
13

14 Chairman Grenzeback informed the audience that the ZBA chairman has agreed to keep the public
15 comment period open. Town Manager referenced the draft letter contained in the packet for the Board's
16 review and explained that the shaded fields are the attempt to capture the last discussion by the Board.
17 He acknowledged that it is the ZBA's responsibility to obtain the information and verify the financials
18 of the project at the level of density that has been submitted.
19

20 Chairman Grenzeback indicated that it is the Board's opinion that the project is sizeable and there are
21 issues related to density, pedestrian amenities and circulation, the bus shelter, municipal sewer
22 capacity, I & I fee, drainage and stormwater controls, the municipal water system, dimensional
23 controls, the Fire Department, neighborhood screening and noise control, environmental impacts,
24 blasting, project design, and local preference. The letter recommends that while the developer cannot
25 be expected to repair existing problems, he should address anything that is exacerbated by this
26 construction, or reduce the number of units.
27

28 Selectman Bettencourt pointed out that there are two conflicting reports on sanitary sewer overflows.
29 Town Manager explained that the report filed by the peer firm was repudiated by the Town's consulting
30 engineers, i.e., the calculations could not be substantiated. As a result, the TetraTech report has been
31 withdrawn. Vice Chairman Johnson informed his colleagues that the Ledges has indicated that they
32 are talking with another consulting firm. The Vice Chairman again suggested that once the life estate
33 is fulfilled, the house be demolished and open space be the result. He further suggested that the light
34 stanchions should be in keeping with those used as a part of the MassDOT Cambridge Street
35 intersections project.
36

37 Selectman Powers informed his colleagues that counsel for the Ledges is hiring a third expert on
38 stormwater. He also pointed out that the balloons used to show the mass of the project were very
39 inadequate. Selectman Whitehead noted that the balloons were located at the back side of the property
40 and were at 62 feet. Chairman Grenzeback noted that it was difficult to envision the massing and
41 found that the balloons were not helpful. He suggested that the Board not include a number of units
42 because the Board is not negotiating with the developer.
43

44 Selectman Powers indicated that by including a number, like seventy units, it would say that number is
45 acceptable. He suggested that by not including an acceptable number, the Board is saying that ninety-
46 five units is not an acceptable number. He noted that the group supporting ninety-five units on the site
47 was the Housing Partnership Board and other housing entities.
48

49 Town Manager pointed out that also proposed is a reduction in the building height by at least one story.
50 Chairman Grenzeback noted that while the Town would benefit from additional rental units and an
51 increase in affordable housing, the impact of this number of units is substantial.

52 Joseph O'Connor, 7 Wainwright Road informed the Board that the Ledges has hired another engineer.
53 Referencing the letter being sent to the ZBA, Mr. O'Connor suggested that the HAWK light parts and

Wednesday, February 10, 2016
Board of Selectmen Meeting
[Rescheduled from Monday, February 8, 2016]

1 maintenance be borne by the developer or the developer's maintenance company. Town Manager
2 indicated that MassDOT would be responsible for maintaining this equipment. Mr. O'Connor
3 questioned whether the pedestrian walkway would be maintained by the Town and was informed by
4 Town Manager that the entire roadway is the responsibility of MassDOT. Mr. O'Connor noted that the
5 State does not plow the sidewalks in the area, but Winchester and Woburn do, creating an added
6 burden on these municipalities. Chairman Grenzeback suggested that it could be requested that the
7 ZBA require that the association maintain the crosswalk, including the walkway at the HAWK light.
8 Mr. O'Connor recalled that at one time, the developer accepted clearing the walkway by his contractor.
9 Town Manager indicated that a statement would be added at the end of the section: Pedestrian
10 Amenities.

11
12 Mr. O'Connor noted that the HAWK light falls under Federal guidelines. Cambridge Street is a very
13 busy roadway and he requested that there be a condition of approval that the developer have State
14 approval for the installation of the HAWK signal. He requested that all equipment located on the roof
15 top be set below the roof line; this would include all mechanical equipment, including generators. He
16 indicated that the only thing that should come through the roof is the waste stacks for the sewer.
17 Chairman Grenzeback noted that there is verbiage in the HSOD for 620 Washington Street that can be
18 used requiring that the rooftop be visually screened from the surrounding neighborhood.

19
20 Mr. O'Connor recalled that the HVAC equipment should be installed below the roof line, noting that at
21 one meeting, the architect indicated that the developer would do this because looking down from the
22 Ledges, this equipment would be visible. He informed the Board that the developer did put up three
23 balloons, and it was requested that the balloons be put at the four corners of the building to indicate the
24 building's mass. This was not done.

25
26 Selectman Bettencourt suggested that it be included in the letter under "Density" that it is difficult to
27 visually determine the mass and size of the building because the developer is unwilling to present a
28 model. Town Manager referenced the "Density" section where it states that the Board of Selectmen
29 does not support the project at this level of density.

30
31 Joann Hoffman, a resident of the Ledges, requested that a mock up be done to scale. She suggested
32 that the developer does not want to do this, and the only thing provided so far is a rendering. Ms.
33 Hoffman used the "Green Monster" at Fenway Park as a visual aid, noting that the building proposed
34 would be double the height of the "Green Monster". She suggested that this proposal is not in keeping
35 with the neighborhood and will be an eyesore.

36
37 *Motion: That the Board of Selectmen approve the letter to the Zoning Board of
38 Appeal regarding the Winchester North Project with the amendments
39 as indicated at table. Said letter is to be signed by all Board members.

40 Johnson – Powers All in favor. VOTED.

41
42 Marion Crandall, a Ledges Resident, explained that the neighbors are trying to add balance because
43 this is a prime residential area. She indicated that the balloon test did not demonstrate the height of
44 the building, suggesting that there are problems with grade, street crossing, drainage, etc. and a lower
45 density will help to alleviate some concerns.

46
47 **Approve / Sign Presidential Primary Election Warrant**

48
49 *Motion: That the Board of Selectmen approve and sign the Presidential
50 Primary Election warrant.

51 Johnson – Bettencourt All in favor. VOTED.

52
53 **CONSENT AGENDA**

Wednesday, February 10, 2016
Board of Selectmen Meeting
[Rescheduled from Monday, February 8, 2016]

One Day Alcoholic Beverage Licenses:
Jennifer Kane for Autism Housing Pathways – annual fundraiser –
Jenks Senior Center – Saturday, March 12, 2016

*Motion: That the Board of Selectmen approve the Consent Agenda for
Wednesday, February 10, 2016 that includes a One Day Alcoholic
Beverage License for the annual Autism Housing Pathways
fundraiser at the Jenks Senior Center on Saturday, March 12, 2016.
Johnson – Powers All in favor.

VOTED.

COMMUNICATIONS AND WORKING GROUP REPORTS

The Board acknowledged receipt of the following correspondence:

1. MassDOT – Bridge Inspection Standards Report: Main St. / Wedge Pond outlet
2. Mimi Long re: 345kV Transmission Line in Winchester
3. Allan Rodgers re: Chapter 40B inventories in surrounding communities
4. John Suhrbier – 416 Cambridge Street DRAFT letter comments
5. Matty Jones, Salisbury Street – Winchester North 416 Cambridge Street
6. Fritz von Mering / Ledges 40B Committee – 416 Cambridge Street
7. Verizon – Annual Complaint Filing notice
8. WeiZhang re: Eversource 345kV Transmission Line Project

Adjournment – 9:55 PM

*Motion: That the Board of Selectmen adjourn for the evening.
Johnson – Whitehead

By Roll Call Vote: Whitehead, Bettencourt, Powers, Johnson, Grenzeback

VOTED.

Respectfully submitted,

Richard C. Howard, Town Manager

**Summary of Votes Taken
Board of Selectmen's Meeting
Wednesday, February 10, 2016**

Present: Chairman Grenzeback, Vice Chairman Johnson, Selectmen Powers, Bettencourt and Whitehead
Absent:

- *Motion: That the Board of Selectmen adjourn to Executive Session for the purpose of discussing matters related to Contract Negotiations: Hospital PILOT – MGL Ch. 30A §21(a)6; Contract Negotiations: Winning Farm – MGL Ch. 30A §21(a)6 and Litigation: Board of Selectmen vs. Attorney General – MGL Ch. 30A §21(a)3.
Whitehead – Johnson
By Roll Call Vote: Whitehead, Bettencourt, Powers, Johnson, Grenzeback VOTED.
- *Motion: That the Board of Selectmen adjourn from Executive Session to Public Session, not to return to Executive Session.
Johnson – Whitehead
By Roll Call Vote: Whitehead, Bettencourt, Powers, Johnson, Grenzeback VOTED.
- *Motion: That the Board of Selectmen approve the NStar Electric d/b/a Eversource Energy Grant of Location Petition for Sawmill Brook Road – southeast from pole 373 / 5 approximately 100 feet west of Hinds Road a distance of about 10 feet conduit in accordance with the Town of Winchester Grant of Location Policy and the memo from Town Engineer dated January 14, 2016.
Johnson – Powers All in favor. VOTED.
- *Motion: That the Board of Selectmen approve the issuance of an Entertainment License for First House Pub, 528 Main Street, Monday through Sunday, from 7:00 PM to 11:00 PM, for calendar year 2016.
Johnson – Bettencourt All in favor. VOTED.
- *Motion: That the Board of Selectmen accept a gift in the amount of \$10,000 from the Arthur Griffin Foundation for the streetscape project.
Johnson – Whitehead All in favor. VOTED.
- *Motion: That the Board of Selectmen acknowledge that the Development Agreement by and between the Town of Winchester and the Wright-Locke Land Trust dated August 27, 2015 does not require development of the two (2) house lots in the southwest corner of Wright-Locke Farm and further, that the payment of \$400,000 satisfies the outstanding debt.
Whitehead – Johnson All in favor. VOTED.
- *Motion: That the Board of Selectmen accept the gift from the Wright-Locke Land Trust in the amount of \$30,000 for the Affordable Housing Fund to be delivered with the final land payment.
Whitehead – Bettencourt All in favor. VOTED.
- *Motion: That the Board of Selectmen approve the installation of a bump out on Church Street at Bank of America.
Johnson – Powers All in favor. VOTED.
- *Motion: That the Board of Selectmen authorize the Town Engineer to begin the planning for bike lane installations on Main Street and Johnson Road.
Johnson – Bettencourt All in favor. VOTED.

