

**TOWN OF WINCHESTER
SELECT BOARD MEETING
Monday, February 24, 2020
Record**

OPENING

Chair Mariano Goluboff called the meeting to order at 6:35 PM in the Select Board meeting chamber located in Town Hall. Present were Select Board members Vice Chair Michael Bettencourt, Jacqueline A. Welch, Susan Verdicchio, and Amy Shapiro. Also present was Town Manager Lisa Wong.

*Motion: That the Select Board adjourn to Executive Session for the purpose of discussing matters related to MGL Chapter 30 §21(a) 2 & 3 - Negotiation strategy non-union personnel and collective bargaining strategy; Eversource 345 kV Transmission Line Intervener Litigation: MGL Ch. 30 §21(a) 3 - To discuss strategy with respect to litigation; MGL Ch. 30 §21(a) 6 - To consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have detrimental effect on the negotiating position of the governmental body.

Welch - Verdicchio

Roll Call: Goluboff, Bettencourt, Welch, Verdicchio, Shapiro

VOTED

*Motion: That the Select Board adjourn from Executive Session to Public Session, not to return to Executive Session.

Bettencourt - Welch

Roll Call: Goluboff, Bettencourt, Welch, Verdicchio, Shapiro

VOTED

NOTIFICATION OF MEETINGS AND HEARINGS

1. Monday, March 9, 2020 - Regular Session
2. Monday, March 24, 2020 - Regular Session

ACCEPTANCE OF DONATIONS

COMMENTS

TOWN MANAGER REPORT AND COMMENTS

1. Appointments - Town Manager announced the following permanent appointments in accordance with section 4-2b of the Town Charter, and she respectfully requests that the Select Board vote to waive the fifteen (15) day appointment period for: **DPW SC-7 School Custodian - Arthur Carr, DPW Water/Sewer Special Equipment Operator - Jason English and COA Part-time Vehicle Driver - Robert Carey**

*Motion: That the Select Board waive the customary fifteen (15) day appointment effective waiting period to allow Arthur Carr, Jason English and Robert Carey to begin their employment.

Welch - Verdicchio

All in favor

VOTED

2. MBTA - MBTA is holding a public meeting at the McCall School on Wednesday, March 4th. Their cost estimates were over 6 million dollars, so they moved the rail track work budget to another department, which lowered the cost. The Shore Road ramp will remain but are having

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issues with the ramp on Thompson Road. The biggest issue is mitigation of parking and are they going to provide shuttles. MBTA is going to ask DCR about using parking at Shannon Beach on Mystic Valley Parkway.

3. The following are updates from departments, projects and programs:

Upcoming events:

- Town Meeting Warrant closes March 13th
- Election: Early Voting February 24th - 28th
- MBTA Public Hearing set for March 4th at 6:30pm at McCall Middle School. Presentation starts at 7pm
- Town Manager Information Session at the Jenks on March 3 at 10am
- Ribbon Cutting for the COA van on March 3 at 9:15am
- Senator Jason Lewis is hosting a Community Conversation on “What Will It Take to Fix Transportation in Greater Boston” on March 11 at 6:30pm at Malden High School

Winchester:

- **Fells Hardware:** Project presentation and public comment scheduled for 2/25 Planning Board Meeting
- **Lynch Feasibility:** The School Committee will discuss at their March 3 meeting and is seeking funds at Spring Town Meeting
- **Main and Highland Intersection Project:** bid opening is scheduled for February 26th
- **MBTA:** The town is meeting with the MBTA on 2/25. The MBTA plans to proceed with the ramp on Shore Road and the precast façade. Real estate issues are still be sorted out with the plan to go to Spring Town Meeting with easement requests. Lack of mitigation is big concern - no extra parking or shuttles being provided at this time.
- **McCall Traffic** advertise the McCall Traffic Improvement Projects in early March for an early April bid opening
- **McCall Expansion:** The Technology contract has been finalized and we are still working on the FF&E contract
- **North Reservoir Dam:** Work on North Reservoir Dam repairs is underway and we will have cost estimates for the CPC and SB by March 15th for STM approval
- **Parkhurst Elevators:** bid opening is scheduled for February 25th
- **Parking Meters:** Finalized the contract for upgrades
- **Public Safety Vehicles:** The police now have 2 hybrid vehicles.
- **Recreation Director:** The deadline was February 14th and a committee will be reviewing applications.
- **River Street 40B:** ZBA is drafting the decision to grant with conditions.

