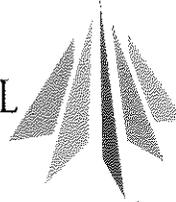


Docket Item:  
I-1:  
August 29, 2016

WINCHESTER  
MULTICULTURAL  
NETWORK



*Building Inclusive Community*

RECEIVED  
2016 AUG 17 AM 10:38  
TOWN OF WINCHESTER  
TOWN MANAGER  
BOARD OF SELECTMEN

Board of Selectman  
Attn: Lance Grenzeback, Chair  
Winchester Town Hall  
71 Mount Vernon Street  
Winchester, MA 01890

August 12, 2016

To the Board of Selectmen:

The Winchester Multicultural Network Board voted at its May meeting to request that the Board of Selectmen consider changes in policy and practice at Wildwood Cemetery, to enhance the spirit of inclusion for all in our community. As the town's Human Rights statement affirms, "Winchester is a community grounded in respect for every individual. It is town policy to ensure equal treatment and opportunity to all individuals regardless of race, gender, gender identity, ethnicity, religion, ideology, socio-economic status, health, sexual orientation, age, military status, or disability." In keeping with the town's Human Rights statement, the Network is requesting that the policies and practices at Wildwood Cemetery demonstrate respect for and sensitivity to the religious diversity in our community.

The rules for Wildwood Cemetery gravesite decorations state, on page 5:

" (j) Holiday wreaths are permitted on monuments. However, other personal items, including but not limited to wind chimes, wreaths, holiday ornaments, or watering hoses may not be placed on or hanging from any tree or monument.

(n) Holiday decorations may be placed from May 15 to July and from December 1 to January 15, and are subject to removal by cemetery staff after these dates."

It would appear that these rules, adopted in 1993, were written with the Christmas and Memorial Day/July 4<sup>th</sup> Holiday seasons in mind. A more inclusive set of rules might allow for individuals to decorate gravesites even if their holidays do not fall during those two time periods.

Additionally, the practice of putting up Christmas Holiday wreaths on the entrance gates, and multicolored lights on the evergreen tree at the Wildwood Cemetery office, gives the

impression that the Cemetery, which is public and non-denominational, is a Christian cemetery.

We brought concerns about the decorations to the Wildwood Cemetery Advisory Committee last fall after researching the practices of several other public cemeteries in nearby towns with comparable populations. The Advisory Committee decided they did not have authority on policy decisions, explaining that the Winchester's Board of Selectmen are the Cemetery Commissioners.

We would appreciate an opportunity to discuss these issues with you. Thank you in advance for your consideration and commitment to a welcoming, caring, and inclusive community.



Hillary Turkewitz  
Chair, Response Committee  
Board of the Winchester Multicultural Network



Aba Taylor  
Executive Director  
Winchester Multicultural Network

**EVERSOURCE**  
101 Linwood Street  
Somerville, MA 02143

RECEIVED

2016 AUG 22 PM 1:48

TOWN OF WINCHESTER  
TOWN MANAGER  
August 11, 2016  
BOARD OF SELECTMEN

Board of Selectmen  
Town Hall  
Winchester, MA 01890

RE: Church Street & Fletcher Street  
Winchester, MA 01890  
W.O. #2157624

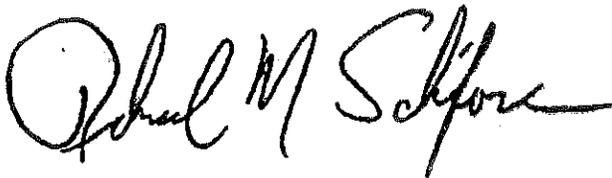
Dear Members of the Board:

The NSTAR Electric Company d/b/a Eversource Energy respectfully requests a Grant of Location for the installation of approximately 9 feet of conduit in Church Street, Winchester.

This work is necessary to supply power to a traffic light control box.

If you have any questions or concerns, please call Jacqueline Duffy at 617-629-3204.

Very truly yours,



Richard M. Schifone, Supervisor  
Rights and Permits

RMS/cf

**EVERSOURCE**  
101 Linwood Street  
Somerville, MA 02143

Docket Item:  
I-2:  
August 29, 2016

2016 AUG 22 PM 1:48

TOWN OF WINCHESTER  
TOWN MANAGER  
August 11, 2016  
BOARD OF SELECTMEN

Board of Selectmen  
Town Hall  
Winchester, MA 01890

RE: Church Street & Fletcher Street  
Winchester, MA 01890  
W.O. #2157624

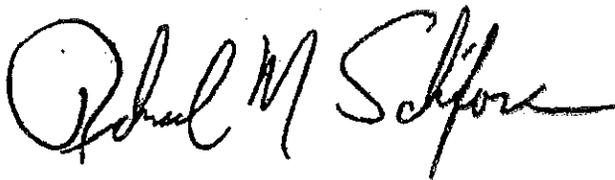
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If you have any questions or concerns, please call Jacqueline Duffy at 617-629-3204.

