

**TOWN OF WINCHESTER
SELECT BOARD MEETING
Wednesday, June 5, 2019
Record**

OPENING

Chair Mariano Goluboff called the meeting to order at 6:35 PM in in the Select Board meeting chamber located in Town Hall. Present were Select Board members Vice Chair Michael Bettencourt, Susan Verdicchio, and Amy Shapiro. Jacqueline A. Welch was absent. Also present was Town Manager Lisa Wong.

*Motion: That the Select Board adjourn to Executive Session for the purpose of discussing matters related to Asa Fletcher Fund - MGL Ch. 30 §21(a) 1 - To discuss the reputation, character, physical condition or mental health rather than the professional competence of an individual; Eversource 345 kV Transmission Line Intervener Litigation: MGL Ch. 30 §21(a) 3 - To discuss strategy with respect to collective bargaining or litigation.

Verdicchio - Shapiro
Roll Call: Goluboff, Bettencourt, Verdicchio, Shapiro VOTED

*Motion: That the Select Board adjourn from Executive Session to Public Session, not to return to Executive Session at the end of Public Session.

Bettencourt - Verdicchio
Roll Call: Goluboff, Bettencourt, Verdicchio, Shapiro VOTED

NOTIFICATION OF MEETINGS AND HEARINGS

1. Monday, June 10, 2019 - Continuation of public hearing at Muraco
2. Monday, June 17, 2019 - Regular Session

COMMENTS

Ms. Verdicchio reminded the audience about the continuation of the Public Hearing for the Stone Avenue at Highland Avenue - "Do Not Enter" sign to be held on Monday, June 10th at 6:30 p.m. at the Muraco Elementary School.

Vice Chairman Bettencourt also reminded everyone about the Tri-Community Greenway ribbon cutting on Saturday, June 15th 10-11 am on the Greenway in Stoneham between Pleasant and Pomeworth Streets.

TOWN MANAGER REPORT AND COMMENTS

1. Appointments - Town Manager announced the following permanent appointments in accordance with section 4-2b of the Town she respectfully requests that the Select Board vote to waive the fifteen (15) day appointment period for: **Firefighter David Quirk; DPW Promotion W-15 General Foreman Maintenance - Peter Dizio; Police Promotions - Sergeant Joseph Abdella to the rank of Lieutenant and Officer Ryan Mawn to the rank of Sergeant .**

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*Motion: That the Select Board waive the customary fifteen (15) day appointment effective waiting period to allow David Quirk, Peter Dizio, Joseph Abdella and Ryan Mawn to begin their employment.

Bettencourt - Shapiro All in favor VOTED

2. The following are updates from departments, projects and programs:

Town Manager

- Completed coursework for Mass Certified Public Purchasing Official program. Applying for official designation.
- Spoke at State House event on Multifamily Housing Zoning.
- Police Chief MacDonnell and Ms. Wong will be test driving electric police vehicles
- New transfer station hours in effect July 1 (eliminate evening hours on Tuesday) - will give flyers out and also poll residents on new hours.

Engineering Department

- Projects put out to bid this week - Wildwood Street drainage project, Sawmill Brook Drainage project, and WHS roof repair.
- Contractor on-site starting July 3rd for the McCall School Phase II renovation.
- Toole Design is completing a Church Street at Waterfield Road Pedestrian Safety Evaluation that the Town will review this week. They are coming to the June 17th Select Board meeting to discuss McCall and can give an update then.

Town Clerk

- Phase one of the proofing stage of the Code of Bylaw/Charter code project - this is an extensive review that is quite time consuming but is essential to the accuracy of our digital online project.

Public Works

- Filling playgrounds with Mulch; Hot top work; Painting crosswalks around schools; Tree work take down and trimming.

Recreation Department

- Packer Ellis Tennis Courts opened on May 6th. Opened late this season due to the weather. Memberships and Day passes coming in.
- Opened the Splash Park for the summer season. It will be open only on weekends until June 19th.

Housing

- 19-35 River Street - approved by MassHousing to proceed. Waiting for developer to submit project details to town.
- Washington/Swanton - Working with Melanson Development on LIP project application to DHCD
- Mill Pond building at 10 Converse Place is slated for demo and new owners are exploring a mixed use development.

Conservation Commission

- Winter Pond water Treatment: Discussions with the Natural Heritage and Endangered Species Program regarding treatment of nuisance vegetation in the pond. The pond contains a number of rare and threatened plants, and requires a more specialized treatment to protect them. Friends of Winter Pond, through the town, have filed a Notice of Intent and the commission will hold a hearing on June 11th.

