



TOWN OF WINCHESTER

Design Review Committee
Town Hall, Winchester, Massachusetts 01890

Erik Nottleson, Chair
Adrian LeBuffe LEED, Vice-Chair
David N. Storeygard, AIA, LEED AP
Juli Riemenschneider, RLA, ASLA
Eileen Casciari, RA
Ellen Spencer
Tracy Vartenigian Burhans

Meeting minutes, September 8, 2016

Attendees: Storeygard, LeBuffe, Riemenschneider, Nottleson, Casciari, Burhans, Spencer

Agenda Items

A. New Business

1. Approval of August meeting minutes. No exceptions noted.
2. 18 Socrates Way – Special Permit via ZBA
 - a. The proponent and their representatives attended the meeting and presented the current proposal
 - b. Does proposal meet pervious area requirement?
 - c. No other comments/concerns
3. 6 Bates Road – Special Permit via ZBA
 - a. Representatives of the proponent attended the meeting and presented the current proposal
 - b. No objection to construction of duplex
 - c. Objection to pair of (2) car garages comprising nearly the entirety of the street facing façade
 - d. Width of required curbcut (due to expanse of garages) is potentially dangerous due to high level of elementary school foot traffic on this particular street
 - e. Rotated garage (not facing street) or located at back of lot preferable
 - f. Front doors preferred to be closer to sidewalk/street than garage, current design only has side entry doors, does not present any front doors to the street and thereby turns its back to the neighborhood
 - g. Vinyl cladding shown to DRC not preferred
 - h. Use of fibercement (per submitted plans) preferred to vinyl as shown to DRC
4. 12 Maxwell Road – variance from ZBA
 - a. Concern that the location of new shed doors may overlap property line when open
 - b. Suggest use of barn door, sliding doors or relocation of shed doors
 - c. Study potential to relocate stair to rear of deck and access shed from rear yard
5. WinCam signage application review
 - a. Graphic of camera is difficult to recognize and likely to look outdated quickly
 - b. Do not recommend halo lighting of camera graphic
 - c. Suggest only putting ‘WinCAM’ on sign or ‘WinCAM.org’
 - d. Question if halo lighting will be effective for slender ‘WIN’ letters
 - e. Inclusion of phone number and website on sign not desirable (preferred to be on storefront glazing)
 - f. Height of sign should match Frannies signage and align vertically

Meeting adjourned, 9:10 PM. Next meeting will be October 12 in the Waterfield Room; to be confirmed 2 days prior to the meeting.

- *Adrian LeBuffe, recording vice chair; Minutes submitted to the DRC membership 09/08/2016*