

**TOWN OF WINCHESTER  
SELECT BOARD MEETING  
Friday, April 12, 2019  
Record**

**OPENING**

Chairman Mariano Goluboff called the meeting to order at 8:30 AM in the Select Board meeting chamber located in Town Hall. Present were Select Board members Michael Bettencourt, Jacqueline A. Welch, Susan Verdicchio, and Amy Shapiro. Also present was Town Manager Lisa Wong.

\*Motion: That the Select Board adjourn to Executive Session for the purpose of discussing matters related to Asa Fletcher Fund - MGL Ch. 30 §21(a) 1 - To discuss the reputation, character, physical condition or mental health rather than the professional competence of an individual.

Bettencourt - Welch

Roll Call: Goluboff, Bettencourt, Welch, Verdicchio, Shapiro

VOTED

\*Motion: That the Select Board adjourn from Executive Session to Public Session, to return to Executive Session at the end of Public Session.

Bettencourt - Verdicchio

Roll Call: Goluboff, Bettencourt, Welch, Verdicchio, Shapiro

VOTED

**NOTIFICATION OF MEETINGS AND HEARINGS**

1. Monday, April 22, 2019 - Regular Session
2. Monday, April 29, 2019 - Regular Session before Town Meeting WHS Rm A101
3. Monday, April 29, 2019 - Spring 2019 Annual Town Meeting - WHS Auditorium
4. Monday, May 6, 2019 - Regular Session before Town Meeting WHS Rm A101
5. Monday, May 6, 2018 - Spring 2019 Annual Town Meeting - WHS Auditorium

**Selectmen's Comments and Non-Docket Business**

**TOWN MANAGER REPORT AND COMMENTS**

Ms. Wong asked the Board if everyone knows about the 5G small cell tower technology. They are basically mini cell phone towers. In the Town Manager thread, that she is a part of, on Tuesday evening one of the Town Managers set forward an email that said that the FCC had set an April 14<sup>th</sup> deadline for municipalities to adopt a policy to regulate 5G/Small cell technology applications to put those up that might be coming to our municipalities. A lot of Select Boards are having emergency meetings this week to discuss what that means. She contacted Bill August, who is one of our many lawyers that we use. He did a little bit of research and did confirm that that date existed. But essentially our liability would be if somebody came forward and put an application on the 16<sup>th</sup>, then we would not have a say. She does not know if anybody is lining up to do that in Winchester. In terms of coming up with a policy, there were no easy policies that existed that we could actually find. The only thing that we could find were some communities setting up committees in the last couple of months to explore and examine this. If we want to do this on an expedited basis she does not think that we could have done it for this morning. Her recommendation is that we get the Board's authorization, because usually we get their authorization to use Counsel for a particular

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project. Mr. August is trying to put together a budget today so she does not have it for the Board. He will help us to develop an internal committee, which would very likely be Beth Rudolph, Town Engineer, Ms. Wong and Mark Twogood, Assistant Town Manager. Just a small internal committee and any of you who would want to be a part of it to work on this next week. And see if we can actually come up with something for the 22<sup>nd</sup>. We do not need to have a policy done by the 14<sup>th</sup> but do need to put one in place in a timely manner. The policy would primarily be about design and esthetics, there is not much that we can do about location, siting so forth.

Chairman Goluboff reminded the Board that there are no fees in place for a small cell application to be put on existing poles. So if someone came in with an application next week not only do we not have any say it is a free application. What we can do today is establish a fee for that application and we can review that fee later.

\*Motion That the Select Board/Town of Winchester adopt an application for wireless telecommunication or modification fee of \$1,500 plus an additional \$1,500 inventory fee at the time of the building permit issuance.  
Bettencourt - Welch All in favor VOTED

Work Plan - Ms. Wong discussed the Work Plan that she handed out that the Select Board had produced last year. She asked the Board if they would like her to continue to work on the plan that is at table or to have her develop a different one where she would include the Department Heads. The Board consensus was to have Ms. Wong work on a new plan and present it to the Board at a future meeting.

