

**TOWN OF WINCHESTER
SELECT BOARD MEETING
Monday, January 27, 2020
Record**

OPENING

Chair Mariano Goluboff called the meeting to order at 7:10 PM in the Select Board meeting chamber located in Town Hall. Present were Select Board members Vice Chair Michael Bettencourt, Jacqueline A. Welch, Susan Verdicchio, and Amy Shapiro. Also present was Town Manager Lisa Wong.

*Motion: That the Select Board adjourn to Executive Session for the purpose of discussing matters related to Eversource 345 kV Transmission Line Intervener Litigation: MGL Ch. 30 §21(a) 3 - To discuss strategy with respect to litigation; MGL Ch. 30 §21(a) 6 - To consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have detrimental effect on the negotiating position of the governmental body; Asa Fletcher Fund - MGL Ch. 30A §21(a) 1 - To discuss the reputation, character, physical condition or mental health rather than the professional competence of an individual.

Bettencourt - Shapiro

Roll Call: Goluboff, Bettencourt, Welch, Verdicchio, Shapiro

VOTED

*Motion: That the Select Board adjourn from Executive Session to Public Session, not to return to Executive Session.

Bettencourt - Welch

Roll Call: Goluboff, Bettencourt, Welch, Verdicchio, Shapiro

VOTED

NOTIFICATION OF MEETINGS AND HEARINGS

1. Monday, February 10, 2020 - Regular Session

ACCEPTANCE OF DONATIONS

*Motion That the Select Board accept, with gratitude, donations of \$8,200.00 for appreciation of services provided by the COA. Specifically \$7,500 is to be deposited in the COA Transportation Support Account and \$700 in the COA Gift Account.

Bettencourt - Welch

All in favor

VOTED

COMMENTS

TOWN MANAGER REPORT AND COMMENTS

1. Appointments - Town Manager announced the following permanent appointment in accordance with section 4-2b of the Town Charter, and she respectfully requests that the Select Board vote to waive the fifteen (15) day appointment period for: **DPW School Custodian - David Pratt**

*Motion: That the Select Board waive the customary fifteen (15) day appointment effective waiting period to allow David Pratt to begin his employment.

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Town Manager also made the following permanent appointment of DPW Administrative Secretary I - Jaymie Godjikian. No action is needed by the Select Board

2. FY2021 Budget - Ms. Wong reported that the FY2021 Budget is in development and will be finalized on or before February 15, 2020. She will be presenting a draft budget to the Finance Committee on January 30th and formally to the Select Board at the February 10th meeting.
3. The following are updates from departments, projects and programs:
 - **Carriage House:** Developing RFP for the Feasibility Study.
 - **Chester Street:** Bids came in too high. Housing Authority is re-bidding the project.
 - **Construction Project Timing:** Presentation to the Select Board scheduled for February 10th. Bidding schedules are being prepared for design and engineering on all roadway, bridge and culvert projects.
 - **High School:** Solar panels are installed and a post installation roof evaluation is being prepared.
 - **Lynch School:** Timing of a vote on the costs/scope of the **feasibility study** will likely be in the Fall.
 - **Master Plan:** Implementation committee will be set up when Master Plan is adopted. Considering impacts of draft recommendations now in the formation of the FY21 budget.
 - **MBTA:** The Town has submitted 90% comments to the MBTA on Jan 23rd. The MBTA cost estimate came in higher than budgeted and the Town is waiting for the MBTA to analyze the estimate and provide information as to the impact on the project.
 - **McCall Middle School:** Contractor scheduled to start exterior masonry next week and they are on schedule to do so. To date everything leading up to exterior masonry, roofing, AVB installation, temporary windows has been or is on schedule
 - **MVP Grant:** The Town will work on submitting action grants due in April.
 - **Parkhurst Elevators:** Pre-bid meeting held on Jan 23rd. Bids due on February 13th.
 - **North Reservoir Dam:** Repairs are underway. Cost estimates are being prepared for Select Board and Capital Planning Committee to review before Spring Town Meeting.
 - **North Reservoir Spillway:** Bidding Schedule being prepared.
 - **River Street 40B:** The last public hearing is tonight. There has been a request to keep the public information portion open to accommodate a Select Board comment letter.
 - **Small Cell Wireless:** Current draft is business item at tonight's Select Board meeting.
 - **Waterfield RFQ:** An Open House with information about the proposals is tentatively scheduled for Monday, February 10th at 6:30 pm before the Select Board meeting.
 - **Winning Farm:** The Select Board will vote on the LIP application at the Feb 10th meeting.

MATTERS FROM THE AUDIENCE

Resident Stephen Engel requested the Board support the "Public Lands Preservation Act" to protect public open spaces in Massachusetts. He has contacted the Conservation Commission and just wanted to inform the Select Board about the act.

