



TOWN OF WINCHESTER SELECT BOARD'S MEETING  
SELECT BOARD MEETING ROOM

A. 7:00 P.M. OPENING

**Notification of Meetings and Hearings (open to public)**

- Monday, June 8, 2020 – Prior to Town Meeting
- Monday, June 8, 2020 – Spring Town Meeting

B. ACCEPTANCE OF DONATIONS

C. TOWN MANAGER REPORT AND COMMENTS

D. MATTERS FROM THE AUDIENCE

E. COMPTROLLER'S REPORT

Comptroller's Financial Report as of April 30, 2020

Documents:

[COMPTROLLER REPORT YTD APRIL 30 2020 \(1\).PDF](#)

F. LICENSES

G. HEARINGS

H. BUSINESS

1. Climate Action Plan Final Presentation & Vote
2. Warrant Articles - Vote
3. State of Emergency
4. Town Meeting
5. Town Manager's Evaluation
6. Eversource

I. CONSENT AGENDA

J. COMMUNICATIONS AND WORKING GROUP REPORTS

Winchester Housing Production Plan (HPP) Certification letter and updated Subsidized Housing Inventory (SHI).

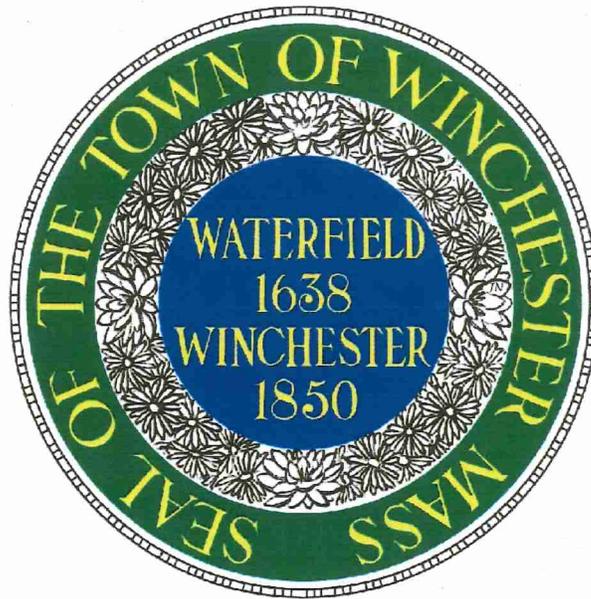
Documents:

[WINCHESTER HPP CERTIFICATION APPROVAL \(1\).PDF](#)

[WINCHESTER SHI 5-26-20 \(1\).PDF](#)

# TOWN OF WINCHESTER

Office of the Comptroller



**Financial Update – Operating Activity**

**Fiscal Year 2020**

*As of April 30, 2020*

*Stacie A. Ward, CPA, CGA  
Town Comptroller*

**TOWN OF WINCHESTER, MA  
OFFICE OF THE COMPTROLLER  
FINANCIAL UPDATE - OPERATING ACTIVITY  
FISCAL YEAR 2020 - AS OF APRIL 30, 2020**

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**TOWN OF WINCHESTER, MA**  
**GENERAL FUND REVENUE - FISCAL YEAR TO DATE**  
**COMPARATIVE THROUGH APRIL 30, 2020 AND APRIL 30, 2019**

