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**TOWN OF WINCHESTER  
SELECT BOARD MEETING  
Monday, December 2, 2019  
Record**

**OPENING**

Chair Mariano Goluboff called the meeting to order at 7:30 PM in the Select Board meeting chamber located in Town Hall. Present were Select Board members Jacqueline A. Welch, and Susan Verdicchio. Vice Chair Michael Bettencourt and Amy Shapiro via phone. Also present was Town Manager Lisa Wong.

**NOTIFICATION OF MEETINGS AND HEARINGS**

1. Monday, December 16, 2019 – Regular Session

**COMMENTS**

**ACCEPTANCE OF DONATIONS**

- \*Motion That the Select Board accept, with gratitude, donations of \$375 each, one donated by the Winchester High School Parent Faculty Association and the other by McCall Middle School Parents Association to be applied toward the Winchester Coalition for a Safer Community educational programs.

Welch – Verdicchio

Roll Call: Goluboff, Bettencourt, Welch, Verdicchio, Shapiro VOTED

- \*Motion That the Select Board accept, with gratitude, donations of \$8,000 from the En Ka Society, Andersen Group Realty, the Russo and Manzo Families to support the Saltmarsh Park.

Welch – Verdicchio

Roll Call: Goluboff, Bettencourt, Welch, Verdicchio, Shapiro VOTED

- \*Motion That the Select Board accept, with gratitude, donations of \$840.00 for appreciation of services provided by the COA to be deposited in the COA Gift Account.

Welch – Verdicchio

Roll Call: Goluboff, Bettencourt, Welch, Verdicchio, Shapiro VOTED

- \*Motion That the Select Board accept, with gratitude, donations of \$2,250 from the Winchester Seniors Association for support of COA transportation.

Welch – Verdicchio

Roll Call: Goluboff, Bettencourt, Welch, Verdicchio, Shapiro VOTED

**TOWN MANAGER REPORT AND COMMENTS**

1. Appointments – Town Manager announced the following permanent appointment in accordance with section 4-2b of the Town she respectfully requests that the Select Board vote

**Monday, December 2, 2019**  
**Select Board Meeting**

1 to waive the fifteen (15) day appointment period for: **DPW Water/Sewer Special**  
2 **Equipment Operator – Michael Balba**  
3

4 \*Motion: That the Select Board waive the customary fifteen (15) day appointment  
5 effective waiting period to allow Michael Balba to begin his employment.

6 Welch – Verdicchio

7 Roll Call: Goluboff, Bettencourt, Welch, Verdicchio, Shapiro VOTED  
8

9 Town Manager also made the following permanent appointments of School Custodian I –  
10 Robert Oliverira and Patrol Officers – Robert Auciello, Hyden Meiler and Benjamin Rand.  
11 No action is needed by the Select Board.  
12

13 2. She also announced the holiday hours for Tuesday, December 24<sup>th</sup> Town Offices and the  
14 Transfer Station will be open from 8am to Noon; Thursday, December 26<sup>th</sup> the Transfer  
15 Station will open at 10am and Tuesday, December 31<sup>st</sup> Town Offices and the Transfer  
16 Station will be open from 8am to 2pm.  
17

