



Town of Winchester

Town Manager's Office
71 Mt. Vernon Street
Winchester, MA 01890
Phone: 781-721-7133
Fax: 781-756-0505
townmanager@winchester.us

Board of Selectmen Meeting
Monday, October 17, 2016

TOWN MANAGER REPORT AND COMMENTS

Docket Item **B-1:**

Appointments: DPW**
Tom Vail, 4 Bolton St., Reading – W13 –
Working Foreman – Step IV

Jeff Gangi, 11 Myrtle St., Woburn – W13 –
Head Custodian – Step V

Docket Item **B-2:**

ReAppointment: Town Manager Archives Committee
JoAnn Michalak

B-3:

Early Voting Weekend Hours Incentive Grant

B-4:

DOER Town of Winchester Municipal Load
Aggregation Plan

Supporting Documents:

B – 1:

Memo (2) from Town Manager with attached memo
from DPW Director Gill

B – 2:

Email from Town Clerk requesting Ms. Michalak's
reappointment

Action Required:

B – 1:

**VOTE to waive the customary 15 day effective
period because both individuals (Vail and Gangi)
have been working in these positions on a temporary basis.



Town of Winchester

Richard C. Howard,
Town Manager

71 Mt. Vernon Street
Winchester, MA 01890
Phone: 781-721-7133
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townmanager@winchester.us

MEMORANDUM

October 3, 2016

TO: Board of Selectmen

FROM: Richard C. Howard, Town Manager
Richard C. Howard

SUBJECT: DPW Appointment – W13 Working Foreman

Town Manager announced that in accordance with Section 4-2b of the **Town Charter** he has made the following promotional appointment:

Thomas Vail, 4 Bolton Street, Reading, MA 01867
W13 Working Foreman – Step IV - \$23.75/hour
Department of Public Works

I respectfully request that the Board vote to waive the customary 15 day appointment period to allow Mr. Vail to begin employment in this capacity immediately. Employment effective date: October 18, 2016.

/pcm

attachment

cc: J. Gill, DPW Director
A. Kostos, HR Director
Retirement



Town of Winchester

Richard C. Howard,
Town Manager

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townmanager@winchester.us

MEMORANDUM

October 3, 2016

TO: Board of Selectmen

FROM: Richard C. Howard, Town Manager


SUBJECT: DPW Appointment – W13 Head Custodian

Town Manager announced that in accordance with Section 4-2b of the **Town Charter** he has made the following promotional appointment:

Jeff Gangi, 11 Myrtle Street, Woburn, MA 01801
W13 Head Custodian – Step V - \$24.52/hour
Department of Public Works

I respectfully request that the Board vote to waive the customary 15 day appointment period to allow Mr. Gangi to begin employment in this capacity immediately. Employment effective date: October 18, 2016.

/pcm

attachment

cc: J. Gill, DPW Director
A. Kostos, HR Director
Retirement

Mawn, Patti

From: Cafarella, Jennifer
Sent: Wednesday, September 28, 2016 2:23 PM
To: Mawn, Patti
Subject: FW: Advisory Comm

-----Original Message-----

*From: Lannon, Mary Ellen
Sent: Wednesday, September 28, 2016 2:06 PM
To: Cafarella, Jennifer
Cc: Howard, Richard
Subject: FW: Advisory Comm*

Hello

Jo-Ann Michalak has agreed to serve another term on the Town Manager's Archives Advisory Committee. She resigned but we posted it a handful of times and no one came forward. So I twisted her arm :)

Can you see if Richard will appoint when he returns?

*Thanks
MaryEllen*

-----Original Message-----

*From: Nancy Schrock [mailto:nfcschrock@icloud.com]
Sent: Sunday, September 25, 2016 6:33 AM
To: Lannon, Mary Ellen <melannon@winchester.us>
Subject: Advisory Comm*

Great news - Jo-Ann has agreed to serve another term.

Give me a couple of weeks to look for possible third persons - I would love to get someone younger.

Nancy



The Commonwealth of Massachusetts

William Francis Galvin, Secretary of the Commonwealth
Elections Division

September 26, 2016

Mary Ellen Lannon
71 Mount Vernon Street
Winchester, Massachusetts 01890

Dear Ms. Lannon:

I am writing to confirm receipt of the application and signed agreement for the 2016 Early Voting Weekend Hours Incentive Grant. The application has been reviewed and approved.

