

**TOWN OF WINCHESTER
SELECT BOARD MEETING
Monday, April 1, 2019
Record**

OPENING

Vice Chairman Mariano Goluboff called the meeting to order at 6:45 PM in the Select Board meeting chamber located in Town Hall. Present were Select Board members Michael Bettencourt, Jacqueline A. Welch, Susan Verdicchio, and Amy Shapiro. Also present was Town Manager Lisa Wong.

*Motion: That the Select Board adjourn to Executive Session for the purpose of discussing matters related to MGL Ch. 30A §21(a) 3 - To discuss strategy with respect to collective bargaining or litigation; MGL Ch. 30 §21(a) 2 - To discuss strategy sessions in preparation for negotiations with nonunion personnel; Rear 784-794 Main Street: MGL Ch. 30 §21(a) 6 - To consider the purchase, exchange, lease or value of real property.

Bettencourt - Welch

Roll Call: Goluboff, Bettencourt, Welch, Verdicchio, Shapiro

VOTED

*Motion: That the Select Board adjourn from Executive Session to Public Session, to return to Executive Session at the end of Public Session.

Bettencourt - Verdicchio

Roll Call: Goluboff, Bettencourt, Welch, Verdicchio, Shapiro

VOTED

NOTIFICATION OF MEETINGS AND HEARINGS

1. Thursday, April 11, 2019 - 19-35 River Street 40B Information Session
2. Friday, April 12, 2019 - Working Session 8:30 a.m.
3. Monday, April 22, 2019 - Regular Session
4. Monday, April 29, 2019 - Regular Session before Town Meeting WHS Rm A101
5. Monday, April 29, 2019 - Spring 2019 Annual Town Meeting - WHS Auditorium
6. Monday, May 6, 2019 - Regular Session before Town Meeting WHS Rm A101
7. Monday, May 6, 2018 - Spring 2019 Annual Town Meeting - WHS Auditorium

Selectmen's Comments and Non-Docket Business

Mr. Goluboff welcomed Ms. Verdicchio and Ms. Shapiro. For the first time in history in the Town Winchester this Board meets with a majority female membership. He feels that this is fantastic as the value of diversity on the five seats that the Select Board has, is that we each bring our own experiences to evaluate the issues that we face. As a collaborative Board we can come up with better decisions for the Town. Mr. Goluboff congratulated Ms. Shapiro and Ms. Verdicchio on their election last week and for volunteering their time. He also thanked Vincent Dixon for running, as having contested seats is crucial for us to have discussions with our fellow residents about the important decisions for our Town. Last week the voters also approved the Proposition 2 ½ Operating Override so thank you to the voters for putting your trust in local government and for investing in our Town. The next steps are for the Finance Committee to present a budget recommendation to Town Meeting and then Town Meeting to vote the budget in May.

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Ms. Welch echoed Mr. Goluboff's comments about how delighted we are to have these two wonderful people join the Board with all their experience and commitment to the Town. We are honored and it will be such a privilege to work with the both of you.

Ms. Verdicchio commented that it is such a privilege to be here and she was thinking as she was watching the votes come in that these people were trusting us to do a good job. It is going to be a privilege to serve with you and to learn. Ms. Shapiro shared that it was a real pleasure to be in the campaign process with Ms. Verdicchio and Mr. Dixon. She has learned quite a bit over the last month or so, met so many wonderful volunteer servants in this Town and is very excited to get started.

Mr. Bettencourt thanked Ms. Verdicchio and Ms. Shapiro for being on the Board and running a great race with Mr. Dixon as well. As Mr. Goluboff mentioned having active democracy in our community is important to what we do.

Select Board Reorganization

Mr. Goluboff announced that as usual after an election the Select Board reorganizes and elects new officers. If there are no objections he dissolved the Board to a committee of the whole for the purpose of reorganizing with our Town Manager Lisa Wong presiding. Town Manger called this section of the meeting to order, this is the Select Board reorganization portion.

Ms. Wong opened the floor for nominations for the Chairmanship of the Select Board for the Town of Winchester.

