



Town of Winchester

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To: Lisa Wong, Town Manager

From: MaryEllen Lannon, CMC
Winchester Town Clerk

Date: September 10, 2020

Re: Fall Town Meeting 2020

This memo comes to you to provide detailed information regarding the 2020 Election Schedule and its impacts on the conduct of the upcoming Fall Town Meeting. In preparation for this meeting, Mark Twogood and I recently reviewed the schedule with Peter Haley, Town Moderator, for the warrant deadline and the traditional schedule of our Fall Town Meeting.

Due to the significant amendments to the State Election calendar the Moderator supports moving the date of the Fall Town Meeting. The new election laws require ballots to be received up until 5pm on Friday, November 6th. This amendment requires the election now be certified on Saturday November 14th. Due to the workload of the election it will be impossible to successfully support the needs of the Fall Town Meeting at the same time certifying the General Election. Note: When speaking with the Moderator we were aware of the Comptroller and Assessor's deadlines to file the Recap with the DOR. I will be able to certify the FTM minutes with the November 16th date to satisfy the DOR.

OPTION 1	OPTION 2	CONDUCT OPTIONS
<p>Keep same warrant deadline Monday, 9/21 and FTM of 11/5</p> <p>Call to Order on the 5th and adjourn to a time certain MONDAY, NOV 16, 2020</p> <p>(Best Option for flexibility of Capital Funding)</p>	<p>Move the warrant deadline to Friday 10/2/2020 and hold 1st session on Monday, November 16, 2020 (note: this would be considered a Special Town Meeting and may have funding impacts need Town Counsel to review)</p>	<ol style="list-style-type: none"><li data-bbox="1024 1232 1300 1556">1. Hold the Town Meeting at WinCam Studio's with Options Tech. fully remote with pre-recorded presentations (same as June)<li data-bbox="1024 1598 1300 1953">2. Hold Town Meeting at WHS with WinCam and Options Tech. in order to provide In Person option for TMM (pre-recordings as well)