18 3. The following are updates from departments, projects and programs:  
19

- 20 • **Census/sticker renewals:** Residents should receive the dog license renewal forms this month and  
21 the census and transfer station forms in January.
- 22 • **Construction Project Timing:** Last week staff met with Toole to further refine the scope of work  
23 for the traffic management plan. We expect to have a draft proposal sometime this week.
- 24 • **Converse Place:** The developers for 10 Converse Place (Mill Pond building) and 654 Main St  
25 (corner of Main St and Elmwood) have chosen architects and will be coming before the Planning  
26 Board in the next several weeks to discuss options for the sites.
- 27 • **MBTA:** The working group submitted comments to the MBTA today. The Town has several  
28 meetings set up with the MBTA to review design and mitigation. A special town meeting would be  
29 about \$10,000.
- 30 • **McCall:** on time and budget. They are starting to close up the building and will start exterior  
31 masonry shortly. Over the winter vacation they will break through the cafeteria and put up a  
32 temporary wall to begin the cafeteria expansion.
- 33 • **McCall Traffic:** Final plans will be ready shortly for the McCall Traffic Improvement Plans and a  
34 time will be scheduled to present to the SB in January. 25% design plans will be ready shortly for  
35 the Waterfield Road Traffic Improvements and a time will be scheduled for January to present to  
36 the Select Board.
- 37 • **MVP:** The Municipal Vulnerability Grant is moving forward with about 60 stakeholders and  
38 experts at a recent meeting. There will also be a listening session and the plan will be finalized in  
39 February with the goal of applying for action grants next year.
- 40 • **North Reservoir Dam:** Weston & Sampson has received their contract for the North Reservoir  
41 Dam final design and permitting contract
- 42 • **Parkhurst Elevator:** A bid schedule has been set for the Parkhurst Elevator Project. Bids will be  
43 due in February 2020
- 44 • **Planning Staff:** Savannah-Nicole Villalba, the new Assistant Planner has started. She will be  
45 working with the Planning and Manager's Office on Housing and Economic Development, the  
46 potential Local Historic District in town center, and support the Historical Commission and Design  
47 Review Committee. She will be working part-time until the end of the FY; at which time we will  
48 determine next steps.
- 49 • **Recreation Department:** We wish Chris Nelson, the director for 13 years, best of luck in his new  
50 position in Reading. Jim Sullivan, the assistant director, will step in as the interim.

**Monday, December 2, 2019**  
**Select Board Meeting**

- 1 • **RMV:** The Registry of Motor Vehicles launched a new platform called Atlas on Nov 12 which will
- 2 allow us to view when cars are registered, sold and plates cancelled, allowing the office quicker and
- 3 more accurate information to process abatements.
- 4 • **River Street 40B:** The Planning Board selected Dennis Carlone to be the design review consultant
- 5 for 19-35 River Street and the ZBA agreed with their recommendation. The next public hearings
- 6 are on Wednesdays Dec 4 and 18 at 7:30pm in the Select Board Room.
- 7 • **Small Cell Wireless:** Being finalized and will advertise for a public hearing at the Dec 16 Select
- 8 Board meeting.
- 9 • **Whip Saltmarsh Plaza:** project is moving along nicely. Work will be completed in the spring
- 10 • **Wildwood Drainage:** Project will be wrapping up for the winter. The infiltration system is in
- 11 place and the field has been sodded. The tie in will happen in the spring of 2020
- 12

13 **MATTERS FROM THE AUDIENCE**

14  
15 **COMPTROLLER'S REPORT**

16  
17 Chair Goluboff accepted the Comptroller's Report – financial update as of October 31, 2019.

18  
19 **LICENSES**

20  
21 Common Victualler's License – Frozen Hoagies, 544 Main Street

22  
23 \*Motion That the Select Board approve the Common Victualler's License for Frozen

24 Hoagies, 534 Main Street.

25 Welch – Verdicchio

26 Roll Call: Goluboff, Bettencourt, Welch, Verdicchio, Shapiro

27 VOTED

28 **HEARINGS**

- 29  
30 1. **Tax Levy Classification – Establishing a residential factor and percentage of tax**
- 31 **levy to be borne by each class of property for Fiscal Year 2020.** Dan McGurl, Town
- 32 Director of Assessment and John Fallon, Board of Assessor member, presented.
- 33

34 Mr. McGurl informed the Select Board that the overall tax rate will be approximately \$11.80

35 for all classes before chapter 110 adds another 59 cents to the residential rate increasing it

36 to \$12.39. The general override increased the levy by \$10,000,000, however this year we are

37 only spending approximately \$6,300,000. He recommended approving the residential tax

38 factor of 1.0 and taking no action on questions 2, 3 and 4 of the Massachusetts Department

39 of Revenue FY20 Classification Tax Allocation.

40

41 \*Motion: That the Select Board approve the Selective Residential Tax Factor of 1.0

42 as recommended by the Town of Winchester's Board of Assessors and

43 recommendations in the Director of Assessments' Classification Tax

44 Allocation form for 2020.

45 Welch – Verdicchio

46 Roll Call: Goluboff, Bettencourt, Welch, Verdicchio, Shapiro

47 VOTED

48 \*Motion That the Select Board take no action on questions 2, 3, and 4.

