



TOWN OF WINCHESTER BOARD OF SELECTMEN'S MEETING  
BOARD OF SELECTMEN MEETING ROOM

- A. 7:00 P.M. OPENING
- B. 7:05 P.M. EXECUTIVE SESSION (CLOSED TO PUBLIC)
- **Collective Bargaining Negotiations Update** - MGL Ch. 30A §21(a)2
  - **Executive Session Minutes** Release Executive Session Minutes into the Public Domain - MGL Ch. 30A §22(g)(1) for calendar years 2013, 2014 and 2015
- C. 7:30 P.M. NOTIFICATION OF OTHER MEETINGS AND HEARINGS (OPEN TO PUBLIC)
- Monday, December 19, 2016 – Board of Selectmen – Regular Session Beginning at 8 AM
  - Monday, January 9, 2017 – Board of Selectmen – Regular Session
  - Monday, January 23, 2017 – Board of Selectmen – Regular Session
- D. TOWN MANAGER REPORT AND COMMENTS
1. Constable reappointments: Gregory F. Quill, Steven DeRosa and Jeffrey Woolf
  2. DPW / Water & Sewer Division Appointment: Michael Carpenter – W-11 / Step I
- E. MATTERS FROM THE AUDIENCE
- F. CHAIRMAN'S COMMENTS
- G. SELECTMEN'S COMMENTS AND NON-DOCKET BUSINESS
- H. COMPTROLLERS REPORT
- I. LICENSES
- J. HEARINGS

**NStar Electric d/b/a Eversource Energy**  
**Grant of Location – Hutchinson Road – At Lantern Lane, Arlington and southerly from pole 91/0 to Arlington town line thence continuing into town of Arlington a distance of about 5 feet - conduit**

Documents:

[HEARING 12.5.PDF](#)

K. BUSINESS

1. Town Counsel Search Advisory Committee - Background Briefing On Semi-Finalist Candidates (Donna Patalano)

Documents:

[BUSINESS G-1.PDF](#)

2. Transfer Station Permit Rates; SMART Program Permit Rate

Documents:

[G-2 TRANSFER STATION PERMIT RATES.PDF](#)

3. VOTE To Approve Release Of Executive Session Minutes Into The Public Domain - MGL Ch. 30 §22(G)(1) For Calendar Years 2013, 2014 And 2015

Documents:

[G-3 RELEASE OF EX. SESSION MINUTES.PDF](#)

4. Housing Plan Strategy

L. CONSENT AGENDA

One Day Alcoholic Beverage License(s)

1. Mark Chudnow for Beverage Events – December 17, 2016 – Sanborn House

Other

2. Acceptance of Donation to Recreation Department Scholarship Fund: \$100 from Winchester Tennis Association
3. Approve / Correct Meeting Minutes – Monday, November 21, 2016

Documents:

[CONSENT AGENDA.PDF](#)

M. COMMUNICATIONS AND WORKING GROUP REPORTS

1. School Committee Agenda – November 29, 2016
2. Mass. Water Resources Authority – Massachusetts Drought Situation
3. Xfinity – Information on Price Changes
4. Email from Jeff Pardo re: EMF Concerns
5. Planning Board Agenda – Tuesday, December 6, 2016

Documents:

[CORRESPONDENCE-1.PDF](#)



# *Town of Winchester*

Town Manager's Office  
71 Mt. Vernon Street  
Winchester, MA 01890  
Phone: 781-721-7133  
Fax: 781-756-0505  
townmanager@winchester.us

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Board of Selectmen Meeting  
Monday, December 5, 2016

## HEARINGS

Docket Item F -1: NStar d/b/a Eversource Energy: Grant of Location Petition Hutchinson Rd. at Lantern Lane, Arlington and southerly from pole 91/9 to Arlington town line thence continuing into town of Arlington a distance of about 5 ft. conduit

W.O. #2168112

### Supporting Documents:

F - 1: Request from Richard Schifone, Rights & Permits w/attached work order  
List of abutters  
Drawing of area to be disturbed  
Memo from Town Engineer Beth Rudolph w/attachments  
Public Hearing Notice

Action Required: VOTE to approve Grant of Location – RED BOOK for signatures

Docket Item:  
E-1:  
December 5, 2016

**EVERSOURCE**  
101 Linwood Street  
Somerville, MA 02143

November 18, 2016

Board of Selectmen  
Town Hall  
Winchester, MA 01890

RE: Lantern Lane  
Winchester, MA 01890  
W.O. #2168112

Dear Members of the Board:

The NSTAR Electric Company d/b/a Eversource Energy respectfully requests a Grant of Location for the installation of approximately 5 feet of conduit in Hutchinson Road, Winchester which will continue into Arlington.

This work is necessary to support system improvements.

If you have any questions or concerns, please call Jacqueline Duffy at 617-629-3204.

Very truly yours,



Richard M. Schifone, Supervisor  
Rights and Permits

RMS/cf

**PETITION OF NSTAR ELECTRIC COMPANY d/b/a EVERSOURCE ENERGY FOR LOCATION FOR CONDUITS AND MANHOLES**

To the **BOARD OF SELECTMEN** of the Town of **Winchester**, Massachusetts:

Respectfully represents **NSTAR ELECTRIC COMPANY d/b/a EVERSOURCE ENERGY** a company incorporated for the transmission of electricity for lighting, heating or power, that it desires to construct a line for such transmission under the public way or ways hereinafter specified.

WHEREFORE, your petitioner prays that, after due notice and hearing as provided by law, the Board of Selectmen may by Order grant to your petitioner permission to construct, and a location for, such a line of conduits and manholes with the necessary wires and cables therein, said conduits and manholes to be located substantially as shown on the plan made by **A. DeBenedictis** dated **September 30, 2016** and filed herewith, under the following public way or ways of said Town:

**Hutchinson Road - At Lantern Lane and southerly from pole 91/0 to Arlington town line thence continuing into town of Arlington a distance of about 5 feet - conduit.**

**W. O. #2168112**

**NSTAR ELECTRIC COMPANY d/b/a  
EVERSOURCE ENERGY**

By:   
Richard M. Schifone, Supervisor  
Rights and Permits

Dated this 18th day of November, 2016

Town of Winchester, Massachusetts

Received and filed \_\_\_\_\_, 2016

\_\_\_\_\_

**ORDER FOR LOCATION FOR CONDUITS AND MANHOLES**

Town of Winchester, Massachusetts November 18, 2016

WHEREAS, **NSTAR ELECTRIC COMPANY d/b/a EVERSOURCE ENERGY** has petitioned for permission to construct a line for the transmission of electricity for lighting, heating or power under the public way or ways of the Town hereinafter specified, and notice has been given and a hearing held on said petition as provided by law.

**Hutchinson Road - At Lantern Lane and southerly from pole 91/0 to Arlington town line thence continuing into town of Arlington a distance of about 5 feet conduit.**

**W. O. #2168112**

All construction work under this Order shall be in accordance with the following conditions:

1. Conduits and manholes shall be located as shown on a plan made by A. DeBenedictis dated September 30, 2016 on file with said petition.
2. Said Company shall comply with the requirements of existing by-laws and such as may hereafter be adopted governing the construction and maintenance of conduits and manholes.
3. All work shall be done to the satisfaction of the Board of Selectmen or such officer or officers as it may appoint to supervise the work.

1 \_\_\_\_\_  
 2 \_\_\_\_\_ Board of Selectmen  
 3 \_\_\_\_\_ the Town of  
 4 \_\_\_\_\_ Winchester  
 5 \_\_\_\_\_

**CERTIFICATE**

We hereby certify that the foregoing Order was adopted after due notice and a public hearing as prescribed by Section 22 of Chapter 166 of the General Laws (Ter. Ed.), and any additions thereto or amendments thereof, to wit:-after written notice of the time and place of the hearing mailed at least seven days prior to the date of the hearing by the Selectmen to all owners of real estate abutting upon that part of the way or ways upon, along or across which the line is to be constructed under said Order, as determined by the last preceding assessment for taxation, and a public hearing held on the \_\_\_\_\_ day of \_\_\_\_\_, 2016 in said Town.