MATTERS FROM THE AUDIENCE

LICENSES

1. Used Car Dealer’s License - Hadi’s Auto Sales, 802 Main Street - Non-compliance of license requirements to buy and sell second hand motor vehicles in Winchester. This was removed from the agenda.

HEARINGS

Beth Rudolph, Winchester Town Engineer and Jackie Duffy, Eversource representative presented the applications. There were no comments from the audience for any of the applications.

1. **Waterfield Design Group Grant of Location: to install 15ft + of conduit within the public right-of-way on Highland Avenue to supply telecommunications and data to Abby Road .**

Waterfield Design Group is applying for a Grant of Location to install 15 feet of conduit in the public way. The improvements are necessary to provide underground telecommunications and data service to the new development on Abby Road, which is currently under construction. The Town Engineer and DPW do not have any concerns.

*Motion: That the Select Board approve Waterfield Design Group's Grant of Location for the installation of approximately fifteen (15) feet of conduit within the public right-of-way to provide underground telecommunications and data service to Abby Road.

Bettencourt - Welch All in favor VOTED

2. **Eversource Grant of Location: to install two (2) Joint Owned poles in Highland Avenue to provide underground electrical service for the new development on Abby Road .**

Eversource is applying for a Grant of Location to install two (2) Joint Owned poles in the public way. The improvements are necessary to provide underground electric service to the new development on Abby Road. The Town Engineer and DPW do not have any concerns.

*Motion: That the Select Board approve Eversource's Grant of Location for the installation of two (2) Joint Owned poles within the public right-of-way to supply electric service to the new development on Abby Road.

Bettencourt - Welch All in favor VOTED

3. **Eversource Grant of Location: to install 106ft + of conduit within the public right-of-way to provide underground electrical service to the new development on Abby Road .**

Eversource is applying for a Grant of Location to install 106 feet of conduit in the public way. The improvements are necessary to provide underground electric service to the new development on Abby Road. The Town Engineer and DPW do not have any concerns.

*Motion: That the Select Board approve Eversource's Grant of Location for the installation of approximately one hundred six (106) feet of conduit within the public right-of-way to supply electric service to the new development on Abby Road.

Bettencourt - Welch All in favor VOTED

4. **Eversource Grant of Location: to install 36ft + of conduit within the public right-of-way to supply power to 60 Swan Road.**

Eversource is applying for a Grant of Location to install 36 feet of conduit in the public way. The improvements are necessary to provide underground electric service to 60 Swan Road. The Town Engineer and DPW do not have any concerns.

*Motion: That the Select Board approve Eversource's Grant of Location for the installation of approximately thirty-six (36) feet of conduit within the public right-of-way to supply electric service to 60 Swan Road.

Bettencourt - Welch All in favor VOTED

5. **Eversource Grant of Location: to install 13ft + of conduit within the public right-of-way to supply power to 90 Fletcher Street .**

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Eversource is applying for a Grant of Location to install 13 feet of conduit in the public way. The improvements are necessary to provide underground electric service to 90 Fletcher Street. The Town Engineer and DPW do not have any concerns.