*Motion That Mariano Goluboff be nominated to serve as Chair of the Select Board
 for the Town of Winchester.
 Welch - Bettencourt

There is one nomination and second, is there any other nominations. Hearing no further nominations, Town Manager closed the nomination process and called for a vote.

Roll Call: In favor: Bettencourt, Goluboff, Welch, Verdicchio, Shapiro VOTED

Town Manager opened the floor for nominations for the Vice Chairmanship of the Select Board for the Town of Winchester.

*Motion That Michael Bettencourt be nominated to serve as Vice Chair of the Select
 Board for the Town of Winchester till such time that the Select Board
 chooses to reorganize.
 Verdicchio - Goluboff

There is one nomination and second, is there any other nominations. Hearing no further nominations, Town Manager closed the nomination process and called for a vote.

Roll Call: In favor: Verdicchio, Bettencourt, Goluboff, Shapiro VOTED
Abstained: Welch

Town Manager closed this portion of the meeting and turned the meeting over to Chair Goluboff.

TOWN MANAGER REPORT AND COMMENTS

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Appointments: Town Manager announced the annual one-year staff reappointments: Mary Ellen Lannon, Town Clerk; Sheila Tracy, Treasurer / Collector; Beth Rudolph, Town Engineer - Terms to Expire: March 31, 2020.

Town Manager also announced the following permanent promotional appointment in accordance with section 4-2b of the Town she respectfully requests that the Select Board vote to waive the fifteen (15) day appointment period for: **Thomas Call, Water/Sewer Special Equipment Operator.**

*Motion: That the Select Board waive the customary fifteen (15) day appointment effective waiting period to allow Thomas Call to begin his employment.
Bettencourt - Welch All in favor VOTED

Ms. Wong welcomed the new Board members by informing them that they actually appoint her and that she works for the Board. There is a clause in our contract, per the memo she handed out to the Board, which states that we work together on a mutual set of goals. She has expanded the goals to be more of a work plan so that they are not simply static. Historically these have been done sometime at the end of the calendar so they would have been done November/December but that was when she had started. Everyone decided it was not the most appropriate time for her to set goals but that she go through the budget process. The memo that is at table has her suggestions to send materials to the Board to review this month and decide if they want to designate someone or collaborate towards developing the method in which the Board does the annual review. Ms. Wong included a multipage document that was updated in 2013, so it hasn't been looked at in sometime. The document is essentially self-evaluation that the previously Town Manager did. There is nothing that the Board needs to comment on tonight but to be discussed at a future meeting.

Ms. Wong also presented an update regarding the Lake Street Bridge which was reviewed by Weston & Sampson. This is the first inspection report that has been done on the bridge as the state does not do small bridge inspections. The report states that the bridge is in poor condition and needs to be addressed sooner than later. We need \$200,000 in design funds to be appropriated at Spring Town Meeting. She will be meeting with Senator Lewis's office to discuss potential funding. The bridge is eligible for the state's Municipal Small Bridge Grant Program. The program provides municipalities up to \$500,000 towards engineering and construction costs for qualified structures. Weston & Sampson prepared and submitted the application that was due April 1st and we hope to have a decision from MassDOT within 60 to 90 days. These are things that happen, we do a fairly good job of keeping up with our infrastructure but there is a lot of bridges, dams and projects. Which is why this will be a subject of conversation for our Capital Planning group. They will discuss where this fits in, in terms of our ability to fund the construction portion of this. This is just an FYI for the Board and but also a heads up that this is a Town Meeting article.

MATTERS FROM THE AUDIENCE

Bob Lord, Winchester Chamber of Commerce, wished Ms. Verdicchio and Ms. Shapiro well and the Chamber Board supports them.

