



# Town of Winchester

Town Manager's Office  
71 Mt. Vernon Street  
Winchester, MA 01890  
Phone: 781-721-7133  
Fax: 781-756-0505  
townmanager@winchester.us

---

Board of Selectmen Meeting  
Monday, September 12, 2016

## BUSINESS

Docket Item G 2: Capital Planning Committee Update – Helen Philliou, Chair

### Supporting Documents:

G-2:

- Capital Project Requests
- Capital Funds Projection Summary

### Action Required:

G - 2:



# Town of Winchester

*Helen S. Philliou, Chairman, Capital Planning Committee*

71 Mt. Vernon Street  
Winchester, MA 01890  
Phone: 781-721-7133  
Fax: 781-756-0505

September 8, 2016

To: Board of Selectmen  
Richard Howard, Town Manager

From: Capital Planning Committee, Helen Philliou, Chair

RE: 2018 Capital Budget

We have come this evening to share with you our recommendations for FY2018 Capital Projects as shown on the attached spreadsheets. After many years the Flood Mitigation projects are nearly complete. Two projects remain, Swanton Street Culvert and the Muraco Culvert. The Swanton Street Culvert has been estimated to cost approximately \$1.8million. As you are aware, Town Meeting authorized funding to complete 100% design and plans & specifications. We are seeking your direction regarding funding of this final project.

There are over \$10 million in department requests for capital projects. Each of them is important and most relate to health and safety. If funding were available in the stabilization funds the committee would be recommending the funding of many of these capital requests. However, without adequate funding choices had to be made.

Enclosed with your packet this evening are copies of the financial model that the committee utilizes in projecting balances for the Building and Capital Stabilization Funds.

Earlier I had sent a letter requesting your consideration for allocating a portion or all of the Winning Farm money to the Capital budget. The CPC committee would like to suggest that a portion of the money be utilized for this important project. If the total project cost could not be funded this year, possibly the funds could be deposited in the Capital Stabilization Fund now and then combine it with available funding from the Capital Stabilization Fund next year and fund the Flood Mitigation Project (Swanton Street Culvert).

We are very much aware that the Flood Mitigation Projects are a high priority on the BOS' agenda. Therefore, we are asking for your guidance on how to proceed in the next year.

**FY 2018 Capital Improvement Project Requests**

<b>BUILDING STABILIZATION FUND</b>					
<b>Departments</b>	<b>Projects</b>	<b>FY 18 Requests</b>	<b>Cumulative</b>		
1	<b>SCHOOLS</b>	McCall Gym Ceiling Replacement	95,000	95,000	
2	<b>DPW - Buildings</b>	Muraco School Fire Alarm	165,000	260,000	
3	<b>DPW - Buildings</b>	Parks Dept. Roof Replacement	200,000	460,000	FALL \$50,000 Spring \$150,000
4	<b>DPW - Buildings</b>	DPW Wall Stable Demo/Replacement	150,000	610,000	
5	<b>SCHOOLS</b>	McCall Classroom Conversion of Existing Space Design Work	50,000	<b>660,000</b>	← Includes the additional \$220,000 from General Revenue
6	<b>DPW - Buildings</b>	Town Hall Generator/Construction	200,000	860,000	
7	<b>DPW - Buildings</b>	Library HVAC Replacement	500,000	1,360,000	
8	<b>SCHOOLS</b>	Lincoln Play Field Drainage & Site Renovation	93,000	1,453,000	
9	<b>SCHOOLS</b>	Muraco Classroom Sink/Cabinet Unit Replacement	100,000	1,553,000	
10	<b>DPW - Buildings</b>	Town-wide Painting and Carpet Replacement	100,000	1,653,000	
11	<b>FIRE</b>	West Side Station Renovation	2,200,000	3,853,000	
12	<b>SCHOOLS</b>	Lynch Domestic Water & Heat Distribution Replace	300,000	4,153,000	
13	<b>SCHOOLS</b>	Lynch Design Specs Window Replacement (Merged with Muraco for \$80K to be Flexible)	150,000	4,303,000	
14	<b>SCHOOLS</b>	Muraco Window Replacement Part 2 Classroom	200,000	4,503,000	
15	<b>SCHOOLS</b>	Muraco Window Replacement Design Specs (Merged with Lynch for \$80K to be Flexible)	60,000	4,563,000	
16	<b>SCHOOLS</b>	Muraco Replace Electrical System Design Specs	100,000	<b>4,663,000</b>	
<b>TOTAL BUILDING STABILIZATION FUND</b>			<b>4,663,000</b>		