	FISCAL YEAR 2020 THROUGH APRIL 30, 2020				FISCAL YEAR 2019 THROUGH APRIL 30, 2019			
	Revised Budget	Actual	(under)/over Budget	% of Budget Collected	Revised Budget	Actual	(under)/over Budget	% of Budget Collected
<b>TAXATION</b>								
Real Estate Taxes	100,295,686.65	85,687,875.52	(14,607,811.13)	85.44%	91,633,858.35	86,804,222.59	(4,829,635.76)	94.73%
Personal Property taxes	716,222.00	643,001.16	(73,220.84)	89.78%	682,591.75	678,086.28	(4,505.47)	99.34%
Tax Title Liens/Deferred Taxes	-	20,787.99	20,787.99	-	-	272,215.12	272,215.12	-
Allowance for Abatements (budgetary only)	(408,579.09)	-	408,579.09	0.00%	(398,914.32)	-	398,914.32	0.00%
<b>Total Taxation</b>	<b>100,603,329.56</b>	<b>86,351,664.67</b>	<b>(14,251,664.89)</b>	<b>85.83%</b>	<b>91,917,535.78</b>	<b>87,754,523.99</b>	<b>(4,163,011.79)</b>	<b>95.47%</b>
<b>STATE AID</b>								
Cherry Sheet Revenue, net of offsets	11,113,293.00	9,206,222.00	(1,907,071.00)	82.84%	10,663,081.00	8,914,407.00	(1,748,674.00)	83.60%
School Construction	672,082.00	672,082.00	-	100.00%	672,082.00	672,082.00	-	100.00%
<b>Total State Aid</b>	<b>11,785,375.00</b>	<b>9,878,304.00</b>	<b>(1,907,071.00)</b>	<b>83.82%</b>	<b>11,335,163.00</b>	<b>9,586,489.00</b>	<b>(1,748,674.00)</b>	<b>84.57%</b>
<b>LOCAL RECEIPTS</b>								
Motor Vehicle & Boat Excise	3,891,000.00	3,188,919.87	(702,080.13)	81.96%	3,775,000.00	3,449,698.86	(325,301.14)	91.38%
Other Excise - Meals Tax	200,000.00	159,677.22	(40,322.78)	79.84%	190,000.00	157,794.66	(32,205.34)	83.05%
Penalties & Interest	200,000.00	163,366.27	(36,633.73)	81.68%	300,000.00	196,091.77	(103,908.23)	65.36%
Payments in Lieu of Taxes	30,000.00	18,980.77	(11,019.23)	63.27%	50,000.00	2,462.72	(47,537.28)	4.93%
Trash Disposal Service	1,400,000.00	1,394,761.85	(5,238.15)	99.63%	1,420,000.00	1,337,044.87	(82,955.13)	94.16%
Fees	850,000.00	793,544.72	(56,455.28)	93.36%	945,000.00	710,119.15	(234,880.85)	75.14%
Rentals	50,000.00	33,327.88	(16,672.12)	66.66%	51,000.00	33,105.29	(17,894.71)	64.91%
Cemetery	215,000.00	177,950.00	(37,050.00)	82.77%	210,000.00	192,552.50	(17,447.50)	91.69%
Other Departmental Revenue	100,000.00	55,099.58	(44,900.42)	55.10%	75,000.00	123,362.97	48,362.97	164.48%
Licenses & Permits	1,500,000.00	1,232,338.87	(267,661.13)	82.16%	1,600,000.00	1,241,104.00	(358,896.00)	77.57%
Fines & Forfeitures	30,000.00	88,648.70	58,648.70	295.50%	31,000.00	96,140.40	65,140.40	310.13%
Investment Earnings	200,000.00	227,282.82	27,282.82	113.64%	70,000.00	328,901.29	258,901.29	469.86%
Medicaid Reimbursement	60,000.00	54,544.32	(5,455.68)	90.91%	100,000.00	63,207.04	(36,792.96)	63.21%
Miscellaneous Non-Recurring	-	32,586.99	32,586.99	-	-	1,044,430.00	1,044,430.00	-
<b>Total Local Receipts</b>	<b>8,726,000.00</b>	<b>7,621,029.86</b>	<b>(1,104,970.14)</b>	<b>87.34%</b>	<b>8,817,000.00</b>	<b>8,976,015.52</b>	<b>159,015.52</b>	<b>101.80%</b>
<b>TOTAL REVENUE</b>	<b>121,114,704.56</b>	<b>103,850,998.53</b>	<b>(17,263,706.03)</b>	<b>85.75%</b>	<b>112,069,698.78</b>	<b>106,317,028.51</b>	<b>(5,752,670.27)</b>	<b>94.87%</b>
<b>TRANSFERS IN</b>								
From Enterprise - Indirects	1,780,346.00	1,780,346.00	-	100.00%	1,657,749.00	1,657,749.00	-	100.00%
From Building & Capital Stabilization	2,861,251.00	2,861,251.00	-	100.00%	2,953,265.00	2,953,265.00	-	100.00%
From Other	195,000.00	196,875.83	1,875.83	100.96%	222,000.00	222,000.00	-	100.00%
From Unallocated Wage Accounts	143,276.00	143,276.00	-	100.00%	105,040.00	105,040.00	-	100.00%
<b>TOTAL TRANSFERS IN</b>	<b>4,979,873.00</b>	<b>4,981,748.83</b>	<b>1,875.83</b>	<b>100.04%</b>	<b>4,938,054.00</b>	<b>4,938,054.00</b>	<b>-</b>	<b>100.00%</b>
<b>TOTAL REVENUE AND TRANSFERS IN</b>	<b>126,094,577.56</b>	<b>108,832,747.36</b>	<b>(17,261,830.20)</b>	<b>86.31%</b>	<b>117,007,752.78</b>	<b>111,255,082.51</b>	<b>(5,752,670.27)</b>	<b>95.08%</b>

TOWN OF WINCHESTER, MA  
GENERAL FUND EXPENDITURES - FISCAL YEAR TO DATE  
COMPARATIVE THROUGH APRIL 30, 2020 AND APRIL 30, 2019

