



# Town of Winchester

Town Manager's Office  
71 Mt. Vernon Street  
Winchester, MA 01890  
Phone: 781-721-7133  
Fax: 781-756-0505  
townmanager@winchester.us

Board of Selectmen Meeting  
Monday, July 25, 2016

## CONSENT AGENDA

Docket Item **H - 1:**

One Day Alcoholic Beverage License (s):

1. Archie McIntyre for Wright Locke Farm Conservancy – August 6, 2016 – 1827 Barn;
2. Gail Freeman for Studio on the Common – August 4, 2016 – Studio on the Common;
3. Michelle Noska for Beaujolais Catering – October 1, 2016 – Temple Shir Tikvah;
4. Michelle Noska for Beaujolais Catering – October 15, 2016 – Temple Shir Tikvah;
5. Diana Kenosian for Boston's Best Bartending – September 17, 2016 – Sanborn House
6. Bruce bonnell for Winchester Senior Association – September 16, 2016 – Pond Room, Jenks Center

**H - 2:**

Approval of the State Primary Election Warrant for September, 2016

**H - 3:**

Sidewalk closure approval: Consigli Construction – Skillings Road in front of Winchester High School Construction site – from July 26<sup>th</sup> through September 3<sup>rd</sup>, 2016.

Supporting Documents:

**H - 1:**

License applications (5)

**H - 2:**

State Primary Election Warrant

**H - 3:**

Sidewalk closure request from Consigli with attached map

Action Required:

**H - 1, 2, 3:**

VOTE to approve Consent Agenda.



Docket Item:

H - 1:

July 25, 2016

# Town of Winchester

## Application for Special (One Day) Alcoholic Beverage License

*In accordance with MGL c.138, s.14, 23; CMR 7:04 and  
Town of Winchester Procedural Requirements for Special (One Day) Alcoholic Beverage Licenses*

Name of Applicant/ Organization:

Wright-Locke Farm Conservancy

Address: 78 Ridge Street, Winchester, MA 01890

Telephone Number: 781-729-8775

Permit Applying For:

All Alcohol License (\$75.00)

Beer and Wine Only License (\$75.00)

Nature and purpose of the event: WEDDING

Number of persons attending event: 80

Description of premises and location of facility where liquor will be sold and/or distributed:

Inside the 1827 Barn

Name(s) of responsible manager (s) who will be in charge of dispersing the liquor; date of birth(s) and Social Security Number(s):

Archie McIntyre

Date(s) and times of event and/or specific times when alcoholic beverages will be sold or distributed:

AUGUST 6<sup>TH</sup>, 2016 5pm - 10pm

I have read the Procedural Requirements for Special (One Day) Alcoholic Beverage License (attached) and agree to all the terms and conditions:

Signature of Responsible Manager:

Print Name of Responsible Manager:

Archie McIntyre

RECEIVED  
2016 JUL 15 AM 10:32  
TOWN OF WINCHESTER  
TOWN MANAGER  
BOARD OF SELECTMEN

**NOTE: Application must be submitted a minimum of TWO WEEKS prior to the scheduled event to:  
Board of Selectmen; 71 Mt. Vernon Street; Winchester, MA 01890**



# Town of Winchester

## Application for Special (One Day) Alcoholic Beverage License

*In accordance with MGL c.138, s.14, 23; CMR 7:04 and  
Town of Winchester Procedural Requirements for Special (One Day) Alcoholic Beverage Licenses*

Name of Applicant/ Organization: Studio on the Common

Address: 82 Church St

Telephone Number: 781-721-1023

Permit Applying For:

All Alcohol License (\$75.00)\*

Beer and Wine Only License (\$75.00)\*

Nature and purpose of the event: Paint + Wine Night

Number of persons attending event: < 25

Description of premises and location of facility where liquor will be sold and/or distributed:  
Art Studio

Name(s) of responsible manager (s) who will be in charge of dispersing the liquor, date of birth(s) and Social Security Number(s):

Cathy Parker, Kathy  
Gail Freeman

Date(s) and times of event and/or specific times when alcoholic beverages will be on the premises:  
~~July 28~~, Aug 4th

I have read the Procedural Requirements for Special (One Day) Alcoholic Beverage License (attached) and agree to all the terms and conditions:

Signature of Responsible Manager:

Gail M.F.