Very truly yours,



Richard M. Schifone, Supervisor  
Rights and Permits

RMS/cf

CATHERINE A. FLAHERTY EVERSOURCE ENERGY ONE NSTAR WAY MS-SOMERVILLE WESTWOOD MA 02090		1051
DATE <u>August 11, 16</u>		88-767/1130
PAY TO THE ORDER OF <u>Town of Winchester</u>	\$ <u>100.00/100</u>	
<u>One Hundred &amp; no/100</u>	DOLLARS	Security Features Included
Not Valid For Amount Over \$5000		
J.P.Morgan		
JPMorgan Chase Bank, N.A. Commercial Credit Card Access Check		
MEMO <u>Church @ Fletcher St / w.o. 2157624</u>	<u>Catherine A. Flaherty</u>	
⑆ 1 3007673⑆ 5287174395773⑆ 1051		

**PETITION OF NSTAR ELECTRIC COMPANY d/b/a EVERSOURCE ENERGY FOR LOCATION FOR CONDUITS AND MANHOLES**

To the **BOARD OF SELECTMEN** of the Town of **Winchester**, Massachusetts:

Respectfully represents **NSTAR ELECTRIC COMPANY d/b/a EVERSOURCE ENERGY** a company incorporated for the transmission of electricity for lighting, heating or power, that it desires to construct a line for such transmission under the public way or ways hereinafter specified.

WHEREFORE, your petitioner prays that, after due notice and hearing as provided by law, the Board of Selectmen may by Order grant to your petitioner permission to construct, and a location for, such a line of conduits and manholes with the necessary wires and cables therein, said conduits and manholes to be located substantially as shown on the plan made by **A. DeBenedictis** dated **August 11, 2016** and filed herewith, under the following public way or ways of said Town:

**Church Street - Southwesterly from pole 23/31 approximately 70 feet northeast of Fletcher Street a distance of about 9 feet conduit.**

**W. O. #2157624**

**NSTAR ELECTRIC COMPANY d/b/a  
EVERSOURCE ENERGY**

By:   
Richard M. Schifone, Supervisor  
Rights and Permits

Dated this 11th day of August, 2016

Town of Winchester, Massachusetts

Received and filed \_\_\_\_\_, 2016

---

**ORDER FOR LOCATION FOR CONDUITS AND MANHOLES**

Town of Winchester, Massachusetts August 11, 2016

WHEREAS, **NSTAR ELECTRIC COMPANY d/b/a EVERSOURCE ENERGY** has petitioned for permission to construct a line for the transmission of electricity for lighting, heating or power under the public way or ways of the Town hereinafter specified, and notice has been given and a hearing held on said petition as provided by law.

**Church Street - Southwesterly from pole 23/31 approximately 70 feet northeast of Fletcher Street a distance of about 9 feet conduit.**

**W. O. #2157624**

All construction work under this Order shall be in accordance with the following conditions:

1. Conduits and manholes shall be located as shown on a plan made by A. DeBenedictis dated August 11, 2016 on file with said petition.
2. Said Company shall comply with the requirements of existing by-laws and such as may hereafter be adopted governing the construction and maintenance of conduits and manholes.
3. All work shall be done to the satisfaction of the Board of Selectmen or such officer or officers as it may appoint to supervise the work.

1 \_\_\_\_\_  
 2 \_\_\_\_\_ Board of Selectmen  
 3 \_\_\_\_\_ the Town of  
 4 \_\_\_\_\_ Winchester  
 5 \_\_\_\_\_

**CERTIFICATE**

We hereby certify that the foregoing Order was adopted after due notice and a public hearing as prescribed by Section 22 of Chapter 166 of the General Laws (Ter. Ed.), and any additions thereto or amendments thereof, to wit:-after written notice of the time and place of the hearing mailed at least seven days prior to the date of the hearing by the Selectmen to all owners of real estate abutting upon that part of the way or ways upon, along or across which the line is to be constructed under said Order, as determined by the last preceding assessment for taxation, and a public hearing held on the \_\_\_\_\_ day of \_\_\_\_\_, 2016 in said Town.

