

**TOWN OF WINCHESTER  
SELECT BOARD MEETING  
Monday, January 6, 2020  
Record**

**OPENING**

Chair Mariano Goluboff called the meeting to order at 7:00 PM in the Select Board meeting chamber located in Town Hall. Present were Select Board members Vice Chair Michael Bettencourt, Jacqueline A. Welch, Susan Verdicchio, and Amy Shapiro. Also present was Town Manager Lisa Wong.

\*Motion: That the Select Board adjourn to Executive Session for the purpose of discussing matters related to Eversource 345 kV Transmission Line Intervener Litigation: MGL Ch. 30 §21(a) 3 - To discuss strategy with respect to litigation; MGL Ch. 30 §21(a) 6 - To consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have detrimental effect on the negotiating position of the governmental body.

Bettencourt - Shapiro

Roll Call: Goluboff, Bettencourt, Welch, Verdicchio, Shapiro

VOTED

\*Motion: That the Select Board adjourn from Executive Session to Public Session, not to return to Executive Session.

Bettencourt - Welch

Roll Call: Goluboff, Bettencourt, Welch, Verdicchio, Shapiro

VOTED

**COMMENTS**

**NOTIFICATION OF MEETINGS AND HEARINGS**

1. Monday, January 27, 2020 - Regular Session

**ACCEPTANCE OF DONATIONS**

\*Motion That the Select Board accept, with gratitude, donations of \$2,000 from the Johnston Family to the Police Department for the gift account.

Bettencourt - Welch

All in favor

VOTED

\*Motion That the Select Board accept, with gratitude, donations of \$300 from Richard Sayre to the Police Department Relief Association.

Bettencourt - Welch

All in favor

VOTED

\*Motion That the Select Board accept, with gratitude, donations of \$1,000 from the Martignetti Family in support of the Saltmarsh Park.

Bettencourt - Welch

All in favor

VOTED

**COMMENTS**

**TOWN MANAGER REPORT AND COMMENTS**

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1. Appointments - Town Manager announced the following permanent appointments in accordance with section 4-2b of the Town Charter, and she respectfully requests that the Select Board vote to waive the fifteen (15) day appointment period for: **Police Department - Patrol Officer - Lauren Valdario and Traffic Director - Theodore Michalski** .

\*Motion: That the Select Board waive the customary fifteen (15) day appointment effective waiting period to allow Lauren Valdario and Theodore Michalski to begin their employment.

Bettencourt - Welch

All in favor

VOTED

Town Manager also made the following permanent promotion appointment of SC10 School Custodian - Vincent Toland. No action is needed by the Select Board.

2. SPIN - Ms. Wong is in discussions with SPIN about locations and specifications for HUBS - charging docks for the scooters. This could be part of the re-launch in the spring.
3. The following are updates from departments, projects and programs:
  - **Accessibility Plan:** Working with ADA Coordinator and DAC developing an implementation plan for improvements to Town Hall, the Public Library and Winchester High School.
  - **Construction Project Timing:** Toole Design is developing the traffic project implementation plan. Staff will meet to review in mid-January and the draft plan will be presented to the SB on January 27<sup>th</sup>.
  - **COA Social Worker:** Beginning this year, the Town's Council on Aging social worker will make available two half-days a month to serve the entire Winchester community. Professional social worker, Suzanne Norton, will be available to meet with Town residents in need of professional social work services on the first and third Mondays of the month from noon until 4:00 p.m. at the Jenks Center. Ms. Norton may be contacted at 781-721-7136 to schedule an appointment.
  - **DPW Vehicles:** The Town won a grant of \$151,936 to purchase a diesel dump truck as part of the Volkswagen Open Solicitation - one of several Department of Environmental Protection open grant programs aimed at reducing nitrogen oxide and greenhouse gas emissions, while driving technological and policy innovation across Massachusetts. The Town will need to match about \$38,000 and will make a request at Spring Town Meeting.
  - **Library:** HVAC project and library study room projects are substantially complete.
  - **Main and Highland Intersection:** Project will be advertised this month with bids due in late Feb for construction start in spring.
  - **Master Plan:** First draft being reviewed internally.
  - **MBTA:** The Town is reviewing the 90% design drawings from the MBTA received on December 23<sup>rd</sup>. The MBTA is preparing a cost estimate.
  - **McCall:** On time/on budget. Next meeting to procure FF&E and tech items for 6 new classrooms.
  - **Parkhurst Elevators:** Advertising for bids this week. Bids due February 13<sup>th</sup>.
  - **River Street 40B:** The next public hearings are on January 13<sup>th</sup> and 27<sup>th</sup> at Town Hall.
  - **Small Cell Wireless:** Town Manager is working on the draft and will send it to the Select Board in advance of the January 27<sup>th</sup> Select Board Meeting.
  - **Town Hall/Public Safety Building:** Generator project has been awarded and equipment has been ordered but construction is on hold until the Spring of 2020.

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- **Waterfield RFQ:** Proposals are due on January 6<sup>th</sup>. The town received 9 responses and a committee will be evaluating proposals.
- **West Side Fire Station:** The new generator has been bid and procured. DPW will install.

**MATTERS FROM THE AUDIENCE**

**COMPTROLLER 'S REPORT**

Chair Goluboff accepted the Comptroller's Report - FY2020 financial update as of November 30, 2019

**LICENSES**

Annual Licensing Renewals

The Select Board approved the following license renewals for the 2020 calendar year:

- |         |   |              |       |
|---------|---|--------------|-------|
| *Motion | That the Select Board approve the license for the Winchester Boat Club based on the submitted application for the Placement of Temporary Floats and Moorings. |              |       |
|         | Bettencourt - Welch   | All in favor | VOTED |
|         |   |              |       |
| *Motion | That the Select Board approve the Food Vendor license for Mamadou's Artisan Bakery as submitted.  |              |       |
|         | Bettencourt - Welch   | All in favor | VOTED |

**HEARINGS**

**BUSINESS**

1. **Sidewalk Policy** - Roger Wilson, Co-Chair of the Traffic and Transportation Advisory Commission (TTAC) reviewed the Sidewalk Policy with the Select Board. After much discussion, the Select Board asked Town Manager to make amendments and bring the policy back to the Board at the January 27<sup>th</sup> meeting.
2. **TTAC Traffic Program** - Mr. Wilson submitted the Traffic and Transportation Program guidelines with additional TTAC recommendations for the Select Board's review. After much discussion the Select Board asked Town Manager to make amendments and bring the document back to the Board at the January 27<sup>th</sup> meeting.
3. **Tri-Communities Greenway Wayfinding Pilot** - Mr. Wilson informed the Board that the Lawrence & Lillian Solomon Foundation granted \$4,000 in matching funds to the Town of Winchester towards the Tri-Community Greenway and Blueway Connections wayfinding improvements. The funds are to support improvements for the residents of Winchester to have access to the greenway network.

- |         |  |              |       |
|---------|--|--------------|-------|
| *Motion | That the Select Board accept the \$4,000 grant from the Solomon Foundation and provide matching support of in-kind labor, equipment and materials. |              |       |
|         | Bettencourt - Welch  | All in favor | VOTED |

4. **Approve Comptroller 's Vacation Carry Forward Request** -

