

Winchester Retirement Board Meeting Minutes
April 27, 2021

Pursuant to the Commonwealth's Open Meeting Law Chapter 30A, §20, and subject to the Executive Order issued by Governor Baker on March 12, 2020, *Suspending Certain Provisions of the Open Meeting Law*, the meeting of the Winchester Contributory Retirement Board was called to order with the following Members participating remotely for all or part of the meeting: Stacie Ward, Ex-Officio; George F. Morrissey, Chairman; Robert A. Frary, Elected Member; William G. Zink, Appointed Member; Karen Manchuso, Board Administrator.

Members of the public were provided access to the meeting via a call-in-number.

George Morrissey called the meeting to order at 8:37 am on Tuesday, April 27, 2021.

The Board acknowledged the letter from PERAC dated April 8, 2021 regarding the vacant elected member position on the retirement board.

A motion was made by Robert Frary, seconded by George Morrissey to nominate Stacie Ward as the Election Officer for the upcoming election.

ON THE ROLL CALL THE VOTE WAS AS FOLLOWS:

William Zink	Yes
George Morrissey	Yes
Robert Frary	Yes
Stacie Ward	Yes

The Administrator informed the Board of the upcoming election time table. The Notice of Election was e-mailed on April 15, 2021 to the Town Clerk's Office, Winchester Housing Authority, Police and Fire Chiefs, DPW Director, School Administration and all Department Managers and employees with email access. A notice to all retirees was sent by US Mail to all retirees and inactive members on April 22, 2021.

Board Minutes:

On a motion by George Morrissey and seconded by William Zink the Board voted unanimously to approve the Executive Session Minutes of February 23, 2021.

ON THE ROLL CALL THE VOTE WAS AS FOLLOWS:

Stacie Ward	Yes
George Morrissey	Yes
Robert Frary	Yes
William Zink	Yes

On a motion by George Morrissey and seconded by William Zink the Board voted unanimously to approve the Regular Business Meeting Minutes of March 30, 2021.

ON THE ROLL CALL THE VOTE WAS AS FOLLOWS:

Stacie Ward	Yes
George Morrissey	Yes
Robert Frary	Yes
William Zink	Yes

The Board reviewed the March 30, 2021 Investment Statement. There were no questions.

The Board reviewed the March 30, 2021 Cash Books. There were no questions.

The Administrator reported receiving the 2020 Annual Statement of Financial Condition via Docusign with all the Board Signatures. It was forwarded to PERAC to be filed before the May 1, 2021 deadline.

Retiree Payroll:

On a motion by William Zink and seconded by Robert Frary the Board voted unanimously to approve the April 30, 2021 Retiree Payroll in the amount of \$757,064.39.

ON THE ROLL CALL THE VOTE WAS AS FOLLOWS:

Stacie Ward	Yes
George Morrissey	Yes
Robert Frary	Yes
William Zink	Yes

Expenses:

On a motion by William Zink and seconded by Robert Frary the Board voted unanimously to approve the April 30, 2021 Expenses as follows:

<u>Payee</u>	<u>Description</u>	<u>Amount</u>
Boston Ret Board	2020 3(8)C Payment	\$ 11,320.27
Essex Regional Ret Board	2020 3(8)C Payment	\$ 7,272.04
MA Teachers' Ret Board	2020 3(8)C Payment	\$337,734.92
Wakefield Ret Board	2020 3(8)C Payment	\$ 4,151.21
Town of Winchester	March 30 2021 Service Reimb. Invoice	\$ 9,799.11

ON THE ROLL CALL THE VOTE WAS AS FOLLOWS:

Stacie Ward	Yes
George Morrissey	Yes
Robert Frary	Yes
William Zink	Yes

Refund:

On a motion by Robert Frary and seconded by William Zink the Board voted unanimously to approve the April 30, 2021 refunds as follows:

Name	Department	Service	Amount
John R Alleghretto	School IT Director	9.1667	\$61,767.25

ON THE ROLL CALL THE VOTE WAS AS FOLLOWS:

Stacie Ward	Yes
George Morrissey	Yes
Robert Frary	Yes
William Zink	Yes

New Members:

On a motion by Robert Frary and seconded by George Morrissey the Board voted unanimously to approve the new members.

Name	Department	Date of Hire	Group
Richard Began	DPW – Custodian	03/22/2021	1

ON THE ROLL CALL THE VOTE WAS AS FOLLOWS:

Stacie Ward	Yes
George Morrissey	Yes
Robert Frary	Yes
William Zink	Yes

Retirements:

On a motion by Robert Frary and seconded by William Zink the Board voted unanimously to approve the new retirement.

Name	Department	Retirement Date	Years of Service
James J Cogan, Jr	Police – Sergeant	03/30/2021	35.1667

ON THE ROLL CALL THE VOTE WAS AS FOLLOWS:

Stacie Ward	Yes
George Morrissey	Yes
Robert Frary	Yes
William Zink	Yes

The Board acknowledges the following PERAC Memorandums:

- PERAC Memo # 14/2021 re: Mandatory Retirement Board Member Training – 2Q 2021
- PERAC Memo # 15/2021 re: Implementation of Paid Family Medical Leave ("PFML")

The next monthly meeting of the Board is scheduled for:

- Tuesday, May 25, 2021 8:30 am
- Tuesday, June 29, 2021 8:30 am

On a Motion by George Morrissey and seconded by Robert Frary, the Board voted to adjourn the meeting at 9:43 am.

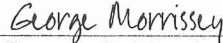
Respectfully submitted,

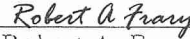

Karen Manchuso

Attest:

DocuSigned by:

Stacie Ward, Ex-Officio

DocuSigned by:

George P. Morrissey, Chairman

DocuSigned by:

Robert A. Frary, Elected Member

DocuSigned by:

William G. Zink, Appointed Member