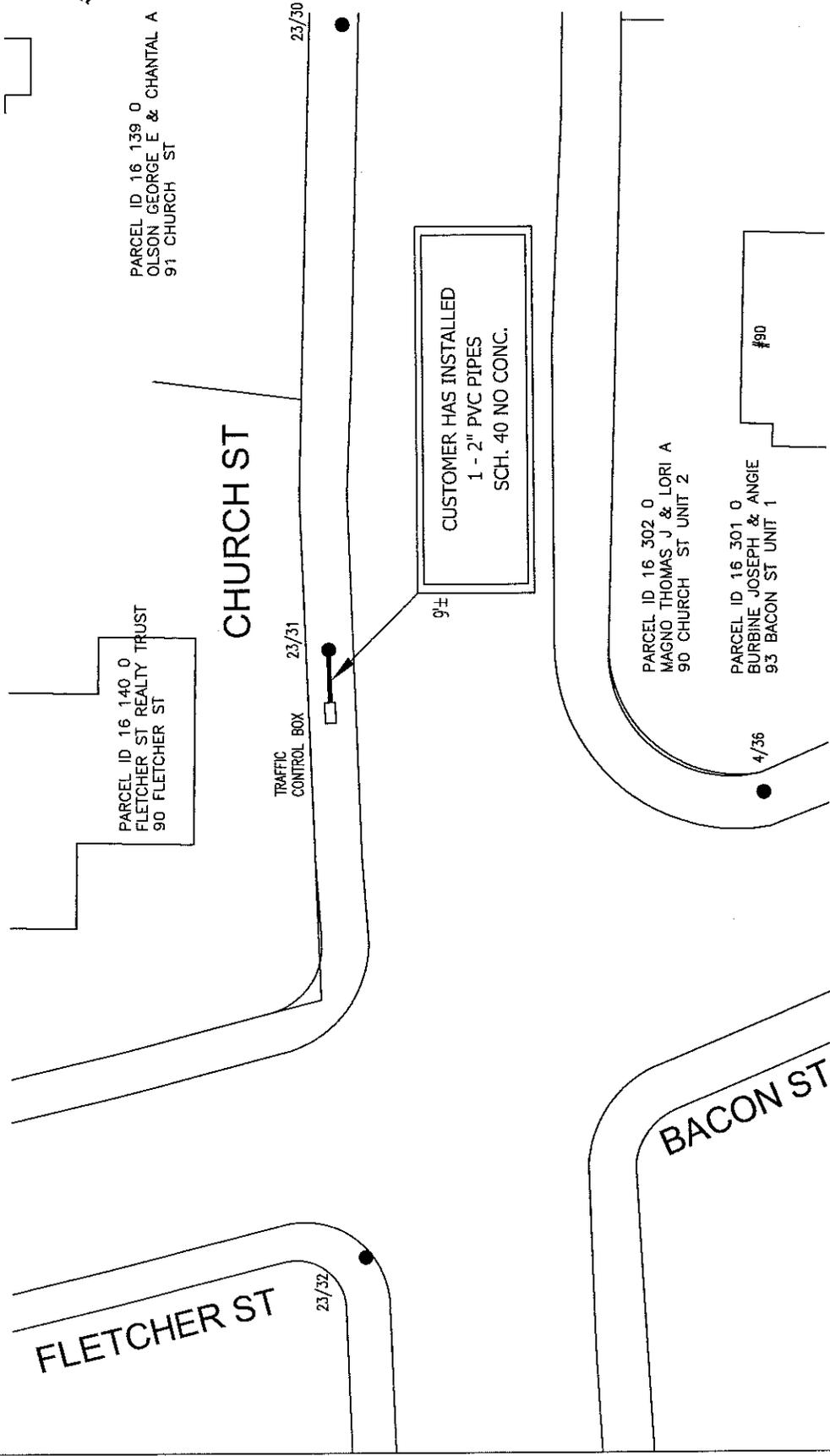
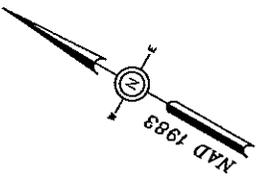
1 \_\_\_\_\_  
 2 \_\_\_\_\_ Board of Selectmen  
 3 \_\_\_\_\_ the Town of  
 4 \_\_\_\_\_ Winchester  
 5 \_\_\_\_\_

**CERTIFICATE**

I hereby certify that the foregoing are true copies of the Order of the Board of Selectmen of the Town of Winchester, Massachusetts, duly adopted on the \_\_\_\_\_ day of \_\_\_\_\_ 2016 and recorded with the records of location Orders of said Town, Book \_\_\_\_\_ Page \_\_\_\_\_ and of the certificate of notice of hearing thereon required by Section 22 of Chapter 166 of the General Laws (Ter. Ed.), and any additions thereto or amendments thereof, as the same appear of record.

Attest: \_\_\_\_\_

Clerk of the Town of Winchester, Massachusetts



PARCEL ID 16 140 0  
FLETCHER ST REALTY TRUST  
90 FLETCHER ST

PARCEL ID 16 139 0  
OLSON GEORGE E & CHANTAL A  
91 CHURCH ST

CHURCH ST

TRAFFIC CONTROL BOX

CUSTOMER HAS INSTALLED  
1 - 2" PVC PIPES  
SCH. 40 NO CONC.