Print Name of Responsible Manager:

Gail M. Freeman

NOTE: Application must be submitted a minimum of TWO WEEKS prior to the scheduled date to the Board of Selectmen; 71 Mt. Vernon Street; Winchester, MA 01890.

RECEIVED  
2018 JUL 11 PM 12:57  
TOWN OF WINCHESTER  
TOWN MANAGER  
BOARD OF SELECTMEN

**\*A \$75.00 LATE FEE WILL BE CHARGED FOR ANY APPLICATION SUBMITTED LESS THAN TWO WEEKS BEFORE THE EVENT.**



# Town of Winchester

## Application for Special (One Day) Alcoholic Beverage License

In accordance with MGL c.138, s.14, 23; CMR 7:04 and  
Town of Winchester Procedural Requirements for Special (One Day) Alcoholic Beverage Licenses

Name of Applicant/ Organization:

Beaujolais Catering LLC

Address:

207 Broadway Arlington MA 02474

Telephone Number:

781-646-5408

Permit Applying For:

All Alcohol License (\$75.00)

Beer and Wine Only License (\$75.00)

Nature and purpose of the event:

Bar Mitzvah

Number of persons attending event:

75

Description of premises and location of facility where liquor will be sold and/or distributed:

Temple Shiri Tikva, 34 Vine St Winchester

Name(s) of responsible manager (s) who will be in charge of dispersing the liquor; date of birth(s) and Social Security Number(s):

Michelle Noska

RECEIVED  
2016 JUL 1 AM 11:36  
TOWN OF WINCHESTER  
TOWN MANAGER  
BOARD OF SELECTMEN

Date(s) and times of event and/or specific times when alcoholic beverages will be sold or distributed:

Oct 1, 2016 6pm-9pm

I have read the Procedural Requirements for Special (One Day) Alcoholic Beverage License (attached) and agree to all the terms and conditions:

Signature of Responsible Manager:

Michelle Noska

Print Name of Responsible Manager:

MICHELLE NOSKA, owner of Beaujolais Catering

NOTE: Application must be submitted a minimum of TWO WEEKS prior to the scheduled event to:  
Board of Selectmen; 71 Mt. Vernon Street; Winchester, MA 01890



For the caterer

# Town of Winchester

## Application for Special (One Day) Alcoholic Beverage License

*In accordance with MGL c.138, s.14, 23; CMR 7:04 and  
Town of Winchester Procedural Requirements for Special (One Day) Alcoholic Beverage Licenses*

Name of Applicant/ Organization: Beaujolais Catering LLC

Address: 207 Broadway Arlington MA 02474

Telephone Number: 781-646-5408

Permit Applying For:

All Alcohol License (\$75.00)\*       Beer and Wine Only License (\$75.00)\*

Nature and purpose of the event: BAR MITZVAH

Number of persons attending event: 100

Description of premises and location of facility where liquor will be sold and/or distributed:

Temple Shir Tikva served to adults only / separate cocktail area for adults @ the temple

Name(s) of responsible manager(s) who will be in charge of dispersing the liquor; date of birth(s) and Social Security Number(s):

Michelle Noska, S

Date(s) and times of event and/or specific times when alcoholic beverages will be on the premises:

NOON - 3pm Sat Oct 15, 2016

I have read the Procedural Requirements for Special (One Day) Alcoholic Beverage License (attached) and agree to all the terms and conditions:

Signature of Responsible Manager:

[Handwritten Signature]

Print Name of Responsible Manager:

MICHELLE NOSKA

RECEIVED  
2016 JUL -5 PM 1:35  
TOWN OF WINCHESTER  
TOWN MANAGER  
BOARD OF SELECTMEN

NOTE: Application must be submitted a minimum of TWO WEEKS prior to the scheduled event to: Board of Selectmen; 71 Mt. Vernon Street; Winchester, MA 01890.