**Summary of Votes Taken
Board of Selectmen's Meeting
Wednesday, February 10, 2016**

- *Motion: That the Board of Selectmen authorize the installation of a rumble strip at the entrance to the parking lot at 10 Skillings Road.
Johnson – Bettencourt All in favor. VOTED.
- *Motion: That the Board of Selectmen approve funding for twenty (20) tazers at a total cost of \$28,000 with \$5,000 of that cost contributed by Winchester Hospital and the remaining balance from the Hospital Gift Account.
Powers – Johnson All in favor. VOTED.
- *Motion: That the Board of Selectmen authorized the Town Manager to hire a consultant in an amount not to exceed \$10,000 to assist with a review of the electromagnetic field effects in the two Eversource projects, the 345kV transmission line (Woburn to Wakefield) and the 115kV transmission line (Mystic to Woburn). The funding source for this contract is the Hospital Gift Account which is to be reimbursed by Eversource, if possible.
Johnson – Bettencourt All in favor. VOTED.
- *Motion: That the Board of Selectmen approve the letter to the Zoning Board of Appeal regarding the Winchester North Project with the amendments as indicated at table. Said letter is to be signed by all Board members.
Johnson – Powers All in favor. VOTED.
- *Motion: That the Board of Selectmen approve and sign the Presidential Primary Election warrant.
Johnson – Bettencourt All in favor. VOTED.
- *Motion: That the Board of Selectmen approve the Consent Agenda for Wednesday, February 10, 2016 that includes a One Day Alcoholic Beverage License for the annual Autism Housing Pathways fundraiser at the Jenks Senior Center on Saturday, March 12, 2016.
Johnson – Powers All in favor. VOTED.
- *Motion: That the Board of Selectmen adjourn for the evening.
Johnson – Whitehead
By Roll Call Vote: Whitehead, Bettencourt, Powers, Johnson, Grenzeback VOTED.

Docket Item:
H - 5:
March 7, 2016

February 22, 2016

Town Manager
2nd Floor Town Hall
71 Mt. Vernon Street
Winchester, MA 01890

Dear Mr. Howard,

On behalf of the Winchester Home and Garden Club, I would like to request permission to have a plant sale on the Winchester Town Common on Saturday, May 7th, 2016 from 11:00am to 2:00pm.

If you have any questions, please contact me at (781) 721-1054 (home) or (781) 929-4817(cell).

Sincerely,



Rose Beecher
6 Mystic Valley Parkway, Winchester
Program Chair
Winchester Home and Garden Club

TOWN OF WINCHESTER
TOWN MANAGER
SELECTION

16 FEB 24 PM 4: 28

RECEIVED



February 26, 2016

To The Board of Selectmen and Town Manager Richard Howard:

The Winchester Foundation for Educational Excellence is partnering with the Highlander's Running Club to organize this year's Town Day Road Race on June 4th. We are asking for the Town's approval to continue the race, a tradition that started in 1997. As in past years, the race will offer the opportunity to walk the 2.5 mile course, run that course as a 2.5 mile event or run it as a 5 mile race.

We continue to meet with the Winchester Police Department (Town Safety Officer Sgt. Tom Groux) to refine and confirm the plans that have contributed to the safe operation of this event in the past. I have also met with the Town Day Committee to talk about the Race and they are very supportive. We will also coordinate with the Winchester School Department, the Winchester Fire Department, and the Department of Public Works.

Sgt. Groux is comfortable with our plan to start and end the race at Manchester Field but has asked that we begin at 8AM as opposed to previous years when we started at 8:30am. He agrees that maintaining the route that has been used before is the right approach.

Here is the current plan. Early in the morning of June 4th, a set up crew will place cones and signs along the entire race course. Parking will be restricted along most of the course. Registration will take place on Manchester Field, starting at 7:00 AM. Runners will receive instructions regarding the event and the course shortly before the race starts at 8:00 AM.

The race will begin by heading north on Mystic Valley Parkway. A police car will lead the runners. Runners will quickly turn right onto Main Street, heading south. As the runners cross Mystic Ave., Madison Ave W., and Symmes Road volunteers will be positioned to stop traffic as runners approach. At Symmes Corner (intersection of Main St, Bacon St., and Grove St), police officers will be positioned to direct traffic and Bacon St. will be closed from Symmes Corner to Mystic Valley Parkway. The runners will continue south on Main St. (Rt. 38) to Town Way, where they will turn right and then quickly left onto South Gateway. For the first loop of this course the runners then turn right on Ox Pasture and right again back onto South Gateway; runners competing in the five mile race will stay on South Gateway for the second loop of the course. The runners turn right onto Chardon Street and then left back onto Main St., heading north. From Main St they will bear left onto Bacon St. As they pass Winslow Road a volunteer will direct traffic onto and off of Winslow. The runners turn right onto Mystic Valley Parkway. A police officer will be stationed at the corner of Bacon St. and Mystic Valley Parkway, directing traffic and enforcing the road closure. Volunteers will direct traffic at the intersections of Lloyd & Mystic Valley Parkway and Mystic Ave. & Mystic Valley Parkway. Participants in the 2.5 mile events will turn right onto Manchester Road and then enter Manchester Field through the gate that will connect them to the final section of the course on the track. Participants in the 5 mile race will repeat the loop a second time. After the lead police car has circled the course with the fastest runners, it will then become a trail car until the slowest participant has completed the race.

A doctor and first aid kit will be stationed at the start/finish area. The fire department will have an ambulance stationed less than one-half mile from the start/finish area. The emergency room at Winchester Hospital is located less than two miles from the start/finish area. Ample water will be available at the start/finish area and at water stations on the course.

WFEE will extend its insurance policy to cover the race and include the Town as we have with the WFEE Prom 'n Aid.

I would be happy to meet with the Selectmen to discuss the plan or answer any concerns. I can also be reached at (781) 367-6786.

Thank you so much for your consideration. Both the Highlanders and the Board of WFEE are very excited to keep this wonderful Town tradition alive. Funds raised at the race will support powerED UP! , WFEE's partnership with the WPS that is integrating technology into all of our schools.

Sincerely,

Caren Connelly
Executive Director

Cafarella, Jennifer

From: Nash, John
Sent: Friday, February 26, 2016 11:00 AM
To: Cafarella, Jennifer
Subject: RE: Town Day Road Race

The Winchester Fire Department has no objection to the permitting of the WFEE Road Race and activities , providing the usual and customary restrictions.

Chief John Nash

Winchester Fire Department



32 Mount Vernon Street Winchester MA 01890
Phone (781) 729-5993 | Fax (781) 721-6722

From: Cafarella, Jennifer
Sent: Friday, February 26, 2016 10:55 AM
To: Gill, James <jgill@winchester.us>; Nash, John <jnash@winchester.us>; Albertelli, Ken <KAlbertelli@winchester.us>
Cc: Thomas Groux (tgroux@winchesterpd.org) <tgroux@winchesterpd.org>; Mawn, Patti <pmawn@winchester.us>; Nelson, Chris <cnelson@winchester.us>
Subject: FW: Town Day Road Race

All,

Please read the attached request from WFEE and send your comments as soon as possible.

Thanks!
Jenn

From: WFEE [<mailto:info@wfee.org>]
Sent: Friday, February 26, 2016 9:15 AM
To: Town Manager
Subject: Town Day Road Race

Dear Richard and Lance,

Cafarella, Jennifer

From: Nelson, Chris
Sent: Friday, February 26, 2016 11:20 AM
To: Cafarella, Jennifer; Gill, James; Nash, John; Albertelli, Ken
Cc: Thomas Groux (tgroux@winchesterpd.org); Mawn, Patti
Subject: RE: Town Day Road Race

The Recreation Department has no issue with this request.

Thanks
Chris

From: Cafarella, Jennifer
Sent: Friday, February 26, 2016 10:55 AM
To: Gill, James; Nash, John; Albertelli, Ken
Cc: Thomas Groux (tgroux@winchesterpd.org); Mawn, Patti; Nelson, Chris
Subject: FW: Town Day Road Race

All,

Please read the attached request from WFEE and send your comments as soon as possible.

Thanks!
Jenn

From: WFEE [<mailto:info@wfee.org>]
Sent: Friday, February 26, 2016 9:15 AM
To: Town Manager
Subject: Town Day Road Race

Dear Richard and Lance,

WFEE has agreed to take over the organization of the Town Day Road Race from the Winchester Highlanders Running group. Attached is a request for Town approval. As noted in the letter, we have been in contact with Sgt. Groux and he is supportive of the plan. He has asked that we start the race at 8am, earlier than previous years. We will do that, otherwise, the course and everything else is unchanged.

Thanks in advance for your consideration!

Caren

Cafarella, Jennifer

From: Albertelli, Ken
Sent: Friday, February 26, 2016 11:41 AM
To: Cafarella, Jennifer; Gill, James; Nash, John
Cc: Thomas Groux (tgroux@winchesterpd.org); Mawn, Patti; Nelson, Chris
Subject: RE: Town Day Road Race

Hi Jenn,

The Police Dept . has no objection.

Thanks
K

From: Cafarella, Jennifer
Sent: Friday, February 26, 2016 10:55 AM
To: Gill, James; Nash, John; Albertelli, Ken
Cc: Thomas Groux (tgroux@winchesterpd.org); Mawn, Patti; Nelson, Chris
Subject: FW: Town Day Road Race

All,

Please read the attached request from WFEE and send your comments as soon as possible.

