

**TOWN OF WINCHESTER
SELECT BOARD MEETING
Monday, May 18, 2020
Record**

OPENING

Chair Michael Bettencourt called the meeting to order at 7:00 PM via Zoom remote participation due to the State of Emergency COVID-19. Present were Select Board members Vice Chair Susan Verdicchio, Jacqueline A. Welch, Amy Shapiro and Mariano Goluboff. Also present was Town Manager Lisa Wong. (Note - due to the remote participation all Select Board votes are roll call votes.)

NOTIFICATION OF MEETINGS AND HEARINGS

1. Monday, June 1, 2020 - Regular Session

ACCEPTANCE OF DONATIONS

- *Motion That the Select Board accept, with gratitude, donations in the amount of \$9,250 from the Bonnell, Butler, Cabral, Connolly, Melkonian & Vaughan families to support the Saltmarsh Park.

Verdicchio - Welch

Roll Call: Verdicchio, Welch, Shapiro, Goluboff, Bettencourt

VOTED

- *Motion That the Select Board accept, with gratitude, donations in the amount of \$4,500 to the Council on Aging Transportation Support Account, \$1,000 from Winchester Cooperative Bank for the new initiative - COVID-19 senior food security and \$20 to the Council on Aging Gift Account.

Verdicchio - Welch

Roll Call: Verdicchio, Welch, Shapiro, Goluboff, Bettencourt

VOTED

- *Motion That the Select Board accept, with gratitude, the gift, from The Winton Club, of a plaque to the Town of Winchester to be placed in the entry way of the Chad Maurer Auditorium as a recognition of the Town's generosity in providing a venue for The Winton Club's Annual Cabaret for 100 years.

Verdicchio - Welch

Roll Call: Verdicchio, Welch, Shapiro, Goluboff, Bettencourt

VOTED

TOWN MANAGER REPORT AND COMMENTS

1. Appointments - Ms. Wong announced the following promotional appointments in accordance with section 4-2b of the Town Charter, and she respectfully requests that the Select Board vote to waive the fifteen (15) day appointment period for: **DPW Water/Sewer W13 Working Foreman - Peter Decubellis and Max Meaney.**

- *Motion: That the Select Board waive the customary fifteen (15) day appointment effective waiting period to allow Peter Decubellis and Max Meaney to begin their employment.

Verdicchio - Welch

Roll Call: Verdicchio, Welch, Shapiro, Goluboff, Bettencourt

VOTED

2. General Topics/Project Updates:

- **McCall Middle School** - progressing on time. No delays due to Covid.
- **Generators Project** - Final connection to be made at Public Safety Building on May 27th; and at Town Hall on June 9th.
- **Wildwood Drainage Project** - work in field complete, work in street ongoing.
- **Lead Service Lines** - preparing year three bid package.
- **Parkhurst Elevator** - ongoing.
- **Roadway Improvements at Main and Highland** - work progressing. Substantial completion expected by the end of the month.
- **McCall Traffic Improvements** - bids received. Will issue Award letter and expect work to begin in a few weeks.
- **Waterfield Road Bridge Repairs Project** - Award letter sent, holding pre-construction meeting on Wednesday. Working on the bridge railing repair bid package. Work in the roadway should begin in a few weeks. Toole to prepare an updated notification for the web page.
- **Manchester Track** - Award letter issued. Work should commence in a few weeks.
- **Aberjona Tree Planting at Judkins Pond** - executed contract, work should begin in a couple weeks and will be complete by the end of June.
- **Engineering and Permitting** on Lake Street Bridge, Swanton Street Culvert, North Reservoir Dam, North Reservoir Spillway and Phase II Sewer Improvements are all ongoing.

HEARINGS

1. **Eversource Grant of Location - To install approximately 25-feet of conduit within the public right-of-way to provide underground electrical service to 18 Wedgemere Avenue.** Beth Rudolph, Town Engineer, and Jackie Duffy, Eversource representative, presented.

Eversource is applying for a Grant of Location to install approximately 25-feet of conduit within the public right-of-way to provide underground electrical service to 18 Wedgemere Avenue. The Town Engineer and DPW do not have any concerns going forward.