PARCEL ID 16 302 0  
MAGNO THOMAS J & LORI A  
90 CHURCH ST UNIT 2

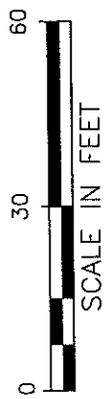
PARCEL ID 16 301 0  
BURBINE JOSEPH & ANGIE  
93 BACON ST UNIT 1

FLETCHER ST

BACON ST

BY YOUR USE OF THE INFORMATION CONTAINED IN THIS MAP, YOU AGREE THAT NO WARRANTY OF ANY KIND, EXPRESS OR IMPLIED, IS GIVEN BY NSTAR OR ANY OF ITS AFFILIATES, INCLUDING NSTAR ELECTRIC COMPANY. NSTAR HAS CONDUCTED A VISUAL SURVEY OF THE AREA SHOWN ON THIS MAP. NSTAR ELECTRIC COMPANY, NSTAR GAS COMPANY AND ITS AFFILIATES, OFFICERS, DIRECTORS, SHAREHOLDERS, EMPLOYEES AND AGENTS SHALL BE LIABLE FOR ANY LOSS OR INJURY CAUSED IN WHOLE OR IN PART BY USE OF THIS INFORMATION OR IN RELIANCE UPON IT. TO THE MAXIMUM EXTENT ALLOWED BY LAW, YOU AGREE BY YOUR ACCEPTANCE OF THE INFORMATION TO RELEASE, INDEMNIFY AND HOLD THE NSTAR ENTITIES HARMLESS FROM ANY SUCH LOSS OR INJURY.

THE INFORMATION MAY NOT REPRESENT A SURVEY, MAY NOT BE THE MOST COMPLETE, AND IS SUBJECT TO CHANGE WITHOUT NOTICE. NO LIABILITY IS ASSUMED FOR ANY LOSS OR INJURY CAUSED BY EITHER EXPRESSED OR IMPLIED WARRANTIES OR CONDITIONS TO VERIFY THE INFORMATION OR USE THE INFORMATION FOR OTHER THAN ITS INTENDED PURPOSES ARE PROHIBITED.



<b>NSTAR EVERSOURCE</b> ELECTRIC 07070 A 1166 MASSACHUSETTS AVE. DORCHESTER, MASS. 02125	
C#	Plan of CHURCH ST WINCHESTER
Ward #	
Work Order #	2157624
Surveyed by:	
Research by:	MR
Plotted by:	MR
Proposed Structures:	MR
Approved:	A DEBENEDICTIS
P#	1 of 1
Scale	1" = 30'
Date	AUGUST 11, 2016
Showing CUSTOMER CONDUIT LOCATION	

**MASS. LAW**  
REQUIRES 72 HOURS ADVANCE NOTICE TO UTILITY COMPANIES BEFORE DIGGING BY ANYONE. CALL DIG-SAFE 1-888-344-7233

WO#2157624  
CHURCH ST  
WINCHESTER, MA 01890

PARCEL ID 16 140 0  
90 FLETCHER ST  
FLETCHER ST REALTY TRUST  
DARRYLN BRADFORD TRUSTEE  
90 FLETCHER ST  
WINCHESTER, MA 01890

PARCEL ID 16 139 0  
91 CHURCH ST  
OLSON GEORGE E & CHANTAL A  
91 CHURCH ST  
WINCHESTER, MA 01890

PARCEL ID 16 302 0  
90 CHURCH ST UNIT 2  
MAGNO THOMAS J & LORI A  
90 CHURCH ST UNIT 2  
WINCHESTER, MA 01890

PARCEL ID 16 301 0  
93 BACON ST UNIT 1  
BURBINE JOSEPH & ANGIE  
93 BACON ST UNIT 1  
WINCHESTER, MA 01890

# Beacon Hill must help local retailers

By Jon Hurst and Harold Tubman

**H**AVE YOU noticed a dark storefront on your Main Street lately? Perhaps it's more like a half dozen. Or that, if replacements come, they tend to be second-hand stores, nail salons, and service providers instead of traditional retailers?

There are many reasons for all that, but the overarching one is that costs are rising far faster than sales. Payroll, health insurance, and rent are all going up at a rate far greater than inflation, yet sales for many are at best flat or up by just the rate of inflation.

Competition is more intense than ever against online sellers, with mobile commerce accelerating far faster than anyone ever imagined. Mobile commerce is the shopping preference for cost-conscious millennials. Too many of those online sellers don't collect the state sales tax, giving them a government granted 6.25 percent price advantage right at the start. Their payrolls are slim, because they often operate out of warehouses manned by robots.

Too often, online sellers reap a competitive advantage under antiquated and unevenly applied laws that hurt the local store vis-a-vis the online companies. Our sales tax is the prime example there; it has long been a government-imposed disadvantage for Main Street merchants in Massachusetts versus online and New Hampshire competitors. It was bad enough a decade ago when consumers needed to drive north — or have a computer with high-speed internet to shop tax free from a handful of sellers. Today online shopping is fast and easy, with unlimited options, something that can be accomplished with just a few clicks of the smartphone.