MATTERS FROM THE AUDIENCE

COMPTROLLER 'S REPORT

Chair Goluboff accepted the Comptroller's Financial Update as of April 31, 2019 report that was in the Select Board's packet.

LICENSES

HEARINGS

735 Main Street - Road Improvements at corner of Main Street and Skillings Road -To discuss proposed parking and traffic circulation changes to the Town-owned triangle area at the corner of Main Street and Skillings Road. The improvements are proposed as part of the redevelopment of 735 Main Street. Beth Rudolph, Town Engineer, Heather Georgallas, Project Engineer Toole Design and Michael Murray, developer/applicant presented. Mr. Murray gave a brief history of the site and informed the Board that he has met with the Planning and Board of Appeal Boards. The company will be developing the site and are before the Board tonight to talk about the redevelopment of the roadway in front of 735 Main Street. He also stated that the two businesses that use the existing parking spaces will remain.

Ms. Georgallas then gave a power point presentation that included narrowing the width of Skillings Road just enough to make the right turn sharper which slows the traffic but they will not have to move the traffic lights. She also addressed the landscaping design with short shrubbery and tightening up the existing space. Ms. Rudolph informed the Board that the Traffic Review Committee has met with the developer and they also prefer option 2. They want to make sure that there is enough room for a fire truck and are concerned about allowing left turns onto Main Street.

Chair Goluboff opened the hearing for public comment.

John Doherty - 10 Skillings Road - his business is a direct abutter to the development and there are five employees and customers that use the existing parking lot. He would like to have a few more spots carved out of the green space. Because his business is not downtown they can't get parking passes on Shore Road. Ms. Rudolph informed him that he can get passes for the spots located on Main Street across from Stop & Shop.

Roger Wilson - Traffic & Transportation Advisory Committee member - While they are concerned about parking this is public land and we need to make sure that it is safe for pedestrians. The problem area is bigger than the proposal presented and we need to make this as good as possible to make the bike path better. Mr. Wilson feels that the Board should not accept any of the plans and straighten out the entire area.

Chair Goluboff stated that the Board will wait for Dennis Carlone's input, Architect/Urban Designer that the Town hired. He then closed the public portion of the hearing. Vice Chair Bettencourt appreciates the comments and this will be an ongoing project which we need to be more intentional about the whole entire space rather than just the proposed area. Ms. Shapiro feels that the point about the bike path is really important and to delineate the path a little bit more. Chair Goluboff thanked everyone and stated that we will consider these, look at the report from Mr. Carlone and move forward from there.

BUSINESS

1. Committees and Commissions:

- a. Energy Management Committee - One Position - New Applicant
Allison Gaiko - New applicant - Continued to next meeting

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- b. EFPBC - Two Positions (Engineer & Architect) - Two Incumbents (Engineer) & One New Applicant (Architect)

Mark Brady Scott - New applicant - Architect position, new term to expire March 1, 2021. Select Board interviewed Mr. Scott and he informed the Board that he works for a company in Boston as an architect doing institutional projects including schools at the university level. He also stated that most of his work is green certified.

*Motion That the Select Board appoint Mark Brady Scott to the architect position on the Educational Facilities Planning & Building Committee for a term to expire March 1, 2021.

Bettencourt - Verdicchio

All in favor

VOTED

Todd Kosterman and Geethanjali Mathiyalakan for the Engineer position is continued.

2. **VFW Saltmarsh Park Donation** - Commander Greg Quill presented to the Select Board a donation of \$10,000 from the VFW Aberjona Post #3719 towards the building of the Saltmarsh Park in the Town Common.

*Motion That the Select Board accept, with appreciation, the donation of \$10,000 from the VFW for the Saltmarsh Park.

Bettencourt - Verdicchio

All in favor

VOTED

3. **Winchester History Online** - Ellen Knight, Town Archivist, Nancy Schrocka, Archives Advisory Committee Chair and Mary Ellen Lannon, Town Clerk presented. Ms. Knight reminded the Board that in October 2016 they had accepted a grant from the Cummings Foundation for the development of web pages devoted to Winchester History Online. She and the Archival Center Advisory Committee are pleased to report that the project is complete. Ms. Knight then gave a tour of the Town website showing the Select Board how to access the archive portions of the history of Winchester in photos that are available to residents. As a Web-based project, Winchester History Online is capable of growth and enhancement.

Ms. Schrocka informed the Board that Ms. Knight is far too modest and feels that the online history gives more depth. Ms. Knight has brought life to the Town of Winchester history and put in for more time into the project than the grant paid for. Ms. Schrocka is enormously proud of the inclusion of the complete history not just the white man history. They are looking at the schools to incorporate the Native American history of the Town. Ms. Verdicchio stated that the website is excellent and Ms. Shapiro was glad that they are focusing on getting the students involved.

