



Town of Winchester

Town Manager's Office
71 Mt. Vernon Street
Winchester, MA 01890
Phone: 781-721-7133
Fax: 781-756-0505
townmanager@winchester.us

Board of Selectmen Meeting
Wednesday, June 22, 2016

BUSINESS

Docket Item G - 3: Renewal of Veterans Services Agreement between
Winchester and the Town of Arlington

Supporting Documents:

G - 3: Invoice from the Town of Arlington Department of
Health and Human Services;
Meeting Minutes from June 29, 2015;
Email with attachment from Arlington Director of
Veterans Services

Action Required: VOTE to extend agreement.

*Further: That the Bonds shall be subject to redemption, at the option of the Town, upon such terms and conditions as are set forth in the Official Statement.

Grenzeback – Powers All in Favor. VOTED.

*Further: That the Town Treasurer and the Board of Selectmen be, and hereby are, authorized to execute and deliver continuing and significant events disclosure undertakings in compliance with SEC Rule 15c2-12 in such forms as may be approved by bond counsel to the Town, which undertakings shall be incorporated by reference in the Bonds and Notes, as applicable, for the benefit of the holders of the Bonds and Notes from time to time.

Grenzeback – Whitehead All in Favor. VOTED.

*Further: That the Board of Selectmen authorize and direct the Treasurer to establish post issuance federal tax compliance procedures in such form as the Treasurer and bond counsel deem sufficient, or if such procedures are currently in place, to review and update said procedures, in order to monitor and maintain the tax-exempt status of the Bonds.

Grenzeback – Whitehead All in Favor. VOTED.

*Further: That each member of the Board of Selectmen, the Town Clerk and the Town Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing votes.

Grenzeback – Whitehead All in Favor. VOTED.

HEARING

NStar d/b/a Eversource Energy – Grant of Location Petition:

Town Way – at and southerly from Pole 86 / 8,
approximately 284 feet southwest of Alden Lane,
a distance of 9 feet – conduit

Present: Town Engineer Beth Rudolph; Jackie Duffy, NStar

Town Engineer informed the Board that this petition will provide underground service to 21 Town Way. Chairman Johnson opened the hearing at 7:50 PM and seeing no one in the audience wishing to make comment, closed the hearing.

*Motion: That the Board of Selectmen approve the NStar d/b/a Eversource Energy Grant of Location Petition for Town Way – at and southerly from Pole 86 / 8 approximately 284 feet southwest of Alden Lane, a distance of 9 feet conduit in accordance with the Town of Winchester Grant of Location Policy and the Town Engineer's memo dated June 15, 2015.

Whitehead – Powers All in Favor. VOTED.

Intermunicipal Veterans' Service Officer Agreement

Town Manager reported that he and Veterans Services Officer, Al Wile, met with Arlington Town Manager Adam Chapdelaine and Arlington's VSO, and as a result of that meeting, recommends the contents of the Intermunicipal Agreement. He explained that the Board would authorize the agreement to be put in place for a six month period with all parties reviewing the document again after more is known about the level of demand on the VSO. He noted that the Arlington VSO would come to Winchester to conduct interviews, going through the application process with any prospective Winchester veteran. Not knowing what the demand for this service would be, Town Manager agreed to the review at the end of the six month period.

Town Manager indicated that the assumption is that the service requests will remain at the anticipated level, after which staff would come back to the Board and propose the terms for reimbursement to Arlington, which would be put forward on a fiscal year basis covering the remaining portion of FY2016, January to June. He suggested that unless there is a reason for change, the likely proposal for FY2017 would be to implement the same service.

Town Manager informed the Board that the State Department of Veterans Services has approved this agreement, and staff feels this is a good example of regional collaboration as well as providing the local veterans the needed assistance that is required by the State Department of Veterans Services.

Town Counsel informed the Board that he has reviewed this agreement and has approved it as to form. He noted that the Arlington Town Counsel has also approved the document as to form. He explained that according to the Town's contact at the State level, the document will be approved by the State as well. The agreement will remain in place until Arlington and Winchester agree to do something different.

In response to the question concerning whether the document will have a sunset clause, Town Manager indicated that the agreement will go year to year. He explained that Winchester has a low case load, however if the demand increases the agreement may have to be renegotiated as far as costs are concerned. He informed the Board that Al Wile will remain as the first level of contact in Winchester

*Motion: That the Board of Selectmen approve the 2015 Intermunicipal Veterans' Service Officer Agreement between the Town of Winchester and the Town of Arlington.

Grenzeback – Bettencourt

All in Favor.

VOTED.

LICENSES

Package Store License Transfer:

**Katama Spirits Group d/b/a Winchester Wine & Spirits to
L & C Beverages, Inc. d/b/a Winchester Wine & Spirits
808 Main Street**

Chairman Johnson opened the Package Store License hearing at 8:00 PM. Attorney Scott Lakin informed the Board that he is counsel for the individuals seeking to purchase the package store liquor license from James Alexander, current owner of Winchester Wine & Spirits; his clients wish to open a package store at 808 Main Street. Attorney Lakin noted that the 808 Main Street location has been approved by the Police Department, Fire Department and Building Inspector.

Selectman Powers pointed out that the application requests Sunday hours from 10 AM to 8 PM. He indicated that most of the Town's package stores close at 6 PM on Sunday. Attorney Lakin informed the Board that his client would be happy to amend the requested hours of operation. Selectman Whitehead pointed out that the other package stores in Winchester close at 6 PM on Sunday.

Attorney Lakin informed the Board that assuming that the license is issued by the Board and the ABCC issues an approval, the remodeling will begin and when completed, the store will open. The hope is that this will only be for a few months.

Town Counsel informed the Board that he has reviewed the application with counsel, on his own, and with Town administrative professional staff and is satisfied that the license request complies with the Town's rules and regulations.

