

**TOWN OF WINCHESTER
PUBLIC MEETING NOTICE and AGENDA**



Pursuant to MGL Ch. 30A, Sec. 18-25 All meeting notices and agendas must be filed and time stamped by the Town Clerk's Office and posted **at least 48 hours prior** to the meeting (**excluding Saturdays, Sundays and Holidays**) Town Clerk's staff requests submissions **72 hrs. Prior** to the meetings to allow for processing time. A listing of topics the chair reasonable anticipated will be discussed at the meeting must be on the agenda.

COMMUNICATIONS STUDY COMMITTEE

Date: February 10, 2022
Time: 7:00 PM
Type: Remote Participation

Zoom Link: **Pre-Registration is required**
<https://us02web.zoom.us/meeting/register/tZMuf-2rqjMvGtbRTVHdmJgN-s3hFIX4Flco>

Agenda: (700PM to 900P)

- Communication Issues and Solutions
 - Continuing Roundtable Discussion
 - Issues
 - Potential Solutions
 - Winnowing Criteria
- Public Comment
- Committee Outreach
 - Web Page
 - Public Announcement/s
 - Questions for Town Meeting Members
 - Community survey
- Work Plan Updates and FAQ Revisions
- Minutes
 - Approval of minutes of February 3, 2022
- Next Meeting/s Date/s and Location/s
- Adjourn

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2022 FEB - 7 AM 10: 58
TOWN CLERK
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Documents

- Agenda
- Draft of Communication Study Committee FAQs
- Draft Diagram of Town Boards and Committees
- Draft Questions for Town Meeting Members
- Draft List of Emerging Issues and Ideas
- Draft Minutes of February 3, 2022

If you need reasonable accommodations under the ADA Law in order to participate in the meeting, contact the Human Resource Department 781-721-7157 in advance of the meeting. While the municipality will do its best to accommodate you, certain accommodations require the hiring of outside contractors who may not be available if requested immediately before the meeting. Please submit posting: townclerk@winchester.us