*Motion That the Select Board approve Eversource's Grant of Location for the installation of approximately 25-feet of conduit within the public right-of-way to provide underground electrical service to 18 Wedgemere Avenue.

Verdicchio - Welch

Roll Call: Verdicchio, Welch, Shapiro, Goluboff, Bettencourt

VOTED

2. **Massachusetts Water Resources Authority (MWRA) Grant of Location - To install 250-feet of new 48-inch water main on Eugene Drive between station 43+00 and Station 45+50 and to install 300-feet of new 48-inch water main on Eugene Drive between station 45+50 and 48+50.** This work is necessary to replace approximately 10,500 feet of existing 48-inch diameter water main in Winchester, Stoneham and Woburn.

Beth Rudolph, Town Engineer, and Patrick Barrett, MWRA Project Manager, presented the overview of the work. Mr. Barrett explained that MWRA is replacing the 48" pipe and moving any pipe that is presently located on private property to the public way. The work will not begin in Winchester until 2022 and residents will be notified when the MWRA is going to be in their neighborhood.

Cyril Kwong, Eugene Drive, inquired about the markings that are on the edge of his property line. Mr. Barrett informed him that the pipe actually runs through his property and will be moved

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to the public way next to his property. Mr. Kwong also said he is very concerned about the loss of two of the huge pines that are along the road which will leave a void and is there any way to not remove them. Unfortunately, those trees will have to be removed and MWRA will work with Mr. Kwong to find a comparable solution.

*Motion That the Select Board approve the MWRA Grant of Location To install 250-foot of new 48-inch water main on Eugene Drive between station 43+00 and Station 45+50 and to install 300-foot of new 48-inch water main on Eugene Drive between station 45+50 and 48+50. This work is necessary to replace approximately 10,500 feet of existing 48-inch diameter water main in Winchester, Stoneham and Woburn. MWRA shall continue to work with the community abutting property owners, including Mr. Cyril Kwong and the Tree Warden, for the purpose of replacing trees or taking other measures to provide screening in the area.

Verdicchio - Welch

Roll Call: Verdicchio, Welch, Shapiro, Goluboff, Bettencourt

VOTED

BUSINESS

1. **MS4 Permit Compliance** - Beth Rudolph, Town Engineer and Jaurice Schwartz, Weston & Sampson presented. Ms. Rudolph informed the Board that the Town is at the end of year 2 and everything has gone well with the Town being able to meet the EPA requirements. Every five years the EPA issues the required General Municipal Separate Storm Sewer System (MS4) permit. Ms. Schwartz gave an overview of the Town's year 1 & 2 accomplishments. The Town has done a great job at public education & outreach with an enhanced stormwater website; public participation and involvement such as Hazardous Waste Collection Day; mapping the Town's drainage system and a discharge detection & elimination plan. The Town is now working on updating its rules and regulations for post-construction stormwater management. Mr. Gill, DPW Director, told the Board that DPW is now sweeping the streets twice a year and cleaning all catch basins so that they are no more than 50% full.

2. **Human Rights Statement** - Members of the Immigrant Justice Committee (IJC) requested that the Board add "country of origin or immigration status" to the end of the Town's Human Rights Statement. Philip Coonley, IJC, stated the IJC felt that adding the "country of origin or immigration status" would make the statement more welcoming.

*Motion: That the Select Board approve to add "country of origin or immigration status" to the end of the Town's Human Rights Statement.

Goluboff - Welch

Roll Call: Verdicchio, Welch, Shapiro, Goluboff, Bettencourt

VOTED

3. **State Delegation** - Senator Jason Lewis and Representative Michael Day gave the Board an update on the Governor's Reopening announcement earlier in the day & reminded all to go to [mass.gov/reopening](https://www.mass.gov/reopening) for the latest information. They also discussed the uncertainty of the State's budget which may not be done by the end of FY2020. The House and Senate have also put in place that they can meet and vote remotely.

4. **WinCam Appropriation** - Ms. Wong informed the Board that no action was needed as the Finance Committee approved the transfer.