	FISCAL YEAR 2020 THROUGH APRIL 30, 2020					FISCAL YEAR 2019 THROUGH APRIL 30, 2019				
	Revised Budget	Actual	Encumbrances	under/(over) Budget	% of Budget Used	Revised Budget	Actual	Encumbrances	under/(over) Budget	% of Budget Used
TOWN MANAGER SALARIES	645,967.00	506,993.36	-	138,973.64	78.49%	625,322.00	498,626.79	-	126,695.21	79.74%
TOWN MANAGER EXPENSES	111,600.00	58,304.60	12,476.19	40,819.21	63.42%	121,897.71	87,862.64	6,801.98	27,233.09	77.66%
FINANCE COMMITTEE SALARIES	3,500.00	1,270.88	-	2,229.12	36.31%	3,500.00	61.96	-	3,438.04	1.77%
FINANCE COMMITTEE EXPENSES	2,500.00	280.00	-	2,220.00	11.20%	2,500.00	280.00	-	2,220.00	11.20%
COMPTROLLER SALARIES	370,566.00	301,158.15	-	69,407.85	81.27%	354,161.00	280,095.58	-	74,065.42	79.09%
COMPTROLLER EXPENSES	11,000.00	5,010.93	-	5,989.07	45.55%	9,800.00	4,398.91	-	5,401.09	44.89%
ASSESSORS SALARIES	229,592.00	179,273.40	-	50,318.60	78.08%	216,642.00	169,703.98	-	46,938.02	78.33%
ASSESSORS EXPENSES	47,750.00	25,904.46	14.15	21,831.39	54.28%	58,765.78	36,697.93	-	22,067.85	62.45%
COLLECTOR/TREASURER SALARIES	367,425.00	285,236.46	-	82,188.54	77.63%	339,043.00	271,351.89	-	67,691.11	80.03%
COLLECTOR/TREASURER EXPENSES	115,562.88	43,317.29	23,328.76	48,916.83	57.67%	135,281.03	63,904.15	22,579.78	48,797.10	63.93%
AUDIT EXPENSES	88,350.00	88,350.00	-	-	100.00%	100,000.00	77,000.00	-	23,000.00	77.00%
ENGINEERING SALARIES	464,986.00	380,098.46	-	84,887.54	81.74%	452,641.00	360,219.34	-	92,421.66	79.58%
ENGINEERING EXPENSES	111,894.03	51,176.34	15,108.15	45,609.54	59.24%	91,649.60	45,558.06	22,906.03	23,185.51	74.70%
BUILDING, ZONING & BOARD OF APPEALS SALARIES	350,460.00	282,608.90	-	67,851.10	80.64%	343,675.00	270,154.99	-	73,520.01	78.61%
BUILDING, ZONING & BOARD OF APPEALS EXPENSES	27,221.00	16,395.13	457.38	10,368.49	61.91%	37,335.94	12,061.69	9,504.90	15,769.35	57.76%
CONSERVATION COMM SALARIES	56,575.00	45,729.52	-	10,845.48	80.83%	53,677.00	42,672.74	-	11,004.26	79.50%
CONSERVATION COMM EXPENSES	2,135.00	1,343.16	-	791.84	62.91%	2,135.00	1,215.50	-	919.50	56.93%
PLANNING BOARD SALARIES	105,809.00	82,375.86	-	23,433.14	77.85%	103,335.00	78,525.62	-	24,809.38	75.99%
PLANNING BOARD EXPENSES	70,968.00	39,289.95	11,297.00	20,381.05	71.28%	47,442.50	6,621.45	5,842.50	34,978.55	26.27%
LEGAL EXPENSES	470,000.00	270,179.64	139,593.12	60,227.24	87.19%	512,846.30	457,629.78	-	55,216.52	89.23%
HUMAN RESOURCES SALARIES	154,368.00	123,831.10	-	30,536.90	80.22%	137,877.00	103,158.38	-	34,718.62	74.82%
HUMAN RESOURCES EXPENSES	22,700.00	13,202.78	-	9,497.22	58.16%	23,150.00	14,700.23	-	8,449.77	63.50%
DATA PROCESSING SALARIES	123,406.00	91,457.23	-	31,948.77	74.11%	114,874.00	87,783.35	-	27,090.65	76.42%
DATA PROCESSING EXPENSES	610,758.48	388,583.69	130,673.44	91,501.35	85.02%	544,240.29	419,378.61	61,358.03	63,503.65	88.33%
GENERAL SERVICES EXPENSES	163,434.84	101,550.17	22,187.59	39,697.08	75.71%	140,379.46	97,320.86	5,459.36	37,599.24	73.22%
TOWN CLERK SALARIES	345,402.00	265,692.68	-	79,709.32	76.92%	343,146.00	260,924.56	-	82,221.44	76.04%
TOWN CLERK EXPENSES	66,550.00	42,524.21	8,999.80	15,025.99	77.42%	70,550.00	49,529.98	442.94	20,577.08	70.83%
GENERAL GOVERNMENT	5,140,480.23	3,691,138.35	364,135.58	1,085,206.30	78.89%	4,985,866.61	3,797,438.97	134,895.52	1,053,532.12	78.87%
LIBRARY SALARIES	1,587,573.00	1,254,412.51	-	333,160.49	79.01%	1,557,001.00	1,204,396.30	-	352,604.70	77.35%
LIBRARY EXPENSES	410,200.45	327,750.55	32,052.81	50,397.09	87.71%	405,367.13	342,845.25	1,740.01	60,781.87	85.01%
LIBRARY CAPITAL	15,500.00	12,837.14	-	2,662.86	82.82%	15,000.00	4,079.73	-	10,920.27	27.20%
ARCHIVAL CENTER EXPENSES	18,900.00	15,265.17	2,736.00	898.83	95.24%	18,300.00	15,191.41	2,688.00	420.59	97.70%

