



Town of Winchester

Town Manager's Office
71 Mt. Vernon Street
Winchester, MA 01890
Phone: 781-721-7133
Fax: 781-756-0505
townmanager@winchester.us

Board of Selectmen Meeting
Monday, August 8, 2016

LICENSES

Docket Item E-1: Common Victualler License: The Fuller Cup
11 Thompson Street (formerly Piantedosi Bread Shoppe)

Supporting Documents:

E - 1: License application

Action Required: VOTE to approve Common Victualler License in
RED BOOK for signatures.

Number: CV11-16A

THE COMMONWEALTH OF MASSACHUSETTS

Fee: Pd.

TOWN OF WINCHESTER



This is to certify that: The Fuller Cup, 11 Thompson Street

IS HEREBY GRANTED A
COMMON VICTUALLER'S LICENSE

in said Town of Winchester and at that place only and expires **December 31, 2016** unless sooner suspended or revoked for violation of the laws of the Commonwealth respecting the licensing of common victuallers. This license is issued in conformity with the authority granted to the licensing authorities by General Laws, Chapter 140, and amendments thereto.

In Testimony Whereof, the undersigned have hereunto affixed their official signatures:

Winchester Board of Selectmen (Licensing Authorities):

Hours:

6:00a.m. to 6:00p.m.

Sunday - Saturday

August 2016

Docket Item:
E-4
August 8, 2016



TOWN OF WINCHESTER
BOARD OF SELECTMEN - GENERAL LICENSE APPLICATION

This is a general application for a license that the Board of Selectmen may grant. All license applications to the Winchester Board of Selectmen must be accompanied by the following information.

Indicate if license is: New Transfer _____ Change of d/b/a _____ Other _____

List type of license(s) applying for:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Common Victualler _____ | <input type="checkbox"/> Food Vendor _____ |
| <input type="checkbox"/> Package Store All Alcohol _____ | <input type="checkbox"/> Package Store Wine & Malt _____ |
| <input type="checkbox"/> Restaurant All Alcohol (100 seats) _____ | <input type="checkbox"/> Restaurant All Alcohol (70 seats) _____ |
| <input type="checkbox"/> Restaurant Wine & Malt _____ | <input type="checkbox"/> Club All Alcohol _____ |
| <input type="checkbox"/> Class I Auto Sales: _____ | <input type="checkbox"/> Class II Auto Sales: _____ |
| <input type="checkbox"/> Vehicle for Hire/Taxi No of Vehicles: _____ | <input type="checkbox"/> Fortune Teller _____ |
| <input type="checkbox"/> Annual Entertainment _____ | <input type="checkbox"/> Automatic Amusement _____ |

Business Name (legal): The Fuller Cup dba: The Fuller Cup
Please attach copy of business certificate if applying as dba or individual. If business is a corporation or LLC, please attach:

1. Certificate of Good Standing from the Secretary of State's Office. ✓
2. Corporate Vote authorizing business at the location. - N/A

Address of licensed premises (include zip code): 11 Thompson St, Winchester MA

Mailing address (if different than above address): 151 Great Plain Ave, Needham MA

Name of individual/applicant authorized to apply for license: Laura A Fuller

Business tel. no. of applicant: 774-276-1053 Business email: thefullercup@gmail.com

F.E.I.N. (F.I.N.) 01-3159353

Please check one of the following: own premises lease premises property under P&S

Name and address of property owner if different from license holder:

Matt Blackman 200 Wheeler Rd, Ste 20 Winchester MA 01890
Name Address

If applicable, please attach copy of lease and/or Purchase and Sales Agreement.

Do you currently hold a similar license? NO What type? N/A

Have you previously applied for a license? (Yes) (No) _____

Have you ever had a license revoked? (Yes) _____ (No) X If yes, please indicate why:

If there is a building or structure associated with the license, please submit the following (preferably on 8 1/2 x 11" paper - no larger than 8 1/2 x 14"):

- 1. Floor plan (include seating area), and
- 2. Site plan indicating parking areas and access to Town ways.

If applying for a Class I or Class II license, please submit a plot plan that shows:

- 1. The number of the vehicles on display
- 2. The exact location of the vehicles
- 3. Customer parking
- 4. Office area

Proposed hours of operation:

Monday ba-bp Tuesday ba-bp Wednesday ba-bp
 Thursday ba-bp Friday ba-bp
 Saturday ba-bp Sunday ba-bp

Has the applicant operated a similar business? (if applicable) N/A

Name of Business: _____

Address: _____

Federal Tax No. (if applicable): _____

I certify under the penalties of perjury that I, to the best of my knowledge and belief, have filed all state tax returns and paid all state and local taxes required by law.