Thanks!
Jenn

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Thanks in advance for your consideration!

Caren

Cafarella, Jennifer

From: Gill, James
Sent: Friday, February 26, 2016 11:48 AM
To: Cafarella, Jennifer
Cc: Nash, John; Albertelli, Ken; Thomas Groux (tgroux@winchesterpd.org); Mawn, Patti; Nelson, Chris
Subject: Re: Town Day Road Race

Hi Jenn,

The Dpw has no problem with this request.

Thx
J

Sent from my iPhone

On Feb 26, 2016, at 10:55 AM, Cafarella, Jennifer <jcafarella@winchester.us> wrote:

All,

Please read the attached request from WFEE and send your comments as soon as possible.

Thanks!
Jenn

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Sent: Friday, February 26, 2016 9:15 AM
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Subject: Town Day Road Race

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Thanks in advance for your consideration!

Caren

<Letter to Selectmen.docx>

Mawn, Patti

From: Ward, Stacie
Sent: Wednesday, February 24, 2016 11:52 AM
To: Mawn, Patti
Cc: Bohan, Linda
Subject: Next BOS meeting

Hi Patti,

The Library is getting a gift for \$19,774.51 for the Winchester Reads program (from the Friends of the Library this year but will get this gift in the future from the John & Mary Murphy Foundation). Could you add this to the consent agenda for the next BOS meeting for their acceptance? Also, if this is a recurring gift, does the BOS have to approve the gift every time we get funds?

The Library is writing up a memo in relation to the gift and can provide details for the consent agenda if you need more info (I CC'd Linda). THANKS!

Stacie

Stacie A. Ward, CPA, CGA

Town of Winchester
Comptroller
71 Mt. Vernon Street
Winchester, MA 01890
Phone: (781) 721-7116
Fax: (781) 721-7156

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16 FEB 23 PM 12: 37

TOWN OF WINCHESTER
TOWN MANAGER
SELECTION



TOWN OF WINCHESTER

PLANNING BOARD PUBLIC HEARING

The Winchester Planning Board will hold a public hearing pursuant to MGL Chapter 40A, Section 5, to discuss proposed changes to the town's zoning bylaws. Four articles are proposed for the Spring Town Meeting of 2016. (1) Changes to Section 9.5.1 to expand the number and type of triggers for Site Plan Review (2) The incorporation of a new definition of open space and subsequent changes to the Table of Dimensional Requirements (Section 4.0) related to landscaped areas, (3) the incorporation of a new section entitled Slope Protection Bylaw, and (4) changes to the Use Table (Section 3.0) to allow for food and alcohol to be served outside at an approved restaurant location. The complete text relative to each of the proposed changes is available for inspection at the Town Clerk and the Town Planner's Office at Winchester Town Hall located at 71 Mt. Vernon St, Winchester, MA during regular business hours. The public hearing for the

four articles, for Spring Town Meeting, listed above will be held on Tuesday, March 15, 2016 at 7:30pm. in the Board of Selectmen's Room, Town Hall, 71 Mt. Vernon Street, Winchester, MA. For further information contact the Winchester Town Planner at 781-721-7162.

Betsy Cregger, Winchester Planning Board



Deborah B. Goldberg
Treasurer and Receiver General

The Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
239 Causeway Street
Boston, MA 02114

Docket Item:
I-2:
March 7, 2016

12 PM 7:07
WINCHESTER
MANAGER
BOSTON MA
Kim S. Gainsboro, Esq.
Chairman

NOTICE OF APPEAL HEARING

VIA FIRST CLASS MAIL

February 04, 2016

KATAMA SPIRITS GROUP INC. DBA WINCHESTER WINE & SPIRITS
632 MAIN ST.
WINCHESTER, MA 01890
LICENSE#: 148800009

You are hereby notified that a hearing will be held by the Alcoholic Beverages Control Commission at 239 Causeway Street, 1st Floor Boston, MA on:

Wednesday, April 20, 2016 at 1:30 PM

*Continued from 2/3/2016

Regarding:

APPEAL FROM THE ACTION OF THE TOWN OF WINCHESTER BOARD OF SELECTMEN IN DENYING THE RENEWAL OF THE \$15 ALL ALCOHOL LICENSE OF KATAMA SPIRITS GROUP INC. DBA WINCHESTER WINE AND SPIRITS LOCATED AT 632 MAIN STREET, WINCHESTER, MA.

Hearings are held pursuant to the Informal/Fair Hearing Rules under M.G.L. Ch. 138, C. 30A and 801 CMR §§ 1.02 and 1.03. Reports, if any, and your license file may be examined and copied at the Commission's office with advance notice.

All motions regarding this matter are requested to be filed with the Commission at least fourteen (14) days prior to the day of hearing. A copy of any motion filed with the Commission shall be served on any opposing party at the time of the filing of the motion with the Commission.

You are further notified that all parties and/or their counsel are required to submit a joint pre-hearing memorandum to the Commission within thirty (30) days of the hearing date. The pre-hearing memorandum must be submitted in hard copy. The pre-hearing memorandum must be signed by all of the parties and/or their counsel and contain the following:

- 1) agreed upon issues of fact to be submitted to the ABCC on the record of the hearing
- 2) contested issues of facts and the position of the parties on those issues of facts
- 3) agreed issues of law
- 4) contested issues of law and the positions of the parties on those issues
- 5) the name and address of each witness to be called by each party
- 6) a summary of the facts to which each witness is anticipated to testify
- 7) exhibits the parties agree may be introduced at trial (marked with sequential numbers for the appellant/petitioner/licensee/taxpayer group and with sequential letters for the appellee/respondent/Local Board/licensee).

- 8) the name, addresses and qualifications of each expert and the matter on which the expert is expected to testify; the substance of all facts and opinions to which the expert is expected to testify; and a detailed summary of the grounds of each expert's opinion.

The failure to list in the pre-hearing memorandum a witness or exhibit, other than a rebuttal witness or exhibit, the need for which cannot reasonably be anticipated prior to hearing, may lead to a Commission order precluding the introduction at hearing of the omitted testimony or exhibit. Greater specificity or supplementation of the pre-hearing memorandum may be required by the Commission.

A continuance must be requested in writing to the Commission no less than three (3) business days prior to the hearing date. The party requesting the continuance must notify all parties (if more than one) involved. All parties must agree for the continuance to be approved.

NOTE: It is important that licensees and those interested in this matter attend the hearing to present evidence and testimony. The Commission has the power to suspend, modify, revoke or cancel licenses.

Hearings are audio-recorded. Pursuant to M.G.L. Ch.30A, §11 six (6) written transcripts will be furnished if requested in writing with tender of payment. You may arrange for your own stenographer.

If you have any questions regarding the scheduling of this hearing please contact Patricia Hathaway at (617) 727-3040 x738 or phathaway@tre.state.ma.us.



Kim S. Gainsboro
Chairman

This document is important and should be translated immediately.
Este documento es importante y debe ser traducido inmediatamente.
Este documento é importante e deve ser traduzido imediatamente.
Ce document est important et devrait être traduit immédiatement.
Questo documento è importante e dovrebbe essere tradotto immediatamente.
Το έγγραφο αυτό είναι σημαντικό και θα πρέπει να μεταφραστούν αμέσως.
这份文件是重要的，应立即进行翻译。

cc: File

Local Licensing Board

Frederick G. Mahony, Chief Investigator

James Alexander mail to Westboro 01581

Wade M. Welch, Esq. via email

Mawn, Patti

From: Lance Grenzeback <lance.grenzeback@gmail.com>
Sent: Monday, February 22, 2016 10:37 PM
To: Mawn, Patti
Subject: Fwd: No to Eversource 345 kV Project

Patti: Please print copies for the Board and the record file. Thanks.

Begin forwarded message:

From: Lynne Norton <lynnenorton@ymail.com>
Date: February 22, 2016 at 9:33:05 PM EST
To: "lance.grenzeback@gmail.com" <lance.grenzeback@gmail.com>
Subject: No to Eversource 345 kV Project
Reply-To: Lynne Norton <lynnenorton@ymail.com>

Dear Sir,

As a resident of Winchester for 36 years currently living on George Road off of Cross Street, I am adamantly opposed to the Eversource 345 kV Project. Cross Street is a major thoroughfare between Main Street on the Woburn Winchester Line and Washington Street which is used not only by the many residents living in this densely populated area but also by Winchester Hospital employees for off site parking and many businesses in the Holton St. commercially zoned district. A disruption to this heavy traffic pattern will be detrimental to residents and businesses with a loss in property values as well.

There are long term consequences affecting the health of residents living in the neighborhood which are extremely concerning. It is well documented living near electrical power lines causes Leukemia in adults and children, cancer, reproductive issues, general malaise, heart disease to name a few. As a nurse, mother and long time resident of the Winchester Community the potential health risks to residents is unconscionable.

Please reconsider your decision to proceed with this project for the health and safety of this neighborhood.

Sincerely,
Lynne Norton
48 George Rd.
Winchester, MA 01890

Mawn, Patti

From: Lance Grenzeback <lance.grenzeback@gmail.com>
Sent: Monday, February 22, 2016 10:38 PM
To: Mawn, Patti
Subject: Fwd: 345kv transmission line -Eversource project

Patti: Please print copies for the Board and the record file. Thanks.

Begin forwarded message:

From: Fwang echoshadow <fran.wang@gmail.com>
Date: February 22, 2016 at 10:10:11 PM EST
To: townmanager@winchester.us
Cc: lance.grenzeback@gmail.com, jmsjfo@yahoo.co, slpowers@bonnellford.com,
mbettencourt@winchester.us, jwhitehead@winchester.us
Subject: 345kv transmission line -Eversource project

Hello, Dear Mr. Howard and Board of Selectmen

I want to thank you so much for your updates about 345KV Eversource project at tonight's Board of Selectmen's meeting.