Another government-imposed disadvantage real stores face versus online sellers and merchants in other states is our antiquated blue laws. Massachusetts is one of only two states in the nation with premium pay requirements for retailers, forcing stores to pay time and a half hourly pay on 52 Sundays and six holidays, while merchants in 48 states and online have no such government-imposed cost anchor around their necks.

In fact, retailers in Massachusetts pay an average of \$4,800 per employee per year more than every other state except Rhode Island due entirely to the blue laws. It is impossible to be competitive on price with that state-imposed burden.

This year, Beacon Hill had the opportunity to even the playing field on these issues, and to give local stores a fighting chance, but they walked away from the necessary reforms. A sales tax holiday, which had become a reasonably regular occurrence, was not passed. Such a sales-tax-free weekend would have given local stores some relief, with two summer days to lure tax-sensitive customers back from sellers and competitors who enjoy 365 days a year of tax-free sales. But our policymakers didn't view that as a priority.

Nor did they reform the blue laws so local stores would be able to operate just like any other industry in the Commonwealth — and just like retailers across the nation — by paying newly hired employees straight time on Sundays moving forward.

They didn't view it as a priority.

Yet to add insult to injury, they did pass legislation to make it clear that locally based internet seller-fulfillment centers are exempt from the blue laws, and thus are able to operate 365 days a year without any premium-pay requirements.

Allowing the big internet competition to keep selling without sales tax collections and letting them escape antiquated labor-law requirements that bind brick-and-mortar Main Street businesses are two stark examples of state government picking winners and losers. Unfortunately, the losers are real local stores, their employees, and their communities.

So the next time you see that vacant storefront, take a picture of it and share it on social media with your legislators. Tell them it is time that government officials made it a priority to promote, protect, and preserve our Main Streets, rather than driving our consumer dollars out of state.

*Jon Hurst is president of the Retailers Association of Massachusetts. Harold Tubman is president of Circle Furniture.*

STAY CONNECTED:



Docket Item:  
I - 4;  
August 29, 2016



# Town of Winchester

Richard C. Howard  
Town Manager

Town Manager  
71 Mt. Vernon Street  
Winchester, MA 01890  
Phone: 781-721-7133  
Fax: 781-756-0505  
townmanager@winchester.us

## MEMORANDUM

**TO:** Department Heads  
Boards and Committee Chairmen

**DATE:** August 10, 2016

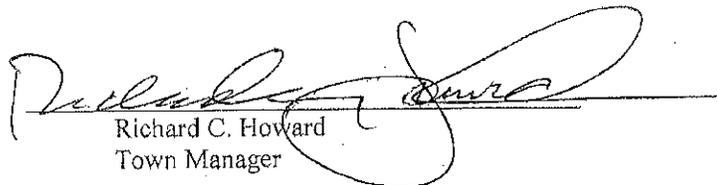
**SUBJECT:** CORRECTION - Warrant Articles for Fall Town Meeting

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The Annual Fall Town Meeting is scheduled for **Thursday, November 10, 2016** due to the Federal election on Tuesday, November 8. The warrant for Town Meeting closes on Monday, September 26, 2016.

Accordingly, please plan to have any potential warrant articles, in warrant article format, submitted to the Selectmen's Office by 7:00 PM on or before September 26, 2016.

Thank you.

  
Richard C. Howard  
Town Manager

/jc

Educational Facilities Planning and Buildi  
Minutes of the Meeting July 20, 2010

---

**Members Present:** Brendan Driscoll, Judy Evans, Roger Hain and Todd Kosterman.

**Members Absent:** Bob Dearing, Don Cecich, Charles Tseckares, Geethanjali Mathiyalakam, Shelly Walsh, Susan Verdicchio and Jessica Lohnes.

**Others Present:** Jim Dowd, Skanska USA Building; Lorraine Finnegan and Dave Fanuele, SMMA; John LaMarre, Consigli Project Manager; Gerald Nardone, Consultant; and Meg White, Project Manager.

Because there was not a quorum, no votes were taken. Jim Dowd updated the Committee on the multi-purpose room wall safety pads as well as construction status.

Because invoices required action, the Committee members present agreed to reconvene the meeting at Monday, July 25, 2016 at 8:00 AM at Parkhurst School for the purpose of reviewing and approving invoices and spending authorizations.

Respectively submitted,



Donald E. Cecich  
EFPBC Secretary

Attachments:

1. Skanska Meeting Agenda dated July 20, 2016 including:
  - a. Consigli Change Request #558 for Wall pads at the Gym Multipurpose Room.
  - b. Quotation from cb seating for Gym wall safety pads.
  - c. Work Changes Proposal Request Number 251- Add gym wall safety pads.