COMPTROLLER 'S REPORT

The Select Board accepted the Comptroller's report - FY2020 financial update as of December 31, 2019

LICENSES

HEARINGS

Beth Rudolph, Town Engineer and Erica Guidoboni, Toole Design, updated the Select Board for both hearings

1... Waterfield Road at Church Street, Traffic Calming Improvements. Chairman Goluboff opened the hearing. Toole Design did a sight line review of the Waterfield Road at Church Street intersection. They are formalizing the engineer design of the existing markings on Church Street, and adding curb extensions at the intersection of Waterfield/Church. The major public concern was from owners of the buildings in the area. They are concerned about the loss of parking spots for the business tenants including the contractors taking the spaces during the construction phase. Ms. Wong invited the landlords and business tenants to contact the Town Manager's office to schedule an appointment to meet with her. Chairman Goluboff closed the hearing.

2... McCall School Traffic Hearing, Main Street at Washington Street and Mystic Valley Parkway at Waterfield Road. Chairman Goluboff opened the hearing. Ms. Guidoboni stated that Toole Design is finishing the safety improvements, the layout of the bike lane at Main/Washington and the plans are 99% done. Public comments included biking lanes, parents parking in the no parking zones and blocking the streets at Mount Pleasant and Francis Circuit during school drop-off/pickup and additional street lighting at Main/Washington. Chairman Goluboff closed the hearing.

BUSINESS

1. Sidewalk Policy - Ms. Wong summarized the existing policy with her changes.

*Motion That the Select Board approved the Sidewalk Policy as proposed with the additional changes.

Bettencourt - Welch

All in favor

VOTED

2. TTAC Traffic Program - Ms. Wong does not have a recommendation as the document is still being discussed by the staff. So there is no formal recommendation from her or a vote from the Select Board needed tonight.

3. Small Cell Wireless Policy - Ms. Wong went over the additional paragraph that was added in section 3.a - "To minimize congestion and the presence of persons maintaining ROW installations around children and schools, the preference of the Town is for small wireless facilities to be located not less than one hundred fifty (150) feet from any public school property unless such standard would in a particular deployment be prohibitive in effect and applicant shall exercise diligent efforts to deploy in and around locations other than schools serving children."

*Motion That the Select Board adopt the Small Cell Wireless Policy, subject to the change as presented at table.

Bettencourt - Welch

All in favor

VOTED

4. Presidential Election Warrant -

*Motion To the Constables of the Town of Winchester, Massachusetts

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Greetings: In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said Town of Winchester who are qualified to vote in Primaries to vote at the polling places designated for the several precincts in the Town, namely: Precincts 1 & 2 at the Muraco School Gym, Precincts 3 & 4 at the McCall Middle School Gym, Precincts 5 & 6 at the Vinson-Owen School Cafeteria, and Precincts 7 & 8 at the Lynch School Gym, on:

Tuesday, the Third Day of March, 2020, from 7:00 a.m. to 8:00 p.m. for the following purpose:

To cast their votes in the Presidential Primaries for the candidates of political parties (Democrat, Republican, Green Rainbow or Libertarian) for the following offices:

PRESIDENTIAL PREFERENCE	for this Commonwealth
STATE COMMITTEE MAN	for the 2 nd Middlesex Senatorial District
STATE COMMITTEE MAN	for the 5 th Middlesex Senatorial District
STATE COMMITTEE WOMAN	for the 2 nd Middlesex Senatorial District
STATE COMMITTEE WOMAN	for the 5 th Middlesex Senatorial District
DEMOCRATIC TOWN COMMITTEE	for the Town of Winchester
REPUBLICAN TOWN COMMITTEE	for the Town of Winchester

Hereof fail not and make return of this warrant with you doings thereon at the time and place of said voting

Bettencourt - Welch	All in favor	VOTED
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5. Early Voting Location Designation -

*Motion That the Select Board designate the Winchester Town Hall, Winchester Room as the official polling location for Early Voting as set forth in the schedule provided to the Select Board by the Winchester Town Clerk.

Bettencourt - Welch	All in favor	VOTE
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SUPPLEMENTAL AGENDA

6. 40B Traffic Toole - Ms. Wong distributed to the Board the latest draft letter from the Select Board to the Zoning Board of Appeals regarding the 19-35 River Street Peer Review responses. The letter has to be submitted to the ZBA as soon as possible as they will be closing the 19-35 River Street public hearing soon. After discussing several items in the letter the Select Board approved the letter as is with Chair Goluboff signing the final version.

CONSENT AGE NDA

One Day Alcoholic Beverage License(s)

*Motion That the Select Board approve One Day Alcoholic Beverage Licenses for - Winchester Senior Association, March 8, Jenks Center; Superior Servers, October 20, Wright-Locke Farm; Winton Club, January 28-February 1, Town Hall Auditorium

Bettencourt - Welch	All in favor	VOTED
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Other