49 Welch – Verdicchio

50 Roll Call: Goluboff, Bettencourt, Welch, Verdicchio, Shapiro

51 VOTED

Monday, December 2, 2019  
Select Board Meeting

- 1   **2. Eversource GOL – To install one Joint Owned pole (137/5), in the right-of-way**  
2   **between 14 & 16 Squanto Road to accommodate electrical service for 17 Squanto**  
3   **Road.** Beth Rudolph, Town Engineer and Jackie Duffy, Eversource representative  
4   presented.  
5

6   Eversource is applying for a Grant of Location to install one Joint Owned pole (137/5), in the  
7   right-of-way between 14 & 16 Squanto Road. This work is necessary to provide underground  
8   electrical service to the home at 17 Squanto Road. The Town Engineer and DPW do not  
9   have any concerns.

10  
11        \*Motion:        That the Select Board approve Eversource’s Grant of Location to install  
12                            one Joint Owned pole (137/5), in the right-of-way between 14 & 16 Squanto  
13                            Road to accommodate electrical service for 17 Squanto Road.

14                    Welch – Verdicchio

15                    Roll Call: Goluboff, Bettencourt, Welch, Verdicchio, Shapiro

VOTED

16  
17   **BUSINESS**

- 18  
19   **1. Energy Matters Annual Report** – Susan McPhee, Energy Conservation Coordinator, Karl  
20   Rexer, Energy Management Chair, and Fritzie Nace, Heat Smart Mass counselor attended  
21   the meeting to present to the Board the Green Communities Annual Report, WinPower’s  
22   new rates and the results of Heat Smart Mass.  
23

24   Ms. McPhee informed the Board that all of the solar panels have been installed on the DPW  
25   building, Vinson-Owen Elementary School and Winchester High School roofs. She then  
26   updated the Board that Dynegy, our present supplier, came in as the low bidder for our new  
27   contract. To date Winchester residents have saved \$1,306,555 on their power bills via  
28   participation in WinPower. The difference between WinPower and Eversource, is WinPower  
29   is 100% renewable energy and we are creating an independent industry in Massachusetts.  
30   Another of our benefits is that our rates are frozen for three years and Eversource is  
31   mandated to go out to bid every six months.  
32

33   The Green Communities baseline year is 2010 and our commitment within the program is  
34   to achieve a 20% energy reduction. We have been at about 15% reduction for several years.  
35   Most of the savings are from lighting and buildings. Winchester High School is a lot less  
36   energy intensive but due to their age Lynch and Muraco Elementary schools use the most  
37   energy. Construction of a new Lynch and Muraco will be two major opportunities for energy  
38   saving. Also, upcoming heating system improvements in other Town buildings will offer  
39   opportunities to improve efficiency.  
40

41   Ms. Nace than gave an update about the Heat Smart Mass program. Winchester and  
42   Arlington teamed up this year to bring Heat Smart Mass, clean heating and cooling  
43   technologies to residents. Working collaboratively with Arlington was very effective and is  
44   worth replicating this cooperative approach. The group had open houses where residents  
45   were already using the program so that people who were interested could learn first hand  
46   about the choices. Residents are becoming more comfortable in making the decision to  
47   install 1) Air Source Heat Pumps, 2) Ground Source Heat Pumps and 3) Solar Hot Water.  
48

**Monday, December 2, 2019**  
**Select Board Meeting**

1 **2. Affordable Housing Trust** – Ms. Wong informed the Board that they have to formally  
2 appoint Vice Chair Bettencourt as the Select Board’s representative to the Affordable  
3 Housing Trust Board.  
4

5 \*Motion That the Select Board appoint Michael Bettencourt as the Select Board’s  
6 representative to the Affordable Housing Trust Board for a term to  
7 expire April 1, 2020.

8 Welch – Verdicchio

9 Roll Call: Goluboff, Bettencourt, Welch, Verdicchio, Shapiro VOTED  
10

11 **3. WinCam** – Ms. Wong noted to the Board that the original agreement between WinCam and  
12 the Town mostly consisted of WinCam’s use of the high school for their studio. WinCam is  
13 now in their own space and an updated agreement with the changes that were approved by  
14 Town Meeting was written for the Board to approve.  
15

16 \*Motion That the Select Board approve the agreement between the Town of  
17 Winchester and Winchester Community Access & Media, Inc. as presented  
18 to the Select Board.

19 Welch – Verdicchio

20 Roll Call: Goluboff, Bettencourt, Welch, Verdicchio, Shapiro VOTED  
21

22 **CONSENT AGENDA**

23 **Other**

24  
25 \*Motion That the Select Board approve Crawford Memorial United Methodist  
26 Church’s request to hold Easter Sunrise Service on Sandy’s Island on  
27 Sunday, April 12, 2020 beginning at 7:00 am.