**\*A \$75.00 LATE FEE WILL BE CHARGED FOR ANY APPLICATION SUBMITTED LESS THAN TWO WEEKS BEFORE THE EVENT.**



# Town of Winchester

## Application for Special (One Day) Alcoholic Beverage License

In accordance with MGL c.138, s.14, 23; CMR 7:04 and  
Town of Winchester Procedural Requirements for Special (One Day) Alcoholic Beverage Licenses

Name of Applicant/ Organization:

Jessica Colonna by Boston's Best

Address:

112 Thorncliffe St Cambridge Bartons

Telephone Number:

42 Temple St

Permit Applying For:

All Alcohol License (\$75.00)

Beer and Wine Only License (\$75.00)

Newburyport  
MA  
01957

Nature and purpose of the event:

Wedding

Number of persons attending event:

175 guests

Description of premises and location of facility where liquor will be sold and/or distributed:

The Sanborn House

Name(s) of responsible manager (s) who will be in charge of dispersing the liquor; date of birth(s) and Social Security Number(s):

D. Kenosian

Date(s) and times of event and/or specific times when alcoholic beverages will be sold or distributed:

September 17 2016 3:00-9:00 Service 5:00 pm

I have read the Procedural Requirements for Special (One Day) Alcoholic Beverage License (attached) and agree to all the terms and conditions:

Signature of Responsible Manager:

*[Handwritten Signature]*

Boston's Best Bar

Print Name of Responsible Manager:

D. Kenosian

NOTE: Application must be submitted a minimum of TWO WEEKS prior to the scheduled event to:  
Board of Selectmen; 71 Mt. Vernon Street; Winchester, MA 01890



# Town of Winchester

## Application for Special (One Day) Alcoholic Beverage License

Name of Applicant/  
Organization: Winchester Senior Association

Address: 109 Skillings Rd, Winchester, MA 01890

Telephone Number: 781-721-7136

Permit Applying For:

All Alcohol License (\$75.00)       Beer and Wine Only License (\$75.00)

Nature and purpose of the event: Barbague

Number of persons attending event: 75-100

Description of premises and location of facility where alcohol will be sold and/or dispensed:  
Pond Room

Name(s) of responsible manager (s) who will be in charge of dispensing the alcohol; date of birth(s) and social security number(s):

Bruce J. Bonnell -

Date(s) and times of event and/or specific times when alcoholic beverages will be sold or dispensed:

9-16-16      5:30 PM - 10:00 PM

I have read the Procedural Requirements for Special (One Day) Alcoholic Beverage License (attached) and agree to all the terms and conditions:

Signature of Responsible Manager:

Bruce J. Bonnell

Print Name of Responsible Manager:

Bruce J. Bonnell

RECEIVED  
2016 JUL 21 AM 9:08  
TOWN OF WINCHESTER  
TOWN MANAGER  
BOARD OF SELECTMEN

NOTE: Application must be submitted a minimum of TWO WEEKS prior to the scheduled event

COMMONWEALTH OF MASSACHUSETTS  
WILLIAM FRANCIS GALVIN  
SECRETARY OF THE COMMONWEALTH

WARRANT FOR 2016 STATE PRIMARY

**SS. Middlesex**

To the Constables of the Town of Winchester

**GREETINGS:** In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said town of Winchester who are qualified to vote in Primaries to vote at: Precinct 1 and 2 at Muraco School All Purpose Gym/Cafeteria, Bates Rd, Precinct 3 and 4 McCall Middle School Auditorium, 458 Main St; Precinct 5 and 6 Vinson-Owen Cafeteria, 76 Johnson Rd; and Precinct 7 and 8 Lynch School Gymnasium, Brantwood Rd and Horn Pond Brook Rd.