*Motion: That the Select Board approve Eversource's Grant of Location for the installation of approximately thirteen (13) feet of conduit within the public right-of-way to supply electric service to 90 Fletcher Street.
Bettencourt - Welch All in favor VOTED

BUSINESS

1. **Stormwater Update** - Beth Rudolph, Town Engineer, Matthew Abrahams, Abrahams Group, and David Elmer, Weston & Sampson attended the meeting. Ms. Verdicchio opened the presentation giving a brief overview of the process that went into the presentations from the Abrahams Group and Weston & Sampson.

Mr. Abrahams then began his power point presentation, discussing the Town's Water & Sewer Fund. He presented the following recent trends of the Fund; FY2017 - \$878k surplus aided greatly by dry weather; FY2018 - \$461k deficit due in part to wet weather; FY2019 - \$405 deficit due in part to we weather. The FY2020 water & sewer review shows that FY2020 was impacted by the wettest warmer months in recent years. Despite a 3.5% rate increase in FY2020, there is a deficit of \$424k projected. He provided two options for action on rate increases; Option 1 is Water & Sewer rates only - no stormwater fee but an increase in water and sewer rates but maintain same ties. Option 2 is Water & Sewer rates and a Stormwater Fee - Stormwater fee to bill \$1.5m annually and increase water & rates but maintain same tiers.

Mr. Elmer addressed what will the proposed Stormwater budget cover as it relates to MS4 compliance. There were many items but a few were; operation & maintenance of drainage system (labor, equipment & expenses), retrofit of the existing drainage system to install Best Management Practices (BMPs), enhanced catch basin cleaning & street sweeping; Illicit Discharge Detection & Elimination (IDDE) investigations; and public education & municipal employee training. He also talked about the Equivalent Residential Unit (ERU), which is used to compare the impact on the stormwater system across different land use types. Typically, the ERUs are based on the impervious area of the dominant land use type. In Winchester, the ERU would equal the average impervious surface on a single-family residential parcel i.e. 4,021 = 1 ERU. Their recommended fee structure is in two parts: Small Residential (1, 2, & 3 family) will be a flat fee and Non-Residential/Large Residential, a tiered structure based on impervious area. Important things to consider is fairness, cost of implementation, budgetary needs and also other Massachusetts models. Mr. Elmer also informed the Board that they would use the GIS or geographic information system to enable them to calculate all of the parcels.

Inclosing, Ms. Wong stated that it is important to note that this is just the beginning of the discussion and no decisions need to be made at tonight's meeting.

2. **Small Cell Policy** - Ms. Wong pointed out that the Board was only addressing the minor additions on pages six and eight of the approved policy - on page 6.r. Applicant shall include in its submission documentation that applicant's small wireless facilities in the Town, if any, or elsewhere if applicant has no operations in the Town at the time of application, are in compliance with applicable FCC regulations on permissible levels and methods of operation of wireless emissions including but not limited to RF/radio and/or similar emissions. On page 8.e regarding small wireless facility fans add at the end "on streets in areas zoned commercial and/or industrial and not greater than 52 dB at one meter in areas zoned residential." Mr.

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Sarajane Mullins for Kidstock Theater - March 5, 2020 - NextDoor Theater;
Sarajane Mullins for Kidstock Theater - March 9, 16, 23, & 30, 2020 -
NextDoor Theater; Norman Doucette for Jumelage - March 13, 2020 -
Sanborn House; Paula Tognarelli for Griffin Museum - March 15, 2020 -
Griffin Museum.

Bettencourt - Welch All in favor VOTED

Other

*Motion That the Select Board approve the Winchester Foundation for Educational
Excellence / Highlander's Running Club Annual 2.5 Mile Town Day Road
Race to be held June 6, 2020 with registration taking place on Shore Road
starting at 7:00 am.

Welch - Verdicchio All in favor VOTED

COMMUNICATIONS AND WORKING GROUP REPORTS

ADJOURNMENT : 10:20 PM

*Motion: That the Select Board adjourn for the evening.
Welch - Verdicchio
Roll Call: Bettencourt, Welch, Verdicchio

VOTED

Respectfully submitted,

Lisa Wong, Town Manager