As a Winchester resident living close to Cross street, I have big concerns about health impacts, traffic impacts, property value impacts, property tax impacts and environmental impacts that this 345KV transmission line will cause. Please speak out for Winchester residents, especially residents living close to Cross street, NO 345KV transmission line in Winchester. We do not want it! Not under Cross street, not under Washington street, not in Winchester.

This 345KV Eversource project has been messed up my family's daily life both mentally and physically since the beginning of this year. My concerns and worries have been deeply affected on my kids daily life.

Please consider people's feelings, please help your people who selected you as board of selectmen.

Thank you so much.

Zhaofang Wang, A Winchester resident living close to Cross street and a mother of 2 Winchester public school kids'

Educational Facilities Planning and Building
Minutes of the Meeting January 20, 2016

Docket Item:
I - 6:
March 7, 2016

Members Present: Bob Deering, Don Cecich, Brendan Driscoll, Geethanjali Mathiyalakam, Shelly Walsh, Susan Verdicchio, Todd Kosterman and Jessica Lohnes.

Members Absent: Charles Tseckares, Judy Evans and Roger Hain.

Others Present: Jim Dowd and Jim Burrows, Skanska USA Building; John LaMarre, Consigli Project Manager; Lorraine Finnegan and Dave Fanuele, SMMA; Meg White, Town Project Manager; Gerald Nardone (Consultant); and Susan McPhee, Winchester Energy Committee.

Mr. Deering called the meeting to order at 6:25 PM in the Mystic Valley Room, Town Hall.

1. **Public Comment:** There were no public comments.

2. **Approval of Minutes:** Copies of the meeting minutes of November 4, 18 and 24, December 2 and 16, 2015, and January 6, 2016 were previously distributed for review and comment. **On a motion by Brendan Driscoll, seconded by Susan Verdicchio, it was moved and seconded to approve the minutes of November 4, 18 and 24, December 2 and 16, 2015, and January 6, 2016 as amended. The motion was unanimously approved.**

3. **Invoices:** Copies of the Memorandum from Town Manager, Richard Howard, to the EFPBC dated January 20, 2016 regarding invoices and spending authorizations was distributed and reviewed (Attachment #1). The Town Manager recommended that the Committee take favorable action on the invoices and spending authorizations. Jim Burrows reviewed the invoices as outlined in the Town Manager's memorandum.

Payment Authorizations: VO Elementary School Project

Skanska USA	Invoice #1315839-000-12623-14	\$ 2,850.00
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Payment Authorizations: Winchester High School Project

Skanska USA	Invoice #1312805-PDS-12613-41	\$ 61,970.00
SMMA	Invoice 0044162	85,500.00
VHB	Invoice 0210980	1,200.00
Consigli Construction	Requisition #18	2,490,485.96
MBTA	Invoice 030807	250.00
Briggs	Invoice 80950	725.00
Briggs	Invoice 81122	574.00
Briggs	Invoice 81240	455.00
Briggs	Invoice 81355	527.00
Briggs	Invoice 81474	347.00
Triumph Modular	Invoice RI181975	10,000.00
Triumph Modular	Invoice RI181976	13,000.00
WB Mason	Invoice #696109	8,650.00

EFPBC January 20, 2016 Meeting Minutes

Spending Authorizations: Winchester High School Project

Consigli Construction	Change Order #16	\$ 218,512.29
SMMA	Additional Service Request #4 (Listening)	8,600.00
Consigli Construction	Culvert Change Order (317)	1,560,636.37
Skanska USA	Amendment #2	18,960.00
SMMA	Additional Service Request #3 (Culvert)	11,000.00

4. Additional Temporary Parking Request: Jim Burrows reported that he was approached by the SRO at the high school requesting Skanska to look into temporary additional parking spaces for the end of this school year only. A document with drawings identifying two rows of parking, one drive lane, no temporary parking surface, and post guard rails was provided for committee review. For eight weeks of parking the estimated cost was \$25,000 including excavation and \$5,000 for post guard rails. Approximate value is \$35,000. The committee discussed the request.

On a motion by Brendan Driscoll, seconded by Robert Deering, the Committee unanimously voted to take no action on the request for additional temporary parking.

5. Change Order: Consigli Change Order Number 016 was reviewed with the EFPBC Finance Subcommittee and the Subcommittee agreed to all the items. Dave Fanuele read through the list of items in Change Order Number 016 dated January 19, 2016, which included:

CR 109 PR-058	Final reconciliation of added costs and credits for structural steel revisions	\$14,844.00
CR 121 PR- 066	Doors, frames and hardware revisions in Phase I	13,885.00
CR 136 ASI-026	Final reconciliation of costs for the sealing of the under slab waterproofing membrane	3,347.00
CR 140	Removal of brick pavers at existing entrance connector/walkway and addition of topping slab	6,842.00
CR 145 PR-087	Exterior veneer changed from brick to cast stone veneer system	6,071.00
CR 149 PR-086	Modification to generator pad size	2,572.00
CR 152 RFI-214	Changed kitchen grease trap support	-4,000.00
CR 184 CCD-022	Modifications of structural brace frame columns	6,593.00
CR 235 PR-147	Temporary piping of the south fin tube radiators	7,521.00
CR 247 RFI-378	Added low wall at rear of Stage	2,506.00
CR 280	Provision for a temporary generator	57,335.00
CR 291 PR-166	Revision to power requirements for cook top appliances	0.00
CR 296 FRI-0465	Added electrical feeds and pneumatic controls	10,012.00
CR 350 PR-199	Work required as part of the assistive listening system stop work order	7,230.00
CR 367 RFI-259,334 353	Structural brace frame connection modifications	18,198.00
CR 374 PR-100R, PR-37	Kitchen equipment revisions included added control box at hose reel units	26,866.29
CR 375 RFI-0528.1	Added mop receptor in Trainer Room	4,954.00
CR 378 PR-204	Added piping for radiant panels	8,499.00

EFPBC January 20, 2016 Meeting Minutes

CR 379 RFI-0554	Revised door hardware sets	2,649.00
CR 382 RFI-0543.1	Door in gym revised from a storefront opening to a hollow metal door and frame	\$ 2,346.00
CR 383 RFI-0581	Light fixture type changes	6,677.00
CR 386 RFI-0438.1	Relocation of unforeseen existing 6" dual temp. return pipe	7,846.00
CR 393 RFI-0466	Modification of structural brace frame	851.00
CR 401 RFI-0430	Added electrical feed for the fire curtain hoist winch	4,868.00
SMMA	Assistive Listening System - Additional Service	8,600.00

On a motion by Don Cecich, seconded by Geethanjali Mathiyalakam, it was moved and seconded to authorize the Town Manager to make payment of the Construction Manager Change Order Number 16 and the costs related to the culvert projects. The motion was unanimously approved.

On a motion by Don Cecich, seconded by Brendan Driscoll, it was moved and seconded to authorize the town Manager to make payment for the Vinson-Owen Elementary School and Winchester High School project invoices and to approve the spending authorizations as detailed in the Town manager Memorandum to the Committee dated June 20, 2016 (Attachment #1). The motion was unanimously approved.

6. **Next Meeting Dates:** The meeting dates for February have been changed to February 10 and February 24. The meetings will be held at the Parkhurst School, 40 Samoset Road due to the Winton Club production being held at the Town Hall.

7. **PR Issuance Tracking:** Consigli has been tracking the PR and CR trending and will continue to do so during the course of the project.

8. **High School Construction Update:** Jim Dowd distributed copies of Skanska's Meeting Agenda and the Phasing (Attachment #3). Jim reported Skanska is feeling more comfortable cost wise with the numbers as they are trending in the right direction. Brendan spoke about the additional parking space request received and how to better handle any future requests. The EFPBC would like to have such requests brought to the Committee directly, with an understanding of both the time and cost burden Skanska experiences with such requests.

9. **Construction Update:** John LaMarre reported that students now have access to the stage area in the auditorium for play practice. The target date for the official opening of the auditorium is scheduled for February 19th. If all goes as planned the auditorium could be available prior to the February vacation.

There was a request from a member of the EFPBC to have the agenda along with attachments to be available to members prior to the meeting.

9. **Adjournment:** *It was moved and seconded to adjourn the meeting at 7:23 PM.*

EFPBC January 20, 2016 Meeting Minutes

Respectfully Submitted,



Donald E. Cecich
EFPBC Secretary

Attachments:

1. Memorandum dated January 20, 2016 from Richard Howard, Town Manager, to the EFPBC regarding invoices for payment and spending authorizations.
2. Aberjona River FMP Phasing Plan dated December 2015.
3. Skanska Agenda dated January 20, 2016 including:
 - a. AIA Document G701/CMA-1992 Change Order dated January 19, 2016.
 - b. SMMA letter dated November 5, 2015, revised December 1, 2015 Re: WHS Assistive Listening System.
 - c. Diagram dated 1/12/16 Culvert Contractor Milestone.
 - d. Winchester High School PR and CR Trending Report.
 - e. Consigli - Change Request #317 dated September 21, 2015 - Skillings Field Soils Remediation.
 - f. Letter from Jim Dowd, Skanska to Richard Howard, dated October 21, 2015 regarding Skanska Contract Amendment #2 for the Skillings Culvert Project.
 - g. SMMA Letter dated July 31, 2015 - Additional Service Request No. 3, Culvert Project Coordination.

From: debbieko@comcast.net

Date: February 28, 2016 at 2:20:09 PM EST

To: townmanager@winchester.us, lance.grenzeback@gmail.com, jmsjfo@yahoo.com,
slpowers@bonnellford.com, mbettencourt@winchester.us, jwhitehead@winchester.us

Subject: Fwd: Eversource 345-kV Transmission Line

Dear Town Manager Richard Howe and Selectmen Grenzeback, Johnson, Powers, Bettencourt, and Whitehead,

I am a Winchester resident who resides on Adams Road, which is located off of Cross Street.