On **THURSDAY, THE EIGHTH DAY OF SEPTEMBER, 2016**, from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the State Primaries for the candidates of political parties for the following offices:

REPRESENTATIVE IN CONGRESS District	5 <sup>th</sup> Congressional
COUNCILLOR	6 <sup>th</sup> District
SENATOR IN GENERAL COURT	2 <sup>nd</sup> District
SENATOR IN GENERAL COURT	5 <sup>th</sup> District
REPRESENTATIVE IN GENERAL COURT District	31 <sup>st</sup> Middlesex
SHERIFF	Middlesex County

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting. Given under our hands this 1<sup>st</sup> day of August, 2016 by the Board of Selectmen of the Town of Winchester

\_\_\_\_\_  
Lance R. Grenzeback

\_\_\_\_\_  
E. James Whitehead

\_\_\_\_\_  
Stephen L. Powers

\_\_\_\_\_  
Michael J. Bettencourt

\_\_\_\_\_  
David P. Errico

Warrant must be posted by **September 1, 2016** (at least *seven days* prior to the **September 8, 2016** State Primary).

**Constable's Return of Service**

Signed and Posted by the Town Constable  
August 26, 2016.

---

Gregory Quill, Town Constable

**Mawn, Patti**

---

**From:** Bolla, Justin <JBolla@consigli.com>  
**Sent:** Thursday, July 21, 2016 1:03 PM  
**To:** Mawn, Patti  
**Cc:** Szekely, Brian; Dperenick@winchesterpd.org; White, Margaret; Gill, James; tgroux@winchesterpd.org; Nash, John; Peter MacDonnell (pmacdonnell@winchesterpd.org); Kostos, Anne  
**Subject:** RE: Winchester HS - Sidewalk Closure Permit

The sidewalk will be reopened in time for the opening of the school year.

Thanks,



Justin Bolla  
Superintendent  
72 Sumner Street  
Milford, MA 01757

c. 774.573.1586

An Affirmative Action / Equal Opportunity Employer

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---

**From:** Mawn, Patti [mailto:pmawn@winchester.us]  
**Sent:** Thursday, July 21, 2016 11:03 AM  
**To:** Bolla, Justin <JBolla@consigli.com>  
**Cc:** Szekely, Brian <bszekely@winchester.us>; Dperenick@winchesterpd.org; White, Margaret <mwhite@winchester.us>; Gill, James <jgill@winchester.us>; tgroux@winchesterpd.org; Nash, John <jnash@winchester.us>; Peter MacDonnell (pmacdonnell@winchesterpd.org) <pmacdonnell@winchesterpd.org>; Kostos, Anne <akostos@winchester.us>  
**Subject:** RE: Winchester HS - Sidewalk Closure Permit  
**Importance:** High

*Justin...Town staff has requested that Consigli provide written assurance that the sidewalk will be reopened in time for the opening of the school year in September, i.e., September 6, 2016 (Tuesday).*

---

**From:** Bolla, Justin [mailto:JBolla@consigli.com]  
**Sent:** Thursday, July 21, 2016 9:56 AM  
**To:** Mawn, Patti  
**Subject:** RE: Winchester HS - Sidewalk Closure Permit

Thanks Patti. It will remain closed for the remainder of the summer duration. I would say until the last week of August into September.

Thanks again.



Justin Bolla  
Superintendent  
72 Sumner Street  
Milford, MA 01757  
c. 774.573.1586

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**From:** Mawn, Patti [<mailto:pmawn@winchester.us>]  
**Sent:** Thursday, July 21, 2016 8:16 AM  
**To:** Bolla, Justin <[JBolla@consigli.com](mailto:JBolla@consigli.com)>  
**Subject:** RE: Winchester HS - Sidewalk Closure Permit  
**Importance:** High

*Good morning Justin...I have put this request before the Assistant Town Manager and his question is the length of time that you would like the sidewalk closed. If you can provide this information, I will be happy to get this on the agenda for Monday, July 25<sup>th</sup>, but I have to know today. Thanks for your cooperation.*