Mawn, Patti

From: Jeff Chunglo <JChunglo@town.arlington.ma.us>
Sent: Thursday, December 31, 2015 10:23 AM
To: evan.makrinikolas@massmail.state.ma.us; Makrinikolas, Evan (VET)
Cc: Christine Bongiorno; Adam Chapdelaine; Town Manager
Subject: District Extension Request
Attachments: District Extension Request.pdf

Evan,

Attached is a request to extend the temporary agreement between Arlington and Winchester.

Thank you in advance and all my best for the New Year.

Very respectfully,

Jeff

Jeffrey A. Chunglo
Director of Veterans Services
Town of Arlington
Town of Winchester
730 Massachusetts Avenue
Arlington, MA 02476
Office: (781) 316-3166
Fax: (781) 316-3129

The Massachusetts Secretary of State considers e-mail to be a public record, and therefore subject to the Massachusetts Public Records Law, M.G.L. c. 66 § 10.



Town of Arlington
Department of Health and Human Services
Department of Veterans' Services
730 Massachusetts Avenue
Arlington, MA 02476

Jeffrey A. Chunglo
Director of Veterans Services

Tel: 781 316-3166
Fax: 781 316-3129

31 DEC 2015

Mr. Evan Makrinikolas
Director of Training and Compliance
Department of Veterans' Services
600 Washington St., 7th Floor
Boston, MA 02111

Evan,

The enclosed 2015 Intermunicipal Veterans' Service Officer Agreement between the towns of Arlington and Winchester will expire on 31 DEC 2015. In order to properly evaluate the current level of services that are being provided, along with the feasibility of entering into a full-time agreement, additional time is needed to review this matter.

Therefore, on behalf of Mr. Adam Chapdelaine and Mr. Richard Howard, I respectfully request that you approve an extension of this agreement through 30 JUN 2016.

Thank you in advance for your careful consideration in this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Jeffrey A. Chunglo".

Jeffrey A. Chunglo
Director of Veterans' Services

CC: Mr. Adam Chapdelaine
Mr. Richard Howard
Ms. Christine Bongiorno

Enc: 2015 Intermunicipal Veterans' Service Officer Agreement

**2015 INTERMUNICIPAL VETERANS' SERVICE OFFICER AGREEMENT
BETWEEN THE TOWN OF ARLINGTON AND THE TOWN OF WINCHESTER**

WHEREAS, the Town of Arlington ("Arlington") and the Town of Winchester ("Winchester") possess mutual interest in enhancing their respective local veterans' services through coordinated administration of local veterans' resources; and

WHEREAS, Arlington and Winchester are mutually agreeable and desirous of exploring the potential for the creation of a Veterans Service District; and

WHEREAS, the Massachusetts Department of Veterans' Service has approved a joint proposal by Arlington and Winchester to have Arlington's Veterans' Service Officer ("VSO") coordinate veterans' services in both communities for a trial period;

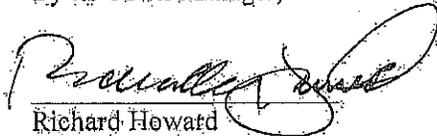
THEREFORE, said respective Towns enter into this Agreement in accordance with the M.G.L. c. 40 §4A as follows:

- A. The Town of Arlington, through its Veterans' Service Officer ("VSO"), shall provide coverage for M.G.L. c. 115 veterans' services, as well as other veterans resources under local, state, and federal programs for the Town of Winchester coordinated in conjunction with a part-time VSO from Winchester for the period of July 1, 2015 through December 31, 2015.
- B. In such a capacity, Arlington's VSO shall coordinate and conduct appointments through the Arlington VSO Office in Arlington Town Hall, but in the event that a veteran or their dependent is unable to travel to Arlington, the VSO shall travel to Winchester to serve any such veterans by appointment as necessary and appropriate.
- C. Arlington's VSO will evaluate Winchester veteran applicants for c. 115 benefits eligibility and file paperwork accordingly with the Department of Veterans' Services (DVS) for approval and reimbursement. On a monthly basis, Arlington's VSO will transmit benefits payment statements to Winchester officials and/or personnel for processing and payment to eligible Winchester veterans. The Arlington VSO, per DVS guidelines, will be

responsible to "Close-out" and verify expenditures for Winchester and will submit these reports to the Winchester Treasurer for certification with DVS.

- D. In exchange, for the foregoing services by Arlington's VSO, Winchester shall compensate Arlington at a rate of Fifty (\$50.00) Dollars per hour for an estimated weekly cost of Two Hundred (\$200.00) Dollars based upon an estimated four (4) hours of work per week fielding calls and taking meetings with Winchester Veterans throughout the term of this Agreement for a total cost not to exceed Five Thousand Four Hundred (\$5,400) Dollars, subject to the availability of funds.
- E. The weekly hours of service provided by Arlington's VSO, as well as the compensation for such services may be amended by mutual letter of agreement and appropriate authorization by the municipalities.
- F. On or about December 1, 2015, the municipalities shall conduct a 30-day audit and review of the benefits and services of the foregoing arrangements for the purpose of considering initiating the process for establishing a formal Veterans' Service District between the municipalities as provided by c. 115 and 108 CMR 12.02(1).

For the Town of Winchester
By its Town Manager,

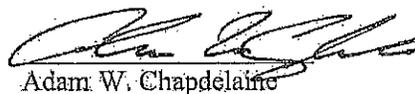

Richard Howard

Date: 7-1-15

As authorized by the Winchester
Board of Selectmen on:

6-29-15

For the Town of Arlington
By its Town Manager,


Adam W. Chapdelaine

Date: June 30, 2015

As authorized by the Arlington
Board of Selectmen on:

June 29, 2015