28 Welch – Verdicchio

29 Roll Call: Goluboff, Bettencourt, Welch, Verdicchio, Shapiro VOTED  
30

31 \*Motion That the Select Board approve Winchester Co-operative Bank’s request to  
32 place a Salvation Army “kettle” on the sidewalk in front of the bank at 19  
33 Church Street for the following Saturdays December 7<sup>th</sup>, 14<sup>th</sup>, & 21<sup>st</sup> from  
34 8:30 a.m. to 12:30 p.m.

35 Welch – Verdicchio

36 Roll Call: Goluboff, Bettencourt, Welch, Verdicchio, Shapiro VOTED  
37

38 \*Motion That the Select Board approve the minutes from September 6, 16 & 23,  
39 2019 meetings

40 Welch – Verdicchio

41 Roll Call: Goluboff, Bettencourt, Welch, Verdicchio, Shapiro VOTED  
42

43 **ADJOURNMENT: 8:50 PM** (Adjourned early due to snowstorm)  
44

45 \*Motion: That the Select Board adjourn for the evening.

46 Verdicchio – Welch

47 Roll Call: Bettencourt, Goluboff, Welch, Verdicchio, Shapiro VOTED  
48  
49

50 Respectfully submitted,  
Lisa Wong, Town Manager

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**TOWN OF WINCHESTER  
SELECT BOARD MEETING  
Monday, December 16, 2019  
Record**

**OPENING**

Chair Mariano Goluboff called the meeting to order at 7:15 PM in the Select Board meeting chamber located in Town Hall. Present were Select Board members Vice Chair Michael Bettencourt, Jacqueline A. Welch, Susan Verdicchio, and Amy Shapiro. Also present was Town Manager Lisa Wong.

\*Motion: That the Select Board adjourn to Executive Session for the purpose of discussing matters related to MGL Ch. 30 §21(a) 6 - To consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have detrimental effect on the negotiating position of the governmental body.

Bettencourt - Shapiro

Roll Call: Goluboff, Bettencourt, Welch, Verdicchio, Shapiro VOTED

\*Motion: That the Select Board adjourn from Executive Session to Public Session, to return to Executive Session at the end of the Public Session.

Bettencourt - Welch

Roll Call: Goluboff, Bettencourt, Welch, Verdicchio, Shapiro VOTED

**COMMENTS**

**NOTIFICATION OF MEETINGS AND HEARINGS**

1. Monday, January 6, 2020 – Regular Session

**ACCEPTANCE OF DONATIONS**

\*Motion That the Select Board accept, with gratitude, donations of \$1,000 donated by the Cummings Properties, LLC to be put towards the Winchester Coalition for a Safer Community educational programs.

Bettencourt - Verdicchio All in favor VOTED

\*Motion That the Select Board accept, with gratitude, donations of \$500 donated by the Peters Family to be put towards the Winchester Coalition for a Safer Community educational programs.

Bettencourt - Verdicchio All in favor VOTED

\*Motion That the Select Board accept, with gratitude, donations of \$500 donated by the Winchester Foundation for Education Excellence to be put towards the Winchester Coalition for a Safer Community educational programs.

Bettencourt - Welch All in favor VOTED



Monday, December 16, 2019  
Select Board Meeting

- 1 • **Skillings Field:** We are closing out all the Skillings Field projects. We should have the final as-  
2 built before the end of the year and will close out the MCP and open Order of Conditions. This has  
3 been going on for 6 years so this is good to have happen.
- 4 • **Small Cell Wireless:** Dec 16 Select Board meeting. Draft policy is ready for review and will be  
5 finalized after public hearing
- 6 • **Snow and Ice:** There have been five snow and ice events since Nov 21, including a 13-inch storm.  
7 The current \$400,000 budget is almost fully expended or encumbered. The average expenditure  
8 over the last three years is \$632k.
- 9 • **Whip Saltmarsh Plaza:** Town Common is ongoing, slowing down due to winter conditions. We  
10 are ordering the plaques this week to be installed on the granite bollards.