7-20-16  
#1

# SKANSKA

## EFPBC Meeting Agenda Items – 7/20/16

### **Comments from the Audience:**

#### **High School:**

Multi-purpose Room Wall Pads

Construction Update

#### Deliverables:

School Department – None

#### **Invoices:**

Review/Approve submitted invoices/requisitions.

Review/Approve Change Orders/Spending Authorization

#### **Minutes:**

Review/Approve minutes

#### **Next Meeting:**

August 3, 2016 – Project Update



# CONSIGLI

Est. 1905

## Change Request

To: Lorraine Finnegan  
Symmes Maini & Mckee  
Ph: (617)520-9299 Fax: (617)354-5758

Number: 558  
Date: 7/7/16  
Job: 1326 Winchester High School  
Phone:

Description: PR-251 Wall Pads at Gym Multi-Purpose Room (Sub 07/18/16)

Source: PR # 251

We offer the following specifications and pricing to make the changes as described below:

CR-558 is submitted in accordance with SMMA's issuance of PR-251 dated 07/05/16, which adds wall safety pads around the perimeter of multipurpose room E207 as noted on the attached SKA-177. The attached pricing is for CB Seating to furnish and install these added wall safety pads.

### Qualifications & Exclusions:

- Formal approval of this CR will be required prior to proceeding with this added scope of work.
- The wall safety pads have a lead time of 4 weeks, and in order to install these wall pads prior to turnover of the phase 2 spaces to the owner, approval of CR-558 will be required prior by 08/01/16. If the added wall safety pads are not approved by 08/01/16, the wall safety pads may be installed during the school's christmas vacation, or CR-558 will be resubmitted with premium time included for installation after hours or on Saturdays.

Description	Labor	Material	Equipment	Subcontract	Other	Price
CB Seating Porposal (07/14/16)				\$8,631.60		\$8,631.60
					Subtotal:	\$8,631.60
			Bond (1%)	\$8,631.60		\$86.32
			General Liability (1.5%)	\$8,631.60		\$129.47
			Subguard (1.2%)	\$8,631.60		\$103.58
			OH&P (5% on Subs, 10% Self-Perform)	\$8,950.97		\$447.55
			Adjustment			\$0.00
					<b>Total:</b>	<b>\$9,398.52</b>

### SCHEDULE IMPACT

- We have proceeded with this change to achieve schedule.
- As directed, we will not proceed with this change until formal direction from OWNER is received.

Symmes Maini & Mckee  
ARCHITECT

Consigli Construction Co., Inc.  
CONTRACTOR  
72 Sumner Street  
Milford, MA 01757

Skanska USA Building Inc.  
OWNER  
253 Summer Street  
Boston, MA 02210

(Signature)  
Lorraine Finnegan

(Signature)

(Signature)  
Jim Dowd

By

By

By

Date

Date

Date



cb seating

36 Canal Street  
 Suite 290  
 Somersworth, NH 03878  
 T (603) 692-6600  
 F (603) 692-5115

July 14, 2016

## Quotation

**Project: Winchester High School**  
 Quotation No: AE071416JRW, Specification Section:

We propose to furnish, deliver and install the following:

<p><b>As Manufactured by Performance Sports Systems</b></p> <p>(67) 4110 STD 2x6 poly-foam wall pads          (6) 12x6x6 poly-foam corner pads          (2) 6x6x6 poly-foam corner pads</p>	<p>Material: \$ 4,505.65          Estimated Freight: \$800.00          Labor: \$2,250.00          Subtotal: \$7,555.65          OH&amp;P (20%): \$1,075.95          15% Total: \$8,631.60</p>
---	---

**Note(s):**

1. If accepted, please sign and return.

**This quotation is subject to the following conditions:**

1. Prices are furnished, delivered and installed. Payment is Net 15 days from date of installation (or delivery of material).
2. Based on delivery in: **TBA**
3. All building electrical work and final hook up to the above equipment is by others.
4. Based on manufacturer's standard product and color offerings unless otherwise noted.
5. Price does not include any taxes, licenses, permits or bonds.
6. Price is valid for 60 days from the date shown above unless extended by CB Seating.
7. Price is valid for product shipped within 12 months of the date shown.
8. The information on this page is personal and confidential to the individual listed above.