TOWN OF WINCHESTER, MA  
GENERAL FUND EXPENDITURES - FISCAL YEAR TO DATE  
COMPARATIVE THROUGH APRIL 30, 2020 AND APRIL 30, 2019

	FISCAL YEAR 2020 THROUGH APRIL 30, 2020				FISCAL YEAR 2019 THROUGH APRIL 30, 2019					
	Revised Budget	Actual	Encumbrances	under/(over) Budget	% of Budget Used	Revised Budget	Actual	Encumbrances	under/(over) Budget	% of Budget Used
HISTORICAL COMMISSION SALARIES	1,500.00	101.90	-	1,398.10	6.79%	1,500.00	1,500.00	-	-	100.00%
HISTORICAL COMMISSION EXPENSES	15,000.00	-	15,000.00	-	100.00%	23,000.00	16,500.00	6,500.00	-	100.00%
CULTURE & RECREATION	2,048,673.45	1,610,367.27	49,788.81	388,517.37	81.04%	2,020,168.13	1,584,512.69	10,928.01	424,727.43	78.98%
BOARD OF HEALTH SALARIES	283,655.00	229,460.44	-	54,194.56	80.89%	274,030.00	192,466.59	-	81,563.41	70.24%
BOARD OF HEALTH EXPENSES	134,942.14	72,457.57	24,370.40	38,114.17	71.76%	97,513.50	62,931.29	26,589.97	7,992.24	91.80%
COUNCIL ON AGING SALARIES	340,249.00	241,802.16	-	98,446.84	71.07%	279,674.00	222,372.14	-	57,301.86	79.51%
COUNCIL ON AGING EXPENSES	7,162.00	1,177.63	-	5,984.37	16.44%	8,870.00	3,588.01	-	5,281.99	40.45%
VETERANS' SERVICES SALARIES	9,805.00	6,753.30	-	3,051.70	68.88%	9,623.00	6,623.84	-	2,999.16	68.83%
VETERANS' SERVICES EXPENSES	36,067.00	17,310.20	-	18,756.80	47.99%	36,067.00	13,529.04	-	22,537.96	37.51%
HEALTH & SOCIAL SERVICES	811,880.14	568,961.30	24,370.40	218,548.44	73.08%	705,777.50	501,510.91	26,589.97	177,676.62	74.83%
POLICE SALARIES	5,047,779.00	3,722,890.09	-	1,324,888.91	73.75%	4,674,041.00	3,635,227.62	-	1,038,813.38	77.77%
POLICE EXPENSES	288,104.08	176,935.75	5,119.66	106,048.67	63.19%	231,493.73	134,018.00	83.86	97,391.87	57.93%
POLICE CAPITAL	90,000.00	90,000.00	-	-	100.00%	75,000.00	74,750.00	-	250.00	99.67%
FIRE SALARIES	4,779,712.00	3,662,126.39	-	1,117,585.61	76.62%	4,767,915.00	3,454,899.50	-	1,313,015.50	72.46%
FIRE EXPENSES	277,251.00	175,755.88	10,413.92	91,081.20	67.15%	273,190.00	167,440.44	19,534.02	86,215.54	68.44%
FIRE CAPITAL	63,520.50	27,170.22	379.66	35,970.62	43.37%	52,500.00	15,828.84	-	36,671.16	30.15%
SEALER OF WEIGHTS & MEASURES SALARIES	8,044.00	6,727.50	-	1,316.50	83.63%	7,924.00	6,597.98	-	1,326.02	83.27%
SEALER OF WEIGHTS & MEASURES EXPENSES	2,022.00	216.78	-	1,805.22	10.72%	2,022.00	1,357.43	-	664.57	67.13%
PUBLIC SAFETY	10,556,432.58	7,861,822.61	15,913.24	2,678,696.73	74.62%	10,084,085.73	7,490,119.81	19,617.88	2,574,348.04	74.47%
DEPARTMENT OF PUBLIC WORKS SALARIES	4,665,236.00	3,632,716.50	-	1,032,519.50	77.87%	4,387,830.32	3,488,813.67	-	899,016.65	79.51%
DEPARTMENT OF PUBLIC WORKS EXPENSES	2,342,915.16	1,767,564.39	516,932.44	58,418.33	97.51%	2,428,341.75	1,725,248.43	447,764.64	255,328.68	89.49%
DEPARTMENT OF PUBLIC WORKS CAPITAL	24,309.67	19,761.39	-	4,548.28	81.29%	26,355.20	16,408.20	-	9,947.00	62.26%
SNOW & ICE SALARIES	123,300.00	204,501.60	-	(81,201.60)	165.86%	123,300.00	264,129.18	-	(140,829.18)	214.22%
SNOW & ICE EXPENSES	251,831.65	294,318.35	-	(42,486.70)	116.87%	251,700.00	314,266.84	18,019.35	(80,586.19)	132.02%
SNOW & ICE CAPITAL	25,000.00	16,500.00	-	8,500.00	66.00%	25,000.00	24,905.39	1,747.79	(1,653.18)	106.61%
DEPARTMENT OF PUBLIC WORKS	7,432,592.48	5,935,362.23	516,932.44	980,297.81	86.81%	7,242,527.27	5,833,771.71	467,531.78	941,223.78	87.00%
SCHOOL DEPARTMENT	54,519,211.95	39,402,834.05	13,556,074.61	1,560,303.29	97.14%	50,618,399.13	35,959,069.14	13,884,526.89	774,803.10	98.47%
VOCATIONAL EDUCATION EXPENSES	243,785.00	168,549.24	51,156.24	24,079.52	90.12%	248,638.00	179,574.00	51,798.00	17,266.00	93.06%
EDUCATION	54,762,996.95	39,571,383.29	13,607,230.85	1,584,382.81	97.11%	50,867,037.13	36,138,643.14	13,936,324.89	792,069.10	98.44%
CONTRIBUTORY RETIREMENT EXPENSES	5,132,390.00	5,132,390.00	-	-	100.00%	4,815,514.61	4,815,514.61	-	-	100.00%
WORKERS COMPENSATION/INDEMNITY EXPENSES	420,000.00	336,702.99	76,133.36	7,163.65	98.29%	300,000.00	297,083.30	2,916.70	0.00	100.00%
UNEMPLOYMENT INSURANCE EXPENSES	93,900.00	68,452.85	-	25,447.15	72.90%	75,000.00	58,846.54	-	16,153.46	78.46%

