

**TOWN OF WINCHESTER  
SELECT BOARD MEETING  
Monday, April 27, 2020  
Record**

**OPENING**

Chair Michael Bettencourt called the meeting to order at 6:30 PM via Zoom remote participation due to the State of Emergency COVID-19. Present were Select Board members Vice Chair Susan Verdicchio, Jacqueline A. Welch, and Mariano Goluboff. Amy Shapiro was absent. Also present was Town Manager Lisa Wong. (Note - due to the remote participation all Select Board votes are roll call votes.)

\*Motion: That the Select Board adjourn to Executive Session for the purpose of discussing matters related to MGL Ch. 30 §21(a) 6 - To consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have detrimental effect on the negotiating position of the governmental body; MGL Chapter 30 §21(a) 2 & 3 - Negotiation strategy non-union personnel and collective bargaining strategy.

Verdicchio - Welch

Roll Call: Verdicchio, Welch, Goluboff, Bettencourt VOTED

\*Motion: That the Select Board adjourn from Executive Session to Public Session, not to return to Executive Session.

Verdicchio - Welch

Roll Call: Verdicchio, Welch, Goluboff, Bettencourt VOTED

**NOTIFICATION OF MEETINGS AND HEARINGS**

1. Monday, May 6, 2020 - Regular Session
2. Monday, May 18, 2020 - Regular Session

**TOWN MANAGER REPORT AND COMMENTS**

1. Appointments - Ms. Wong announced the following reclassification appointments in accordance with section 4-2b of the Town Charter, and she respectfully requests that the Select Board vote to waive the fifteen (15) day appointment period for: **Athena Byford, Building Department to S25 Senior Clerk II and Maureen Oliver, DPW to S27 Principal Clerk**

\*Motion: That the Select Board waive the customary fifteen (15) day appointment effective waiting period to allow Athena Byford and Maureen Oliver to begin their employment.

Verdicchio - Welch

Roll Call: Verdicchio, Welch, Goluboff, Bettencourt VOTED

2. Town Manager Updates:

- There are 71 cases, 33 active, 2 deceased. Nursing homes are the primary concern and Representative Day is requesting testing and base line inspections at all of the nursing homes. Jen Murphy, Winchester Health Director, has been working directly with the nursing homes but they have been very inconsistent.
- Started issuing road permits and Eversource has begun installing the 115vK line.
- We are waiting on the legislation for remote Town Meeting and the warrant is closed.
- Town buildings will NOT reopen on May 4<sup>th</sup> a phased reopening is being worked on.

**Monday, April 27, 2020  
Select Board Meeting**

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- Our new Recreation Director, Nick Cacciolfi, starts this Friday, May 1<sup>st</sup>.

**BUSINESS**

1. **State of Emergency** - Ms. Wong informed the Board that we have received calls from Winchester businesses about the policy for people wearing masks. The Attorney General offered guidance to the towns/cities to implement the Mass General Order from the Governor. The Board of Health is working with the businesses informing them that everyone entering the store must wear a mask, i.e. any person to person interaction a mask is required. The Board of Health is developing their own emergency order for Winchester. The order will be ready for the Select Board's vote at Thursday morning's meeting and will be put in place Thursday afternoon. There will be a reverse 911 informing the residents of the order and signs will be placed at the entrance of every business.

The Real Estate restrictions of open houses/in persons showings will be expiring and the Board will discuss at Thursday's meeting whether to extend the order to May 18<sup>th</sup>.

2. **Update on Cable License Renewal Processes** - Ashley Stevens, Chair of the Cable Advisory Committee, gave a brief overview of the Committee's progress. The Cable Advisory Committee is only active every ten years to develop the renewal agreements with Comcast and Verizon. Both are due for renewal this year, Verizon in June and Comcast in September. Both renewal licenses will include one HD channel and WinCam is going to open another studio in the High School. The Committee is reviewing the contracts and will come to the Select Board in June for a final vote.

3. **Approval of Request for Response for submission to Comcast** - The Select Board approved the following:

\*Motion: That the Select Board approve the request for response directed to Comcast as presented.

Verdicchio - Welch

Roll Call: Verdicchio, Welch, Goluboff, Bettencourt                      VOTED

4. **FY21 Budget** - Ms. Wong informed the Board that the primary change to the budget from last week is that the state cuts may not be as bad as we thought. The Chapter 70 would only be 5% and the state funding would be between 15%-20% with the cut only being in the thousands and not the millions.

5. **TWK Change of DBA** - Jill Mann, attorney for Left Eden Restaurant Corp/TWK, informed the Board that the company is looking to rebrand and change the menu. The change is not similar to other restaurants in the area and the owners feel that they want to be more of a neighborhood feeling restaurant.

\*Motion: That the Select Board approve the name change by TWK to change the name to the SPOT, Winchester as submitted.

Verdicchio - Welch

Roll Call: Verdicchio, Welch, Goluboff, Bettencourt                      VOTED

**COMMUNICATIONS AND WORKING GROUP REPORTS**

1. Letter from the Commissioners of Trust Funds - Chair Bettencourt brought to the Board's attention the well written letter from the Commissioners regarding the disposition of Town assets under the management of their committee.

**ADJOURNMENT : 8:10 PM**

**Monday, April 27, 2020**  
**Select Board Meeting**

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\*Motion: That the Select Board adjourn for the evening.  
Verdicchio - Welch

Roll Call: Verdicchio, Welch, Goluboff, Bettencourt

VOTED

Respectfully submitted,

Lisa Wong, Town Manager