Our home is located approximately 300 feet from the proposed Eversource underground 345-kV transmission power line. I have four children and am very concerned about this project's

repercussions especially health risks regarding EMFs. We are relatively new to Winchester as we only purchased our home in early September. We were never notified about this project. We were recently informed of this project by a brand new neighbor moving in next door who is just as upset. Had we known about this power line, I can tell you with 100% certainty, we would have never bought our home. I believe we can all agree as parents, our number one job priority is to keep our children healthy and safe. Dr. Valberg's testimony was insulting to Winchester residents as we can all make our own personal decisions about EMFs in our own homes--to use a coffee grinder or purchase ground beans, etc. We cannot turn off the 24/7 365 days a year EMF emissions or potential hum sound it may make. Might Eversource be able to push even more voltage through this line than it is claiming now or in the future? What about the effect of EMF on our town water? This project to us still leaves too many questions and takes all the control away from us.

As an attendee of both meetings at the Lincoln School, I had a knot in my stomach as I listened to the Eversource plan. This project is a nightmare for Winchester, its residents, and commuters. We are most worried about the population exposure to EMFs and the impact of exposure on health. Power frequency fields have been identified as a possible human carcinogen by the International Agency for Research on Cancer and by a National Institute of Environmental Health Sciences working group. EMF's have been linked to childhood leukemia, asthma, and reproductive health. Thousands of studies worldwide have shown that overexposure to EMFs can lead to weakened immunities, lowered resistance to bacterial and viral infections, and devastating illnesses like cancer. In a study, babies born to women who are exposed to stronger EMFs during pregnancy had more than triple the risk of developing asthma compared to babies born to women exposed to weaker EMFs. 13% of children born to women in the group with the lowest EMF exposures developed asthma compared to about 33% of children born to women who had high EMF exposures.

Eversource recommends that homes be 20 feet away from the power line; however, many of the homes and businesses along the route are much closer. Many babies and young children will be sleeping very close to a 345kV power line.

Melatonin is produced a night. Many are familiar that this hormone that helps to regulate sleep and contributes to many vital bodily processes. Studies show that exposures to

EMFs impede the production of melatonin. If where you sleep is not conducive to deep sleep, your immune system will eventually become weakened potentially opening the door to illnesses. Also, at night the body's cells regenerate, rejuvenate and detoxify. EMF exposures can interrupt sleep cycles and are linked to a whole host of ailments and symptoms. Also most of the businesses that run along Cross Street benefit children--dance, preschool, Russian School of Math, karate, upcoming indoor soccer fields, gymnastics, children's theater, and park. If EMFs are, in fact, dangerous; this will effect our most vulnerable population. Also, how will this power line affect these small businesses livelihood?

Eversource will be digging up our roads causing headaches for commuters. We already have a problem on our street. Adams Road is not suppose to have ANY truck traffic. There are No Truck signs posted at each end of our road; however, daily all types of trucks blatantly and repeatedly ignore the truck signs and pass on Adams: UPS, FedEx, oil trucks, landscaping trucks, tree trucks, Staples, More than Words, and even many tractor trailer trucks. These trucks routinely use Adams as a cut through to the local industry in the area or as a shortcut to avoid the Holton Street intersection. We already have our share of traffic as a cut through for businesses on East and Holton Streets along with busses, shuttle and delivery vans, the ambulance route, etc. On a side note, we would very much appreciate your efforts in helping us stop the trucks on Adams Road by enforcing the law and improve the No Truck signage. Our little road, would additionally be handling the heavy traffic and speeding vehicles as a result of the Eversource project detour.

Winchester residents are speaking up loud and clear that Winchester should not have to take on such a burden. There is a solution way to keep this 345Kv underground wire away from Winchester residents. I know that some alternative routes are being considered, and perhaps Woburn may be taking on some of this project. I would like to strongly propose looking at Sonar Drive in Woburn somehow connecting to Garfield then through the industrial area on Sonar Drive Micro Drive area staying around from residential homes where families live and children sleep. As voters and taxpayers in the town of Winchester, we respectfully request that we are invited and included in all meetings regarding the route of Eversource's plan so that everyone has a voice.

Thank you very much

Respectfully submitted,
Deborah Kostas
25 Adams Road

Winchester

Sources:

(IARC 2002)

[\(http://www.ncbi.nlm.nih.gov/pmc/articles/PMC1940086/\)](http://www.ncbi.nlm.nih.gov/pmc/articles/PMC1940086/).

<http://www.webmd.com/asthma/news/20110801/electromagnetic-fields-linked-asthma-kids>)



P.O. Box 451
EXETER, NH 03833-0451
TEL: 603-778-3988
FAX: 603-778-0104
WWW.EXETERENVIRONMENTAL.COM
STEVESHOP@COMCAST.NET
JULIESHOPE@COMCAST.NET

February 25, 2016

Winchester Board of Selectmen
Winchester, Massachusetts

Via email: townmanager@winchester.us

Re: Public Notification of Release of #2 Fuel Oil (RTN 3-33073)
O'Connell Property
25 Arlington Street, Winchester, Massachusetts

Dear Selectmen:

The purpose of this letter is to inform you that a cleanup of #2 fuel oil has been completed at this residential property. The response action was successfully conducted in accordance with the Massachusetts Contingency Plan (310 CMR 40.0000). A Permanent Solution Statement summarizing the results of the cleanup has been filed with the Massachusetts DEP, including a statement that the site does not present a risk to human health, welfare or the environment from the release. A copy of the report is available by accessing the following website:

http://public.dep.state.ma.us/wsc_viewer/main.aspx and entering a Release Tracking Number of 3-33073.

Please feel free to call if there are any questions or comments.

Sincerely,

A handwritten signature in black ink, appearing to read "S.B. Shope", written over a horizontal line.

Steven B. Shope, LSP
President
Exeter Environmental Associates, Inc.

cc: Barbara O'Connell
cc: Winchester Health Dept. via email: jbyford@winchester.us

Mawn, Patti

From: Nancy Fleming <Nancy.Fleming@waterfieldsir.com>
Sent: Tuesday, February 23, 2016 3:01 PM
To: Town Manager
Subject: EVERSOURCE

As a Realtor AND resident in Winchester I am concerned about the Eversource proposal to put high tension lines underground along Cross Street, Washington Street, etc. It will definitely decrease the property value in that area - it will be something that will have to be disclosed to potential buyers - and it will cause a tremendous amount of disruption to these neighborhoods with NO benefit to Winchester residents whatsoever!!! It's insane that the Town has given their approval for this in return for \$5 million which will in no way compensate for the decrease in value and disruption caused by the construction. Please rethink and vote NO!!!!!! If these types of power lines are not allowed near schools or nursing homes, WHY would they be allowed in a heavily populated area?

*Nancy Fleming, Realtor
Waterfield Sotheby's International Realty*

*Cell: 781-526-4567
Email: nancy.fleming@waterfieldsir.com*

Docket Item:
I - 9:
March 7, 2016

Mawn, Patti

From: Lance Grenzeback <lance.grenzeback@gmail.com>
Sent: Tuesday, March 01, 2016 12:54 PM
To: Mawn, Patti
Subject: Fwd: EMF info and others

Patti: Please make copies for the Board and the record file. Thanks.

Begin forwarded message:

From: mimi long <mq2004@gmail.com>
Date: March 1, 2016 at 12:43:35 PM EST
To: lance.grenzeback@gmail.com, James Johnson <jmsjfo@yahoo.com>, slpowers@bonnellford.com, "Bettencourt, Michael" <mbettencourt@winchester.us>, jwhitehead@winchester.us, townmanager@winchester.us
Subject: EMF info and others

Hello

First of all, thank you so much for the meeting the neighbors had with Lance and Richard on 2/23. and thank you all for making the efforts for help the community.

You may be aware of that this morning there was a power line pole issue in Cross street caused big traffic issue in Cross st/Loring Ave/Swaton st. I believe the problem lasted at least 2 hours

This can be exact what we may have if the 345 kV power line project starts.

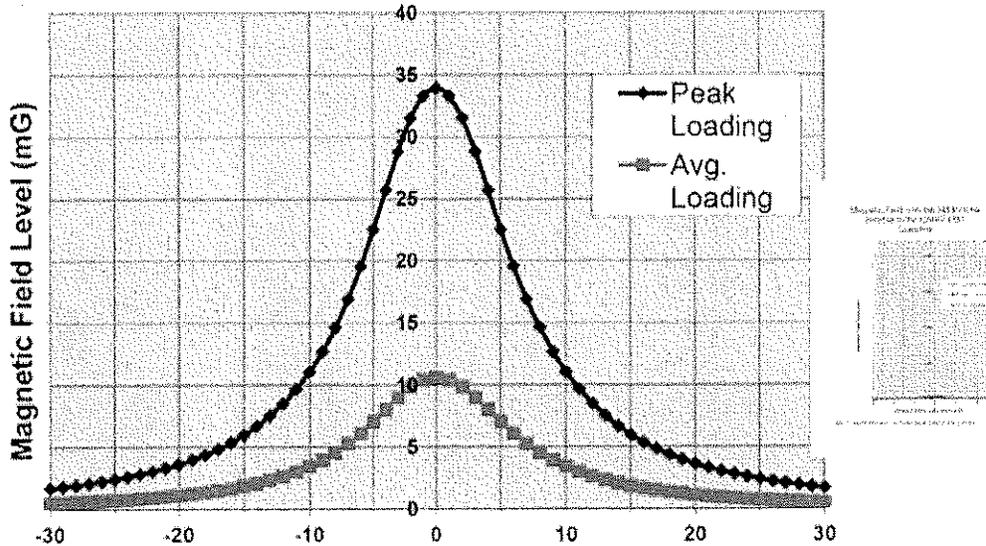
Also the following sites have EMF information.