Date: _____ Signature: [Signature]

I certify that I have read through the conditions included with this license and agree to comply with any further stipulations that the Licensing Authority may from time to time approve. I also hereby authorize the Licensing Authority or their agent to conduct whatever investigation or inquiry is necessary to verify the information contained in this application.

Date: _____ Signature: [Signature]

Please contact the Selectmen's Office at 781-721-7133 if you have any questions regarding this application form.

TOWN OF WINCHESTER, MASSACHUSETTS



COMMON VICTUALLER APPLICATION
RESTAURANT

The undersigned hereby applies to the Board of Selectmen of the Town of Winchester for a Food Vendor License. In support of this application, the following information is provided and will be used by the Board of Selectmen in approving or disapproving a license. The fee is \$100.00.

1. Location: 11 Thompson Street, Winchester
Number Street

2. Name of Applicant: Laura A Fuller
(Including middle initial)

3. Name of Business: The Fuller Cup

If Corporation: Give Name and Address

President: _____

Secretary: _____

Treasurer: _____

4. Description of Applicant:

a. Full Name: Laura A Fuller

b. Present Address: 151 great plain Ave Needham MA 02492

c. Address for Past Ten Years: 96 Neptune Ave New Rochelle NY

d. Citizen of United States? Yes No

e. Place of Birth: Westfield MA

f. Date of Naturalization: _____

g. Date of Birth: 01/16/71

h. Years' Experience in Food Business: 30

i. If married woman, please provide maiden name: N/A

j. Parents' Name: David R Fuller, Carolyn M Fuller
Father Mother

* Attached resume

5. Experience of Applicant:

- a. Present job: EDIBLE Arrangements
- b. Location: 256 Washington St, Brookline MA
- c. Description of Duties: Customer service, delivery bouquet wrap, vehicle management, promote positive morale
- d. Dates of Employment: 03/15 - present
- e. Prior Experience: Trader Joe's Management 10/03 - 11/14
Caribon Coffee Co, 7 years

6. Description of Proposed Food Service Business: (Note: Floor Plan must be submitted with application)

- a. Which meals will be served: breakfast, lunch, small-meals
- b. Hours of Operation: 6A-6P
- c. Floor space: 350 sq. ft. (Sales floor ONLY)
- d. Type of food: Baked goods sandwiches, soups, salads, coffee/tea, smoothies, a/t bev
- e. Method of Food Preparation: baked
- f. Cooking facilities: oven
- g. Number of Employees: 6-9
- h. Seating Capacity: 19
- i. Take Out Service: Yes No

7. References

- a. Food Business: Rachel Baxter, Captain @ Trader Joe's in NC
919 285 9979, known her for 10+ years
- b. Character Reference: Karen Roosa, CFO @ W. Miller's Company in DC
202 460 2520, known her for 25 years
- c. Bank Reference: _____

8. Will you Own Rent Location?

a. If Rent, State Owner of Location Matt Blackman

9. List any other information you feel will assist in review of this application see cover letter

10. Have you ever been denied? NO

I hereby agree to conform to the Town of Winchester By-Laws and Regulations and any special conditions governing this Food Vendor/Common Victualler License which the Board of Selectmen may establish. I further understand that the Board is not required to grant a license. No work is to commence at the premises of the proposed location prior to the issuance of a License except at my own risk. Transfer of this license is prohibited. Failure to conform to Town By-Laws and conditions after issuance of the license could result in suspension or revoking of said License by the Board of Selectmen.

Signature [Handwritten Signature]
Applicant

Address _____

Telephone Number 774-276-1053

Date _____

Please submit a check in the amount of \$100 made out to the Town of Winchester.

TRANSFER OF LICENSE: LICENSE WILL BE ISSUED ON SURRENDER OF OLD LICENSE

BEXTER OVEN

BACK SWING DOOR

MERCH DISPLAY SHELVES (+ CABINET)

ESPRESSO Machine

TRASH

WAS WIP

(3) STOOLS

REMOVE BREAD SHELVES → BENCH

TABLE

CHAIR

TABLE

CHAIR

TABLE

CHAIR

OPEN SPACE

FEEDER DISPLAY (REMOVE)

REFIGURATOR (MOVE W/P)

RETAIL BK CASE (REMOVE)

(ENCASED - CMT/REPLACE SIDE)

OPEN SPACE

10'

10'

5'5"

1/5'

FRONT (NOT INCL. NOOKS)

3 X 258

Cafarella, Jennifer

From: Wile, John
Sent: Thursday, July 28, 2016 3:41 PM
To: Cafarella, Jennifer
Subject: RE: New Common Victualler - The Fuller Cup, 11 Thompson Street