**TOWN OF WINCHESTER, MA**  
**GENERAL FUND EXPENDITURES - FISCAL YEAR TO DATE**  
**COMPARATIVE THROUGH APRIL 30, 2020 AND APRIL 30, 2019**

	FISCAL YEAR 2020 THROUGH APRIL 30, 2020					FISCAL YEAR 2019 THROUGH APRIL 30, 2019				
	Revised Budget	Actual	Encumbrances	under/(over) Budget	% of Budget Used	Revised Budget	Actual	Encumbrances	under/(over) Budget	% of Budget Used
HEALTH INSURANCE EXPENSES	11,670,760.00	9,910,809.26	-	1,759,950.74	84.92%	11,215,000.00	9,646,643.98	-	1,568,356.02	86.02%
MEDICARE TAX & REFUND EXPENSES	985,000.00	719,985.29	-	265,014.71	73.05%	960,000.00	646,607.46	-	313,392.54	67.35%
UNDISTRIBUTED - PERSONNEL BENEFITS	18,302,050.00	16,168,340.39	76,133.36	2,057,576.25	88.76%	17,365,514.61	15,464,695.89	2,916.70	1,897,902.02	89.07%
ENERGY EXPENSES	2,137,675.25	1,642,911.16	49,965.28	444,798.81	79.19%	2,237,712.07	1,956,038.48	45,800.86	230,872.73	89.66%
STATE ASSESSMENTS & CHARGES	618,582.00	497,984.00	-	120,598.00	80.50%	586,600.00	465,817.00	-	120,783.00	79.41%
RESERVE FUND	190,091.00	-	-	190,091.00	0.00%	233,991.33	-	-	233,991.33	0.00%
GENERAL INSURANCE EXPENSES	415,000.00	346,190.60	-	68,809.40	83.42%	396,000.00	321,503.85	-	74,496.15	81.19%
ENVIRONMENTAL REMEDIATION SERVICES EXPENSE	40,000.00	19,433.50	9,066.50	11,500.00	71.25%	38,000.00	19,398.50	8,501.50	10,100.00	73.42%
UNDISTRIBUTED - STATE ASSMTS, INSURANCE & OTHER	3,401,348.25	2,506,519.26	59,031.78	835,797.21	75.43%	3,487,303.40	2,762,757.83	54,302.36	670,243.21	80.78%
FUNDED DEBT EXPENSES	7,610,000.00	6,815,000.00	-	795,000.00	89.55%	7,644,566.00	6,849,565.67	-	795,000.33	89.60%
INTEREST ON FUNDED DEBT EXPENSES	5,100,079.56	4,541,463.78	-	558,615.78	89.05%	5,349,183.00	4,802,306.64	-	546,876.36	89.78%
FUNDED DEBT	12,710,079.56	11,356,463.78	-	1,353,615.78	89.35%	12,993,749.00	11,651,872.31	-	1,341,876.69	89.67%
<b>TOTAL EXPENDITURES</b>	<b>115,166,533.64</b>	<b>89,270,358.48</b>	<b>14,713,536.46</b>	<b>11,182,638.70</b>	<b>90.29%</b>	<b>109,752,029.38</b>	<b>85,225,923.26</b>	<b>14,653,107.11</b>	<b>9,873,599.01</b>	<b>91.00%</b>
TRANSFERS TO BUILDING & CAPITAL STABILIZATION FUNDS	6,562,303.00	6,562,303.00	-	-	100.00%	4,727,738.00	4,727,738.00	-	-	100.00%
TRANSFERS TO ENTERPRISE FUNDS (CH110/SUBSIDY/COLA)	4,790,291.00	4,790,291.00	-	-	100.00%	4,995,808.74	4,995,809.00	-	(0.26)	100.00%
TRANSFER TO RETIREE HEALTH CARE TRUST	350,000.00	350,000.00	-	-	100.00%	200,000.00	200,000.00	-	-	100.00%
TRANSFERS TO CONTINUED ARTICLE/CAPITAL FUND	470,293.00	470,293.00	-	-	100.00%	770,140.00	770,140.00	-	-	100.00%
TRANSFERS TO MUNICIPAL AFFORDABLE HOUSING TRUST	500,000.00	500,000.00	-	-	100.00%	-	-	-	-	-
TRANSFERS TO OTHER FUNDS	85,000.00	85,000.00	-	-	100.00%	-	-	-	-	-
<b>TOTAL TRANSFERS OUT</b>	<b>12,757,887.00</b>	<b>12,757,887.00</b>	<b>-</b>	<b>-</b>	<b>100.00%</b>	<b>10,693,686.74</b>	<b>10,693,687.00</b>	<b>-</b>	<b>(0.26)</b>	<b>100.00%</b>
<b>TOTAL EXPENDITURES AND TRANSFERS OUT</b>	<b>127,924,420.64</b>	<b>102,028,245.48</b>	<b>14,713,536.46</b>	<b>11,182,638.70</b>	<b>91.26%</b>	<b>120,445,716.12</b>	<b>95,919,010.26</b>	<b>14,653,107.11</b>	<b>9,873,598.75</b>	<b>91.80%</b>

TOWN OF WINCHESTER, MA  
WATER & SEWER ENTERPRISE FUND - FISCAL YEAR TO DATE  
COMPARATIVE THROUGH APRIL 30, 2020 AND APRIL 30, 2019

