



## TOWN OF WINCHESTER

Design Review Committee  
Town Hall, Winchester, Massachusetts 01890

*Erik Nottleson, Chair*  
*Adrian LeBuffe LEED, Vice-Chair*  
*David N. Storeygard, AIA, LEED AP*  
*Juli Riemenschneider, RLA, ASLA*  
*Eileen Casciari, RA*  
*Ellen Spencer*  
*Tracy Vartenigian Burhans*

### Meeting minutes, August 3, 2016

Attendees: Storeygard, LeBuffe, Riemenschneider, Nottleson, Casciari, Burhans

#### Agenda Items

##### A. New Business

1. Approval of July meeting minutes. No exceptions noted.
2. Introduction of new Committee member, Tracy Vartenigian Burhans
3. 29 Wedgemere Ave via ZBA
  - a. No exceptions noted
  - b. Recommend waiving full site plan review?
4. 25 Wedgemere Ave via ZBA
  - a. Recommend addition have hipped roof rather than gable end facing Wedgemere
  - b. Recommend weaving new siding into existing
  - c. Consider aligning new eaves with adjacent eave height
  - d. No exceptions to size or scale of addition
5. 3 Pocahontas Drive via ZBA
  - a. Proposed house is out of scale with abutting properties
6. 5 Arthur Street Special Permit
  - a. Existing front yard setback and porch should be maintained. No enclosed addition to the front of the house should be permitted.
  - b. Existing street wall and architecture would be negatively impacted by front yard additions
  - c. Side yard addition should only be permitted behind existing, not forward towards Arthur St
  - d. Entirety of addition should be located in rear yard or behind existing side yard addition
7. 12 McCall Road via ZBA
  - a. New trees should be planted due to quantity and size of trees being removed
  - b. Recommend reduction of new impermeable surface
  - c. Do not recommend planting hemlocks due to their susceptibility to disease
  - d. Preservation of trees to the South of house is recommended

## Design Review Committee Meeting Minutes

### 8. 224 Cross Street via ZBA

- a. Attempt to build 2 connected houses on a lot zoned for two family should not be permitted
- b. Width of proposed curb cut is excessive
- c. Question % open space, FAR, height and number of floors above grade of proposal
- d. Grading to west side of property appears to create a problematic low point adjacent to existing foundation
- e. Provide landscape plan for review

Meeting adjourned, 10:20 PM. Next meeting will be September 14 in the Waterfield Room; to be confirmed 2 days prior to the meeting.

- *Adrian LeBuffe, recording vice chair; Minutes submitted to the DRC membership 08/03/2016*