1 \_\_\_\_\_  
 2 \_\_\_\_\_ Board of Selectmen  
 3 \_\_\_\_\_ the Town of  
 4 \_\_\_\_\_ Winchester  
 5 \_\_\_\_\_

**CERTIFICATE**

I hereby certify that the foregoing are true copies of the Order of the Board of Selectmen of the Town of Winchester, Massachusetts, duly adopted on the \_\_\_\_\_ day of \_\_\_\_\_ 2016 and recorded with the records of location Orders of said Town, Book \_\_\_\_\_ Page \_\_\_\_\_ and of the certificate of notice of hearing thereon required by Section 22 of Chapter 166 of the General Laws (Ter. Ed.), and any additions thereto or amendments thereof, as the same appear of record.

Attest: \_\_\_\_\_

Clerk of the Town of Winchester, Massachusetts

**WO # 2168112**  
**LANTERN LANE**  
**ARLINGTON, MA. 02474**

MAP/BLOCK/LOT  
106.0/0004/0006.0  
6 LANTERN LANE  
ENGLISHER LARRY S  
HORVITZ, LEWIS S

MAP/BLOCK/LOT  
106.0/0004/0005.0  
144 HUTCHINSON RD.  
CURTIN, CHERYL D

MAP/BLOCK/LOT  
106.0/0005/0001.0  
152 HUTCHINSON RD.  
ECKTON MICHAEL  
A/MANISHA C

MAP/BLOCK/LOT  
100.0/0004/0001.0  
468 MYSTIC ST  
WINCHESTER COUNTRY CLUB





TOWN OF WINCHESTER  
71 MT. VERNON STREET, WINCHESTER, MA  
ENGINEERING DEPARTMENT  
PHONE 781-721-7120 / FAX 781-721-7166

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**TO:** Richard Howard, Town Manager  
**FROM:** Beth Rudolph, P.E., Town Engineer *DER*  
**DATE:** November 21, 2016  
**RE:** Eversource Grant of Location Petition – Hutchinson Road

The Engineering Department and DPW have reviewed the Eversource Grant of Location Petition for Hutchinson Road. The proposed work includes the installation of approximately 5-feet of conduit within the public right-of-way at the municipal boundary with the Town of Arlington. The proposed conduit will extend into Lantern Lane in Arlington.

We find this petition to be acceptable subject to the following conditions:

- The petitioner must meet and satisfy all conditions of Exhibit A (attached);
- Installation shall be subject to the Town's Street Opening moratorium, which runs from November 15<sup>th</sup> through April 15<sup>th</sup>, at the discretion of the DPW Director;
- The conduit shall be installed by open excavation only (no tunneling);
- All underground utilities shall be adequately protected;
- All town-owned utilities shall be relocated at the applicant's expense, as needed;
- The conduit shall be installed/inspected by Eversource and duly recorded with Dig Safe.

cc: Jay Gill, DPW Director

Attachment: Exhibit A – Town of Winchester Grant of Location Requirements



**TOWN OF WINCHESTER**  
**GRANT OF LOCATION – EXHIBIT A**

**Public Utility:** Eversource  
**Location:** Hutchinson Road

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Grantee(s) shall apply for and obtain a Street Opening Permit from the Winchester Department of Public Works, (781-721-7100).

Said Grantee(s) and/or any sub-contractor employed by the grantee(s) shall indemnify and save the Town harmless against all damages, costs and expense whatsoever to which the Town may be subjected in consequence of the acts or neglect of said Grantee(s), its agents or servants, or in any manner arising from the rights and privileges granted by the Town. The foregoing is with respect to activity in, over or under public ways and public property.

Grantee(s) shall execute a bond in a penal sum of five thousand dollars (\$5,000.00) (a bond already on file with Town may be used if and only if said bond by its terms is applicable to the work hereby authorized), conditional on the faithful performance of its duties under this permit including without limitation compliance with lawful state and local laws and requirements.

Said Grantee(s) shall comply with the requirements of all state laws and regulations, to the extent applicable, including but not limited to Massachusetts Dig-Safe Requirements, MGL c. 82, sections 40A – 40D; the Massachusetts Excavation and Trench Safety Law, MGL c. 82A, s. 1 et al, and Town of Winchester by-laws, Board of Selectmen and Department of Public Works reasonable regulations and requirements including Town of Winchester Rules and Regulations Regulating Street Excavations, and such other reasonable rules and regulations as may hereafter be adopted governing the construction and maintenance of conduits and wires, and work in and use of the rights-of-way within the Town, so far as the same are not inconsistent with the laws of the Commonwealth.

In work involving excavation of more than 100 feet of any public way, Grantee shall exercise best efforts to notify all abutters served and impacted by the work within 72 hours prior to commencement of said work.

Grantee shall comply with traffic management and police detail requirements as stipulated in the street opening permit or as otherwise lawfully required by the Winchester Police Department.

All Town-owned services located in, or serviced from this location, shall be re-connected without any cost to the Town in accordance with Town of Winchester requirements and standards.

All disturbed areas must be returned to the same condition in which they were found before the excavation.

Grantee will upon request of the Town, provide to the Town, plans kept in the ordinary course of business reflecting the location of Grantee's facilities in a particular area; and if Town has compatible GIS data exchange, Grantee will periodically exchange its data base on facility locations via GIS data exchange.

Grantee(s) acknowledges and agrees to the Town of Winchester roadway construction moratorium between November 15<sup>th</sup> and April 15<sup>th</sup>, except for emergency situations. If emergency status is granted to permit work during the winter moratorium, the grantee(s) and/or contractor must secure the area by sunset each working day, and shall secure the roadway to allow snow plowing and salting and to avoid any flooding. All roadway paving must be maintained during the winter months until permanent repairs can be made.

Upon reasonable request of the Department of Public Works, Town Engineer or Police/Fire Departments, Grantee shall meet with Town designees prior to commencement of construction to discuss Town right-of-way management, public safety matters, street restoration, work standards and related matters if and as needed.

Conduit shall be installed by excavation and not tunneling.



# *Town of Winchester*

Lance R. Grenzeback, Chairman  
E. James Whitehead, Vice Chairman  
Stephen L. Powers  
Michael Bettencourt  
David P. Errico

## **PUBLIC HEARING NOTICE**

To: Abutters

In conformity with the requirements of Section 22 of Chapter 166 of the General Laws (Ter. Ed.) you are hereby notified that a public hearing will be held in the Board of Selectmen Meeting Room on the 2<sup>nd</sup> Floor of the Town Hall in in the Town of Winchester, Massachusetts on **Monday the 5th day of December, 2016 at 8:05 p.m.** upon the petition of NSTAR Electric d/b/a Eversource Energy for permission to construct, and a location for, a line of conduits and manholes, with the necessary wires and cables therein, for the transmission of electricity, under the following public ways of said Town:

**Hutchinson Road – At Lantern Lane, Arlington and southerly from pole 91/0 to  
Arlington town line thence continuing into town of Arlington  
a distance of about 5 feet conduit**

**W.O. #2168112**

This work is necessary to support system improvements.

The public is invited to attend.

November 28, 2016



# *Town of Winchester*

Town Manager's Office  
71 Mt. Vernon Street  
Winchester, MA 01890  
Phone: 781-721-7133  
Fax: 781-756-0505  
townmanager@winchester.us

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Board of Selectmen Meeting  
Monday, December 5, 2016

## LICENSES

Docket Item G - 1:

Donna Patalano, Chair, Town Counsel Search Advisory  
Committee – Background Briefing on Semi-finalist Candidates

Supporting Documents:

Attorney Patalano will be in attendance.