<p><b>FALL Town Meeting</b></p> <p><b>SPRING Town Meeting</b></p>
---

<b>CAPITAL STABILIZATION FUND</b>			
<b>Departments</b>	<b>Projects</b>	<b>FY 18 Requests</b>	<b>Cumulative</b>
1	<b>ADA</b> Municipal & Schools Projects	125,000	125,000
2	<b>FIRE</b> Fire Pumper	550,000	675,000
3	<b>DPW</b> Roads & Sidewalks	300,000	975,000
4	<b>DPW - Vehicles</b> Salter Truck 1	185,000	1,160,000
5	<b>Town Manager</b> VFA Building Inventory Phase 2	51,187	<b>1,211,187</b>
6	<b>FLOODING</b> Swanton Street Culvert Project	1,700,000	2,911,187
7	<b>FIRE</b> Public Safety Radio Mandated Upgrade	125,000	3,036,187
8	<b>MIS</b> Ethernet Cabling Phase 2	55,000	3,091,187
9	<b>DPW - Vehicles</b> Truck 15	56,000	3,147,187
10	<b>ENGINEERING</b> Engineering Department Truck	42,000	3,189,187
11	<b>DPW - Vehicles</b> Ford Explorer/Highway	35,000	3,224,187
12	<b>RECREATION</b> Leonard Field Tennis & Basketball Courts	59,600	3,283,787
13	<b>Town Manager</b> Implement Portion of the Landscape Master Plan for Mill and Judkins Pond	50,000	3,333,787
14	<b>Town Manager</b> Final Design & Construction of Traffic Signals at Main & Swanton and Ridge & Johnson Streets	900,000	4,233,787
15	<b>POLICE</b> Software Study	20,000	4,253,787
16	<b>Town Manager</b> Design & Engineering for Main St & Waterfield Rd Bridge Rail Replacement	150,000	4,403,787
17	<b>FIRE</b> Pick Up Truck	35,000	<b>4,438,787</b>
<b>TOTAL CAPITAL STABILIZATION FUND</b>		<b>4,438,787</b>	

<b>FALL Town Meeting</b> <b>SPRING Town Meeting</b>
--

<b>WATER &amp; SEWER ENTERPRISE</b>				
<b>Departments</b>		<b>Projects</b>	<b>FY 18 Requests</b>	<b>Cumulative</b>
1	DPW - Water/Sewer	Water Main Lining/Lead Neck Removal *	600,000	600,000
2	DPW - Water/Sewer	Scada System at Plant	175,000	775,000
3	DPW - Water/Sewer	Carbon Replacement at Plant	70,000	845,000
4	ENGINEERING - W&S	EPA MS4 Stormwater Permit - NOI Preparation	13,000	858,000
5	ENGINEERING - W&S	EPA MS4 Stormwater Permit - Year 1 Requirements	135,000	993,000
6	DPW - Water/Sewer	Meter #1/2/6 Area Construction Phase I **	1,000,000	1,993,000
7	ENGINEERING - W&S	Stowell Road Groundwater Investigation	35,000	<b>2,028,000</b>
<b>TOTAL WATER &amp; SEWER ENTERPRISE</b>			<b>2,028,000</b>	

\* MWRA Loan

\*\* MWRA Loan /Grant

<b>CEMETERY TRUST FUND</b>				
<b>Departments</b>		<b>Projects</b>	<b>FY 18 Requests</b>	<b>Cumulative</b>
1	DPW - Cemetery	Pick Up Truck	56,000	56,000
2	DPW - Cemetery	Trees (Pruning/Planting) Up to	20,000	<b>76,000</b>
<b>TOTAL CEMETERY TRUST FUND</b>			<b>76,000</b>	

FALL Town Meeting  
 SPRING Town Meeting

