



## TOWN OF WINCHESTER

Design Review Committee  
Town Hall, Winchester, Massachusetts 01890

*Erik Nottleson, Chair*  
*Adrian LeBuffe LEED, Vice-Chair*  
*David N. Storeygard, AIA, LEED AP*  
*Juli Riemenschneider, RLA, ASLA*  
*Eileen Casciari, RA*  
*Ellen Spencer*  
*Tracy Vartenigian Burhans*

### **Meeting minutes, January 31, 2017**

Attendees: LeBuffe, Riemenschneider, Nottleson, Burhans, Spencer

### **Agenda Items**

1. Approval of January meeting minutes. No exceptions noted.
2. Petition # 3800 - 8 Cleveland Road site plan review via ZBA
  - a. Adam Murray and Phylis Edsall presenting for Birch Tree Trust
  - b. Open space calculations need to be revised/clarified
  - c. Consider shed roof rather than hipped roof over porches
  - d. Faux 'stone' vinyl product not successful, vinyl 'clapboard' and 'shakes' not preferred
  - e. Suggest using cementitious siding products rather than any of the (3) types of vinyl cladding proposed
  - f. Recommend protecting root systems of (2) existing trees during construction with snow fence at edge of canopies (preventing truck parking)
  - g. Carefully locate infiltration tanks to avoid damage to (2) existing trees, suggest moving (2) tanks further west
3. Review of DRC Handbook
  - a. Reviewed and accepted edits

### **New Business**

1. None

Meeting adjourned. Next meeting will be March 8th in the Waterfield Room; to be confirmed 2 days prior to the meeting.

- *Adrian LeBuffe, recording vice-chair; Minutes submitted to the DRC membership 1/31/2017*