

**TOWN OF WINCHESTER
SELECT BOARD MEETING
Monday, March 4, 2019
Record**

OPENING

Chairman Lance R. Grenzeback called the meeting to order at 7:00 PM in the Select Board meeting chamber located in Town Hall. Present were Vice Chairman Mariano Goluboff, Selectman David P. Errico, and Selectman Jacqueline A. Welch. Also present was Town Manager Lisa Wong. Selectman Michael Bettencourt called in to recuse himself from the Executive Session and will arrive at the start of the Public Session

*Motion: That the Select Board adjourn to Executive Session for the purpose of discussing matters related to Asa Fletcher Fund - MGL Ch. 30 §21(a) 1 - To discuss the reputation, character, physical condition or mental health rather than the professional competence of an individual.

Goluboff - Welch

Roll Call: Goluboff, Errico, Bettencourt, Welch, Grenzeback

VOTED

*Motion: That the Select Board adjourn from Executive Session to Public Session, not to return to Executive Session.

Goluboff - Welch

Roll Call: Goluboff, Errico, Welch, Grenzeback

VOTED

Absent: Bettencourt

NOTIFICATION OF MEETINGS AND HEARINGS

1. March 18, 2019 - Select Board - Regular Meeting
2. March 26, 2019 - Town Election
3. April 1, 2019 - Select Board - Regular Meeting
4. May 6, 2019 - Spring Town Meeting

Selectmen's Comments and Non-Docket Business

Chairman Grenzeback went over the meeting schedule and reminded everyone about the election on March 26, 2019. There will be three candidates vying for seats on this Board and he encouraged everyone to familiarize themselves with the candidates. Also, on the March 26th ballot is the override question that was presented at the Special Town Meeting. If you want more information on that, please contact the Town Manager's Office and there is also a One Winchester campaign group. So if you are interested in how your tax money is spent and will be spent in the future he encouraged the audience to track down the information. He also notified the audience that Selectman Errico did not seek re-election to the Select Board and we are hosting a celebration of his retirement at the First House Pub on Wednesday, March 13, 2019 5:00 - 7:00 p.m. We have received a letter from the Department of Housing & Community Development approving Winchester's Housing Production Plan.

Chairman Welch recommended that the residents continue to support the Town businesses.

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Selectman Errico offered special thanks to the Department of Public Works for their hard work regarding this past weekend's storm.

Selectman Goluboff added to the thanks to the DPW, they worked all night to clear our roads and did a great job. He also wanted to thank the League of Women Voters for hosting the Candidates Forum last night at the Jenks. Which was a great way to meet the candidates who are running for town election on March 26th. WinCam recorded it so anyone who was not able to attend can catch up on the forum on WinCAM

Selectman Bettencourt arrived at the meeting and reminded everyone that with the override coming up there are plenty of opportunities to attend informational sessions and ask questions. The Winchester Star and Chronicle are really doing a great job with coverage. So there is a lot of information to be had and he encouraged everyone to reach out to the Board, and to the Town.

TOWN MANAGER REPORT AND COMMENTS

Appointments: Town Manager announced the following permanent promotional appointment in accordance with section 4-2b of the Town she respectfully requests that the Select Board vote to waive the fifteen (15) day appointment period for: **DPW Water/Sewer Working Foreman Promotional Appointment - Charles DeRosa**

*Motion: That the Select Board waive the customary fifteen (15) day appointment effective waiting period to allow Charles DeRosa to begin his employment.

Goluboff - Welch All in favor VOTED

Ms. Wong informed the Board that we received our Mass Department of Transportation letter today for our Chapter 90 funding. Since 2015 Governor Baker has allocated about \$200 million state wide. Our allocation for FY2020 is just over \$518,000. The funding is down a little from last year and she has to figure out why that number is lower. Also, today at 1:00 p.m. there was a National Grid hearing before the Department of Public Works. National Grid has offered to come in and meet with us to go over a lot of the issues that were in our proclamation. Ms. Wong will meet with National Grid first and decide where to go from there.

- Town Manager Wong left the meeting.

MATTERS FROM THE AUDIENCE

COMPTROLLER 'S REPORT

LICENSES

HEARINGS

BUSINESS

1. WinCAM - Melodie Wing, president of WinCAM Board of Directors gave a brief history of the state legislation that was enacted in 2015 requiring cities and towns to set up a fund to hold the cable company franchise fees for the benefit of PEG (Public, Education & Government) programming. There were many extensions but the legislation will become in effect July 1, 2019. Winchester has to setup an account to receive the money from the cable companies, Comcast and Verizon. Her concern is that the Town will be penalized if they do not put a fund in place and it is in the Town's best interest to set up the fund now.

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Selectman Goluboff is in favor of the fund but would it be better to establish a revolving fund? Ms. Wing told him that the government stated that a revolving fund cannot be used.