11  
12 **MATTERS FROM THE AUDIENCE**

13  
14 **COMPTROLLER'S REPORT**

15  
16 **LICENSES**

17  
18 Annual Licensing Renewals

19  
20 The Select Board approved the following license renewals for the 2020 calendar year:

21  
22 \*Motion That the Select Board approve the renewal of the following Licenses for  
23 the 2020 calendar year, including those licenses with applicable  
24 conditions: **Common Victualler:** A Tavola; Andrea's House of Pizza; Bagel  
25 Land; Black Horse Tavern; Bruegger's Bagels; Mastoran Inc., d/b/a Burger King;  
26 Café Nero; Café Zen; China Sky; Domino's Pizza; MCK Donuts; d/b/a Dunkin  
27 Donuts; First House Pub; Fuller Cup; Gloria Pizzeria, Inc.; Eleni's Mediterranean  
28 Grille; Joe's Main Street Pizza; LaPatisserie, Inc.; Mitho; Nourish Your Soul;  
29 Ristorante Lucia; Roast Coffee; Sakura; Scoopalooza; Starbucks; Swanton Street  
30 Diner; Toscanos; Left Eden d/b/a TWK [the Waterfield Kitchen]; Winchester  
31 Hospital [cafeteria]; Winchester Hospital [coffee shop]; Winchester Hospital [620  
32 Washington Street]; Wright Locke Farm – farm stand; 529 Comellas LLC d/b/a  
33 Comella's - **Food Vendor:** D'Agostino's Deli; Eighty-Eight Café; Gingerbread  
34 Construction Co.; Pairings Food and Wine; Stop & Shop, Town Pantry; - **Vehicle**  
35 **for Hire License Renewal:** Checker Cab of Woburn; Hassad Limo Service, Inc.  
36 - **Automatic Amusement:** Aberjona Post #3719 VFW of USA, Inc.; American  
37 Civic Association; Christopher Columbus Club; Winchester Lodge of Elks -  
38 **Sidewalk for Commercial Use:** Fells Hardware; Eleni's Mediterranean Grille.;  
39 Starbucks Coffee Co.; - **Second Hand Motor Vehicles: Class I:** Bonnell Motors,  
40 Inc. **Class II:** Bossi's Automotive Service; Hadi's Auto Sales; Johnson Motor  
41 Sales; Northeast Executive Auto Sales; - **Lodging House:** Ocean View Nominee  
42 Trust (Carlisle House) - **Fortune Teller:** Psychic Readings by Angela  
43 **Entertainment License:** Black Horse Tavern; First House Pub; Fuller Cup;  
44 TWK - **Alcoholic Beverage License Renewals: Restaurant (all alcoholic):**  
45 Black Horse Tavern; China Sky; First House Pub; Left Eden d/b/a TWK;  
46 **Restaurant (beer and wine only):** A Tavola; Comella's; Sakura Japanese  
47 Restaurant; Swanton Street Diner; **Club:** Aberjona Post #3719 VFW of USA Inc.;  
48 American Civic Association, Inc.; Winchester Lodge #1445 BPOE of USA Inc.;  
49 **Package Store:** D'Agostino's (beer and wine only); Liquor Junction (all alcoholic);  
50 Wine Country (all alcoholic)

51 Bettencourt - Welch

All in favor

VOTED

52



1  
2 After continued discussion, and reviewing of the draft, Chair Goluboff requested that Mr.  
3 August amend the draft for consideration at a future meeting. He then closed the hearing  
4 and asked that any further comments from residents be sent to the Town manager's office.  
5

6 **BUSINESS**  
7

- 8 **1. Advanced Borrowing and Refunding Authorization** – Vice Chair Bettencourt read the  
9 following for the record.  
10

11 I, the Clerk of the Select Board of the Town of Winchester, Massachusetts (the "Town"),  
12 certify that at a meeting of the board held December 16, 2019, of which meeting all members  
13 of the board were duly notified and at which a quorum was present, the following vote was  
14 unanimously passed, all of which appear upon the official record of the board in my custody:  
15