**From:** Bolla, Justin [<mailto:JBolla@consigli.com>]  
**Sent:** Thursday, July 21, 2016 8:00 AM  
**To:** Mawn, Patti  
**Subject:** Winchester HS - Sidewalk Closure Permit

Good Morning Patti,

As you saw on the email you were copied on from Meg White this morning, I am one of the Superintendents on the High School construction project and would like to get a side walk closure permit for a section of sidewalk on Skillings Rd. I have attached a quick sketch depicting exactly which section of sidewalk I am referring to. Could you please let me know the procedure I need to take in order to achieve this permit?

Thank you in advance for your help,



**CONSIGLI**  
*Est. 1989*

Justin Bolla  
Superintendent  
72 Sumner Street  
Milford, MA 01757

c. 774.573.1586

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## Mawn, Patti

---

**From:** Bolla, Justin <JBolla@consigli.com>  
**Sent:** Thursday, July 21, 2016 9:56 AM  
**To:** Mawn, Patti  
**Subject:** RE: Winchester HS - Sidewalk Closure Permit

Thanks Patti. It will remain closed for the remainder of the summer duration. I would say until the last week of August into September.

Thanks again.



Justin Bolla  
Superintendent  
72 Sumner Street  
Milford, MA 01757  
c. 774.573.1586

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---

**From:** Mawn, Patti [mailto:[pmawn@winchester.us](mailto:pmawn@winchester.us)]  
**Sent:** Thursday, July 21, 2016 8:16 AM  
**To:** Bolla, Justin <JBolla@consigli.com>  
**Subject:** RE: Winchester HS - Sidewalk Closure Permit  
**Importance:** High

*Good morning Justin...I have put this request before the Assistant Town Manager and his question is the length of time that you would like the sidewalk closed. If you can provide this information, I will be happy to get this on the agenda for Monday, July 25<sup>th</sup>, but I have to know today. Thanks for your cooperation.*

---

**From:** Bolla, Justin [mailto:[JBolla@consigli.com](mailto:JBolla@consigli.com)]  
**Sent:** Thursday, July 21, 2016 8:00 AM  
**To:** Mawn, Patti  
**Subject:** Winchester HS - Sidewalk Closure Permit

Good Morning Patti,

As you saw on the email you were copied on from Meg White this morning, I am one of the Superintendents on the High School construction project and would like to get a side walk closure permit for a section of sidewalk on Skillings Rd. I

have attached a quick sketch depicting exactly which section of sidewalk I am referring to. Could you please let me know the procedure I need to take in order to achieve this permit?

Thank you in advance for your help,



Justin Bolla  
Superintendent  
72 Sumner Street  
Milford, MA 01757  
c. 774.573.1586

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## Mawn, Patti

---

**From:** Bolla, Justin <JBolla@consigli.com>  
**Sent:** Thursday, July 21, 2016 8:00 AM  
**To:** Mawn, Patti  
**Subject:** Winchester HS - Sidewalk Closure Permit  
**Attachments:** Winchester HS - Sidewalk Closure Summer 2016.pdf

Good Morning Patti,

As you saw on the email you were copied on from Meg White this morning, I am one of the Superintendents on the High School construction project and would like to get a side walk closure permit for a section of sidewalk on Skillings Rd. I have attached a quick sketch depicting exactly which section of sidewalk I am referring to. Could you please let me know the procedure I need to take in order to achieve this permit?