Action Required:



# *Town of Winchester*

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Board of Selectmen Meeting  
Monday, December 5, 2016

## LICENSES

Docket Item G - 2:            Transfer Station Permit Rates; SMART Program Permit Rate

### Supporting Documents:

#### G - 2:

- Memo from Town Manager;
- 2016 Transfer Station Rate Schedule;
- Meeting Minutes from November 30, 2015

### Action Required:

VOTE to approve 2017 Rates.



# Town of Winchester

Richard C. Howard,  
Town Manager

71 Mt. Vernon Street  
Winchester, MA 01890  
Phone: 781-721-7133  
Fax: 781-756-0505  
townmanager@winchester.us

## MEMORANDUM

November 28, 2016

TO: Board of Selectmen

FROM: Richard C. Howard, Town Manager *Richard C. Howard*

SUBJECT: Transfer Station Fee Proposal – CY2017

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Attached pertaining to the above is an estimated budget and fee schedule for the Transfer Station for Calendar Year 2017. Please note that we establish the fees based upon a calendar year basis with new permits issued at the first of the year based upon the prior year's activity and projected revenues and expenses.

After several years of promoting the SMART Program, participation in SMART peaked in 2016 to approximately 720 users. With no change to any permit fee, revenues in Fiscal Year 2016 are estimated at \$1,382,313. Expenses for the year are estimated to be \$1,388,853 which includes a current solid waste per ton disposal rate of \$54 / ton which will increase to \$55.35 / ton on July 1, 2017, and a recycling per ton disposal rate of \$10.50. Additionally, this estimate includes the additional hours of operation for Tuesday evenings.

Tonnage for solid waste continues to be reduced in school and municipal buildings, and a pilot program for food waste removal will continue throughout the year with the assistance of a State grant.

With the projected cost increases and revenues we could hold fees at current rates for the upcoming year. However with modest per ton disposal cost increase expected for the coming years, good planning would recommend that we plan for modest increase to permit fees in the upcoming years.

RCH:pcm

attachment

Section 14 – Fee Schedule

**Transfer Station Fee Schedule**

<b>Category</b>	<b>Unit</b>	<b>Existing Rates</b>	<b>New Rate</b>
*****Residential Permit (voted)	Per Vehicle	\$150.	\$190
*****SMART Residential Permit	Per Vehicle	\$ 50	\$ 55
*****Residential/Additional Permits	Per Vehicle	\$ 25.	\$ 20.
* Residential Replacement Permit	Per Vehicle	\$ 10.	\$ 15.
*** Commercial Hauler License (includes one (1) vehicle permit)	Per Company	\$300.	\$300.
***** Commercial Vehicle Permit	Per Vehicle	\$150.	\$180.
*** Commercial Vehicle Replacement Permit	Per Vehicle	\$ 5.	\$ 15.
*****Temporary Permit	One Day	\$ 50.	\$ 50.
**** Commercial Hauler – Household Solid Waste (voted)	Ton	\$ 93.	\$102.
**** Commercial – Commercial Solid Waste (voted)	Ton	\$ 93.	\$102.
*** Building Debris	Ton	\$175.	\$200.
*** Commercial Brush\Tree\Limbs	Ton	\$175.	\$175.
*** Commercial Mixed	Ton	\$175.	\$175.
*** Commercial Compost	Ton	\$ 40.	\$ 40.
*** Freon Units	Each Unit	\$ 15.	\$ 15.
*** Appliances	Per Unit	\$ 0.	\$ 10.
*** Bulky Metal	Ton	\$ 0.	\$ 65.
*** Tires	Each	\$ 0.	\$ 5.
*** Propane Tanks	Each	\$ 0.	\$ 5.
***** Laptops, TV's, Monitors, CRT's [5"-16"] diagonal measurement			\$ 5.
TV's, Monitors [17"-36"] diagonal measurement			\$ 15.
TV's [over 36"] diagonal measurement			\$ 25.
*****Mattresses/Box Springs	Each	\$ 0.	\$ 10.*****
*****Couches/Love Seats/Upholstered Chairs	Each	\$ 0.	\$ 10.*****
*****Rugs/Carpets (Larger than 4x6 or wall/wall	Ton	\$ 0.	\$102
* Rate Effective January 1, 2007 [voted at 12/7/06 mtg.]			
** Rate Effective July 1, 2003			
*** Rate Effective April 1, 2003			
**** Rate Effective October 1, 2004			
***** Rate Effective January 1, 2005			
***** Rate Effective January 18, 2011			
***** Rate Effective January 1, 2012			
***** Effective November 18, 2013			
***** Voted: November, 2014			
***** Voted: November 30, 2015			

NOTE: Income eligible residents may apply to the Board of Health for a discounted rate permit. The minimum charge for any solid or special waste required to be weighed shall be \$10 per unit.

Town of Winchester  
Transfer Station Permit Fees  
For Residential Trash  
January 1, 2007

<b>Primary Residential Permit</b>	\$190.00**
“ “ “ for new residents after July 1	\$ 90.00*
“ “ “ for new residents after October 1	\$ 45.00*

Primary permits may be issued to residents for any vehicle they wish to have the sticker placed on. Personnel at the Transfer Station will determine whether to issue a residential or commercial sticker.

**Secondary Residential Permit** \$ 20.00

Second Residential Permits may be issued to any resident whose household has obtained a Primary Permit. There is no limit to the number of secondary permits a household may obtain.

**Temporary Permit for One Day Only** \$ 50.00\*

Temporary permits may be issued to residents or their out-of-town family members or non-resident property owners.

**Replacement Permit** \$ 15.00

A replacement permit is for a new vehicle that is replacing a vehicle for which a primary or secondary permit has previously been issued.

**Low Income Residential Permit** \$ 30.00

Low income permits are available for residents who qualify at a cost of (\$30.00) per household. Only one sticker shall be provided. Citizens must provide proof that they are eligible for fuel assistance, through the Tri Community Action Program, Inc. as a qualifying factor.

Adopted by Board of Selectmen December 6 and 13, 2004; December 7, 2006

\*Effective January 1, 2015

\*\*Effective January 1, 2016

### Transfer Station – Permit Rates and Regulations Discussion

Present: DPW Director Jay Gill, Operations Manager Steve Swymer, Business Manager LeeAnn McGahan, Recycling Coordinator Norm Doucette, Trash Pickers Chairman Prassede Calabi

Business Manager LeeAnn McGahan informed the Board that if operations at the Transfer Station continue as they have been, there will be a \$29,000 shortfall. If the SMART Program continues and the regular sticker price remains at \$180, the loss will increase to \$90,000. The Board was informed that the cost for the SMART sticker is \$50 per household. If the regular sticker price is increased to \$200 per household, the deficit decreases to \$5300. Ms. McGahan indicated that a SMART sticker fee increase is not being proposed at this time because recycling is encouraged, however the Town does pay to haul and dispose of recyclables.

Town Manager explained that the Transfer Station is run on a calendar year basis, with contracts coming up for negotiation in calendar 2015. Excellent rates were negotiated through 2020 and Winchester has one of the better disposal rates in the State, substantially reducing costs for the operation. He explained that in the meantime, the bottom fell out of the recyclables market; successor contracts were negotiated and they changed from the Town being paid for recyclables to having to pay for disposal of those same recyclables. Six months of those rates are contained in the budget and staff has from July 2015 to now to indicate the average experience. Town Manager noted that the Town has to live with this contract through June of 2016 when a new contract can be negotiated. Predictions are that the current market will continue for the foreseeable future. All estimates were built around the contract through June of 2016. Staff hopes to negotiate a more beneficial recycling contract but the worst-case scenario would be the same rate as the Town is paying now. LeeAnn McGahan noted that the rates increased 2% each month.

Town Manager recalled that additional hours of operation at the Transfer Station were added and the facility is now open on Tuesday evenings. Director Gill reported that the cost for the additional hours is \$45,000. The additional hours have proven to be successful so far.

