

## MEMO

To: Select Board  
From: Town Manager  
Re: Staff Parking Response to 2/22/21 Chamber Letter  
Date: March 4, 2021

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In consultation with staff from the DPW, Engineering and Planning Departments, I have the following comments to the bullet pointed recommendations received by the Chamber on February 22<sup>nd</sup>. There is another meeting with members of the Chamber on March 9. The Town will also work with Toole to develop a scope of work and consider the costs before moving forward.

- Enforce 2-hour parking in the Waterfield lot.

The Town will work with parking enforcement.

- Carry on with enforcement of parking regulations in the center, particularly in the one hour zones.

The Town will work with parking enforcement.

- Limit pickup spaces to shared spaces within geographical areas, no multiple spaces per business.

The Town can also address this as part of its review in March of spaces to be used for outdoor dining.

- Convert a portion of the Jenks lot dedicated to town hall employee parking to two-hour parking for shoppers, relocate town hall employees to nearby streets.

The Town recommends initially changing 10 spaces directly adjacent to Mt. Vernon Street to 2 hour parking. The remaining spaces will be reviewed as part of the scope of work with Toole.

- Convert all east side Mystic Valley Parkway spaces in front of Manchester Field (13 spaces) from restricted time parking (No Parking Before 9 AM) to two hour parking and line and mark spaces.

The Town will consider whether these could be changed to two hour parking or Town Center Employee parking as part of the scope of work with Toole.

- Convert all west side Mystic Valley Parkway spaces in front of Manchester Field (43 spaces) from restricted time parking (No Parking Before 9 AM) to two hour parking or Town Center Employee parking and line and mark spaces.

The Town will consider whether these could be changed to two hour parking or Town Center Employee parking as part of the scope of work with Toole.

- Relocate 10 Lincoln Teacher parking spots on Mystic Valley Parkway into the neighborhood streets and convert 10 spaces to 2 hour parking.

The Town does not recommend this change.

- Line and mark the 11 spaces on Church Street near School Street as two hour parking

We can mark the spaces but the Town will include the decision to change this to two hour parking as part of the scope of work with Toole.

- Authorize Town Engineer to work with Chamber of Commerce to identify additional street parking options for public along Mystic Valley Parkway/Mt. Vernon Street and up Church Street nearest the center with designated signage and spaces for consumer parking and Town Center Employee Parking and;

The Town will work to identify additional parking options. The Town will discuss a scope with Toole.

- Additional signage directing consumers and employees to parking areas and engage in a parking awareness campaign.

The Town would like to partner with the Chamber on this endeavor. The Town can make signage and install signage. Other individuals should be engaged to discuss design, location and other important logistics. The Town can also post information through official channels. The Chamber can assist with other modes of communication for the campaign.