<http://www.electricsense.com/4637/emfs-from-power-lines-the-facts/>

<http://emwatch.com/power-line-emf/>

<http://www.electricsense.com/2951/bioinitiative-report-on-electromagnetic-field-emf-dangers/>

Underground Transmission Cables (Lines)



This is the chart Eversource gives to us.

According to the formula a winchester resident got from Eversource information

From [1][2], the peak power of the "Woburn to Wakefield line" can carry 1000 MW in peak time.

From equation 3.2 in reference [3], the peak current per phase is:

$$I_{phase} = \frac{S}{\sqrt{3} \times V} = \frac{10^9}{\sqrt{3} \times 345000} = 1673.5 \text{ A}$$

From [3], when current is 206 A, the peak magnetic level is about 34mG. (Ref[3] Table 3.1, Figure3.3)

206 A → 34 mG

So, with 1673.5 A current, the peak magnetic level is about 276mG.

1673.5 A → 1673.5/206*34 = 276mG

276mG is about 8 times bigger than 34mG on the center of the line.

so the size EMF will be much bigger than these in the above graph. From the above graph, the EMF for 20 feet is about 1mG. So if a house is with the range of 20 feet, it may get at least 8mG.

Even on the 40 feet, the EMF may still big.

If this is the case, according to the science research you can find in the links I included above,

"For ELFs (low frequency EMFs) the BioInitiative Report recommends 1milliGauss (0.1 microTesla) planning limit for habitable space adjacent to all new or upgraded power lines and a 2 mG (0.2 μT) limit for all other new constructions. It is also recommends that a 1 mG (0.1μT) limit be established for existing habitable space for children and/or women who are pregnant (because of the possible link between childhood leukemia and in utero exposure to ELF)"

"For RF radiation the Bioinitiative report recommends a limit of 0.1 μW/cm2 (0.61 Volts/meter) for outdoor exposure and a limit of 0.01 μW/cm2 (0.19 Volts/meter) for indoor exposure"

one can see the number of EMF for abutter will cause serious health impact.

I know that the town selectmen and town manager are making big efforts and trying to push the routes.

In my opinion, the Cross/Holton idea could only save some of the houses on another side of cross stree. Majority of the residents on Cross str will be still seriously impacted.

If we can push to the alternative route which goes to green that will be great for Winchester Residents. The idea Richard and Lance introduced to us during 2/23 meeting which goes through the industrial area in Woburn has the least impact to residents for both Winchester and Woburn.

I plea the selectmen and town manager continue to make efforts to push the route out from dense WHOLE Cross street residential area.

Please let me know if anything I can help to support you

Sincerely

Min Qiu

February 27th, 2016

Dear Board of Selectmen and Town Manager:

We, the Chinese American residents of Winchester, write to respectfully request your intervention in the matter of the Eversource's proposed 345 kV transmission line project (the 345 kV Project) and ask for all your power and efforts to re-route the 345 kV Project completely out of Winchester.

We appreciate your decisions on filing the motion to intervene, as well as your efforts in hiring an independent Electric and Magnetic Fields (EMF) expert to study the health impact, and retaining a construction consultant to evaluate the project's impact. We are also grateful that the Board of Selectmen (BOS) and Mr. Howard, our Town Manager, proposed an alternative route that mainly goes through the Woburn industrial area, which will avoid the drastic negative impact on the residential and school areas on the Cross Street and Washington Street. It is further encouraging to learn that Mr. Howard has initiated the conversation with the City of Woburn.

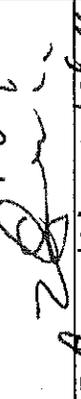
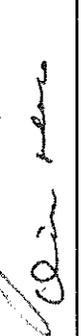
However, more needs to be done. We ask the BOS and Mr. Howard to negotiate with Eversource and Woburn adamantly regarding completely removing the 345 kV Project from Winchester. Our reasons for opposing the 345 kV Project are straightforward. Taking both the 115 kV and 345 kV projects will cause major upheaval in our town, disrupt residents and business, and bringing with it a host of health and safety concerns. It will also complicate future repair and maintenance of other utility lines and pipes. With the commitment to Eversource's 115 kV project, Winchester has contributed and sacrificed for the whole project to address the electricity reliability concerns for the Greater Boston area. Other towns and cities should bear or at least share the burden by hosting the 345 kV Project.

In addition, many residents are demanding more transparency regarding the "scoring system" adopted by Eversource, when comparing Cross Street and Woburn's Green Street. Since multiple "sensitive receptors" (e.g., schools, after schools, school buses, families with school age kids or infants, hospital shuttles, ambulances, veterinary hospital, and football field, etc.) locate on or near the proposed route in Winchester. Our residents deserve to understand how the route is selected. Deficiencies in Eversource's scoring criteria or results may strengthen our position and are helpful to the BOS, Mr. Howard and our town lawyer in the efforts against the 345 kV Project in Winchester.

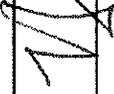
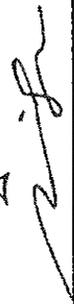
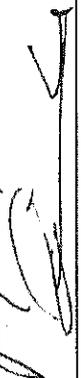
We understand some alternative routes, such as Cross Street + Davidson Park and Cross Street + Holton Street, have been considered and proposed. But these routes do not solve the problems Winchester residents will face. Moreover, a large number of minority and immigrant families including many Chinese American families live on or near Cross Street. This neighborhood has endured a lot of upsets and uncertainties in the recent years, including moving their children between schools for school redistricting. These families understand some decisions were made to benefit the majority of population in Winchester, but they feel that they appear to always get the short end of the stick. We urge our BOS and Mr. Howard to be culture sensitive in this matter and to strive to build a strong and harmonized community.

Thank you for your understanding and support on this matter.

Letter to Winchester Board of Selectmen

	Name	Address	Signature	Date
1	Wei Han	46 Amberwood Dr.		2/28/2016
2	Huabiao Chen	7 Conant Rd.		2/28/16
3	Jianping Yuan	15 Lochwan St	Jianping Yuan	2/28/2016
4	Zhongze Wu	344 Cross st		2/28/2016
5	Kevin Liangxu Ma	344 Cross st		02/28/16
6	Xinyun Han	344 Cross St		02/28/16
7	Wengen Wu	31 Russell Rd.		02/28/16
8	Weishi Miao	18 Kenwin Rd		2/28/16
9	Jerry H. Li	35 Tufes Road	Jerry H. Li	2/28/16
10	Jenny Mok	63 Vedkey Rd		2/28/16
11	Cherke Chen	63 Vedkey Rd		2/28/16
12	Jin Yu	55 Water St		2/28/16
13	Qin Hao	31 Russell Rd		2/28/16
14	Chengxiang Ji	8 Irving St		2/28/16

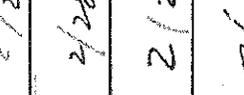
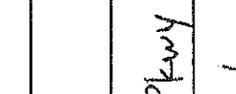
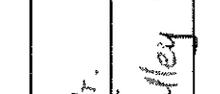
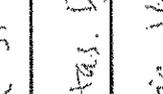
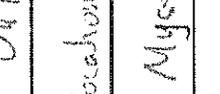
Letter to Winchester Board of Selectmen

15	Xuewen Wang	981 Main St.		2/28/2016
16	Weimin Guo	104 Wendell St.		2/28/2016
17	Zhongmin Xiang	41 Hemingway St.		2/28/2016
18	Fanglei Zhuang	142 Highland Highland Ave		2/28/2016
19	Jian Song	142 Highland Ave		2/28/2016
20	Ashon Han	55 Water St		2/28/2016
21	Wenyan Qi	10 Glenwood Ave		2/28/2016
22	Chongzhan RAN	18 Bradford Rd		02/28/2016
23	Yiyun Zhang	18 Bradford Rd		02/28/2016
24	WEI WEN JIANG	45 Edward DR.		02/28/2016
25	Zhaohua LU	20 Thornberry Rd.		02/28/2016
26	Yuyin Liu	26 Wainwright Rd		02/28/2016
27	Zhihua He	12 Cambridge St.		02/28/2016
28	Zhehai Wang	12 Cambridge St.		02/28/2016
29	YUE PAN	46 Charles Rd		02/28/2016

Letter to Winchester Board of Selectmen
Address

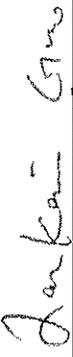
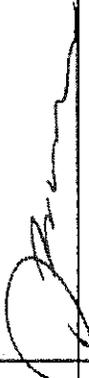
Signature

Date

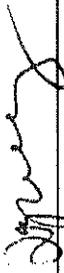
Name	Address	Signature	Date
30	Ya Cheng 453 Washington St.		2/28/2016
31	Baining Nie 11 Forest Cir		2/28/16
32	Jinwei Feng 19 Oak st		2/28/16
33	Wei Ben 3 Pocahontas Dr.		2/28/2016
34	LUN LUO 190 Mystic Valley Pkwy	Luo	2/28/2016
35	Feng Li 7 New Meadows Rd		2/28/16
36	Rizhi Zhang 35 Vine St.		2/25/16
37	Jianning Wang 11 Forest Cir		2/28/16
38	Quan Zhang 453 Washington St.		2/28/2016
39	Junjie 12 Sargent Rd		2/28/16
40	Jun Yu 12 Sargent Rd	Junyu	2/28/16
41	Chunfeng 12 Wincrest Dr.		2/28/16
42	Luofu 12 Wincrest Dr.	LF	2/28/16
43	Chunyan Pang 39 George Road	Chunyan	2/28/16
44	Changfu Fan 39 George Road	Changfu Fan	2/28/16