Recycling Coordinator Norm Doucette informed the Board that another electronics recycling contractor was also chosen because the previous contractor's increase was so significant.

Town Manager indicated that the question now is whether to reduce the level of service to save money. He noted that approximately 5,000 regular household stickers and 500 SMART stickers are sold per year. The budget was built on a maximum of 750 SMART participants. Director Gill informed the Board that staff will try to get 750 participants for SMART, but may not be successful.

Town Manager pointed out that the full-price permit holder is also recycling and saving money, and he does believe that trying to drive the market towards SMART is the appropriate thing to do. He indicated that the regular permit holders are the entities that really drive the costs at the Transfer Station. Town Manager explained that the exercise is to close the \$90,000 gap and keep the extended hours. He suggested that the Board could vote a \$190 regular permit fee and increase the SMART sticker fee as well.

Director Gill advised against doing a long-term recycling contract, explaining that if the Town goes to a fixed rate market the costs will not decrease. He reported that residents love the single-stream recycling. Norm Doucette noted that by adding evening hours, staff is trying to get people away from Saturday trash disposal.

Town Manager informed the Board that he believes that the regular household trash permit should be at \$190 per household, a review should be done of the utilization on Thursday evening and a determination made about whether to reduce hours or not.

Selectman Whitehead informed his colleagues that he favors a \$200 regular sticker fee and a \$55 SMART sticker fee. Director Gill indicated that he would like to come back to the Board with a

recommendation about the SMART program after the recycling contracts are renegotiated. Ms. McGahan reported that the deficit at a \$190 sticker is \$40,000.

Selectman Powers informed his colleagues that Tuesday evenings have been added on a trial basis. He indicated that these additional hours could be eliminated because personnel are paid overtime for these additional hours.

Selectman Whitehead noted that private trash haulers are being paid good money and charging more than \$5/week for their services.

Prassede Calabi informed the Board that residents who are aware of the Transfer Station being open on Tuesday evenings are very positive about it with the general consensus being that it is convenient for residents to have two evenings for trash disposal. Norm Doucette indicated that Tuesday is a busy day for the haulers from 8 AM to 3 PM; this is the biggest money day for the facility. Vice Chairman Johnson indicated that he would like to know who does not use the Transfer Station after dark. Selectman Powers suggested that the Transfer Station could remain open for only two additional hours on a Tuesday. Chairman Grenzeback summarized the discussion as the Board being amenable to raising the sticker fee from \$180 to \$190 per household and for the Transfer Station to remain open on Tuesday evening.

\*Motion: That the Board of Selectmen approve an increase in the regular household Transfer Station Sticker to \$190 and the SMART Sticker to \$55 per participating household; Transfer Station hours of operation to remain as they are currently.

Johnson – Powers

In favor: Whitehead, Powers, Johnson

Opposed: Bettencourt, Grenzeback

VOTED.

Selectman Whitehead informed his colleagues that he would like to see a higher residential trash sticker fee for those who do not have Massachusetts license plates on their vehicle.



# Town of Winchester

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Board of Selectmen Meeting  
Monday, December 5, 2016

## LICENSES

Docket Item G - 3: VOTE to approve release of Executive Session Minutes into the Public Domain – MGL Ch. 30A §22(g)(1) for calendar years 2013, 2014 and 2015

## Supporting Documents:

G - 3: MOTION: As set forth in MGL Chapter 30A §22(g)(1), the Executive Session Minutes for Calendar Years 2012, 2013 and 2014, which have been reviewed by Town Counsel Wade M. Welch and Selectman's Secretary, Patricia Mawn, the Board of Selectmen hereby authorizes the release of the non-exempt minutes in PDF format as authorized by MGL Chapter 30A §22(g)(2).

Action Required: VOTE to approve release of Executive Session Minutes into the Public Domain



# *Town of Winchester*

Town Manager's Office  
71 Mt. Vernon Street  
Winchester, MA 01890  
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townmanager@winchester.us

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Board of Selectmen Meeting  
Monday, December 5, 2016

## LICENSES

Docket Item H - 1: One Day Alcoholic Beverage License:  
Mark Chudnow for Beverage Events – Dec. 17, 2016 – Sanborn House

H - 2: Acceptance of Donation to Recreation Department Scholarship Fund: \$100 from Winchester Tennis Association

H - 3: Approve / Correct Meeting Minutes for Monday, Nov. 21, 2016

## Supporting Documents:

H - 1: License application.

H - 2: Memo from Recreation Director Chris Nelson

H - 3: Meeting Minutes for Monday, November 21, 2016

Action Required: VOTE to approve Consent Agenda



# Town of Winchester

Application for Special (One Day) Alcoholic Beverage License

*In accordance with MGL c.138, s.14, 23; CMR 7:04 and  
Town of Winchester Procedural Requirements for Special (One Day) Alcoholic Beverage Licenses*

Name of Applicant/ Organization:

Beverage Events, Inc

Address:

P.O. Box 60026 736 Watertown St

Telephone Number:

6179993008 Newton, MA 02460

Permit Applying For:

All Alcohol License (\$75.00)\*

Beer and Wine Only License (\$75.00)\*

Nature and purpose of the event:

private social event

Number of persons attending event:

40

Description of premises and location of facility where liquor will be sold and/or distributed:

Sen born House

Name(s) of responsible manager (s) who will be in charge of dispersing the liquor; date of birth(s) and Social Security Number(s):

MARK HUDNOW

Date(s) and times of event and/or specific times when alcoholic beverages will be on the premises:

4-11 December 17<sup>th</sup>

I have read the Procedural Requirements for Special (One Day) Alcoholic Beverage License (attached) and agree to all the terms and conditions:

Signature of Responsible Manager:

*Mark Chudnow*

Print Name of Responsible Manager:

MARK CHUDNOW

NOTE: Application must be submitted a minimum of TWO WEEKS prior to the scheduled event to:  
Board of Selectmen; 71 Mt. Vernon Street; Winchester, MA 01890.

\*A \$75.00 LATE FEE WILL BE CHARGED FOR ANY APPLICATION SUBMITTED LESS THAN TWO WEEKS BEFORE THE EVENT.

## Cafarella, Jennifer

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**From:** Peter MacDonnell <pmacdonnell@winchesterpd.org>  
**Sent:** Monday, November 28, 2016 5:56 PM  
**To:** Cafarella, Jennifer  
**Cc:** Barbara Bosco  
**Subject:** Re: 1 day liquor license

Hi Jen  
The police have no objections

Sent from my iPhone

On Nov 28, 2016, at 5:44 PM, Cafarella, Jennifer <[jcafarella@winchester.us](mailto:jcafarella@winchester.us)> wrote:

Chief,

Can I please have your comments on the attached 1 day liquor license?

Mark Chudnow, Beverage Events  
December 17  
4:00pm to 11:00pm  
Sanborn House

Thanks –  
Jenn

Docket Item:  
H - 2:  
December 5, 2016



*Winchester Recreation & Community Ed.*  
Christopher Nelson                      263 Main Street  
Director of Recreation                  Winchester, MA 01890  
781/721-7126                                  781/721-7129 fax

## MEMO

Date: November 16, 2016  
To: Richard Howard, Town Manager  
From: Chris Nelson, Recreation Director (CA)  
RE: Donation for Recreation Scholarship Fund

---

Please accept the donation of \$100.00 from the Winchester Tennis Association. The WTA is donating to the Recreation Scholarship Fund for the 2016/2017 Year. We certainly appreciate their thoughtful gift and continued support of the Winchester Recreation and Community Education Department.

