

Minutes of Meeting of  
Climate Action Advisory Committee (CAAC)

**Date:** Wednesday, February 27, 2019

**Time:** 7:30 p.m.

**Place:** Winchester Town Hall

**Present: Members:**

**Guest(s):** Tom Eid

Prassede Calabi	
Enrique Brittes	X
Sue Doubler	X
Alan Field	X
Kim Roeland	X
Ruth Trimarchi	X
Laura Turenne	
Frans Wethly	

Ruth Trimarchi, Chair, presided and Ms. Roeland, as Secretary pro tem, kept the minutes of the meeting. A quorum being present, Ms. Trimarchi called the meeting to order at 7:36 p.m., local time.

Ms. Trimarchi presented to the Committee for approval the minutes of the January 8, 2019 meeting of the Committee. After review and discussion, upon a motion duly made by Ms. Trimarchi and seconded by Mr. Field, it was unanimously approved. Ms. Trimarchi also presented to the Committee for approval the minutes of the February 3, 2019 Winter Environmental Conversation organized by the CAAC. After review and discussion, a motion was made by Ms. Trimarchi and seconded by Mr. Field and was unanimously approved (subject to one abstention by Mr. Brittes who was not present at the February 3, 2019 meeting).

RESOLVED: that the minutes, presented this date to the members of the Committee or the meeting held on January 8, 2019 are approved in all respects.

RESOLVED: that the minutes, presented this date to the members of the Committee, of the meeting held on February 3, 2019 are approved in all respects.

**Matters Discussed:**

1. Ms. Trimarchi handed out materials related to the Open Meeting Law Requirement and the Conflict of Interest Online Testing Requirement.
2. Ms. Trimarchi provided updates on a variety of subjects including her attendance at Mr. Brittes's Environmental Club, her upcoming attendance to the Climate Reality Project in Atlanta, and the town's Environmental Statement.
3. Ms. Trimarchi led a discussion on the upcoming April 22 Select Board Meeting. The CAAC is on the agenda for an update, and the group discussed the content of the

update. Some ideas included a bold request for the Select Board to commit to a goal (e.g. Net Zero by a certain year), or emissions reduction consistent with the State's Global Warming Solutions Act. The group also discussed the emissions inventory completed for the 2011 Climate Action Plan (CAP), the resources that would need to update the inventory, and if the inventory is necessary in order to set goals and measure achievement. Ms. Trimarchi mentioned how a working group could be developed or utilized that would address the questions presented this evening.

4. Ms. Trimarchi provided a brief summary of the Winter Environmental Conversation held on February 3, 2019, focusing on the main outcome of the meeting which was a consensus that the 2011 Climate Action Plan needs to be updated (See Addendum A for Summary of the meeting). After discussion, a motion was made by Ms. Trimarchi to update the CAP, was seconded by Ms. Doubler, and was unanimously approved.

RESOLVED: that the Climate Action Advisory Committee (CAAC) will update the 2011 Climate Action Plan (CAP), and will utilize a working group consisting of some CAAC members and some non-members to do so.

5. Mr. Field presented a summary of work he had completed in outlining some main issues and possible strategies for a CAP update.
6. Ms. Trimarchi mentioned the organizational structure of the updated plan could be similar to the 2011 plan or could be very different, and that the working group would ultimately decide its structure and content.
7. Ms. Trimarchi provided a list of upcoming events and solicited input and offers to volunteer:
  - a. Earth Day event at Jenks Center – April 22, 2019
  - b. Electric Vehicle Demo Day – April 27, 2019
8. Ms. Trimarchi mentioned that one of the recommendations from the Select Board was to have the CAAC have a stronger presence in the Town (e.g. by having CAAC members attend non-CAAC meetings).

There being no further business to come before the meeting, upon motion duly made and seconded, it was unanimously

RESOLVED: that the meeting be and hereby is adjourned at approximately 9:00 p.m. local time.

Respectfully submitted,

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Kim Roeland, Secretary pro tem