

**TOWN OF WINCHESTER
PUBLIC MEETING NOTICE and AGENDA**



Pursuant to MGL Ch. 30A, Sec. 18-25 All meeting notices and agendas must be filed and time stamped by the Town Clerk's Office and posted **at least 48 hours prior** to the meeting (**excluding Saturdays, Sundays and Holidays**) Town Clerk's staff requests submissions **72 hrs. Prior** to the meetings to allow for processing time. A listing of topics the chair reasonable anticipated will be discussed at the meeting must be on the agenda.

COMMUNICATIONS STUDY COMMITTEE (CSC)

Date: March 3, 2022
Time: 11:30 AM
Type: Remote Participation
Zoom Link: Pre-Registration is required

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2022 FEB 28 AM 11:04
TOWN CLERK
TOWN OF WINCHESTER

[https://us02web.zoom.us/meeting/register/tZUrc-CtpzIvG9CHO4rPDAeIJXcu5FA9bADa](https://us02web.zoom.us/join/https://us02web.zoom.us/meeting/register/tZUrc-CtpzIvG9CHO4rPDAeIJXcu5FA9bADa)

Agenda (11:30 AM – 1 PM)

- Administrative (5 minutes)
 - Approval of minutes of February 17, 2022
 - Town Meeting members survey update
- School Committee Communications Plan (15 minutes)
 - Presentation and discussion
- Lexington's Enhancing Communication in Lexington (ECiL) Report (10 minutes)
 - Overview and discussion of best practices findings
- Brief Updates by Committee Members (10 minutes)
 - Information gathering from local newspapers
 - Other research findings
- Preliminary List of Perceived Issues and Winnowing Criteria (15 minutes)
 - Continuing discussion and updates
- Preliminary List of Suggested Solutions and Winnowing Criteria (15 minutes)
 - Continuing discussion and updates
- Public Comment (5 minutes)
- Work Plan Updates and Next Steps (10 minutes)
 - Committee, commission and board outreach
 - Research topics and assignments
- Next Meeting/s Date/s and Location/s (5 minutes)
- Adjourn

If you need reasonable accommodations under the ADA Law in order to participate in the meeting, contact the Human Resource Department 781-721-7157 in advance of the meeting. While the municipality will do its best to accommodate you, certain accommodations require the hiring of outside contractors who may not be available if requested immediately before the meeting. Please submit posting: townclerk@winchester.us