RECEIVED  
2016 NOV 22 AM 8:09  
TOWN OF WINCHESTER  
TOWN MANAGER  
BOARD OF SELECTMEN

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**TOWN OF WINCHESTER  
BOARD OF SELECTMEN MEETING  
Monday, November 21, 2016  
Record**

- 1.) **Litigation** – Eversource Intervener Status – Siting Board Filing Update MGL Ch. 30A §21(a)3 – Open Meeting discussion may have a detrimental effect on the litigating position of the Board of Selectmen as declared by the Chairman.
- 2.) **Litigation** - MGL Ch. 30A §21(a)3 Ho and O'Donnell v Winchester Boat Club
- 3.) **Collective Bargaining Negotiations Update** - MGL Ch. 30A §21(a)2
- 4.) Release Executive Session Minutes into the Public Domain - MGL Ch. 30A §21(a) for calendar years 2010, 2011 and 2012

Chairman Lance R. Grenzeback called the meeting to order at 7:00 PM in the Board of Selectmen Meeting Room located in Town Hall. Present were Vice Chairman E. James Whitehead, Selectman Stephen L. Powers, Selectman Michael Bettencourt and Selectman David P. Errico who arrived while Executive Session was in progress. Also present was Town Manager Richard C. Howard.

**OPENING**

\*Motion: That the Board of Selectmen adjourn to Executive Session for the purpose of discussing matters related to Litigation: Eversource Intervener Status – Siting Board Filing Update MGL Chapter 30A §21(a)3 because an open meeting discussion might have a detrimental effect on the litigating position of the Town; Litigation – MGL Chapter 30A §21(a)3 Ho and O'Donnell v Winchester Boat Club; Collective Bargaining Negotiations Update – MGL Chapter 30A §21(a)2; and approval of the release of Executive Session Minutes into the Public Domain – MGL Chapter 30A §21(g)1 and 2.

Whitehead – Bettencourt

By Roll Call Vote: Bettencourt, Powers, Whitehead, Grenzeback

VOTED.

\*Motion: That the Board of Selectmen adjourn from Executive Session to Public Session, not to return to Executive Session.

Whitehead – Bettencourt

By Roll Call Vote: Errico, Bettencourt, Powers, Whitehead, Grenzeback

VOTED.

**Notification of Meetings and Hearings**

- Wednesday, November 30, 2016 – Board of Selectmen – Work Session
- Monday, December 5, 2016 – Board of Selectmen – Regular Session
- Monday, December 5, 2016 – Board of Selectmen – Regular Session

**Chairman's Comments**

Chairman Grenzeback recalled that the Town had another successful Veterans Day program; the turnout was immense. He offered thanks to Barbara O'Connell and the many members of the Veterans of Foreign Wars for organizing this event.

Chairman Grenzeback also noted that he attended the Vinson-Owen Elementary School International Day celebration, another well-organized event and a great deal of fun.

**Monday, November 21, 2016  
Board of Selectmen Meeting**

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1 The audience was informed that the Town of Winchester has been awarded the 2016 "Leading by  
2 Example" award for energy conservation efforts. Chairman Grenzeback congratulated the Energy  
3 Management Committee for their excellent work over a number of years.  
4

5 Chairman Grenzeback reported that Representative Michael Day has indicated that the Forest Ridge  
6 40B application is on hold and the developer is not pursuing development at this time.  
7

8 Lastly, Chairman Grenzeback thanked all who participated in the marathon sessions of Fall Town  
9 Meeting.  
10

11 **Selectmen's Comments and Non-Docket Business**  
12

13 Selectman Powers informed his colleagues that he continues to seek some screening for the CVS  
14 property on Washington Street, suggesting that it would be a nice gesture to the community if the area  
15 could be covered in much the same manner as the WHS construction site is obstructed. Town Manager  
16 reported that he did talk with the attorney representing the property owner who indicated that the  
17 request was reasonable and the screening should be installed in the next week or so.  
18

19 **TOWN MANAGER'S REPORT AND COMMENTS**  
20

21 **Town Hall Holiday Schedule**  
22

23 Town Manager informed the television audience that the Town Hall building will be open the day after  
24 Thanksgiving. He noted that both Christmas Day and New Years Day fall on the weekend, so the  
25 holiday will be celebrated on the Monday following the actual holiday. Town Manager explained that  
26 staff will be reduced on the 25<sup>th</sup> of November and then again on December 23<sup>rd</sup>.  
27

28 **Town Meeting Wrap-up**  
29

30 Town Manager thanked department heads and staffers who did so much of the work that went into the  
31 Fall 2016 Town Meeting Warrant. He noted that staff is ready to move forward on many of the  
32 initiatives authorized and will look forward to carrying out the mission.  
33

34 **Multi-Cultural Network Event**  
35

36 Town Manager explained that the purpose of this event was to reconfirm that the Town stands behind  
37 its commitment that people of all backgrounds are recognized. He recalled that people were in a good  
38 frame of mind during the meeting but there is concern, therefore the Town will do its part to reaffirm  
39 the message.  
40

41 **Skillings Culvert Installation**  
42

43 Town Manager reported that the culvert installation is moving ahead, ahead of schedule. The  
44 contractors are doing the headwall work at the Swanton Street end of the field. The High School  
45 contractor has begun work on the field and the hope is that before the end of the holiday break there  
46 will be a binder course installed and the lot ready for use to help alleviate the parking concerns.  
47

48 Chairman Grenzeback recalled that the Jenks Senior Center has jurisdiction over the twenty-six spaces  
49 allocated to that facility.  
50

51 Town Manager noted that it is unfortunate that the fish ladder project is going on at this time of the  
52 year. He pointed out that all of the various constituencies that require parking are trying to collaborate  
53 and cooperate. He indicated that the Transfer Station has been made available to High School students

**Monday, November 21, 2016  
Board of Selectmen Meeting**

1 with approximately seventy parking spaces available for their needs. He informed the Board that the  
2 High School administration continues to get this message out.

3  
4 **COMPTROLLER'S REPORT**

5 Present: Comptroller Stacie A. Ward

6  
7 Comptroller Ward noted that she is back before the Board after finding an assistant Comptroller, with a  
8 recommendation and request that the Board approve Michael Lucas as the new assistant Comptroller  
9 to replace Marisa Batista. Ms. Batista will be leaving the Town's employ to accept a position as finance  
10 director in a community closer to her home.

11  
12 Comptroller Ward informed the Board that Michael Lucas is a CPA with several years of municipal  
13 finance and accounting experience, most recently at CliftonLarsonAllen LLP, specializing in municipal  
14 audits and various accounting consulting projects. His experience with internal controls, fixed assets,  
15 financial statements, Massachusetts General Law and Uniform Massachusetts Accounting System will  
16 be advantageous.

17  
18 \*Motion: That the Board of Selectmen approve the Comptroller's request to  
19 appoint Michael Lucas, CPA to the position of Assistant Comptroller  
20 Whitehead – Powers All in favor. VOTED.

21  
22 **CONSENT AGENDA / SUPPLEMENTAL CONSENT AGENDA**

23  
24 **One Day Alcoholic Beverage Licenses:**

25 **Thomas Sevigny for Winchester Historical Society – December 4, 2016 – Sanborn House;**  
26 **Emily Greagon for Pranzi Catering and Events – December 10, 2016 – Sanborn House;**  
27 **Dan Seligman for the Parish of the Epiphany – December 3, 2016 – Hadley Hall;**

28 **Special Municipal Employee Approval**

29 **Juli Riemenschneider, RLA, ASLA for design services related to plantings**  
30 **at Mt. Vernon Street, including design, construction documents and**  
31 **coordination with the Town; for design services related to the**  
32 **Aberjona Initiative plantings at Skillings Road, including design,**  
33 **construction documents and coordination with Town of Winchester;**

34 **Approve / Correct Meeting Minutes:**

35 **Monday, November 14, 2016;**

36 **Thursday, November 10, 2016;**

37 **Monday, November 7, 2016;**

38 **Permission to set up Salvation Army Red Kettle Bell Ringing Station**

39 **at Starbucks on Main Street:**

40 **Matt and Laura Gordon, 26 Vine Street**

41  
42 \*Motion: That the Board of Selectmen approve One Day Alcoholic Beverage Licenses  
43 for Thomas Sevigny for the Winchester Historical Society, December 4<sup>th</sup> at  
44 Sanborn House; Emily Greagon for Pranzi Catering and Events, December 10<sup>th</sup>  
45 at Sanborn House; Dan Seligman for the Parish of the Epiphany, December 3<sup>rd</sup>  
46 in Hadley Hall.