16 Voted: that in order to reduce interest costs, the Town Treasurer is authorized to issue  
17 refunding bonds, at one time or from time to time, pursuant to Chapter 44, Section 21A of  
18 the General Laws, or pursuant to any other enabling authority, to refund all or any portion  
19 of the following outstanding bonds of the Town: a) Municipal Purpose Loan of 2005 Bonds  
20 dated July 1, 2005; b) Municipal Purpose Loan of 2006 Bonds dated July 1, 2006; c)  
21 Municipal Purpose Loan of 2008 Bonds dated July 1, 2008; and d) Municipal Purpose Loan  
22 of 2009 Bonds dated May 1, 2009 (collectively, the "Refunded Bonds"); that the proceeds of  
23 any refunding bonds issued pursuant to this vote shall be used to pay the principal of and  
24 interest on the Refunded Bonds and costs of issuance of the refunding bonds; and that any  
25 premium received by the Town upon the sale of the refunding bonds issued pursuant to this  
26 vote, less any of such premium applied to the payment of the costs of issuance of such bonds,  
27 may be applied to the payment of costs approved by this vote in accordance with Chapter 44,  
28 Section 20 of the General Laws.  
29

30 I further certify that the vote was taken at a meeting open to the public; that no vote was  
31 taken by secret ballot; that a notice stating the place, date, time and agenda for the meeting  
32 (which agenda included the adoption of the above vote) was filed with the Town Clerk and a  
33 copy thereof posted in a manner conspicuously visible to the public at all hours in or on the  
34 municipal building at which the office of the Town Clerk is located or, if applicable, in  
35 accordance with an alternative method of notice prescribed or approved by the Attorney  
36 General as set forth in 940 CMR 29.03(2)(b), at least 48 hours, not including Saturdays,  
37 Sundays and legal holidays, prior to the time of the meeting and remained so posted at the  
38 time of the meeting; and that no deliberations or decision in connection with the  
39 authorization of the bonds was taken in executive session, all in accordance with G.L. c.30A,  
40 §§18-25 as amended.  
41

42 Bettencourt - Welch

43 Roll Call: Goluboff, Bettencourt, Welch, Verdicchio, Shapiro  
44

VOTED

- 45 **2. MLK Day** – On January 19<sup>th</sup>, Martin Luther King Day, there will be a series of events  
46 including a community wide day of service in Winchester. Ms. Wong was approached by the  
47 Network to Social Justice asking if the Town could help to support the day's programs. She  
48 is making a recommendation of donating \$500 to the event, which will cost up to \$3,000.

**Monday, December 16, 2019  
Select Board Meeting**

1 After some discussion the Board voted to cover the cost, \$755 from the Agawam account and  
2 up to \$2,245 from the Hospital Gift Account.

3  
4 \*Motion That the Select Board allocate \$755 from the Agawam account and up to  
5 \$2,245 from the Hospital Gift Account to be donated to the Network to  
6 Social Justice for a series of events on Martin Luther King Day.  
7 Bettencourt – Welch All in favor VOTED  
8

9 **3. Committee & Commissions** – The Select Board made the following  
10 appointments/reappointments:

11  
12 \*Motion That the Select Board appoint Spenser Wu as student representative to  
13 the Cultural Council for a term to expire July 31, 2022.  
14 Bettencourt – Welch All in favor VOTED  
15

16 \*Motion That the Select Board reappoint Michael Creane to the Field Management  
17 Committee for a term to expire July 19, 2021.  
18 Bettencourt – Welch All in favor VOTED  
19

20 \*Motion That the Select Board reappoint Jane Boswell to the Historical  
21 Commission for a term to expire March 31, 2022.  
22 Bettencourt – Welch All in favor VOTED  
23

24 **CONSENT AGENDA**

25 **One Day Alcoholic Beverage License(s)**

26  
27 \*Motion That the Select Board approve One Day Alcoholic Beverage Licenses for –  
28 Frederick Spencer – December 28, 2019 – Hadley Hall, Parish of the  
29 Epiphany  
30 Bettencourt - Welch All in favor VOTED  
31

32 **Other**

33  
34 \*Motion That the Select Board approve the request from Hope Christian Church to  
35 reserve parking spots from 4-11 p.m. for their “Night to Shine” prom night  
36 for people with special needs to be held on Friday, February 7, 2020  
37 Bettencourt - Welch All in favor VOTED  
38

39 \*Motion That the Select Board approve the minutes for the October 7, 11, 18 &  
40 28, 2019 meetings.  
41 Bettencourt - Welch All in favor VOTED  
42

43 **COMMUNICATIONS AND WORKING GROUP REPORTS**

44  
45 1. The Board recognized the election update from the Town Clerk.

46  
47 \*Motion That the Select Board adjourn from Public Session to Executive Session.  
48 Bettencourt - Welch  
49 Roll Call: Goluboff, Bettencourt, Welch, Verdichio, Shapiro VOTED  
50

