

Field Management Committee Meeting Summary– 1/15/2022

Meeting called to order at 7:37 PM/ hybrid: n person/zoom.

Members in attendance: Michael Creane, Lex DiMatteo, Pat Gill, Jay Gill, Nick Cacciolfi, Marc Arria

Motion to accept the FMC minutes from 9/15/21

- Motion seconded and passed unanimously

Revolving Accounts Review:

- **Grass:** Grass:\$58,859
 1. 8K in slice seeding/grass seed
 2. \$5290 in Ginn/McDonald bathroom cleaning July – Nov
 3. \$3450 in Throne Depot
- **Synthetic:**\$54,517
 1. Expenses paid- 17K for turf study (Huntress)
 2. Turf lining paid – 9K
- b. Account balance review
 1. Total Collected in Fall 2021 minus outstanding and several deposits \$29,092.87
 - a. Synthetic: \$20,030.37
 - b. Grass: \$9,062.50
 2. Total Collected FY 22July 1 – present: \$61387.05
 - a. Grass: \$33964.55
 - b. Synthetic:\$27422.50
- c. Fall Billing: Outstanding invoices.
 - SFC - \$1312.50 in turf & \$273 in grass
 - TINKERGARTEN - \$360.37

Upcoming Field Projects:

- **Slice seeding** this fall at grass fields
- **Leonard Tennis Courts** Resurfacing – DPW in process of selecting vendor for early spring- Expense approved at Sept. Meeting
- **Knowlton Stadium Fencing-** May request replacing fencing at Knowlton Stadium at next FMC meeting – DPW working on pricing and scope based on engineering design.
- **Turf top dressing and grooming-** DPW working on scope and quotes for Early Spring top dressing and grooming of both turf fields. Cost and approval to be discussed at Spring Meeting.
- **Knowlton Stadium Improvement Project-** The project was not funded at this round of Capital projects. Currently the project is on the Select Boards working agenda. We will present at next Capital Committee. Engineering design work by Huntress Sports is complete, a copy of the report will be emailed to members and discussed at next meeting.
- **Shade Structures and improvements to Manchester B-ball Courts-** WYBA raised \$130K to refurbish the Manchester Basketball Courts, replace hoops and build a dugout/shade structure. This donation has been accepted by the Select Board and work will begin in the spring.

Vote on Expenses

-A motion was made and seconded to use Synthetic turf funds to pay for the seasonal line painting. The motion was seconded and unanimously approved by the board. Cost of the painting should be considerably less than the fall due to less lines and sports needed to be painted.

-A motion was made and seconded to use Grass Fields funds to pay for the spring bathroom cleaning of Ginn and McDonald Bathrooms and for seasonal porta potties at various parks and fields.

-A motion was made and seconded to approve spending this fall for DPW to slice seed grass fields out of the grass field funds. The vote was unanimously approved. Approx. cost is \$8000

Discussion Items:

Light Times at Knowlton Stadium- The SB requested that Committee host 2 separate open forums with field abutters and vested citizens to discuss the committees ideas with light times and get feedback including any possible issues and concerns. The meeting report will be shared with the Select Board in order for them to gauge how to proceed. Meeting dates are TBA, and every effort to inform abutters will be made including announcements on social media, emails to known neighborhood contacts, and fliers.

Field Policy Review- The committee determined that a sub committee to review several aspects of the field policy should be convened to assess changes and report back to the main committee for discussion/vote on any possible changes. Pat Gill, Lex DiMatteo, Nick Cacciolfi and Mike Creane will lead the sub-committee. Topics will be Permitting priority (non-profit/for profit groups defined), Pricing structure/fees for non-Winchester/for profit groups (benchmark other community costs)

Status of Mystic Sport Court: Huntress sports is working on the design and cost specs to be presented to Spring Town Meeting. Money from free cash funded engineering and is planned for the project.

Summer Camp request Deadline/permit dates- The committee discussed that an edit on the Policy Doc needed to be made to allow better timing for Summer Camp/Clinic request deadlines. A motion was made and seconded to add a line in section II in the grid under section A. a.

| <u>Season</u> | <u>Request Deadline</u> | <u>Permits Finalized by rec.</u> |
|--|--------------------------------|---|
| Summer weekday camp/clinics (July 1 – August 31) | March 1 | March 30 |

The vote was unanimous and the change will be sent to SB for approval

Public Comment:

Several comments were made about the appreciation of open dialog and fact finding for any light changes to the turf fields.

One comment was to request that a representative from the police be part of the open meetings as some of the issues stem from parking in neighborhoods.

Meeting was adjourned at 8:20 PM