47 Whitehead – Powers All in favor. VOTED.

48  
49 \*Motion: That the Board of Selectmen approve the Special Municipal Employee  
50 designation for Juli Riemenschneider, RLA, ASLA for design services  
51 related to plantings at Mt. Vernon St., including design, construction  
52 documents and coordination with the Town; for design services related  
53 to the Aberjona Initiative plantings at Skillings Road, including design,

Monday, November 21, 2016  
Board of Selectmen Meeting

1 construction documents and coordination with Town of Winchester.  
2 Whitehead – Powers All in favor. VOTED.  
3

4 \*Motion: That the Board of Selectmen approve the set up of the Salvation Army  
5 Red Kettle Bell Ringing Station at Starbucks on Main Street on the  
6 following dates: November 26<sup>th</sup>, December 3<sup>rd</sup>, December 10<sup>th</sup>,  
7 December 17<sup>th</sup> and December 24<sup>th</sup> from 8 AM to 4 PM each day.

8 Whitehead – Powers All in favor. VOTED.  
9

10 \*Motion: That the Board of Selectmen approve their Meeting Minutes for  
11 Monday, November 14, 2016, Thursday, November 10, 2016 and  
12 Monday, November 7, 2016 as written.

13 Whitehead – Powers All in favor. VOTED.  
14

15 **HEARING**

16  
17 **Tax Levy Classification**

18 **Establish a Residential Factor and Percentage of Tax Levy to be**  
19 **Borne by Each Class of Property For Fiscal Year 2017**

20  
21 Chairman Grenzeback opened the tax levy classification hearing at 8:00 PM. Present were Paul  
22 Manganaro, Chairman and John Fallon of the Board of Assessors along with Director of Assessments  
23 Daniel McGurl. Mr. McGurl recalled that Winchester has not classified the tax rate since 1984. The  
24 tax rate for 2016 was \$11.68 and in 2017 will be \$12.28. The High School renovation hit this year and  
25 will increase the real estate taxes by 9.1%. Mr. McGurl reported that the average real estate tax bill  
26 will be \$11,900 and the average assessment is \$972,000.  
27

28 \*Motion: That the Board of Selectmen approve a residential tax factor of 1 for  
29 2017 and take no action on #s 2, 3, 4.

30 Johnson – Bettencourt All in favor. VOTED.  
31

32 **BUSINESS**

33  
34 **Release of Executive Session Minutes into the Public Domain for Calendar Years 2010, 2011**  
35 **and 2012**

36  
37 \*Motion: That the Board of Selectmen hereby authorize the release of the non-  
38 exempt Executive Session Minutes in PDF format as authorized by  
39 MGL Chapter 30A §22 (g)(2), for Calendar Years 2010, 2011 and 2012,  
40 which have been reviewed by Town Counsel and the Board of  
41 Selectmen's Secretary, Patricia Mawn, as set forth in MGL Chapter 30A  
42 §22 (g)(1).

43 Whitehead – Powers All in favor. VOTED.  
44

45 **Meeting Schedule Discussion**

46  
47 **Town Counsel Search**

48  
49 Chairman Grenzeback indicated that the expectation is that finalists will be brought forward around  
50 December 15<sup>th</sup>. He explained that the Board could ask to see all resumes, not just those of the finalists.  
51 It was the consensus of the Board that one packet be prepared and kept in the Town Manager's Office  
52 for Board members to review if they wish.  
53

**Monday, November 21, 2016  
Board of Selectmen Meeting**

---

1 Chairman Grenzeback also suggested that time be set aside on December 19<sup>th</sup> to interview candidates  
2 being put forward for consideration. He indicated that if Board members agree, interviews could be  
3 done during the afternoon hours and if there is an obvious choice, an appointment made at the evening  
4 meeting. If an obvious choice is not apparent, then the Board could meet on December 21<sup>st</sup> as a back-  
5 up.  
6

7 Selectman Errico questioned whether Board members would receive a synopsis of each candidate's  
8 qualifications for review prior to the interviews. Vice Chairman Whitehead recalled that when the  
9 Town Manager candidate interviews were undertaken, a synopsis of each candidate's qualifications was  
10 not provided. Selectman Powers informed his colleagues that he would find a packet that includes  
11 information on each of the finalists for review ahead of time to be helpful.  
12

13 As far as the contract with the prospective Town Counsel is concerned, Chairman Grenzeback pointed  
14 out that rates were submitted as a part of the RFP response. Town Manager explained that there will  
15 be a set-aside of funds for Attorney Welch going forward to completion of his current work-load.  
16

17 Future Meetings

18  
19 It was the consensus of the Board that the January meeting schedule should be Monday, January 9,  
20 2017 and Monday, January 23, 2017.  
21

22 Budget Summit

23  
24 Town Manager noted that the Budget Summit is a general round table discussion. He suggested that  
25 this could be a part of a December or January meeting.  
26

27 Chairman Grenzeback indicated that he will check to see if Senator Lewis and Representative Day are  
28 available to meet with the Board briefly on December 5<sup>th</sup> to provide an update on where they think the  
29 State is going.  
30

31 COMMUNICATIONS AND WORKING GROUP REPORTS

32  
33 The Board acknowledged receipt of the following correspondence:  
34

- 35 1. Steven DeRosa – Constable Reappointment Request
- 36 2. Gregory Quill – Constable Reappointment Request
- 37 3. Massachusetts Governor Charles D. Baker re: Sustainable Materials Recovery Program  
38 Grant Award notification with attachment from DEP
- 39 4. Moody's Investors Service – Aaa Bond Rating assignment for Town of Winchester  
40

41 Adjournment: 8:40 PM

42  
43 \*Motion: That the Board of Selectmen adjourn for the evening.

44 Whitehead – Powers

45 By Roll Call Vote: Errico, Bettencourt, Powers, Whitehead, Grenzeback VOTED.

46  
47 Respectfully submitted,

48  
49  
50  
51 Richard C. Howard, Town Manager  
52  
53

**Winchester Public Schools  
Winchester, Massachusetts**

**School Committee Meeting**

**Regular Session 7:00 p.m.  
Followed by  
Executive Session**

**November 29, 2016  
Parkhurst School**

- I. Call to Order
- II. Public Comment
- III. Student Report
- IV. Reports and Discussion Items
  - A. Student Presentation: *Hyper-* Guru Ramanathan
  - B. Youth Risk Behavior Survey: Dot Butler and Jennifer Murphy
  - C. Report from Administrator of Counseling, Health, and Wellness: Carolyn Troy
  - D. Secondary Update: Jen Elineema
  - E. Master Plan Update: Chris Nixon
  - F. FY18 Budget Planning: Projected Enrollment
- V. Action Items
  - A. Vote to Accept: Monthly Financial Report
  - B. Vote to Approve: Budget Realignment
  - C. Vote to Approve: Vehicle Leasing
  - D. Vote to Approve: Out-of-Country Trip to Montreal and Quebec
  - E. Vote to Approve: Donation from Winchester Sports Foundation
  - F. Vote to Approve: Minutes of November 3, 2016
- VI. Chair Report
- VII. Superintendent Report
- VIII. Future Agenda Items
  - A. Elementary Student Presentations
  - B. FY18 Budget

- C. 2017-2018 District Calendar
- D. Report on Fees
- E. Athletics/Activities Update

IX. Next Meeting Date: December 13, 2016

X. Executive Session: Adjourn to executive session for purposes of discussing strategy related to non-union personnel salary adjustment (superintendent), since to do so in open session may be detrimental to bargaining.