Thank you in advance for your help,



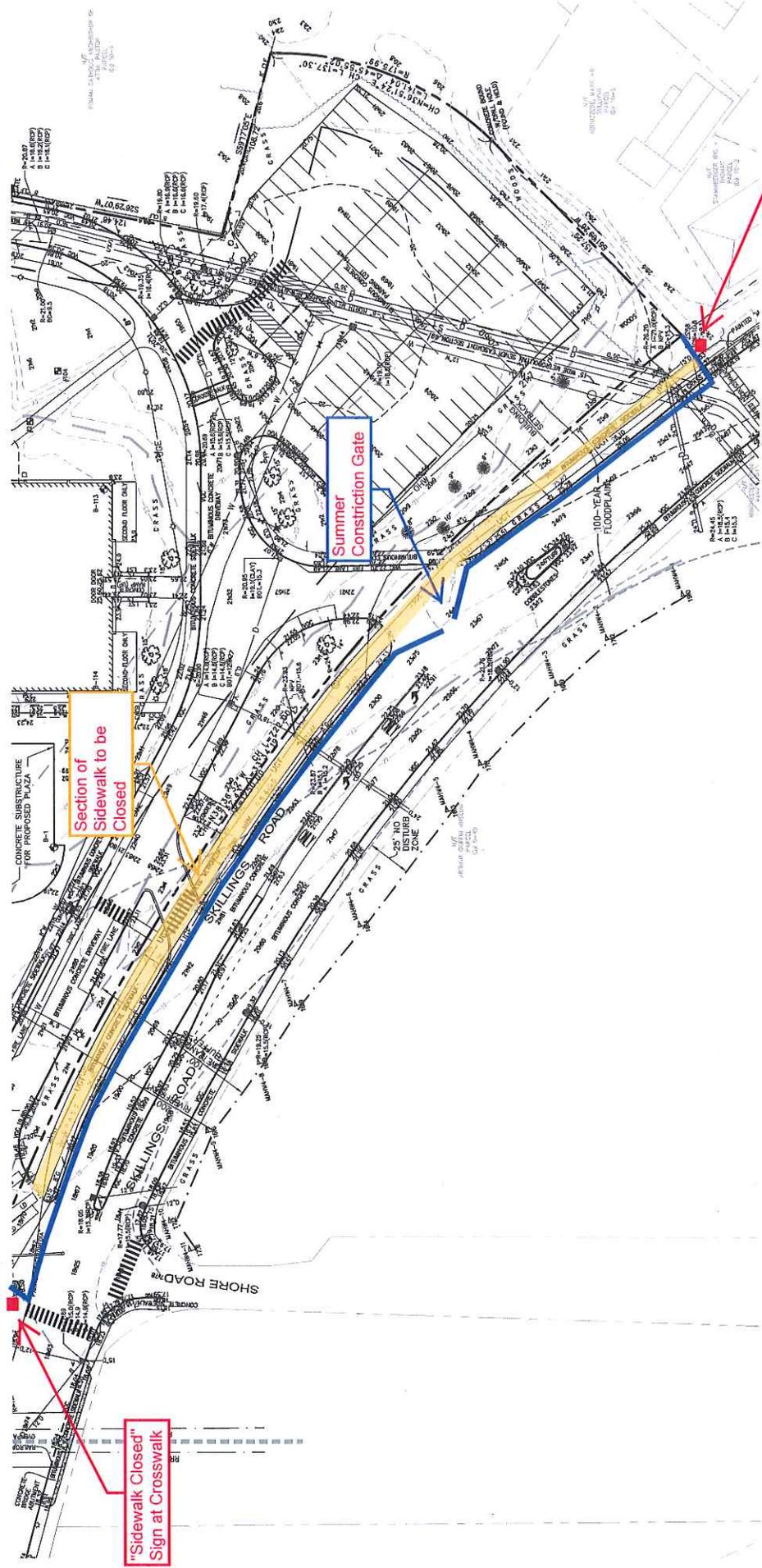
Justin Bolla  
Superintendent  
72 Sumner Street  
Milford, MA 01757

c. 774.573.1586

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# SUMMER 2016 - SKILLINGS RD SIDEWALK CLOSURE



Section of Sidewalk to be Closed

Summer Construction Gate

"Sidewalk Closed" Sign at Crosswalk

"Sidewalk Closed" Sign at Crosswalk

CCC 7/20/16

## Mawn, Patti

---

**From:** Gill, James  
**Sent:** Friday, July 22, 2016 9:52 AM  
**To:** Mawn, Patti  
**Cc:** Peter MacDonnell (pmacdonnell@winchesterpd.org); Dperenick@winchesterpd.org; tgroux@winchesterpd.org  
**Subject:** Re: Comments on sidewalk at WHS

Hi Patti,

The Dpw has no objection .