Respectfully Submitted,

  
**Jennifer R. Wells**

If accepted, please sign and send back: \_\_\_\_\_


**AIA Document G709™ – 2001**
**Work Changes Proposal Request**

**PROJECT** *(Name and address):*  
12023 Winchester High School  
Winchester, Massachusetts

**PROPOSAL REQUEST NUMBER:** 251

**OWNER:**

**DATE OF ISSUANCE:** July 5, 2016

**ARCHITECT:**

**OWNER** *(Name and address):*  
Town of Winchester acting through  
the Town Manager  
71 Mount Vernon Street  
Winchester, Massachusetts 01890

**CONTRACT FOR:** General Construction

**CONSULTANT:**

**CONTRACTOR:**

**FIELD:**

**CONTRACT DATE:**

**OTHER:**

**FROM ARCHITECT** *(Name and address):*  
Symmes Maini & McKee Associates,  
Inc.  
1000 Massachusetts Avenue  
Cambridge, Massachusetts 02138

**ARCHITECT'S PROJECT NUMBER:** 12023

**TO CONTRACTOR** *(Name and address):*  
Consigli Construction Co., Inc.  
72 Sumner Street  
Milford, Massachusetts 01757

Please submit an itemized proposal for changes in the Contract Sum and Contract Time for proposed modifications to the Contract Documents described herein. Within Zero (0) days, the Contractor must submit this proposal or notify the Architect, in writing, of the date on which proposal submission is anticipated.

**THIS IS NOT A CHANGE ORDER, A CONSTRUCTION CHANGE DIRECTIVE OR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED IN THE PROPOSED MODIFICATIONS.**

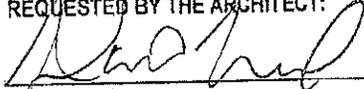
**DESCRIPTION** *(Insert a written description of the Work):*

Add gym wall safety pads in Multi-purpose room E207, refer to attached plan for locations as requested by Owner.

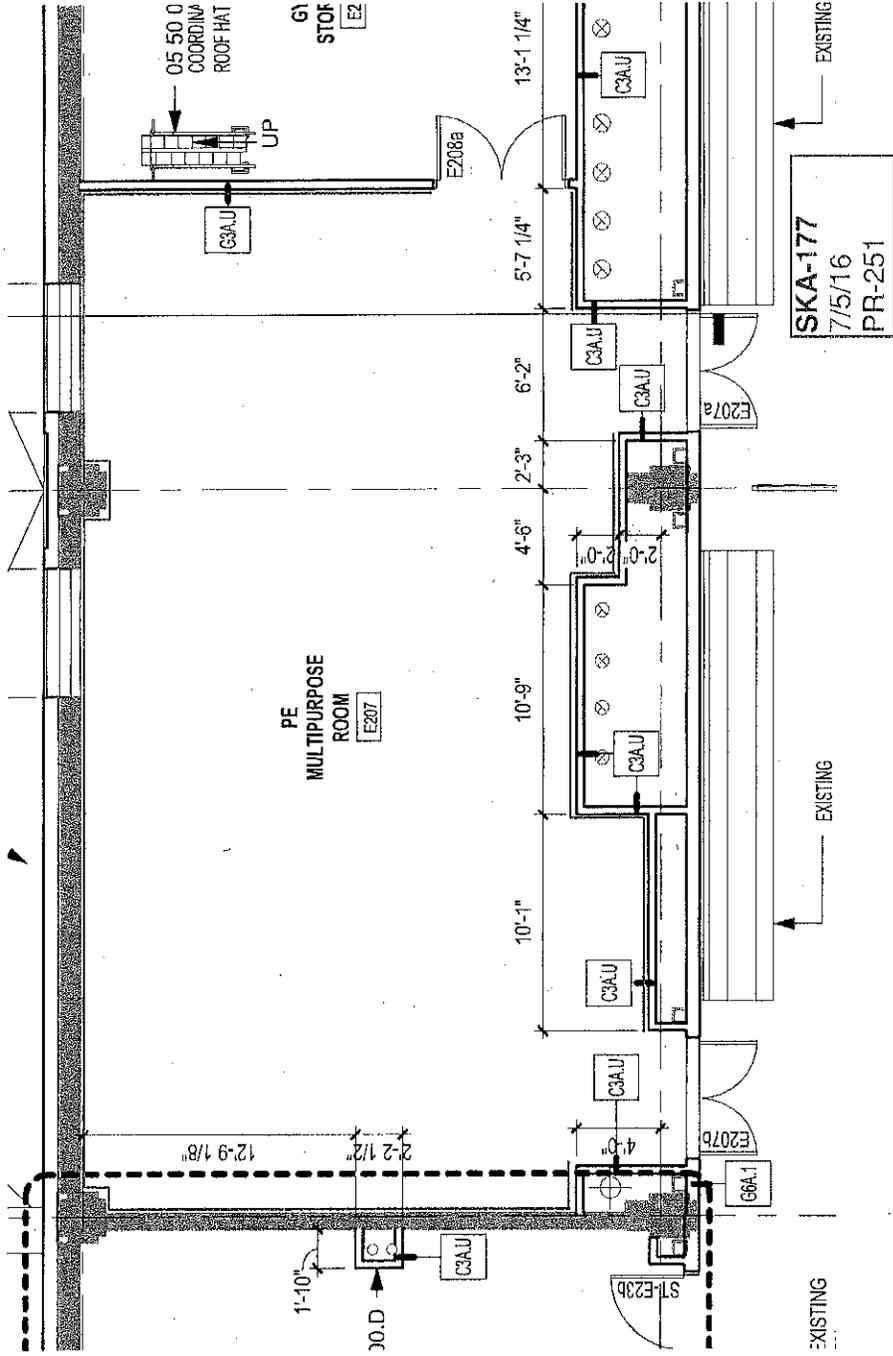
**ATTACHMENTS** *(List attached documents that support description):*