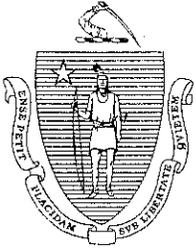
Accordingly, the amount of the grant is \$1,200, based on the number of registered voters in your municipality and the amount of hours you have agreed to open for early voting during the weekend of October 29th, 2016 and October 30th, 2016. The grant amount of \$1,200, will be disbursed to your municipality soon. Please note that after the early voting period ends, you will need to submit certification as to the actual weekend hours the municipality was open.

Thank you for participating in this program to expand voting opportunities. Please do not hesitate to contact me with any questions.

Very truly yours,

A handwritten signature in cursive script that reads "Michelle K. Tassinari".

Michelle K. Tassinari
Director and Legal Counsel
Elections Division



Charles D. Baker
Governor

Karyn E. Polito
Lt. Governor

COMMONWEALTH OF MASSACHUSETTS
EXECUTIVE OFFICE OF
ENERGY AND ENVIRONMENTAL AFFAIRS
DEPARTMENT OF ENERGY RESOURCES
100 CAMBRIDGE STREET, SUITE 1020

BOSTON, MA 02114
Telephone: (617) 626-7300
Facsimile: (617) 727-0030

Docket Item:
B-4:
October 17, 2016

2016 OCT -6 PM 12:02

TOWN OF WINCHESTER
TOWN MANAGER
BOARD OF SELECTMEN
New A. Beaton
Secretary

Judith F. Judson
Commissioner

September 26, 2016

Richard Howard
Town Manager
Town Hall
10 Mt. Vernon Street
Winchester, Massachusetts 01890

Re: Town of Winchester Municipal Load Aggregation Plan

Dear Mr. Howard:

I am writing to inform you that the Town of Winchester ("Winchester") has completed its consultation with the Department of Energy Resources ("DOER"), pursuant to G.L., c.164, § 134(a) in the development of its Municipal Load Aggregation Plan, detailing the process and consequences of aggregation.

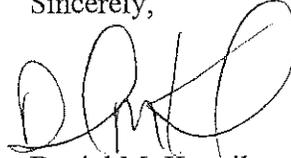
The DOER attests to the good faith effort made by Winchester and its agent, Good Energy, L.P. ("Good Energy") in the consideration of the undertaking; the communications it has conducted with Winchester's distribution company, Eversource Energy, the development of a market-ready Energy Supply Agreement with licensed Competitive Suppliers; and in the communications it has conducted with us. We have engaged in helpful discussions with both the Town and its consultants, Good Energy, during the last several weeks. During those portions of our discussions that addressed the emphasis on transparency for the benefit of its consumers and the high priority of the Town to retain its municipal autonomy throughout the implementation of its Plan, Good Energy, its agent, reiterated the Municipality's intent to operate as a single Municipal Load Aggregation Plan. The DOER understands that the Town may seek to solicit bids solely on its load alongside other municipalities. Upon review of Winchester's documentation, we have made additional observations and comments and offered suggestions regarding revisions to its Plan and supporting documentation. We have done so with the added benefit of recent guidance from the Department of Public Utilities regarding potential future revisions of Plans and their accompanying documents.



Our exchange of views has reached a satisfactory conclusion. We have now completed these discussions in response to representations and assurances made by the Town of Winchester and Good Energy accommodating our suggestions. On September 1, 2016, the DOER conducted its consultative meeting with the Town by way of a conference call. The Town was represented by Susan McPhee, Winchester's Energy Conservation Coordinator. Philip Carr, Stefano Loretto, John O'Rourke of Good Energy, and its legal counsel, Scott Mueller, also participated in the meeting. Since our meeting, the DOER has had additional communications with Mr. Mueller, the attorney for Good Energy. These communications have been ongoing. In performing these actions, the DOER has provided technical assistance consistent with our charge under G.L. c.25A, § 6(11).

The DOER is satisfied that the Town of Winchester and Good Energy are undertaking this effort with realistic expectations of the municipal benefits that may accrue to future Aggregation Plan subscribers. Similarly, we recognize the commitment of Winchester as it seeks to bring value to the community through this public aggregation.

Sincerely,

A handwritten signature in black ink, appearing to read 'DMK', with a large, stylized flourish at the end.

Daniel M. Knapik
Director, Green Communities Division

DMK: siv
cc: Scott J. Mueller, Esq.
Charles de Casteja