	FISCAL YEAR 2020 THROUGH APRIL 30, 2020				FISCAL YEAR 2019 THROUGH APRIL 30, 2019					
	Revised Budget	Actual	Encumbrances	Budget surplus/(deficit)	% of Budget Collected/Spent	Revised Budget	Actual	Encumbrances	Budget surplus/(deficit)	% of Budget Collected/Spent
<b>REVENUES:</b>										
Sewer usage	2,976,808.00	2,386,619.86	-	(590,188.14)	80.17%	2,889,552.77	2,574,534.73	-	(315,018.04)	89.10%
Sewer liens and interest	108,010.00	61,082.58	-	(46,927.42)	56.55%	89,703.00	87,698.44	-	(2,004.56)	97.77%
Water usage	2,389,534.00	1,930,285.34	-	(459,248.66)	80.78%	2,311,964.23	2,072,093.59	-	(239,870.64)	89.62%
Water liens and interest	84,121.00	53,045.23	-	(31,075.77)	63.06%	67,612.00	68,268.81	-	656.81	100.97%
Water service charges	130,284.00	114,858.61	-	(15,425.39)	88.16%	158,100.00	93,120.66	-	(64,979.34)	58.90%
Water repairs	26,915.00	20,070.14	-	(6,844.86)	74.57%	25,296.00	22,348.79	-	(2,947.21)	88.35%
Sprinkler fee	17,497.00	13,000.13	-	(4,496.87)	74.30%	17,605.00	12,768.19	-	(4,836.81)	72.53%
Connection fees	21,600.00	34,500.00	-	12,900.00	159.72%	29,684.00	67,500.00	-	37,816.00	227.40%
Miscellaneous	21,170.00	2,609.93	-	(18,560.07)	12.33%	-	61,608.83	-	61,608.83	-
Investment income	14,745.00	-	-	(14,745.00)	0.00%	11,347.00	-	-	(11,347.00)	0.00%
<b>Total Revenue</b>	<b>5,790,684.00</b>	<b>4,616,071.82</b>	<b>-</b>	<b>(1,174,612.18)</b>	<b>79.72%</b>	<b>5,600,864.00</b>	<b>5,059,942.04</b>	<b>-</b>	<b>(540,921.96)</b>	<b>90.34%</b>
<b>EXPENDITURES:</b>										
<b>Personal Services:</b>										
Sewer Operations	349,539.00	274,867.99	-	74,671.01	78.64%	333,146.00	194,851.42	-	138,294.58	58.49%
Water Operations	1,082,648.00	770,695.67	-	311,952.33	71.19%	989,510.60	738,236.60	-	251,274.00	74.61%
	1,432,187.00	1,045,563.66	-	386,623.34	73.00%	1,322,656.60	933,088.02	-	389,568.58	70.55%
<b>Expenses:</b>										
Sewer Operations	1,479,107.00	1,151,877.32	25,738.00	301,491.68	79.62%	1,356,865.00	1,170,027.22	13,856.17	172,981.61	87.25%
Water Operations	1,304,006.66	1,001,459.23	140,098.98	162,448.45	87.54%	1,249,933.60	1,110,456.03	118,149.34	21,328.23	98.29%
Debt & MWRA Capital	5,338,682.00	4,395,127.62	-	943,554.38	82.33%	5,576,413.00	5,028,755.32	-	547,657.68	90.18%
	8,121,795.66	6,548,464.17	165,836.98	1,407,494.51	82.67%	8,183,211.60	7,309,238.57	132,005.51	741,967.52	90.93%
<b>Total Expenditures</b>	<b>9,553,982.66</b>	<b>7,594,027.83</b>	<b>165,836.98</b>	<b>1,794,117.85</b>	<b>81.22%</b>	<b>9,505,868.20</b>	<b>8,242,326.59</b>	<b>132,005.51</b>	<b>1,131,536.10</b>	<b>88.10%</b>
<b>OTHER FINANCING SOURCES/(USES):</b>										
Transfers from the General Fund	4,615,291.00	4,615,291.00	-	-	100.00%	4,820,809.00	4,820,809.00	-	-	100.00%