Gail Freeman Ockerbloom, owner of Studio on the Common, informed the board that she holds charitable events & paint nights at her business and the \$75 per 1 day liquor licensing is becoming costly for her. She is requesting that the board implement a tier pay structure for someone in her position. This is really hard times for small businesses and any help would be appreciated. Cathy Alexander, Executive Director of the Chamber of Commerce, told the Board that she has attended the paint nights, what she wants to do is bring more people to the center and the Board should send a message to the public that they want to work with the businesses. Chairman Goluboff instructed Ms. Wong to come up with a recommendation of a tier structure for the April 22 meeting.

COMPTROLLER'S REPORT

Stacie A. Ward, Comptroller, informed the new members that once in a while she does come before the Board to give a basic summary of the Town financial. She went over the monthly financial report as of February 28, 2019. They have not gotten the final Snow & Ice invoice and there has been a lot of legal activity over the last few months.

LICENSES

HEARINGS

Chairman Goluboff opened the hearing at 8:15 p.m.

Department of Conservation and Recreation Grant of Location at 223/225 Forest Street to install a new groundwater monitoring well in the public right of way between 223 and 225 Forest Street. This work is necessary to replace the existing well located on private property at 224 Forest Street due to age and poor condition.

Beth Rudolph, Town Engineer and Viki Zoltay, DCR Hydrologist presented. Ms. Rudolph explained to the Board that this case is different than what has been done for other Grant of Locations. Her department and DPW do not have any concerns regarding the request.

Mr. Bettencourt asked about the history of the well. Ms. Zoltray explained that the Winchester well is one of the oldest being operational since June 1940. The state has been monitoring groundwater levels at this gage manually every month. The data that is retrieved from the well is very valuable not only for the state but also for Winchester. Since it needs to be updated DCR decided to also move the well off private property.

Chairman Goluboff informed Ms. Zoltray that we can take her contact information and the public can contact the Town Manager's office if they have any questions. He then closed the public hearing.

*Motion That the Select Board approve the Grant of Location to the Massachusetts Department of Conservation and Recreation Division of Water Supply Protection, Office of Water Resources to install a new groundwater monitoring well in the public right-of-way between 223 and 225 Forest Street to replace the existing well located on private property at 224 Forest Street due to age and poor condition.

Bettencourt - Welch

All in favor

VOTED

BUSINESS

1. Winchester High School Solar PPA - Susan McPhee, Winchester Energy Coordinator and Matt Shortsleeve, Solect were present.

Ms. McPhee started the presentation by informing the Select Board that there is still space to get the incentives from the state. Mr. Shortsleeve then updated the Board that the DPW installation is complete and the Vinson-Owen will be started during school vacation. The installation takes about six/seven weeks. Bringing the equipment on the roof takes about a week and the rest is electrical inside the building. He then did a brief summary of who Solect is and some of the features of the Town contract. Solect will be helping with the installation of the railings at the High School. Their own safety inspector worked with DPW inspecting the High School roof as to where the railings are needed.

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Ms. Welch inquired about the fall protection, the areas where the panels will be installed and how much would the cost be? Ms. McPhee informed her that she thinks that cost would be \$50,000 and that all the panel locations were vetted by everyone.

Ms. Welch also asked, in having the solar panels on the roof, would the electric magnetic field effect the children in the schools. Mr. Shortsleeve actually brought this question to one of his staff that is well informed in this area. Solect has done over 500 projects without any ill effects.

*Motion That the Select Board approve the Solar Power Purchase Agreement project with Solet Energy Development, LLC, as proposed for the location at Winchester High School.

Bettencourt - Verdicchio All in favor VOTED

*Motion That the Select Board approve agreement for payment in lieu of taxes for real property and personal property at 80 Skillings Road in conjunction with the Solect Energy Development, LLC Power Purchase Agreement for the terms listed on Exhibit A and B of the agreement subject to Town Meeting approval.

Bettencourt - Welch All in favor VOTED

2. Rear 784-794 Main Street RFP - Chair Goluboff announced that the Board took a vote to issue the RFP during Executive Session and we will be issuing the RFP within the next ten days.