I have no issues. Al

-----Original Message-----

From: Cafarella, Jennifer
Sent: Thursday, July 28, 2016 3:01 PM
To: Murphy, Jennifer <jenmurphy@winchester.us>; Wile, John <jwile@winchester.us>;
pmaconnell@winchesterpd.org; Nash, John <jnash@winchester.us>; Tracy, Sheila <stracy@winchester.us>
Cc: Tustin, Rick <rtustin@winchester.us>; Howard, Richard <rhoward@winchester.us>; Twogood, Mark
<mtwogood@winchester.us>
Subject: New Common Victualler - The Fuller Cup, 11 Thompson Street

All,

Attached is a new common victualler application for The Fuller Cup, 11 Thompson Street (Piantedosi's is leaving).

Please send me your comments as soon as possible. We are hoping to put them on the August 8th BOS docket.

Thanks -
Jenn

Cafarella, Jennifer

From: Murphy, Jennifer
Sent: Friday, July 29, 2016 8:46 AM
To: Cafarella, Jennifer
Subject: RE: New Common Victualled - The Fuller Cup, 11 Thompson Street

They are working with me on getting their permit. They should be all set by the time they want to open at the end of Aug.

I don't see any problems.

Thanks.

-----Original Message-----

From: Cafarella, Jennifer
Sent: Thursday, July 28, 2016 3:01 PM
To: Murphy, Jennifer <jenmurphy@winchester.us>; Wile, John <jwile@winchester.us>; pmacdonnell@winchesterpd.org; Nash, John <jnash@winchester.us>; Tracy, Sheila <stracy@winchester.us>
Cc: Tustin, Rick <rtustin@winchester.us>; Howard, Richard <rhoward@winchester.us>; Twogood, Mark <mtwogood@winchester.us>
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Thanks -
Jenn

Cafarella, Jennifer

From: Nash, John
Sent: Friday, July 29, 2016 10:03 AM
To: Cafarella, Jennifer; Murphy, Jennifer; Wile, John; pmacdonnell@winchesterpd.org; Tracy, Sheila
Cc: Tustin, Rick; Howard, Richard; Twogood, Mark
Subject: RE: New Common Victualler - The Fuller Cup, 11 Thompson Street

The Winchester Fire Department has no objection to a new common victualler application for The Fuller Cup, 11 Thompson Street, provided the usual and customary restrictions.

Chief John Nash

Winchester Fire Department

32 Mount Vernon Street Winchester MA 01890
Phone (781) 729-5993 | Fax (781) 721-6722

-----Original Message-----

From: Cafarella, Jennifer
Sent: Thursday, July 28, 2016 3:01 PM
To: Murphy, Jennifer <jenmurphy@winchester.us>; Wile, John <jwile@winchester.us>; pmacdonnell@winchesterpd.org; Nash, John <jnash@winchester.us>; Tracy, Sheila <stracy@winchester.us>
Cc: Tustin, Rick <rtustin@winchester.us>; Howard, Richard <rhoward@winchester.us>; Twogood, Mark <mtwogood@winchester.us>
Subject: New Common Victualler - The Fuller Cup, 11 Thompson Street

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Thanks -
Jenn

Cafarella, Jennifer

From: Peter MacDonnell <pmacdonnell@winchesterpd.org>
Sent: Friday, July 29, 2016 8:28 PM
To: Cafarella, Jennifer
Subject: Re: New Common Victualler - The Fuller Cup, 11 Thompson Street

Hi Jen
The Police Dept has no objection

Sent from my iPhone

> On Jul 28, 2016, at 3:00 PM, Cafarella, Jennifer <jcafarella@winchester.us> wrote:
>
> All,
>
> Attached is a new common victualler application for The Fuller Cup, 11 Thompson Street (Piantedosi's is leaving).
>
> Please send me your comments as soon as possible. We are hoping to put them on the August 8th BOS docket.
>
> Thanks -
> Jenn
> <201607281505.pdf>

Cafarella, Jennifer

From: Tracy, Sheila
Sent: Tuesday, August 02, 2016 12:01 PM
To: Cafarella, Jennifer
Subject: RE: New Common Victualler - The Fuller Cup, 11 Thompson Street

Jenn,
It doesn't appear Piantedosi's was ever billed for Personal Property. The last billing for this address was to a Salon in 2004.
Sheila

-----Original Message-----

From: Cafarella, Jennifer
Sent: Thursday, July 28, 2016 3:01 PM
To: Murphy, Jennifer; Wile, John; pmacdonnell@winchesterpd.org; Nash, John; Tracy, Sheila
Cc: Tustin, Rick; Howard, Richard; Twogood, Mark
Subject: New Common Victualler - The Fuller Cup, 11 Thompson Street

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Jenn