Indirects to the General Fund	(1,414,812.00)	(1,414,812.00)	-	-	100.00%	(1,321,938.00)	(1,321,938.00)	-	-	100.00%
Transfers to the Continued Article/Capital Article Fund	(215,221.44)	(215,221.44)	-	-	100.00%	(347,000.00)	(347,000.00)	-	-	100.00%
<b>Total OFS/(OFU)</b>	<b>2,985,257.56</b>	<b>2,985,257.56</b>	<b>-</b>	<b>-</b>	<b>100.00%</b>	<b>3,151,871.00</b>	<b>3,151,871.00</b>	<b>-</b>	<b>-</b>	<b>100.00%</b>
<b>Net activity</b>	<b>(778,041.10)</b>	<b>7,301.55</b>	<b>-</b>	<b>(785,342.65)</b>	<b>-</b>	<b>(753,133.20)</b>	<b>(30,513.55)</b>	<b>-</b>	<b>(722,619.65)</b>	<b>-</b>

TOWN OF WINCHESTER, MA  
RECREATION ENTERPRISE FUND - FISCAL YEAR TO DATE  
COMPARATIVE THROUGH APRIL 30, 2020 AND APRIL 30, 2019

	FISCAL YEAR 2020 THROUGH APRIL 30, 2020					FISCAL YEAR 2019 THROUGH APRIL 30, 2019				
	Revised Budget	Actual	Encumbrances	Budget surplus/(deficit)	% of Budget Collected/Spent	Revised Budget	Actual	Encumbrances	Budget surplus/(deficit)	% of Budget Collected/Spent
<b>REVENUES:</b>										
Year Round Programs	1,085,000.00	828,669.25	-	(256,330.75)	76.38%	975,000.00	886,570.25	-	(88,429.75)	90.93%
Adult Programs	45,000.00	19,257.00	-	(25,743.00)	42.79%	50,000.00	36,244.00	-	(13,756.00)	72.49%
Youth Programs	730,000.00	584,144.78	-	(145,855.22)	80.02%	805,000.00	792,351.43	-	(12,648.57)	98.43%
Special Events & Trips	44,000.00	10,765.35	-	(33,234.65)	24.47%	55,000.00	19,515.00	-	(35,485.00)	35.48%
Other Miscellaneous	-	262.00	-	262.00	-	-	-	-	-	-
Investment Income	-	2,964.27	-	2,964.27	-	-	3,749.13	-	3,749.13	-
<b>Total Revenue</b>	<b>1,904,000.00</b>	<b>1,446,062.65</b>	<b>-</b>	<b>(457,937.35)</b>	<b>75.95%</b>	<b>1,885,000.00</b>	<b>1,738,429.81</b>	<b>-</b>	<b>(146,570.19)</b>	<b>92.22%</b>
<b>EXPENDITURES:</b>										
Personal Services	1,404,399.00	990,981.64	-	413,417.36	70.56%	1,294,496.00	988,377.16	-	306,118.84	76.35%
Expenditures	583,327.23	493,954.62	72,248.80	17,123.81	97.06%	574,425.17	453,163.75	40,732.10	80,529.32	85.98%
<b>Total Expenditures</b>	<b>1,987,726.23</b>	<b>1,484,936.26</b>	<b>72,248.80</b>	<b>430,541.17</b>	<b>74.71%</b>	<b>1,868,921.17</b>	<b>1,441,540.91</b>	<b>40,732.10</b>	<b>386,648.16</b>	<b>77.13%</b>
<b>OTHER FINANCING SOURCES/(USES):</b>										
Transfers from the General Fund	175,000.00	175,000.00	-	-	100.00%	175,000.00	175,000.00	-	-	100.00%
Indirect Transfers to the General Fund	(365,534.00)	(365,534.00)	-	-	100.00%	(335,811.00)	(335,811.00)	-	-	100.00%
<b>Total OFS/(OFU)</b>	<b>(190,534.00)</b>	<b>(190,534.00)</b>	<b>-</b>	<b>-</b>	<b>100.00%</b>	<b>(160,811.00)</b>	<b>(160,811.00)</b>	<b>-</b>	<b>-</b>	<b>100.00%</b>
<b>Net Activity</b>	<b>(274,260.23)</b>	<b>(229,407.61)</b>	<b>-</b>	<b>(44,852.62)</b>	<b>-</b>	<b>(144,732.17)</b>	<b>136,077.90</b>	<b>-</b>	<b>(7,654.27)</b>	<b>-</b>