3. Temporary Easements on Town Property abutting the Abby Road Subdivision - Moved to a future meeting.

4. Warrant Articles - At table was the first draft of the Warrant Articles for the Spring Town Meeting. Ms. Wong went through each article giving a brief description. They have to vote the whole warrant to be sent to the printer April 9th which will then be mailed to the residents. The Board will start voting the articles with the motions and background language on April 22nd.

*Motion That the Select Board approve the Warrant as presented for Spring 2019 Town Meeting subject to additional changes.

Bettencourt - Welch All in favor VOTED

CONSENT AGE NDA/SUPPLEMENTAL AGENDA

One Day Alcoholic Beverage License(s)

1. Diana Kenosian for Boston's Best Bartending - April 4, 2019 - The Next Door Theater
2. Diana Kenosian for Boston's Best Bartending - April 6, 2019 - Town Hall Auditorium
3. Liora Norwich for the Winchester Multicultural Network - April 7, 2019 - Jenks Center
4. Iaritz Menjivar for Griffin Museum - April 11, 2019 - Griffin Museum
5. Catherine Sullivan for Hospitality Goddess - April 27, 2019 - Town Hall Auditorium
6. Diana Kenosian for Boston's Best Bartending - April 27, 2019 - Winchester Boat Club House
7. Louis Cocuzzo for St. Eulalia's Church - May 18, 2019 - Lower Hall
8. Tapped Mobile Beer Truck - September 7, 2019 - Wright-Locke Farm

*Motion: That the Select Board approve One Day Alcoholic Beverage Licenses for - Diana Kenosian for Boston's Best Bartending - April 4, 2019 - The Next Door Theater; Diana Kenosian for Boston's Best Bartending - April 6, 2019 - Town Hall Auditorium; Liora Norwich for the Winchester Multicultural Network - April 7, 2019 - Jenks Center; Iaritz Menjivar for Griffin Museum - April 11, 2019 - Griffin Museum; Catherine Sullivan for Hospitality Goddess - April 27, 2019 - Town Hall Auditorium; Diana Kenosian for Boston's Best Bartending -

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April 27, 2019 - Winchester Boat Club House; Louis Cocuzzo for St. Eulalia's Church - May 18, 2019 - Lower Hall; Tapped Mobile Beer Truck - September 7, 2019 - Wright-Locke Farm

Bettencourt - Welch All in favor VOTED

Staging Permit

1. Graphicuts, LLC for Collins Management - 553 Main Street

*Motion That the Select Board approve the Staging Permit for Graphicuts, LLC for Collins Management at 553 Main Street.

Bettencourt - Welch All in favor VOTED

Other

*Motion That the Select Board approve the Glen Doherty Memorial Foundation Sixth Annual 5K and 10K race: Sunday, September 22, 2019 beginning at 12 Noon. Start and finish line: Jenks Center.

Bettencourt - Welch All in favor VOTED

*Motion That the Select Board accept, with gratitude, the donation of \$250.00 from the Albiani Management Company to support the Concerts on the Common for the 2019 summer.

Bettencourt - Welch All in favor VOTED

*Motion: That the Select Board approve the minutes for March 18, 2019.

Bettencourt - Welch All in favor VOTED

Abstained: Verdicchio, Shapiro

COMMUNICATIONS AND WORKING GROUP REPORTS

The Board acknowledged receipt of a letter from Secretary Thomas Turco and Winchester Eversource 345 Petition for Appeal of Final Decision

MEETING SCHEDULE AND AGENDA TOPICS

*Motion: That the Select Board adjourn from Public Session, to return to Executive Session.

Bettencourt - Welch
Roll Call: Goluboff, Bettencourt, Welch, Verdicchio, Shapiro VOTED

*Motion: That the Select Board adjourn from Executive Session to return to Public Session.

Bettencourt - Welch
Roll Call: Goluboff, Bettencourt, Welch, Verdicchio, Shapiro VOTED

ADJOURNMENT : 10:50 PM

*Motion: That the Select Board adjourn for the evening.

Bettencourt - Welch
Roll Call: Goluboff, Bettencourt, Welch, Verdicchio, Shapiro VOTED

Respectfully submitted,

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Lisa Wong, Town Manager