4. **One Day Liquor License Fees** - Ms. Wong brought to the Select Board's attention the Board of Health comments regarding her recommendations that she submitted regarding the tiered level payment for One Day Alcoholic Beverage License fees. Ms. Wong feels that the lower fee will develop more small events and the economic activity. She did consult Town Counsel if we can provide a tiered level and they informed her that there is nothing to stop us from having it. Ms. Shapiro feels that we are talking about supporting the small businesses and supports the tiered structure. Chair Goluboff reminded everyone that the BOH recommendations are for public events such as the Glen Doherty Race not events on private property such as the Paint & Sip.

*Motion That the Select Board approve the One Day Liquor License fees as presented by the Town Manager.

Bettencourt - Shapiro

All in favor

VOTED

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5. **MBTA Station & VO Safe Routes** - Chair Goluboff stated that the MassDot Draft 2020-2024 Capital Investment Plan that was sent to us included the Winchester Center commuter rail station renovation, the Safe Routes to School improvements near Vinson-Owen school and the Bridge Deck replacement on Marble Street over I-93. A letter in support, that is in the Select Board packets, was written and with the Board's approval Chair Goluboff will sign it and send it to the state.
6. **High School Solar PPA** - The Select Board has to approve an amendment of the High School Solar PPA extension of the construction start date due to the High School roof needing to be repaired.

*Motion That the Select Board approve an amendment to the Power Purchase Agreement (PPA) with Solect Energy for the Winchester High School, substantially in the attached form and to authorize the Town Manager to approve minor insubstantial changes as may be necessary and to execute the First Amendment to the PPA.
Bettencourt - Shapiro All in favor VOTED

7. **Town Manager Search Committee** - Chair Goluboff informed the Board that they have to dissolve the Town Manager Search Committee. He also thanked the committee for their commitment and expertise in searching for our new Town Manager

*Motion That the Select Board dissolve the Town Manager Search Committee.
Bettencourt - Verdicchio All in favor VOTED

CONSENT AGE NDA

One Day Alcoholic Beverage License(s)

1. Archie McIntyre - June 7, 8, 13, & 15, 2019 - Wright-Locke Farm Conservancy
2. Iaritz Menjivar for Griffin Museum - June 13, 2019 - Griffin Museum

*Motion That the Select Board approve One Day Alcoholic Beverage Licenses for - Archie McIntyre - June 7, 8, 13, & 15, 2019 - Wright-Locke Farm Conservancy; Iaritz Menjivar for Griffin Museum - June 13, 2019 - Griffin Museum
Bettencourt - Shapiro All in favor VOTED

Staging Permit

Poyant Signs for Rockland Trust - 48 Mt. Vernon Street

*Motion That the Select Board approve the staging permit for Poyant Signs for Rockland Trust at 48 Mt. Vernon Street.
Bettencourt - Verdicchio All in favor VOTED

Other

- *Motion That the Select Board accept, with gratitude, the donation of \$500.00 from En Ka Society to be deposited into the Explorer Program gift account.
Bettencourt - Verdicchio All in favor VOTED
- *Motion That the Select Board accept, with gratitude, the donations of \$628.00 for appreciation of services to be deposited in the COA Gift Account.
Bettencourt - Verdicchio All in favor VOTED

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- *Motion That the Select Board accept, with gratitude, the donations of \$5,000 from the Winchester Hospital and \$1,000 from the Winchester School of Chinese Culture & the Chinese American Network of Winchester to be put towards the purchase of the COA vehicle
 Bettencourt - Verdicchio All in favor VOTED
- *Motion That the Select Board approve the request from Joan McKinnon, Estate Sale Specialists, LLC to hold an Estate Sale at 31 Swan Road on June 7 & 8, 2019.
 Bettencourt - Shapiro All in favor VOTED
- *Motion That the Select Board approve the request from Jenine Wright, owner of Fit Life, to hold a free group fitness class on Wednesday, June 12, 2019 6-7 pm in the Town Common.
 Bettencourt - Shapiro All in favor VOTED

NON-DOCKET BUSINESS

Vice Chair Bettencourt stated that the intersection at Church and Waterfield should have a short term fix such as flower pots and repainted lines. Ms. Wong informed him that Toole Design just gave her their suggestions which will be presented at a future meeting.

COMMUNICATIONS AND WORKING GROUP REPORTS

ADJOURNMENT : 9:25 PM

- *Motion: That the Select Board adjourn for the evening.
 Bettencourt - Shapiro
 Roll Call: Bettencourt, Verdicchio, Shapiro, Goluboff VOTED

Respectfully submitted,

Lisa Wong, Town Manager