Commonwealth of Massachusetts  
DEPARTMENT OF HOUSING &  
COMMUNITY DEVELOPMENT

Charles D. Baker, Governor ♦ Karyn E. Polito, Lt. Governor ♦ Jennifer Maddox, Undersecretary

May 26, 2020

Mr. Michael Bettencourt  
Chairman, Select Board  
Town of Winchester  
71 Mt. Vernon Street  
Winchester, MA 01890

Dear Mr. Bettencourt:

The Department of Housing and Community Development (DHCD) has reviewed the Town of Winchester's May 7, 2020 request for certification of compliance with its Housing Production Plan (HPP). DHCD makes the following findings:

1. Winchester has a valid HPP which is valid from February 25, 2019 to February 24, 2024.
2. The project for which certification is requested is 19- 35 River Street (Subsidized Housing Inventory SHI ID # 10434).
3. The 147 units constitutes enough units for a two-year certification period (79 units).
4. The housing development is consistent with the production goals outlined in Winchester's Housing Production Plan.

This certification is effective for a two-year period beginning on March 19, 2020 to March 18, 2022. Please note that all units must retain eligibility for the SHI for the entire certification period. If units are no longer eligible for inclusion on the SHI, they will be removed and will no longer be eligible for certification. This action may affect the term of your certification. I have included an updated list of SHI eligible units. Winchester's current SHI stands at 3.74%.

If you have any questions or need assistance, please contact Phillip DeMartino, Technical Assistance Coordinator, at (617) 573-1357 or [Phillip.DeMartino@state.ma.us](mailto:Phillip.DeMartino@state.ma.us).

Sincerely,

A handwritten signature in blue ink, appearing to read "Louis Martin".

Louis Martin  
Associate Director

cc Senator Jason M. Lewis  
Representative Michael S. Day  
Lisa Wong, Town Manager, Winchester  
Brian Szekely, Town Planner, Winchester

**DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT CH40B SUBSIDIZED HOUSING INVENTORY**

**Winchester**

DHCD ID #	Project Name	Address	Type	Total SHI Units	Affordability Expires	Built w/ Comp. Permit?	Subsidizing Agency
3479	John Doherty Apartments	13 Westley	Rental	60	Perp	No	DHCD
3480	Mary Murphy Apartments	41 Palmer St.	Rental	52	Perp	No	DHCD
3481	n/a	scattered sites	Rental	7	Perp	Yes	DHCD
3482	Alben Street	Alben Street	Rental	1	2096	No	HUD
3484	Main Street	Main Street	Rental	1	2097	No	HUD
3485	Main Street	Main Street	Rental	1	2097	No	HUD
3486	Noonan Glen	75 Hemenway Street	Rental	18	2070	No	MassHousing
8811	Conant St	Conant St	Ownership	1	perp	NO	LIP
8812	Harvard & Washington Streets	Harvard & Washington Streets	Ownership	3	perp	NO	LIP
9603	Graystone at Winchester	223-225 Cambridge Street	Ownership	5	Perp	NO	DHCD
9929	FX Winchester	416 Cambridge Street	Rental	0	Perp	YES	MassHousing
10434	19-35 River St	19-35 River St	Rental	147	Perp	YES	MassHousing
<b>WinchesterTotals</b>				296	<b>Census 2010 Year Round Housing Units</b>		7,920
					<b>Percent Subsidized</b>		3.74%