Letter to Winchester Board of Selectmen
Address

Signature Date

45	Navika Jiang	35 Thornberry Rd.		2/28/16
46	Hua Li	35 Tufts Rd.		2/28/16
47	Xin Zhang	104 Wendeel st.		2/28/16
48	Lan Kai Guo	7 Conant Rd. Apt 42		2/28/16
49	Lu Zhong	84 Nelson St.		2/28/16
50	Tao Lan	8 Abbott Rd.		2/28/16
51	Shuo Liu	46 Charles Rd		2/28/16
52	Yong Wang	9 Trinity Rd		2/28/16
53	Ying Tian	9 Trinity Rd		2/28/16
54	Xiao lei Gu	11 Salem St.		2/28/16
55	Hong Ge	23 Squire Rd.		2/28/16
56	Xi Zhang	23 Squire Rd.		2/28/16
57	Fang Fang	15 Adams Rd		2/28/16
58	Xuejin Song	15 Adams Rd		2/28/16
59	Kuen Tuen	14 Nassau Drive		2/29/16

Letter to Winchester Board of Selectmen

	Name	Address	Signature	Date
60	Joyce Wang	12 Bradford Rd.		2/28/16
61	Jean Tu	336 Washington st		2/28/16
62	Su Huang	9 Grayson Road		2/28/16
63	Xin Wang	12 plato Ter		2/28/16
64	Zhihong Zhan	184 Dathan st		2/28/16
65	Lina Xu	16 Wagon Wheel Rd		2/28/16
66	Lan Lan	91 maple str		2/28/16
67	Jiam Guan	38 spruce St		2/28/16
68	Alex Proschitsky	98 Wildwood St		2/28/2016
69	Ming Proschitsky	98 Wildwood St		2/28/2016
70	YUN LI	5 ARBOR LN		02/28/16
71	YUN FENG	5 ARBOR LN		02/28/16
72	MIN YZ	84 Nelson st		2/28/16
73	Zhihai Si	7 Concord Rd Apt 42		2/28/16
74	Lian Yu	12 Governors Ave		2/28/16

Letter to Winchester Board of Selectmen

	Name	Address	Signature	Date
75	PO HAI	14 Nassau Dr.		2/29/16
76	Gang Wu	27 Loring Ave.		2/28/16
77	YILI TANG	27 Loring Ave.		2/28/16
78	Ruibua Hou	18 Kenia Rd	Ruibua Hou	2/28/16
79	Stella Wang	19 Fairmount St		2/28/16
80	David Shiple	19 Fairmount St.		2/28/16
81	Tony Wu	33 Tremont St	Tony Wu	2/28/16
82	Janet Su	33 Tremont St	Janet Su	2/28/2016
83	Yaping Yang	171 Swanton St	Yaping Yang	2/28/2016
84	Genliang Lu	171 Swanton St	Genliang Lu	2/28/2016
85	Cheng Song	200 Swanton St		2/28/2016
86	Linglin Han	200 Swanton St.	Linglin Han	2/28/2016
87	Xiaolin Zhang	12 Governors Ave		2/28/2016
88	Qing Huai	186 Dathai St		2/28/2016
89	AIJUN ZHU	186 DOTHAN ST		2/28/16

Letter to Winchester Board of Selectmen

Name Address Signature Date

90	Abame Hong Zhang	30 East st Winchester.	Hong Zhang	Feb 28, 2016
91	Li Qian Sun	30 East St Winchester.	Li Qian Sun	Feb 28 2016
92	Yu Wang	144 Ridge st. Winchester	Yu Wang	Feb 28 2016
93	Richard Zou	Richard Zou	Feb 28/2016
94	Richard Cai	2 Fieldstone Dr. Winchester	Richard Cai	2/28/2016
95	Jian H. Chen	907 Main St. Apt. 6	Chen Jianhong	2/28/2016
96	Chuck Jiaoy	23 Albam Rd.	Chuck Jiaoy	2/28/2016
97	Liny Jiaoy	23 Albam Rd. Winchester	Liny Jiaoy	2/28/2016
98	Rui Wu	47 Oak st. Winchester	Rui Wu	2/28/2016
99	Xiangjie Lin	47 oak st. Winchester	Xiangjie Lin	2/28/2016
100	Hui Huang	18 Ledgewood Rd.	Hui Huang	2/28/16.
101	Fang Li	18. Ledgewood rd.	Fang Li	2/28/16.
102	Jifeng Liu	241 Highland Ave	Jifeng Liu	2/28/16
103	Qianfan Wang	241 Highland Ave	Qianfan Wang	2/28/16
104	Raymond Gue	283 Cross St	Raymond Gue	2/28/16

Letter to Winchester Board of Selectmen

Address

Name

Signature

Date

105	CHUNHUA NI2	106 WENDELL ST		02/28/2016
106	GENN HUANG	106 WENDELL ST		2/28/16
107	Jia Gao	9 Belknap Terrace	Jia Gao	2/28/16
108	Jia Ma	9 Belknap Terrace	Jia Ma	2/28/16
109	Dongyan WU	4 Hemingway st	Dongyan WU	2/28/16
110	Zhao, Jun	32 Hollywood Road	Zhao, Jun	2/28/16
111	Yang, Qi	6 S. Thomasware Dr	Yang, Qi	2/28/16
112	Xiaoning Cheng	29 Lockeland Rd.	Xiaoning Cheng	2/28/16
113	Roy Zhang	16 Old Village Dr	Roy Zhang	2/28/16
114	Fenghua Lu	17 Florence Street	Fenghua Lu	2/28/16
115	JENNIFER LI	67 SUNSET Rd	Jennifer Li	2/28/2016
116	TOM JIN	67 SUNSET Rd	TOM JIN	2/28/2016
117	Guoxi Sun	17 Florence Street	Guoxi Sun	2/28/2016
118	Yin's Shen	57 Alabamant Rd	Yin's Shen	2/28/2016
119	Zhaofang Wang	7 Rue Grove Park	Zhaofang Wang	2/28/2016

Letter to Winchester Board of Selectmen

	Name	Address	Winchester	Signature	Date
120	Victoria Zhou	7 Concord Rd Unit 19	Winchester	Victoria Zhou	2/28/16
121	Bin Wang	7 Concord Rd. Unit 59	Winchester	Bin Wang	2/28/16
122	Hui Hui Zhou	7 Concord Rd. Unit 59	Winchester	Hui Hui Zhou	2/28/16
123	Yan Feng	24 Raymond Pl. Winchester, MA	Winchester	Yan Feng	2/28/16
124	Wensheng Zhang	7 Pine Grove Park	Winchester	Wensheng Zhang	2/28/16
125	Jing Xu	102 Cross Street	Winchester	Jing Xu	2/28/16
126	Wenjuan Wang	102 Cross Street	Winchester	Wenjuan Wang	2/28/16
127	Janet Lam	184 Cross Street	Winchester	Janet Lam	2/28/16
128	Wilby Lam	184 Cross Street	Winchester	Wilby Lam	2/28/16
129	Yu Yang	58 Loring Ave.	Winchester	Yu Yang	2/28/2016
130	Zhiyu Zhang	59 Johnson Rd.	Winchester	Zhiyu Zhang	2/28/2016
131	Frank Fan	29 Lockeland Rd.	Winchester	Frank Fan	2/28/16
132	Hekong chun	10 Robinson Park	Winchester	Hekong chun	2/28/16
133	Xiaoyun Wu	19 Holland St.	Winchester	Xiaoyun Wu	2/28/16
134	Yong Zhang	20 Charles Rd.	Winchester	Yong Zhang	2/28/16
135	Guang Xing	7 Spruce St.	Winchester	Guang Xing	2/28/16

Ledges Committee Position Statement

Re: Winchester North and Sanitary Sewage Overflows (SSO's)

Dated: March 2, 2016

The purpose of this memorandum regarding the Winchester North's (416 Cambridge Street) SSO problem is two-fold. First, it is a brief summary of the numerous comments made by experts, abutters, neighbors and deeply concerned friends on the adverse impact of SSO in the greater Edgewater Place Neighborhood and Upper Mystic Lake. And second, based on these comments, it supports our request of the Winchester Zoning Board of Appeals to place the strongest conditions possible in any Comprehensive Permit, if issued, that would significantly mitigate or eliminate any additional SSO caused by this development. It is our belief that the problem can't be ignored, made worse and pushed 'down the road' just because of a developer's profit demands. This important issue needs to be continuously addressed and dealt with in the 'here and now'.

The proposed Winchester North development, with 95 units, threatens to not only exacerbate those outflows, but to overwhelm our sewage system entirely. We believe that it is the Board's right and obligation to safeguard the Town's health and safety interests by properly balancing these obligations against a need for 'affordable housing'; a need that can be achieved in a more measured fashion versus the high-density structure obtained through an over-aggressive use of 40B laws.

The SSO Problem: From Citizens and their Representatives

There can be no doubt that the Neighborhood and Lake suffers from measurable and consistent sanitary sewage overflows and will be significantly impacted by the sewage outflows of the Winchester North project. Multiple submissions to the Board have been made which describe the adverse impact of SSOs on the Lake and its surrounding neighborhoods by a) Sailing Coach Kenneth Legler of Tufts University (Feb 15, 2016), which maintains a significant sailing program on Upper Mystic Lake, b) Robert Williams, a seventeen-year lakeside resident (Feb 10, 2016), c) the Mystic River Watershed Association - MRWA (Feb 8, 2016), d) Winchester's Conservation Commission (Feb 23, 2016) and Winchester's Board of Selectmen (Feb 11, 2016). Highlights of their remarks are as follows:

Tufts, through its sailing team, expressed its "principal concern is that additional sewage flows from the development would exacerbate the problem of...SSO into the Upper Mystic Lake." There have been periods during which coliform concentrations have levels up to 31 times the maximum level allowable by EPA and Mass. standards. Tufts added that "These SSOs continue throughout the year and are not limited to wet periods..."