XI. Adjournment



# MASSACHUSETTS WATER RESOURCES AUTHORITY

Charlestown Navy Yard  
100 First Avenue, Building 39  
Boston, MA 02129

Docket Item:  
I-2:  
December 5, 2016

Frederick A. Laskey  
Executive Director

Telephone: (617) 242-6000  
Fax: (617) 788-4899  
TTY: (617) 788-4971

November 17, 2016

The Honorable Lance R. Grenzeback  
Chair, Board of Selectmen  
71 Mount Vernon Street  
Winchester, MA 01890

Dear Selectmen Grenzeback:

As you know, our region is in the midst of a drought. Much of the state has been in Severe or Extreme Drought stage for the last few months. The rainfall we have had has not made much of a difference so far.

The Massachusetts Water Resources Authority has a separate Drought Management Plan from the rest of the state due to the sheer size of the Quabbin Reservoir, which has remained at normal levels up until now. However, on November 13, 2016, the Quabbin Reservoir dipped to the Below Normal status at 80% full.

There are no mandatory restrictions associated with "Below Normal" levels at Quabbin and there is still a long way to go before we get down to the Drought Warning stage at 65% full. Still, it is important that we remind our customers of the importance of water conservation. Over the next few weeks, we will be sending out Public Service Announcements and utilizing our website and social media to ask residents and businesses in our service area to save water wherever they can.

Our staff will be reaching out to your Water and DPW staff as well to remind them that our website has many tips on how to save water indoors and outdoors to share with your customers. In addition, we have indoor and outdoor conservation brochures, as well as low-flow replacement aerators for kitchen and bathroom faucets, and low-flow shower heads, which we provide to our member communities free of charge. If you would like any of these materials, please let me know.

We know that conservation works. Over the last 30 years, customers in the MWRA service area have reduced their average daily demand from 340 million gallons per day in 1980 to about 200 million gallons. It is important that these conservation efforts continue - especially during dry periods such as this.

Fortunately, we have been able to help some of our neighboring communities whose water supplies have been dramatically reduced. If we all make a conscious effort to conserve, we will all continue to have the water we need.

With any luck, the weather pattern will change and the rivers, streams and reservoirs will start to return to normal soon. In the meantime, I hope you will join us in getting this important message out to customers.

Sincerely,

*Frederick A. Laskey*  
Frederick A. Laskey  
Executive Director

RECEIVED  
2016 NOV 21 AM 9:50  
TOWN OF WINCHESTER  
TOWN MANAGER  
BOARD OF SELECTMEN



November 17, 2016

Docket Item:  
I-3:  
December 5, 2016

Board of Selectmen  
Town of Winchester  
71 Mount Vernon Street  
Winchester, MA 01890

**RE: Important Information on Price Changes**

Dear Chairman and Members of the Board:

We are committed to delivering the entertainment and services our customers in your community rely on today, and the new experiences they will love down the road. As we continue to make improvements to our products and services, and as programmers charge more to carry their networks, our cost of doing business increases. As a result, starting December 20, 2016 prices for certain services and fees will be going up.

While some prices may have increased, we are always investing in technology to drive innovation. We are working hard to bring our customers great value every day and exciting new developments in the near future, including the following:

- The most TV shows and movies available On Demand
- Innovative X1 Voice Remote that makes searching for shows and movies easier
- Self-service options to save our customers time and adapt to their schedule
- Access to Netflix content on XFINITY X1
- Fastest, most reliable in-home WiFi
- Fastest Internet in America according to Speedtest.net
- More than 14 million WiFi hot spots nationwide

Customers will receive notice about these changes within their bill received after November 20, 2016. A copy of the notice is enclosed. If you have any questions about these changes, please feel free to contact me at 508-647-1418.

Sincerely,

*Greg Franks*

Greg Franks, Sr. Manager  
Government Affairs

Enclosure - Customer Notice

NED\_V3

RECEIVED  
2016 NOV 18 AM 11: 10  
TOWN OF WINCHESTER  
TOWN MANAGER  
BOARD OF SELECTMEN



---

## IMPORTANT PRICE CHANGE INFORMATION FOR WINCHESTER, MA

---

November 2016

Dear XFINITY Customer,

We're committed to delivering the entertainment and services you rely on today—and the new experiences you'll love down the road.

As we continue to make improvements to our products and services, and as programmers charge more to carry their networks, our cost of doing business increases. As a result, prices for certain services and fees will be going up.

While some prices may have increased, we're always investing in technology to drive innovation. We're working hard to bring you great value every day and exciting new developments in the near future, including:

- Fastest, most reliable in-home WiFi
- Fastest Internet in America according to Speedtest.net
- More than 14 million hot spots nationwide
- The most TV shows and movies available On Demand
- Innovative X1 Voice Remote that makes searching for shows and movies easier
- Self-service options to save you time and adapt to your schedule
- And soon, access to Netflix content on XFINITY X1

We're excited to bring you even more, and we can't wait for you to see what 2017 has in store for the future of awesome.

Thank you for choosing to be our customer.

Sincerely,



Tracy Pitcher  
Regional Senior Vice President

For more information about all the taxes, fees, and surcharges on your bill, go to [www.xfinity.com/pricechanges](http://www.xfinity.com/pricechanges).

SA9GF01A



November 14, 2016

Board of Selectmen  
Town of Winchester  
71 Mount Vernon Street  
Winchester, MA 01890

**Re: Important Information about Comcast Set-top Boxes**

Dear Chairman and Members of the Board:

As part of our continuing effort to keep you informed, I wanted to let you know about an upcoming change affecting certain models of Comcast's set-top boxes. Beginning January 24, 2017 some customers in your community will be asked to upgrade their set-top boxes so that they are compatible with our new enhanced HD service. With this system enhancement, customers will enjoy improved HD picture quality and be able to record and store more shows on their DVR.

To continue to view all of their current favorite HD channels and enjoy these upcoming improvements, some customers will need to upgrade their set-top boxes. We have included instructions for upgrading their cable boxes in our notification to customers. These instructions are:

*"To see which set-top boxes need to be replaced, go to channel 1995 on each of your TVs and follow the on-screen instructions. You can order a new box right from your TV and have it shipped to your home."*

While we know replacing equipment can be inconvenient for customers, this change will pave the way for more enhanced services.

We are informing our customers of this upcoming change through letters to their homes and set-top box messaging. Sample notifications are attached for your reference. We will continue to notify customers on an ongoing basis about this change, including any deadlines for action, and will keep you informed as well.

If you have any questions, please visit [xfinity.com/HDenhanced](http://xfinity.com/HDenhanced) or contact me at 508-647-1418.

Sincerely,

*Greg Franks*

Greg Franks, Sr. Manager  
Government Affairs

RECEIVED  
2016 NOV 21 AM 9:49  
TOWN OF WINCHESTER  
TOWN MANAGER  
BOARD OF SELECTMEN

**Sample - Notice #1**

**Equipment Update**



<Sam A Sample>  
<123 Main Street>  
<XXXXX>  
<Anytown, US 12345-6789>

**Update your TV box — on us.**

Dear Sam Sample,

We've noticed you have an older TV box and we'd like to give you a new one — on us.

You'll need the latest technology to enjoy an unmatched entertainment experience. Older devices like yours can't keep up with new features and will eventually lose HD channels.

That's why we've made it easy to update equipment so you can enjoy enhanced HD and, for those of you with DVR, up to 8x the storage. Here's how:

- 1> Tune to channel 1995 on each TV in your home.
- 2> Follow the simple instructions on the screen to order your replacement.
- 3> Set up and activate your new equipment.

With this update, you'll get XFINITY X1 — a whole new way to experience TV throughout your home. X1 delivers the simplest, fastest and most complete way to enjoy all your entertainment on all your screens. It even lets you change channels with your voice.