Chairman Grenzeback suggested that we have Town Meeting authorize the Town Manager to oversee the account. We should have Town Counsel go over the article, which Ms. Wing had submitted to the Board for review, with WinCAM. The article will be put as place holder on the Spring Town Meeting warrant and we will work on the article in future meetings.

2. Committee Appointments and Reappointments -

Climate Action Committee; Interview Thomas Eid - new appointment, new term to expire August 31, 2021

Chairman Grenzeback welcomed Mr. Eid and Ruth Trimarchi, Chair of the Climate Action Committee. Ms. Trimarchi stated that Mr. Eid has a back ground that will fill in some gaps that the committee is missing. He enjoyed serving the youth of Winchester and is ready to expand his service. He can leverage his marketing background for the committee is relation to the Climate action Plan. Selectman Bettencourt stated that the town has been working on the Climate Action Plan for the past 10 years and his is glad that Mr. Eid volunteered. Selectman Goluboff felt the same as this is an incredibly important committee.

*Motion That the Select Board appoint Thomas Eid to the Climate Action Committee, term to expire August 31, 2021.
Goluboff - Bettencourt All in favor VOTED

Council on Aging; Reappoint Joan Grenzeback, Thomas Howley and Carol Thomas - new term to expire March 31, 2021. Chairman Grenzeback recused himself from the reappointment of Ms. Grenzeback.

*Motion That the Select Board reappoint Joan Grenzeback to the Council on Aging, term to expire March 31, 2021.
Goluboff - Welch 4-0 VOTED
Abstained: Grenzeback

*Motion That the Select Board reappoint Thomas Howley to the Council on Aging, term to expire March 31, 2021.
Goluboff - Welch All in favor VOTED

*Motion That the Select Board reappoint Carol Thomas to the Council on Aging, term to expire March 31, 2021.
Goluboff - Welch All in favor VOTED

3. Overnight Parking Ban - Chairman Grenzeback noted the 1936 Traffic Regulation that was in everyone's packet. He then announced the DPW did a great job of informing the residents about no parking on the streets during the recent storm. Because Ms. Wong is absent tonight as she went home sick, he does not think that we can have a full discussion. Our Traffic Regulations ban on street parking year round and at some point we may want to reconsider the ban. Most towns ban during the winter months and the question is do we want to put a more aggressive program in place of notifying people. We don't need any recommendations tonight as Ms. Wong is not here but we should at least check in

Selectman Errico pointed out that the regulation was developed in 1936. How do the residents know about not parking on the streets overnight?

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Selectman Goluboff informed the audience of the many ways that people can know about the ban including the reverse 911 calls from the Police Department and signing up for the Notify Me on the Town website. Selectman Errico felt the system works well when there is a storm but anything that we can do to raise awareness would help.

4. Election Warrant - Mary Ellen Lannon, Town Clerk submitted the Town of Winchester Election Warrant for the election on Tuesday, March 26, 2019 to be approved and signed by the Select Board. Selectman Bettencourt noted that in the Question title it should be "Override" Ballot Question not "Debt Exclusion".

*Motion That the Select Board approve the Election Warrant as presented in the packet with corrections.
Goluboff - Bettencourt All in favor VOTED

CONSENT AGENDA/SUPPLEMENTAL AGENDA

One Day Alcoholic Beverage License(s)

1. Iaritza Menjivar for Griffin Museum - March 10, 2019 - Griffin Museum

*Motion: That the Select Board approve One Day Alcoholic Beverage Licenses for - Iaritza Menjivar for Griffin Museum - March 10, 2019 - Griffin Museum
Goluboff - Bettencourt All in favor VOTED

Staging Permit

1. Batten Bros. Signs for Caffe Nero - 547 Main Street

*Motion: That the Select Board approve the staging permit for Batten Bros. Signs for Caffe Nero - 547 Main Street subject to Town Manager's review.
Goluboff - Bettencourt All in favor VOTED

Other

1. Permission for the First Congregational Church provide free coffee to commuters on Wednesday, March 6, 2019 for the 6:15 - 8:30 AM commuter trains (with usual conditions for being on Town property).

*Motion That the Select Board give the First Congregational Church permission to provide free coffee to commuters on Wednesday, March 6, 2019, for the 6:15 - 8:30 a.m. commuter trains.
Goluboff - Bettencourt All in favor VOTED

2. Approve/Correct Minutes - October 1, 9, 15, 19, 22, & 29, 2018

*Motion: That the Select Board approve the October 1, 9, 15, 19, 22, & 29, 2018 as submitted.
Goluboff - Bettencourt All in favor VOTED

COMMUNICATIONS AND WORKING GROUP REPORTS

MEETING SCHEDULE AND AGENDA TOPICS

ADJOURNMENT : 8:20 PM

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*Motion: That the Select Board adjourn for the evening.
Goluboff - Bettencourt
Roll Call: Goluboff, Bettencourt, Errico, Welch, Grenzeback

VOTED

Respectfully submitted,

Lisa Wong, Town Manager