

ENERGY MANAGEMENT COMMITTEE
Minutes: March 11, 2019, 5:45 to 7:00 pm
DPW Conference Room

Voting attending: Justin Magee, Roger McPeek, Todd Kosterman, Enzo Rascionato

Non-Voting attending: Laura Turenne, Susan McPhee, Fritzie Nace, Pete Lawson

Absent: Karl Rexer, Mark Sassi

The 1-7-19 and 2-4-19 meeting minutes were unanimously approved.

- New Business: Update on the conversion of Ambrose and Lincoln to natural gas. Horizon is holding the dates for both schools; however, National Grid is not getting back to Susan about the installation of the gas lines. *Action Item: Susan will try contacting National Grid again. Susan will also contact Horizon to find out if Winchester has paid for any equipment.* Pete suggested that the EMC ask Jay Gill to contact National Grid regarding progress. Horizon is planning on doing the work the first week of July.
- Energy Announcements:
 - HeatSmart: Fritzie gave a brief synopsis of the program for informational purposes only. This is a residential program and therefore beyond the scope of this committee.
 - EV Ride and Drive: Susan gave a brief synopsis for informational purposes only. This is a residential program and therefore beyond the scope of this committee.
- McCall Test classroom: The experiment is to take one problematic classroom off the pneumatic controls, using a stand-alone thermostat. Pete hasn't had time yet to investigate. Defer until next meeting.
- Vehicles/VW settlement:
 - Dump Truck: LeeAnn is gathering the information and Laura will fill out the application and spreadsheet by Friday of this week.
 - Jenks: Salter had said they would donate an old shuttle bus to the Council On Aging but then withdrew the offer. Without a vehicle to turn in, COA cannot apply for the VW grant.
 - Police Cruisers: The Mayor of Waltham is requiring the entire police fleet to switch to Electric Vehicles or hybrids. Susan mentioned that this could be something that Winchester also looks into doing in the future.
- Variable Frequency Drives (VFDs): Pete hasn't had time to complete the inventory but still plans on working to complete it. Defer until next meeting.
- Energy Revolving Fund:

- Rates: Susan met with Ellen and she approved the rental rate increase. It will start in March. The ERF is an energy surcharge for rentals of public spaces, such as auditoriums, by for-profit businesses. College Gate is not returning to the high school this year.
 - The current balance is \$27,753.
 - Justin made a motion to use \$5,345.99 of ERF funds to convert to LED lighting at the Wildwood Cemetery office building and to use \$3,473.91 of ERF funds to convert to LED lighting at the West Side Fire Station. The motion was unanimously approved. The spray foam insulation of the attic at the Wildwood Cemetery building was estimated to cost \$17,564.30 and is on hold until Pete can look at the space to see if it can be insulated without prior prep work.. *Action Item: Susan to ask Jay if the Cemetery Trust Fund can be used to pay for the insulation.*
- Solar update: Pete will speak with the Selectmen on March 18th to decide if partial or full railings are required around key pieces of equipment at the High School. Solect is willing to do the installation, but the Town would have to furnish the railings. The DPW panels have been installed and the Vinson-Owen panels will be installed over the summer.
 - Community Solar “Anchor” Vote: Before there can be a vote, some documentation needs to be presented. *Action Item: Enzo will ask the chair at FinCom about how to approach such a contract. Laura to ask Mark for any sample documents or sample contracts that he might have.*
 - Next meeting will be Monday, April 8 at Parkurst at 5:45pm to 7:00pm (Correction: Location will be DPW)