



TOWN OF WINCHESTER

Design Review Committee
Town Hall, Winchester, Massachusetts 01890

Eileen Casciari, RA, Chair
Tracy Vartenigian Burhans, Vice-Chair
David N. Storeygard, AIA, LEED AP
Juli Riemenschneider, RLA, ASLA
Adrian LeBuffe LEED
Ellen Spencer
Erik Nottleson

Meeting minutes, March 6, 2019

Attendees: Casciari, Storeygard, Riemenschneider, Burhans, Spencer, Nottleson

Agenda Items

1. Approval of February meeting minutes.
2. Petition 3878, Special Permit – 24 Sargent Road, Enlarging footprint of garage.
 - a. Recommend favorable action, 6 to 0 with a suggestion to consider use of one material, rather than the two proposed, on the face of the garage like stucco or masonry veneer.
3. Petition 3879, Special Permit – 38 Winthrop Street, Demolition of existing structure, new build.
 - a. Recommend unfavorable action, 6 to 0
 - b. The beneficial impact of the proposal does not outweigh the adverse affect on the neighborhood. The garage doors are too prominent and dominate the front façade. Correspondingly, the main entrance appears to be secondary. None of the houses in the neighborhood have protruding double garages so this is an unreasonable departure from the existing character of the neighborhood. (See Zoning By-Law Sections 9.4.2.4 (special permits).
 - c. One way to emphasize the front door and deemphasize the garage would be the construction of a front porch that extends further out from the garage and extends to the corner of the building.
 - d. All second floor windows appear too small for the scale of the house.
4. Petition 3880, Site Plan Review - 4 Fernway Terrace, Enclosing front entrance structure and adding a dormer.
 - a. Recommend favorable action, 6 to 0
 - b. Enclosing the front entrance will be an improvement to the front façade.
 - c. The dormer has minimal visual impact on the exterior.
 - d. The Property is not very visible from the road or neighbors.

5. Old Business.

- a. MBTA working group meeting March 7th. Juli Riemenschneider and David Storeygard will be in attendance.

Meeting adjourned. Next meeting will be April 3rd; to be confirmed 2 days prior to the meeting.

- *Tracy Vartenigian Burhans, recording vice-chair; Minutes submitted to the DRC membership 3/11/2019*