

ENERGY MANAGEMENT COMMITTEE
Meeting Minutes: May 17, 2021, 5:30 pm to 7:00pm
Zoom Video Meeting

Voting attending: Justin Magee, Todd Kosterman, Karl Rexer, Allison Gaiko, Roger McPeek, Colleen Soden, Bogdan Fedeles

Non-Voting attending: Laura Turenne, Susan McPhee, Fritzie Nace,

Absent: LeeAnn McGahan, Ellen Whittemore, Pete Lawson,

1. The minutes from 4/12/21 were unanimously approved.
2. New Business: *Action Item: determine if the next meeting will be in-person or Zoom.*
3. EV Purchase Policies (Ms. McPhee):
 - a. Town Vehicles: DOER to use the Town of Concord's policy as a template to update their policy for Green Communities. Winchester currently has a purchasing policy for Green Communities, but it needs to be updated. Hybrid police vehicles, Interceptors, are being purchased. An electric street sweeper is a possibility for a future purchase through the VW settlement. Language in the policy should indicate that if there is an electric version of a particular vehicle, then it must be preferentially bought. It was noted by the committee that the policy should be written now so that when electric versions become available, then they can be preferentially purchased. *Action Item: Ms. McPhee will use Concord's policy as a template and edit as necessary for Winchester.* The Select Board will need to vet such a policy. Fully electric Ford F-150s will be available soon; however, Winchester does not have much use for light duty trucks. DPW will see savings with the police hybrid vehicles at the end of this fiscal year. "All things being equal, preferential treatment will be given to bus companies that purchase electric vehicles." *Action Item: Determine first costs and fuel savings of hybrid vs regular police vehicles. Ms. Turenne and Ms. McPhee to enquire if individual fuel usage is tracked by DPW.*
 - b. Priority Leasing from Companies with Electric Buses: Grant money from the VW settlement can be used to exchange diesel buses for electric buses; however, Winchester does not own its buses. The bus leasing companies may not be aware that grant money exists. A policy can be written with language that includes: "All things being equal, preferential treatment will be given to bus companies that purchase electric vehicles." Once such a policy is written, it would need approval by School Committee. *Action Items: Ms. McPhee, Ms. Nace, and Ms. Turenne to meet with Ms. Whittemore to vet language for policy and to determine next steps.*
4. New Lynch, Owner's Project Requirements (OPR) Draft Feedback to Ms. Soden and Mr. Kosterman (All): *Action Item: EMC members to read and send comments/feedback to Ms. McPhee within the next 2 weeks.*
5. Summer Powering Down at Schools: Ms. Turenne noted that there is variability between schools. In previous years, Ms. Turenne, Ms. Nace, and Ms. McPhee would go through each school and unplug items in classrooms not being used during the summer. Muraco

prints out a “check out” list which includes unplugging. Non staff members are not allowed into the buildings this year due to the ongoing pandemic. *Action Item: Ms. Turenne, Ms. Nace, and Ms. McPhee to meet with Ms. Whittemore to discuss.*

6. New HVAC Systems, Efficiency and Specs of New Equipment (*Mr. Lawson*):
 - a. Town Hall: The town hall will undergo moisture mitigation and slab replacement.
 - b. Police (Public Safety Building):

7. High School Solar Panels:
 - a. High School Update: Mr. Rexer sent a bar graph of expected vs actual generation (from the production website). The data presented appears that the solar panels are generating power as anticipated. In March of 2021, the generated energy was higher than expected.
 - b. Upcoming Roof Replacements: There have been no changes since the last meeting regarding the High School gym roof. The roof of Ambrose may possibly be due to be replaced in the next few years. Mr. McPeck noted that McCall might be getting a new roof in approximately 3 years; however, the McCall roof has many parapets that create shadows. The West Side Fire roof is another possibility for PV panels, but it may be too small. There is the possibility that PV panels could be installed on the canopies at the new MBTA station in Winchester center. *Action Item: Ms. McPhee to reach out to Mr. Brian Szeleky to determine if panels at the MBTA station is a feasible idea.* Another possible roof for PV panels is on the new soccer facility on Cross St. *Action Item: Ms. McPhee to determine a contact person to reach out and see if they would consider a PPA for the soccer facility.* Another possible roof for PV panels is the large warehouse on Holton St. *Action Item: Ms. McPhee to determine a contact person at Holton St.*

8. Old Business
 - a. McCall Unit Ventilator Pilot Project (*Mr. Lawson*):
 - b. META grant (*Ms. McPhee, Mr. Lawson*):

9. Schedule Next Meeting: Monday, July 12th , in-person and outdoors (if in compliance with Open Meeting Law).