Questions? Find answers at [xfinity.com/tradeup](http://xfinity.com/tradeup) or call 1-800-XFINITY and mention "Equipment Update."

Thank you for choosing XFINITY. Ensuring that you get the most from your TV service is part of our commitment to improving your overall experience.

Sincerely,

Tracy L. Pitcher  
Senior Vice President - Greater Boston Region

Replace and activate your new TV box by  
XX/XX to keep your favorite HD channels.



**Sample - Notice #2**

## Equipment Update

**xfinity**

<Sam A Sample>  
<123 Main Street>  
<XXXXX>  
<Anytown, US 12345-6789>

### Update your TV box — on us.

Dear Sam Sample,

**Time is running out to replace your TV box. To keep watching your favorite HD channels, trade up to a newer box by XX/XX — on us.**

**We've made it easy to update equipment so you can enjoy enhanced HD and, for those of you with DVR, up to 8x the storage. Here's how:**

- 1> Tune to channel 1995 on each TV in your home.
- 2> Follow the simple instructions on the screen to order your replacement.
- 3> Set up and activate your new equipment.

**With this update, you'll get XFINITY X1 — a whole new way to experience TV throughout your home. X1 delivers the simplest, fastest and most complete way to enjoy all your entertainment on all your screens. It even lets you change channels with your voice.**

**Questions? Find answers at [xfinity.com/tradeup](http://xfinity.com/tradeup) or call 1-800-XFINITY and mention "Equipment Update."**

**Thank you for choosing XFINITY. Ensuring that you get the most from your TV service is part of our commitment to improving your overall experience.**

Sincerely,

Tracy L. Pitcher  
Senior Vice President - Greater Boston Region

**Replace and activate your new TV box by  
XX/XX to avoid losing your HD channels.**

  
**COMCAST**

**Sample - Notice #3**

## **Equipment Update**

**xfinity**

**Update your TV box by XX/XX to avoid losing your HD channels. It's on us.**

We've been trying to reach you about replacing your TV box. Older devices like yours can't keep up with new features and will lose HD channels. So we'd like to give you a new one.

We've made it easy to update your equipment so you can enjoy enhanced HD and, for those of you with DVR, up to 8x the storage. Here's how:

- 1> Tune to channel 1995 on each TV in your home.
- 2> Follow the simple instructions on the screen to order your replacement.
- 3> Set up and activate your new equipment.

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Questions? Find answers at [xfinity.com/tradeup](http://xfinity.com/tradeup) or call 1-800-XFINITY and mention "Equipment Update."

Sincerely,

Tracy L. Pitcher  
Senior Vice President - Greater Boston Region

**Replace and activate your new TV box by  
XX/XX to avoid losing your HD channels.**

COMCAST

Docket Item:  
I - 4:  
December 5, 2016

Mawn, Patti

---

**From:** Jeff Pardo <jeffpardo@gmail.com>  
**Sent:** Tuesday, November 29, 2016 2:02 PM  
**To:** Town Manager  
**Subject:** Fwd: Concerns for EFSB15-04 (Winchester)

Mr. Howard -

I hope all is well on your side and you had a wonderful Thanksgiving!

I wanted to forward along my latest letter that I sent to Mr Shea at the siting board. While I know the EMF argument was one we could never make as a town, something continued to not sit well with me which is why I wrote this latest piece.

Thank you very much for your continued support on this issue.

- Jeff Pardo

----- Forwarded message -----

**From:** Jeff Pardo <jeffpardo@gmail.com>  
**Date:** Tue, Nov 29, 2016 at 12:54 PM  
**Subject:** Concerns for EFSB15-04 (Winchester)  
**To:** [robert.j.shea@state.ma.us](mailto:robert.j.shea@state.ma.us)

Mr. Shea -

As you get closer to making your final decision on the Woburn to Wakefield 345kV powerline project I want to offer an additional perspective of that of a Winchester resident. While I am sure that you feel like this has been a long road to get to this point for you and your team, I hope you understand just how long it has felt from our side. The vast majority of homes that will be affected by the proposed powerline have young children. I think we can both agree that there is nothing that comes close in comparison to a parent's concern for the health and wellbeing of their children. I am unsure if you are a parent yourself but I imagine there are young people you care for and could at the very least put yourself in our shoes. While the different towns have made extremely good arguments as to why the proposed project is flawed (logistics, burden, access to important town services, impeding cops and ambulances access to residents, etc) I wanted to one last time focus on the potential health hazard we are subjecting our children to. In Donald L. Haes testimony on behalf of Winchester, he states that Eversource's calculations on the EMF ranges were flawed and went on to do his own calculations (which I do not believe were challenged by Eversource). At the corner of Washington and Cross, where the line makes a full 90 degree turn, Mr Haes calculated that the EMF's above the line will go as high as 250 milligauss. To put that into perspective I will (once again) include a quote from the World Health Organization:

***"Childhood leukemia is a comparatively rare disease with a total annual number of new cases estimated to be 49,000 worldwide in 2000. Average magnetic field exposures above 3mg in homes are rare: it is estimated that only between 1% and 4% of children***

***live in such conditions. If the association between magnetic fields and childhood leukemia is causal, the number of cases worldwide that might be attributable to magnetic field exposure is estimated to range from 100 to 2400 cases per year, based on values for the year 2000, representing 0.2 to 4.95% of the total incidence for that year." (World Health Organization)***

There is no doubt that I have a vested interest in that corner since that is where I decided to buy my home for my growing family only 2.5 years ago. I am sure there is no way for you to know that there is a 3 year-old and 1 year-old that sleep in the bedroom directly off of that corner. How would you feel if you found out that your children will be exposed to EMF levels over 80 times stronger than what the World Health Organization says is extremely rare, and only between 1-4% of children live in such conditions.

I am sure you and your team are decent people and therefore the only way to justify this type of action is to rely on the fact that **maybe** the science is wrong, or **maybe** the "experts" that Eversource relies on are right when they say there are no dangers. It is the latter part of that argument I would like to focus on for the remainder of this letter.

Peter Valberg has had a long career fighting on behalf of whoever will pay him the most money. As one reporter put it "*People like Valberg and Goodman serve the logic of a system, as does their employer Gradient. In order to earn their salaries and advance their careers, they blithely tell lies at the expense of the health and lives of others. It is difficult to fathom what goes on inside such a person. Malice seems unlikely. "Nothing" might be closer to the truth.*" Now obviously Peter Valberg does work outside of Eversource so I decided to look into it. Below are some of the cases he has been hired as an expert in:

- First Energy vs. the family of a 2 year old who went permanently bald following exposure to a toxic "black rain" that discharged from its coal fired electric plant (article [here](#))
- WE Energies Oak Creek Power Plant vs. residents within a 2 mile radius of the plant where excessive amounts of coal-like particles were found in the homes leading to a number of diseases including cancer, heart disease, respiratory diseases and strokes (article [here](#)).
- Phillip Morris vs. 200K class action group claiming that the tobacco company misled them to believing that light cigarettes are safer than their full flavored counterparts, causing (shockingly) more cancer (article [here](#)).
- Asbestos Glove company vs. Pam Collins who developed mesothelioma after 14 years working in a GE factory wearing the asbestos gloves (article [here](#)).

I can only assume you already know which side Peter Valberg was on in each of these cases, without even reading the terribly sad articles about the victims in these cases. Two things seem constant when Peter Valberg is involved in a case:

1. A large power/chemical company is paying him
2. Someone has developed a cancer or other rare disease

So here we are, residents with young children arguing against a power company laying a high voltage powerline outside their children's bedrooms. Peter Valberg has been hired, which checks off the first constant. It is now up to you to do the right thing and prevent the second from coming true. Your name will forever be the last to sign on the dotted line letting this happen.

Jeff Pardo  
Winchester Resident