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Winchester Council on Aging
Agenda March 13, 2019, 8:45 a.m.
Jane Murray, Presiding Chairperson

2019 MAR 11 AM 8:26

TOWN CLERK
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1. Invited Guests: Sue Clark, Transportation Coordinator (see new business)
2. Recording Secretary for March Meeting – Carol Thomas
3. Approval of February 13, 2019 Meeting Minutes (attached)
4. Old Business
 - a. Vehicle Funding
 - b. Housing and Human Services Council
 - c. Strategic Plan
5. New Business
 - a. Transportation Committee Recommendations
 - b. COA Membership and Contact Information
 - c. Meeting with Human Resources
 - d. Donations
 - e. Chinese Translator
6. Standing Reports
 - a. WSA-Erica Drazen
 - b. Transportation Committee
 - c. Minuteman-Margy McIndoe
 - d. Housing Partnership Board-Laura Fitzgerald
 - e. Director's Report-Phillip Beltz-see attachment
7. Date of Next Meeting-April 10th at 8:45 a.m.
8. Adjournment

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Board Development – Faye for Joan Grenzeback

Faye presented the slate of officers – for a 2-year term

Chairperson – Tom Howley

Vice Chairperson – Ted Martin

Secretary – Jane Murray

Treasurer – Carol Thomas

COA members whose terms expire in 2019 for reappointment to a 3-year term

Joan Grenzeback, Carol Thomas, and Tom Howley

Moved, Seconded, approved by unanimous voice vote: Slate of officers adopted

Senior Resource Fair – Phillip announced this will occur in May.

WSA– Erica Drazen

The WSA works to develop programs to serve all senior residents in Winchester. Current efforts include ways to effectively advertise new and continuing evening and weekend events. Erica emphasized the Jenks center is the only privately owned and funded senior facility in Massachusetts.

Minuteman Senior Services - Margaret McIndoe

MSS currently seeks volunteers for its ombudsman program.

March 11 – Elderly Lobby Day on Beacon Hill

Margaret presented Minuteman's Community Resource Coordination program designed to find services to meet unmet social needs. For example, if a person is discharged from a facility without transportation and dietary support, a MSS Options counselor can contact COAs, churches, primary physicians, VNA services, and/or Meals on Wheels to fill the needs.

Housing Partnership Board – Laura Fitzgerald

Laura reviewed status of current housing project proposals – Fells, Highland Avenue, 416 Cambridge Street, Holton Street, Waterfield lot, CVS auction.

Next Meeting – March 13 at 8:45 Guest – Sue Clark

Clerk Pro-tem

Margaret McIndoe

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Winchester Council on Aging

February 13, 2019, 8:30 a.m. 8:26

Present – Jane Murray, Phillip Beltz, Erica Drazen, Laura Fitzgerald, Tom Howley, Faye Kolhonen, Ted Lamson, Ted Martin, Margaret McIndoe, Carol Thomas

Jane Murray called the meeting to order at 8:30. She welcomed visitor Rebecca Dodge Watson. Minutes of the January 9, 2019 meeting were unanimously approved.

Transportation Committee – Phillip for Joan Grenzeback.

Sue Clark is surveying area COAs to learn the fees they charge for transportation services to develop proposed recommendations for the COA's March meeting after meeting with the Transportation Committee. The committee will present a program outlining transportation services available for Winchester's Chinese senior citizens at the Winchester School of Chinese Culture on March 31 facilitated by Wei Han who has recruited about 30 volunteer drivers.

Meeting time- The council agreed by consensus to Jane's suggestion to change the time to 8:45.

Vehicle Funding- Phillip - regarding progress toward purchase of a vehicle for the Jenks Center:

Winchester Hospital will not grant a \$50,000 request to fund a vehicle.

The WSA has been asked to fund staffing for a proposed van.

Phillip will continue funding conversations with several Winchester non-profit groups.

Winchester's Energy and Climate Advisory Committees has sent word that funding may be available for up to 80% of the projected \$150,000 required to purchase an electric vehicle through a program funded by VW.

He will ask Salter Healthcare to consider donating an old bus (2005) to the Town so that it can "retired" as part of the grant to fund the electric vehicle funded through VW.

Finance – Ted Martin - COA Transportation expenses from Fiscal 2017.

Yearly transportation costs have held relatively steady just under \$50,000.

Housing & Human Services Council - Phillip

Convened by the Town Manager as part of the Select Board's response to the recent Needs Assessment, the Council meets every 2 months to work collaboratively to address needs identified and provide cost effective solutions. This will ultimately include Town budgeting and allocations. Members are from police, board of health, COA, schools, Council of Social Concern, Housing Authority, hospital. In addition to the Council, the Town Manager and State representatives have formed a group to review tax implications.

Recent tax committee was formed by the Town Manager and several State reps. to address the high cost of taxes and its impact on seniors, creating an exodus from Town.

Strategic Plan - Jane reports all concerned member groups have approved the plan.

March 05, 2019

To: Winchester Council on Aging Board

Fr: Phillip Beltz

Re: Summary Board Report-COA Director February 2019

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Staff Development:

- Facilitation of weekly meetings with Jenks staff.
- CPR and workplace safety training by Sgt. Dan Perenick.
- In absence of Social Worker, supervision of Simmons MSW intern.

Director Professional Development:

- Attended WSA and WSA Trust board meetings & WSA Nominating Committee.

Programs- Grant Administration, Development and Implementation:

- Attended Transportation Committee meeting.
- Meeting with two potential volunteers including referral to COA tax reduction program.
- Submitted funding request to WSA for staffing of drivers' salaries for vehicle purchase.
- Attended Literary Lunch.
- Facilitated WGBH Black History Month event.
- Assisted with development and production of March newsletter.
- Preparation of additional 2020 "override" budget.
- Preparation of final Cummings Foundation impact report.
- Meeting with Susan McPhee re development of Earth Day activity at Jenks.
- With Sue Clark, two meetings with Energy Committee re grant funding for energy efficient vehicle.
- Meeting with Jen Gizmunt, CEO, Salter HealthCare re underwriting volunteer appreciation lunch and donation of Salter vehicle to Town for retirement towards grant funding from state of MA.
- Attended Program and Events Coordinating Committee.

Community Outreach and Engagement:

- Meeting with Courtenay Williams to discuss assistance with engaging Chinese American older adults attending the Jenks
- Attended Meals on Wheels outreach meeting to increase visibility of program
- With nurse and social worker planning of May Senior Resource Fair.
- Attended EnKa coordinating meeting with Town Manager, FD, PD and DPW.
- Meeting with Lisa Wong re follow-up Housing and Human Services Council.
- Attended meeting spearheaded by Town Mgr. and Select Board re senior tax reduction opportunities.
- Scheduled community outreach event at Jenks for Town Master Plan feedback and QA.