5. **Approval of the MWRA Loan** - Ms. Verdicchio read the following vote into the record:

I, the Clerk of the Select Board of the Town of Winchester, Massachusetts, certify that at a meeting of the board held May 18, 2020, of which meeting all members of the board were duly

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notified and at which a quorum was present, the following votes were unanimously passed, all of which appear upon the official record of the board in my custody:

Voted: that the sale of the \$600,000 Water Bond of the Town dated June 1, 2020, to Massachusetts Water Resources Authority (the "Authority") is hereby approved and the Town Treasurer or other appropriate Town official is authorized to execute on behalf of the Town a Loan Agreement and a Financial Assistance Agreement with the Authority with respect to the bond. The bond shall be payable without interest on May 15 of the years and in the principal amounts as follows:

<u>Year</u>	<u>Installment</u>	<u>Year</u>	<u>Installment</u>
2021	\$60,000	2026	\$60,000
2022	60,000	2027	60,000
2023	60,000	2028	60,000
2024	60,000	2029	60,000
2025	60,000	2030	60,000

Further Voted: that each member of the Select Board, the Town Clerk and the Town Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing vote.

I further certify that the votes were taken at a meeting open to the public; that no vote was taken by secret ballot; that a notice stating the place (or method of accessing), date, time and agenda for the meeting (which agenda included the adoption of the above votes) was filed with the Town Clerk and a copy thereof posted in a manner conspicuously visible to the public at all hours in or on the municipal building at which the office of the Town Clerk is located or, if applicable, in accordance with an alternative method of notice prescribed or approved by the Attorney General as set forth in 940 CMR 29.03(2)(b), at least 48 hours, not including Saturdays, Sundays and legal holidays, prior to the time of the meeting and remained so posted at the time of the meeting; and that no deliberations or decision in connection with the sale of the bond were taken in executive session, all in accordance with G.L. c.30A, §§18-25 as amended and in accordance with the Governor's emergency order dated March 12, 2020 authorizing remote meetings during the Covid-19 related state of emergency, if applicable.

Verdicchio - Shapiro

Roll Call: Verdicchio, Welch, Shapiro, Goluboff, Bettencourt

VOTED

6. **State of Emergency** - Mina Makarious, Town Counsel, discussed the Remote Town Meeting process with the Select Board. Counsel has drafted a complaint for the court to issue an order so that the Town can hold a remote meeting. The complaint was done in case the State Legislature does not pass the remote town meeting legislation in time and we have to get court approval. This is needed as the Town Meeting is scheduled for June 8th and there are time requirements for announcements that have to be started on May 21st. The Select Board will vote on Thursday to move forward with going to court.

The Town issued a reverse 911 informing the residents to go to the state's website about the reopening. We will announce this week that the Transfer Station will go back to normal hours next week. They are also working on the reopening of the tennis courts but the porta-potties will not be put back.

7. **Warrant Articles** - No discussion was needed.

CONSENT AGE NDA

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*Motion: That the Select Board approve the closing of Skillings Road from Washington Street to Main Street 7:00 a.m. to 5:00 p.m. on Saturday, June 6 with Sunday, June 7th as a rain date, to hold a Winchester High School graduation program.

Verdicchio - Welch

Roll Call: Verdicchio, Welch, Shapiro, Goluboff, Bettencourt VOTED

*Motion: That the Select Board approve the use of the Town Parking Lot, not including the portion of the lot at the Jenks Center with the entrance into the market on Mt. Vernon Street, for the 2020 Winchester Farmers Market season beginning Saturday, June 13th through Saturday, October 31st, from 8:30 a.m. to 2:30 p.m.

Verdicchio - Welch

Roll Call: Verdicchio, Welch, Shapiro, Goluboff, Bettencourt VOTED

*Motion: That the Select Board approve the minutes for February 10 & 24, 2020.

Verdicchio - Welch

Roll Call: Verdicchio, Welch, Shapiro, Goluboff, Bettencourt VOTED

ADJOURNMENT : 10:10 PM

*Motion: That the Select Board adjourn for the evening.

Verdicchio - Shapiro

Roll Call: Verdicchio, Shapiro, Goluboff, Bettencourt VOTED

Respectfully submitted,

Lisa Wong, Town Manager