



TOWN OF WINCHESTER SELECT BOARD'S MEETING  
SELECT BOARD MEETING ROOM

A. 6:30 P.M. OPENING

**Executive Session (closed to public)**

**6:30 PM**

1. MGL Chapter 30 §21(a) 2 – To discuss strategy with respect to collective bargaining or litigation.
2. Asa Fletcher Fund - MGL Ch. 30A §21(a) 1 - To discuss the reputation, character, physical condition or mental health rather than the professional competence of an individual
3. Washington/Swanton, Waterfield Lot - MGL Ch. 30 §21(a) 6 - To consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have detrimental effect on the negotiating position of the governmental body.

**Notification of Meetings and Hearings (open to public via Zoom)**

**7:30 PM**

- Wednesday, January 12, 2022 – Washington/Swanton Draft RFP Presentation
- Friday, January 14, 2022 – Work Plan Session
- Monday, January 24, 2022 – Regular Session
- Monday, February 7, 2022 – Regular Session
- Monday, February 28, 2022 – Regular Session

B. ACCEPTANCE OF DONATIONS

1. Accept a donation of \$715.87 to the Council on Aging for appreciation of services provided by the Council on Aging.
2. Accept two ARPA Stabilization Grants to the Recreation Department, December disbursement, one in the amount of \$16,333.33 to be used for the WRAP/Kid Connection and the other in the amount of \$5,633.33 to be used for the Lynch After School Program.

Documents:

[SB GIFT ACCEPTANCE MEMO.PDF](#)  
[EEC ARPA GRANT DECEMBER.PDF](#)

C. TOWN MANAGER REPORT AND COMMENTS

General Topics

Documents:

[2022-01-10 - ACTING TM UPDATE TO SB.PDF](#)

D. COMPTROLLER'S REPORT

Comptroller Financial Report as of November 30, 2021

Documents:

[COMPTROLLER REPORT FY22 AS OF NOVEMBER 30 2021.PDF](#)

E. HEARINGS

MBTA Bus Stop Changes – to improve customer safety, accessibility and ADA compliance of MBTA bus stops at Cambridge St. @ Foxcroft Rd. and Main St. @ Richardson St.

Documents:

[MBTA BSAI WINCHESTER MEMO.PDF](#)  
[MBTA BSC PRESENTATION 1.10.22.PDF](#)

F. LICENSES

1. Change of Manager at the American Civic Association dba Sons of Italy, 117 Swanton Street Winchester to Mark Frongillo.
2. Annual License Renewals: Common Victualler License Renewal – Frozen Hogies, Wright-Locke Farm, Gloria's Pizzeria; Temporary Mooring License Renewal – Winchester Boat Club

G. BUSINESS

1. 87-89 Cross Street 40B
2. Washington/Swanton Streets RFP Review
3. Waterfield Lot Update
4. Transfer Station Fee
5. Committees & Commissions Appointments:
  - a. Affordable Housing Trust Committee – Two Positions- Incumbents Carey Sue Barney & Stacey Irizarry – Reappoint, term to expire April 30, 2024
  - b. Design Review Committee – One Position-Incumbent Adrian LeBuffe – Reappoint, term to expire December 31, 2024

Documents:

[HPB COMMENTS - WASHINGTON\\_SWANTON DRAFT2 RFP JANUARY 2, 2022.PDF](#)  
[WINCHESTER PLANNING BOARD COMMENTS.PDF](#)  
[FINCOM COMMENTS.PDF](#)  
[COVINO-87-89CROSSST-VIEW-1-8UNITScheme.CROP.JPG](#)  
[COVINO-87-89CROSSST-VIEW2-8UNITScheme.CROP.JPG](#)

H. CONSENT AGENDA

1. Approve Parade Permit: En Ka Fair - Saturday, May 21, 2022  
(Route: Skillings Road to Main Street; left onto Main Street, pass Stop & Shop and Winchester Savings Bank; travel around the traffic circle (Quill Rotary) and up Church Street, where it will turn left onto Waterfield Road and left again onto Mystic Valley Parkway; at intersection with Main Street, left onto Main Street, right onto Mt. Vernon Street and continue to the Edward F. O'Connell Plaza on the grounds of the Veterans Honor Roll, Town Hall, where it will disband after the flag ceremony.) Mt. Vernon Street will be closed to traffic from Quill Rotary to the Washington Street Intersection for the duration of the Parade. Subject to any COVID restrictions.
2. Public Amusement License: EnKa Society for EnKa Fair – 5:00-11:00 p.m. Friday, May 20 and 10:00 a.m. – 10:00 p.m. Saturday, May 21, 2022. Subject to any COVID restrictions.
3. Staging Permit: Metro Sign & Awning for Barrett Sotheby's to replace existing signs at 48 Mt. Vernon Street between January 21 & 31, 2022.
4. Approve/Correct Minutes: October 4, 18 & 25, 2021, November 1, 4, 8 & 15, 2021, December 6, 2021

Documents:

ENKA AMUSEMENT-PARADE REQUEST.PDF  
OCTOBER 2021 MINUTES.PDF  
12 6 21 MINUTES REV.PDF

I. COMMUNICATIONS AND WORKING GROUP REPORTS