Per Robert Williams, Shannon Beach, over the past 13 years, has been closed an average of just under five times each year. The Lake, even in dry weather, exists on a very fine edge. It takes very little to tip the Lake's balance over the edge to measurably unhealthy water quality. ^[1]

The MyRWA urged the Board to "...take or require the applicant to take sufficient remedial measures... We support the recommendations outlined by Tetra Tech in a letter to the Winchester Board of Appeals dated January 19, 2016..." MRWA supported their recommendation by saying "Our organization has concerns that the project, as currently proposed, may cause impairment of conditions in the Upper Mystic Lake by adding to the number of sanitary sewer overflows.... In our opinion, given the proposed project's high density, it is essential to confirm that the project does not increase the number or size of SSOs in the Edgewater Place/Everett Ave area and care be taken that the project will not negatively impact Upper Mystic Lake water quality."

The Conservation Commission, in their letter, stated strong support for the findings of our engineers. The Commission stated, "...we would oppose the project unless and until the problems relating to downstream wastewater infrastructure near Cambridge and Wildwood Streets can be resolved." The Commission "notes that previous calculations underestimate flows into the system, and that the addition of the project's wastewater will result in an increase in incidents and volume of untreated sanitary waste, noted as a public health risk." The letter states that wastewater from the project "will quickly find its way to the Mystic Lakes" and, as a result, constitutes an event that "will trigger a review under the state Wetlands Protection Act..." The Commission concludes by saying: "We cannot allow the substantial investment the Town has made in our sewer infrastructure, thereby improving our water quality, to be undermined by discharges from this development in excess of the demonstrated capacity of our sewer system."

The Board of Selectmen, in their submission to the ZBA, commented on the Edgewater Place Interceptor that "This location, along with adjacent systems on Cambridge St and Arlington St, already experience Sanitary Sewer Overflows (SSOs)". They express support for mitigation of this issue.

The SSO Problem: From the Experts

The January 19, 2016 Tetra Tech report, under a contract with the Ledges, was submitted in response to the earlier Weston & Sampson (W&S) report of October 30, 2015. Both the W&S and Tetra Tech reports highlight the adverse impact which the sewage flows of the project would have: W&S admits increased SSO during wet weather, and Tetra Tech during both wet and dry conditions. W&S suggested that \$174,282 of additional repairs, to mitigate I&I, would fix some leaks but under direct questioning from ZBA Board members, they admitted that this 'fix' is minor and it would not solve the problem. The SSOs will still be dramatically exacerbated by the proposed

development. Tetra Tech stated the inconvenient truth that the peak sewage flows from the project, if added to the existing peak flows in the system, would overwhelm our sewage system and trigger damaging levels of SSO; and thus (as stated in its report), “would be in direct violation of [Commonwealth regulations] 314 CMR 12.08.”

The W&S response to Tetra Tech’s findings (Feb 4, 2016), that attempts to justify its failure to add a peaking factor to existing flows, appears to be as questionable as its earlier submission. (See the report of Ian Catlow of Tighe & Bond, below.)

Tetra Tech, as you know, was forced to withdraw under some rather unusual circumstances,^[2] but stated in their withdrawal letter as attached “You may use and rely on the information provided to date.” Since Tetra Tech stands on its findings, the Board and we are justified in relying on those findings as well. Nevertheless, we have engaged yet another highly qualified and capable engineering firm, Tighe and Bond, to continue the necessary engineering reviews.

Mr. Ian Catlow, of Tighe and Bond, in his February 24, 2016 submission to the Board, stated his general agreement with Tetra Tech. His criticism is directed at both W&S’s reports in their failure to measure peak hourly flows as prescribed by the industry standard manual.^[3] This results in an actual peak hourly flow “which greatly exceeds the stated...hydraulic capacity.” Given this constrained capacity, he notes “the additional flow from the proposed...project will exacerbate existing capacity problems.’ He notes that since the Mass. DEP “is aware of the historic SSO events,” he believes it “could lead to enforcement action by the State at some point in the future.” The Tighe & Bond report concludes: “We recommend that the Town require the Developer to perform additional system capacity analysis that conforms to the approach defined in TR-16... Given that the Town will need to address these regulatory requirements in the near future it seems prudent for the Developer to minimize impact in this regard now by decreasing project flow rates and contributing significantly to I/I mitigation activities in the vicinity of the project.”

Weston & Sampson, on February 25, 2016, responded to Tighe and Bond’s report and stood by their dry weather flow conclusions based on its 2008 data but conceded that SSOs will be increased during wet weather events from the project.

The Law: The Need for Affordable Housing Does Not Override Health and Safety Concerns

The applicant and its counsel would have the Board believe that the 40B developer always wins at the Housing Appeals Committee (HAC). Put another way, 40B is touted by its advocates to mean that the need for affordable housing overrides all else. What should be done about the threats that this attitude represents? It is commonly feared by local Zoning Boards that the conditions they may impose would be reversed and the project rubber-stamped by the HAC, thereby removing all control from the local authority. We believe this to a ‘false’ choice since, fortunately, the courts ultimately do and have had the last say.

The decision of the Appeals Court in the recent Stow 40B case ^[4] that the Supreme Judicial Court left standing directly bears on the SSO issue here. The Court made clear that 40B does not override local protection of water resources and, by extension, other health, safety and environmental concerns. The Court's language is quite strong, when it says that it is "unreasonable to conclude" (that the developer there urged and as the applicant here would contend) "that the local need for affordable housing outweighs the health concerns of existing abutters."

Closing Comments

We appreciate that the issue of SSOs and related environmental damage by any proposed 40B project represent a direct threat to such projects. For that reason, it is well understood why applicants in the face of local zoning ordinances and restrictions, often quote 40B law aggressively. However, we also know, in the reality of Winchester's own limited capacity to handle sewage flows in the area of the Town impacted by this proposed development, that the willingness and ability to employ local protections, backstopped by 314 CMR 12.00, is critical in this instance. These protections are clearly intended to avoid flagrant abuse of a community's citizens against the possibility of long-term damage to our watershed and community health.

We understand the challenge that the Board faces, all too common in the 40B era: how to balance the perceived need for affordable housing with local health, safety and environmental concerns. We appreciate that these questions of fact and law can bedevil a well-meaning community board. And, sad to say, legalistic arguments by those pushing for 40B approvals only obscure what's most important in making those judgments.

In conclusion, we are confident that the Board will find a balance between desirable, affordable housing and community health interests. And to that end, we trust that the Board will consider and act favorably on the concerns and recommendations expressed herein.

Sincerely,



The Ledges 40B Committee and residents

Fritz von Mering, Committee Chair & Ledges Trustee (Email: fritzvm@gmail.com)

Rich Shanahan (Ledges Trustee)

Bob Bagdasarian

Joe O'Connor

Eric Hayden (Ledges Trustee)

Marion Crandall

Janie Weinberg

Joe Fermano (Ledges Trustee)

Joanne Hofmann

Bob Williams

Bob McIndoe

John Zeisel

Footnotes

- [1] In discussion with neighbors as well as our own experience, SSO's do not only impact the Lake. Current SSO's directly impact residents surrounding the north side of Upper Mystic Lake in the form of contamination flowing into low-lying driveways, lawns and streets.
- [2] Tetra Tech, like other large engineering firms, reviews client engagements in advance for possible conflicts of interest, the reason given in Tetra Tech's withdrawal letter. But at no time, up to and including its appearance before the Board last month, was there any indication that Tetra Tech intended to withdraw. What could have transpired so quickly in the hours following its appearance to cause the withdrawal? Certainly, it could not be due to any belated discovery of conflict within Mass. standards, 250 CMR 5.02(4). Logic tells us that Tetra Tech's findings might well have struck a nerve, leading to coercive efforts to quash those findings.
- [3] As noted in the TR-16 Guidelines for the Design of Wastewater Treatment Works, by NEIWPCC (2011), Section 2.2.4, Peak Design Flow: "This manual states that 'sanitary sewers should be designed on a peak hourly design flow basis...' and that 'when designing sewers to serve an existing sewer area, increased wet weather flow due to infiltration and inflow (I/I) must be considered.'"
- [4] Reynolds v. Zoning Board of Appeals of Stow, No.14-P-663, at pp. 20-21, (Sept. 15, 2015); further appellate review denied by the SJC in Reynolds v. Stow, FAR – 23812, (Dec. 22, 2015). **See also**, the non-40B but analogous case in which the Appeals Court upheld a decision of Winchester's Conservation Commission (related to the flooding of the Aberjona). The Court ruled that local wetlands and environmental protection by-laws were not overridden – as the developer contended – by more lenient Commonwealth standards. Parkview Electronics v. Conservation Commission of Winchester, Mass Appeals Ct., No. 13-p-276, (Jan. 12, 2016).



TETRA TECH

January 31, 2016

Daniel C. Hill, Esq.
Hill Law
43 Thorndike Street
Cambridge, MA 02141

**Re: Notice of Conflict
Winchester North 40 B Review
Winchester, Massachusetts**

Dear Mr. Hill:

This letter is to notify you that due to a conflict of interest, unknown at the time of our initial involvement, we can no longer provide engineering reviews for the above-referenced project.

You may use and rely on the information provided to date. However, please note an error in the second paragraph on page 1 of our January 19, 2016 memo. At the end of the paragraph, the Project Peak Hourly Flow is incorrectly stated as 5,757 gallons per hour. The correct value is 2,878 gallons per hour as reported in Table 1 attached to the memo.

Very truly yours,

Sean P. Reardon, PE
Vice President

P:\125280\143-125280-16001\DOCS\CONFLICT NOTICE.DOCX

Ledges 40B Committee Position Statement

Re: Winchester North and Sanitary Sewage Overflows (SSO's)

Dated: March 2, 2016

Distribution List:

- Board of Appeals
- Board of Selectmen
- Planning Board
- Conservation Commission
- Town Manager, Richard Howard
- Town Planner, Brian Szekely
- Town Engineer, Beth Rudolph
- Conservation Department, Elaine Vreeland

TOWN OF WINCHESTER
TOWN MANAGER
SELDONVILLE

16 MAR -3 PM 11:51

PREPARED