SKA-177

**REQUESTED BY THE ARCHITECT:**

  
*(Signature)*

David C. Fanuele, Project Architect  
*(Printed name and title)*



SKA-177  
7/5/16  
PR-251

PE  
MULTIPURPOSE  
ROOM  
E207

05 50 0  
COORDINA  
ROOF HAT

G1  
STOF  
E2

EXISTING

EXISTING

EXISTING

30.D.

1'-10"

2'-2 1/2"

12'-9 1/8"

4'-3"

10'-1"

10'-9"

4'-6"

2'-3"

6'-2"

5'-7 1/4"

13'-1 1/4"

G64-1

G64-2

E207b

E207a

E208a

ST-E236

C3AU

UP

## Educational Facilities Planning and Building Committee Minutes of the Meeting July 25, 2016

**Members Present:** Don Cecich, Brendan Driscoll (by phone), Charles Tseckares, Judy Evans, Roger Hain (by phone), Susan Verdicchio and Todd Kosterman (by phone).

**Members Absent:** Bob Deering, Geethanjali Mathiyalakam, Shelly Walsh and Jessica Lohnes.

**Others Present:** Jim Burrows, Skanska USA Building.

**Invoices:** Copies of the Memorandum from Town Manager, Richard Howard, to the EFPBC dated July 20, 2016 regarding invoices and spending authorizations were distributed and reviewed (Attachment #1). The Town Manager recommended that the Committee take favorable action on the invoices and spending authorizations.

Jim Burrows reviewed the Payment Authorizations for the Vinson-Owen Elementary School project and the Winchester High School project.

*Payment Authorizations:*  
VO Elementary School Project

Skanska USA	Invoice 1315839-000-12777-20	\$4,700.92
Tappé Architects	Invoice 160602	\$6,324.00
Classic Construction	Application #1	\$122,627.00

*Payment Authorizations:*  
Winchester High School Project

Skanska USA	Invoice 1312805-PDS-12775-47	\$70,050.00
ENPRO	Invoice 216731	\$1,209.98
ENPRO	Invoice 216654	\$6,377.99
Green Energy Consultants, LCC	Invoice 1008-16	\$1,275.00
SMMA	Invoice 0045126	\$95,634.30
Consigli Construction, Inc.	Requisition #24	\$1,646,903.68
Eversource	Invoice	\$512.00

**EFPBC July 25, 2016 Meeting Minutes**

MBTA	Invoice 032432	\$250.00
Briggs Engineering	Invoice 83552	\$994.00
Briggs Engineering	Invoice 83805	\$452.00
Briggs Engineering	Invoice 83895	\$30.00
Briggs Engineering	Invoice 84132	\$40.00
Triumph Modular Inc.	Invoice 37364	\$13,000.00
Triumph Modular Inc.	Invoice 37306	\$10,000.00
WB Mason	Invoice Storage Fee	\$2,750.00
Boston Showcase	Invoice 397769-1	\$18,227.00
Life Fitness	Invoice 4996817	\$911.60
Life Fitness	Invoice 4995408	\$58.96
Life Fitness	Invoice 4989467	\$2,660.40
Creative Office Pavilion	Invoice	\$3,543.00
Creative Office Pavilion	Invoice	\$525.00
LCN	Invoice 24130	\$19,637.50
HUB Tech	Invoice 70547	\$22,808.50
Apple	Invoice 4388906748	\$92,456.64
Apple	Invoice 4388467307	\$42,883.34
Apple	Invoice 4388684896	\$7,288.32
Valley Communications	Invoice 637708	\$20,354.72
ProAv Systems	Invoice 24015	\$37,308.00

*Spending Authorizations:*  
Winchester High School Project

WHS Tech FF&E Request	70 Chromebooks	\$16,000.00
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**EFPBC July 25, 2016 Meeting Minutes**

*On a motion by Don Cecich, seconded by Charles Tseckares, it was moved and seconded to authorize the Town Manager to pay the Vinson-Owen and Winchester High School Invoices and to approve the Winchester High School Payment Authorizations as outlined in the memorandum from the Town Manager dated July 20, 2016 (Attachment #1). The vote was unanimously approved.*

Respectively submitted,



Donald E. Cecich  
EFPBC Secretary

Attachments:

1. Memorandum from Town Manager dated July 20, 2016 regarding Payment and Spending Authorizations.