

2/23/2021

Winchester Retirement Board Meeting Minutes

Pursuant to the Commonwealth's Open Meeting Law Chapter 30A, §20, and subject to the Executive Order issued by Governor Baker on March 12, 2020, *Suspending Certain Provisions of the Open Meeting Law*, the meeting of the Winchester Contributory Retirement Board was called to order with the following Members participating remotely for all or part of the meeting: Stacie Ward, Ex-Officio; George F. Morrissey, Chairman; Robert A. Frary, Elected Member; William G. Zink, Appointed Member; Karen Manchuso, Board Administrator and Thomas F. Gibson and Gerry McDonough from the Law Offices of Thomas F. Gibson. James Gray was not present.

Members of the public were provided access to the meeting via a call-in-number.

George Morrissey called the meeting to order at 8:33 am on Tuesday, February 23, 2021.

The Board Administrator asked Tom to fill the Board in on PERAC's decision to remove James Gray from his elected position on the Board.

Tom explained PERAC issued a letter to the Board and Mr. Gray stating it was their decision to go forward with removing him from his elected position and they provided Mr. Gray with his right to Appeal their decision. George asked Tom what would happen if the Board goes forward with an election and Jim wins his appeal with DALA. Tom said he could request a written advisory from PERAC on the matter, if the Board would like.

Robert Frary moved to allow Counsel to seek PERAC's advice on holding an election after an appeal has been sent to DALA. The motion was seconded by George Morrissey.

Motion: After careful deliberation, the Board request Counsel seek PERAC's Written Advisory on holding an election after an appeal has been filed.

Roll Call Vote:

Stacie Ward, Yea – George Morrissey, Yea – Robert Frary, Yea – William Zink, Yea

George Morrissey moved to allow Counsel to provide James Gray with a letter of appeal so that Mr. Gray can email it to DALA by the end of the business day. The motion was seconded by Robert Frary.

Roll Call Vote:

Stacie Ward, Yea – George Morrissey, Yea – Robert Frary, Yea – William Zink, Yea

George invited Tom to provide the Board with an update on legal matters. Tom recommended the Board go into Executive Session in order to discuss confidential matters regarding the 91A Hearing requested by JT Travers.

George moved to go into Executive Session under purpose # 7 of the Open Meeting Law to discuss highly confidential matters. At the close of Executive Session the Board will return to Regular Session. The motion was seconded by Robert Frary.

Roll Call Vote:

Stacie Ward, Yea – George Morrissey, Yea – Robert Frary, Yea – William Zink, Yea

The Board returned to Regular Session at 9:10 am.

The Board voted unanimously to withhold the retirement allowance being paid to JT Travers until the amount found to be excess earnings according to M.G.L. c.32 §91A has paid been in full.

Roll Call Vote:

Stacie Ward, Yea – George Morrissey, Yea – Robert Frary, Yea – William Zink, Yea

Board Minutes:

On a motion by George Morrissey and seconded by William Zink the Board voted unanimously to approve the Regular Session Minutes of January 26, 2021 as presented.

ON THE ROLL CALL THE VOTE WAS AS FOLLOWS:

Stacie Ward	Yes
George Morrissey	Yes
Robert Frary	Yes
William Zink	Yes

The Board reviewed the December 31, 2020 Investment Statement. There were no questions.

Retiree Payroll:

On a motion by Robert Frary, seconded by William Zink the Board voted unanimously to approve the February 26, 2021 Retiree Payroll in the amount of \$760,375.97.

ON THE ROLL CALL THE VOTE WAS AS FOLLOWS:

Stacie Ward	Yes
George Morrissey	Yes
Robert Frary	Yes
William Zink	Yes

Expenses:

On a motion by Robert Frary and seconded by William Zink the Board voted unanimously to approve the February 26, 2021 Expenses as follows:

Payee	Description	Amount
Amity Insurance Agency	2021 Fiduciary Insurance Contract	\$ 6,146.00
Brockton Ret Board	2020 3(8)C Payment	\$ 2,018.54
Coen Business Forms	Envelopes	\$ 162.81
Lexington Ret Board	2020 3(8)C Payment	\$ 2,416.23
Pension Technologies Group	2021 Software Maintenance Contract	\$30,200.00
Stoncham Ret Board	2020 3(8)C Payment	\$ 500.37
Town of Winchester-Town Treasurer	December Service Reimbursement	\$ 8,135.18
Malden Ret Board	2020 3(8)C Payment	\$ 3,676.37

ON THE ROLL CALL THE VOTE WAS AS FOLLOWS:

Stacie Ward	Yes
George Morrissey	Yes
Robert Frary	Yes
William Zink	Yes

Refund:

On a motion by Robert Frary and seconded by William Zink the Board voted unanimously to approve the February 26, 2021 refunds as follows:

<u>Name</u>	<u>Department</u>	<u>Service</u>	<u>Amount</u>
Kelli O'Coonor	School	1.3333	\$3,203.80

ON THE ROLL CALL THE VOTE WAS AS FOLLOWS:

Stacie Ward	Yes
George Morrissey	Yes
Robert Frary	Yes
William Zink	Yes

New Members:

On a motion by Robert Frary and seconded by William Zink the Board voted unanimously to approve the new members.

<u>Name</u>	<u>Department</u>	<u>Date of Hire</u>	<u>Group</u>
Vilma Giniotas	School	01/28/2021	1
Ann Gill	Assistant Treasurer	02/10/2021	1

ON THE ROLL CALL THE VOTE WAS AS FOLLOWS:

Stacie Ward	Yes
George Morrissey	Yes
Robert Frary	Yes
William Zink	Yes

New Retirements:

On a motion by Robert Frary and seconded by William Zink the Board voted unanimously to approve the following retirements.

<u>Name:</u>	<u>Department</u>	<u>Date</u>	<u>Years of Service</u>
Lauree Dubois	DPW/Clerical Clerk	01/18/2021	20.0833
Stephanie Wolfink	Library/ Librarian	01/22/2021	25.6667
Pascal Dangerville	DPW/ Custodian	01/30/2021	24.3333
Geraldine Slater, Survivor of Denis Slater		01/24/2021	23.7500

ON THE ROLL CALL THE VOTE WAS AS FOLLOWS:

Stacie Ward	Yes
George Morrissey	Yes
Robert Frary	Yes
William Zink	Yes

The Board acknowledges the following PERAC Memorandums:

- PERAC Memo #8/2021 Re: Required Minimum Distribution
- PERAC Pension NewsFlash 01/28/2021
- PERAC Memo # 9/2021 Re: Actuarial Data
- PERAC Memo #10/2021 Re: Forfeiture of Retirement Allowance

The next monthly meeting of the Board is scheduled for:

- Tuesday, March 30, 2021
- Tuesday, April 27, 2021

On a Motion by George Morrissey and seconded by Robert Frary, the Board voted to adjourn the meeting at 10:05 am.

Respectfully submitted,



Karen Manchuso

Attest:

DocuSigned by:
Stacie Ward

Stacie Ward, Ex-Officio

DocuSigned by:
George Morrissey

George F. Morrissey, Chairman

DocuSigned by:
Robert A Frary

Robert A. Frary, Elected Member

DocuSigned by:
Bill Zink

William G. Zink, Appointed Member