**MATTERS FROM THE AUDIENCE**

**COMPTROLLER 'S REPORT**

**LICENSES**

**HEARINGS**

**BUSINESS**

**1. Temporary Easements on Town Property abutting the Abby Road Subdivision** - Moved to April 22 meeting.

**2. Personnel Contract - Review and vote extension of Comptroller 's employment agreement .**

\*Motion That the Select Board increase the Comptroller's salary per the contract to a number of \$124,317.91 at a 2.77% increase.  
Bettencourt - Welch All in favor VOTED

**3. Subcommittee Assign** - Chairman Goluboff sent a list of subcommittees for everyone to think about. The Select Board members decided on the following assignments.

<b>Committee Memberships</b>	<b>Primary</b>	<b>Backup</b>
Audit Advisory Committee	Susan Verdicchio	Mariano Goluboff
Capital Planning Committee	Michael Bettencourt	Jacqueline Welch
Committee on Names		
Fields Management Committee	Amy Shapiro	Jacqueline Welch
Housing Partnership Board	Michael Bettencourt	

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Open Space & Recreation Plan Committee	Amy Shapiro	Jacqueline Welch
<b>Committee/Organization Liaisons</b>	<b>Primary</b>	<b>Backup</b>
Aberjona Initiative	Susan Verdicchio	Mariano Goluboff
Cable Advisory Committee	Jacqueline Welch	
Chamber of Commerce Liaison	Michael Bettencourt	Amy Shapiro
Conservation Commission Liaison	Mariano Goluboff	Susan Verdicchio
Council on Aging/Winchester Seniors Association	Michael Bettencourt	
Disability Access Commission	Amy Shapiro	
Energy Management Committee/Climate Action	Mariano Goluboff	Susan Verdicchio
Permanent Street Tree Committee	Jacqueline Welch	
Planning Board	Jacqueline Welch	Amy Shapiro
Traffic and Transportation Advisory Committee	Michael Bettencourt	
Wildwood Cemetery Advisory Committee	Susan Verdicchio	Michael Bettencourt
Winchester Hospital/Lahey	Susan Verdicchio	
<b>Working Groups</b>	<b>Primary</b>	<b>Backup</b>
Bike Path	Jacqueline Welch	Amy Shapiro
Field's Master Plan	Amy Shapiro	Jacqueline Welch
Flooding/Drainage/Stormwater Management Working Group	Mariano Goluboff	Susan Verdicchio
MBTA Train Station	Mariano Goluboff	Michael Bettencourt
		Susan Verdicchio & Michael Bettencourt
State of the Town Committee	Mariano Goluboff	
Town Center Initiative Steering Committee	Jacqueline Welch	
Town Center Parking Committee	Jacqueline Welch	

**4. Agawam Account** - Ms. Wong informed that Board that the Agawam Account is another name for the Selectmen's gift account that has just over \$8,000 in there but \$8,000 of it was approved for an appraisal at 764 Main Street that is no longer needed for that. The Board needs to vote to rescind the 2017 vote.

\*Motion That the Select Board rescind the \$8,000 amount for an appraisal at 764 Main Street that was approved in 2017 back into the Agawam Account.  
 Bettencourt - Goluboff All in favor VOTED

**5. Warrant Articles** - Chairman Goluboff stated that the Warrant Articles are still in draft form and there are still changes. He does not want the Board to vote on motions that might change. We did that with the Warrant itself but the difference is it was not the actual language that will be read at Town Meeting. We will go through the articles at the April 22<sup>nd</sup> meeting. Chairman Goluboff invited Brian Szekely, Town Planner and Heather von Mering, Planning Board Chair to that meeting to do an overview of the Planning Board Articles. Mr. Bettencourt also said that the Board can vote on the motions at the meeting right before Town Meeting. And the Financial Articles can be voted on at the meeting on May 6<sup>th</sup>.

**CONSENT AGE NDA/SUPPLEMENTAL AGENDA**

**One Day Alcoholic Beverage License(s)**

Other

**COMMUNICATIONS AND WORKING GROUP REPORTS**

**MEETING SCHEDULE AND AGENDA TOPICS**

**ADJOURNMENT : 10:20 AM**

\*Motion: That the Select Board adjourn for the day.  
Bettencourt - Welch

Roll Call: Goluboff, Bettencourt, Welch, Verdicchio, Shapiro

VOTED

Respectfully submitted,

Lisa Wong, Town Manager