

TOWN OF WINCHESTER PUBLIC MEETING NOTICE and AGENDA



Pursuant to MGL Ch. 30A, Sec. 18-25, all meeting notices and agendas must be filed and time stamped by the Town Clerk's Office and posted **at least 48 hours prior** to the meeting (**excluding Saturdays, Sundays and Holidays**). The Town Clerk's staff requests that submissions be made at least **72 hours prior** to the meeting to allow adequate time for processing and posting. A listing of topics that the chair reasonable anticipates will be discussed at the meeting must be on the agenda.

COMMUNICATIONS STUDY COMMITTEE (CSC)

Date: October 26, 2022
Time: 12:00-1:30 PM
Type: Remote Participation
Zoom Link: Pre-Registration is required

Register in advance for this meeting:

<https://us02web.zoom.us/meeting/register/tZUtcmsrjkqGNwnr0LCRqe2PTYScjWMBqkF>

Agenda (12:00 pm – 1:30 pm)

- Administrative (5 minutes)
 - Approval of minutes of October 12, 2022
- Review & discussion of (60 minutes)
 - **Report presentation**
 - Review slides and script summarizing the CSC's report.
 - Vote to approve any changes.
 - Vote to authorize chair to present the summary of the CSC report to Town Meeting under Article 1.
 - **Communications plan motion and presentation**
 - Review the text of the CSC's motion and revise if changes as-to-form are recommended by town counsel.
 - Vote to approve any changes and support the motion.
 - Review the slides and script for presentation of the motion.
 - Vote to authorize the chair to present the motion to Town Meeting under Article __.
 - **Committees motion**
 - Review the text of the CSC's motion to dissolve the Communications Study Committee.
 - Vote to authorize the chair to present the motion to Town Meeting under Article __ (if requested by the Moderator).
 - Next Steps
 - Public Comment (5 minutes)
 - Closing Remarks (5 minutes)
 - Adjourn

*If you need reasonable accommodations under the ADA Law in order to participate in the meeting, contact the Human Resource Department 781-721-7157 in advance of the meeting. While the municipality will do its best to accommodate you, certain accommodations require the hiring of outside contractors who may not be available if requested immediately before the meeting. **Please submit posting:***
townclerk@winchester.us