Thanks  
Jay

Sent from my iPhone

On Jul 22, 2016, at 9:47 AM, Mawn, Patti <[pmawn@winchester.us](mailto:pmawn@winchester.us)> wrote:

<image001.gif>

*Good morning Jay and Chief MacDonnell....could I please have your comments on Consigli's request to close the sidewalk at WHS. As indicated in a previous email, it will be reopened in time for the start of School in September.*

*I'd like to get this in the packet for Monday evening's meeting. My only response has been from Chief Nash.*

*Patti Mawn,  
Administrative Assistant  
Town Manager/Board of Selectmen*

## Mawn, Patti

---

**From:** Peter MacDonnell <pmacdonnell@winchesterpd.org>  
**Sent:** Friday, July 22, 2016 9:58 AM  
**To:** Mawn, Patti; Gill, James  
**Subject:** RE: Comments on sidewalk at WHS

Hi Patti,  
The Police Dept has no objection to this request.  
Peter

Peter MacDonnell  
Chief of Police  
Winchester Police Department  
30 Mount Vernon Street  
Winchester, MA 01890  
Main: (781)729-1212  
Office: (781)729-5429

---

**From:** Mawn, Patti [mailto:pmawn@winchester.us]  
**Sent:** Friday, July 22, 2016 9:47 AM  
**To:** Gill, James; Peter MacDonnell  
**Cc:** Daniel Perenick; Thomas Groux  
**Subject:** Comments on sidewalk at WHS  
**Importance:** High

*Good morning Jay and Chief MacDonnell....could I please have your comments on Consigli's request to close the sidewalk at WHS. As indicated in a previous email, it will be reopened in time for the start of School in September.*

*I'd like to get this in the packet for Monday evening's meeting. My only response has been from Chief Nash.*

*Patti Mawn,  
Administrative Assistant  
Town Manager/Board of Selectmen*

## Mawn, Patti

---

**From:** Nash, John  
**Sent:** Thursday, July 21, 2016 11:55 AM  
**To:** Mawn, Patti  
**Subject:** RE: Winchester HS - Sidewalk Closure Permit

The **Winchester Fire Department** has no objection to the permitting of sidewalk closures, provided the usual and customary restrictions.

### Chief John Nash

Winchester Fire Department



32 Mount Vernon Street Winchester MA 01890  
Phone (781) 729-5993 | Fax (781) 721-6722

**From:** Mawn, Patti  
**Sent:** Thursday, July 21, 2016 10:51 AM  
**To:** Peter MacDonnell (pmacdonnell@winchesterpd.org) <pmacdonnell@winchesterpd.org>; Nash, John <jnash@winchester.us>; Kostos, Anne <akostos@winchester.us>; Gill, James <jgill@winchester.us>  
**Cc:** Barbara Bosco <bbosco@winchesterpd.org>; Coviello, Diane <dcoviello@winchester.us>  
**Subject:** FW: Winchester HS - Sidewalk Closure Permit  
**Importance:** High

*Good morning all....below is a request from Justin Bolla of Consigli Construction to close the sidewalk on Skillings Road that runs from the parking lot to the right of the building down to the crosswalk at Shore Road.*

*May I have your comments please. Would like to get this on the agenda for Monday evening.*

**From:** Bolla, Justin [<mailto:JBolla@consigli.com>]  
**Sent:** Thursday, July 21, 2016 9:56 AM  
**To:** Mawn, Patti  
**Subject:** RE: Winchester HS - Sidewalk Closure Permit

Thanks Patti. It will remain closed for the remainder of the summer duration. I would say until the last week of August into September.