

Winchester Retirement Board Meeting Minutes  
June 14, 2021

Pursuant to the Commonwealth's Open Meeting Law Chapter 30A, §20, and subject to the Executive Order issued by Governor Baker on March 12, 2020, *Suspending Certain Provisions of the Open Meeting Law*, the meeting of the Winchester Contributory Retirement Board was called to order with the following Members participating remotely for all or part of the meeting: Stacie Ward, Ex-Officio; George F. Morrissey, Chairman; Robert A. Frary, Elected Member; William G. Zink, Appointed Member; Karen Manchuso, Board Administrator, Thomas F. Gibson, and Gerald McDonough, Law Offices of Thomas F. Gibson.

Members of the public were provided access to the meeting via a call-in-number.

George Morrissey called the meeting to order at 8:37 am on Tuesday, June 14, 2021.

The Administrator reported receiving two nomination papers for the First Elected Position on the Board, Mr. Philip Ciampa a firefighter and Ms. Patricia Mihelich an Administrator Assistant in the Town Managers' Office. There will be an election held entirely by US Mail. Ballots will be mailed out to all members of the system on June 18, 2021. Ballots must be received no later than July 26, 2021 and cannot not be hand delivered.

A motion was made by Robert Frary, seconded by George Morrissey to appoint Karen Manchuso as the Election Officer with an effective date of June 14, 2021.

ON THE ROLL CALL THE VOTE WAS AS FOLLOWS:

Stacie Ward	Yes
George Morrissey	Yes
Robert Frary	Yes
William Zink	Yes

On a motion by George Morrissey and seconded by Robert Frary the Board voted unanimously to approve the following new positions:

<u>Position</u>	<u>Department</u>	<u>Full-Time Equivalent</u>
Accounting Specialist	Comptrollers'	35 Hours per week, 52 Weeks annually
Mental Health/Wellness	Social Worker Police	35 Hours per week, 52 Weeks annually

ON THE ROLL CALL THE VOTE WAS AS FOLLOWS:

Stacie Ward	Yes
George Morrissey	Yes
Robert Frary	Yes
William Zink	Yes

On a motion by Robert Frary and seconded George Morrissey the Board voted unanimously to approve the May 25, 2021 Minutes.

ON THE ROLL CALL THE VOTE WAS AS FOLLOWS:

Stacie Ward Yes  
George Morrissey Yes  
Robert Frary Yes  
William Zink Yes

On a motion by Robert Frary and seconded by George Morrissey the Board voted unanimously to approve the June 30, 2021 Retiree Payroll in the amount of \$758,715.20.

ON THE ROLL CALL THE VOTE WAS AS FOLLOWS:

Stacie Ward Yes  
George Morrissey Yes  
Robert Frary Yes  
William Zink Yes

On a motion by George Morrissey and seconded by Robert Frary the Board voted unanimously to approve the June 30, 2021 Expenses as follows:

<u>Payee</u>	<u>Description</u>	<u>Amount</u>
Town of Winchester	May Service Reimbursement	\$8,149.79

ON THE ROLL CALL THE VOTE WAS AS FOLLOWS:

Stacie Ward Yes  
George Morrissey Yes  
Robert Frary Yes  
William Zink Yes

On a motion by George Morrissey and seconded by Robert Frary the Board voted unanimously to approve the following refund:

<u>Name</u>	<u>Department</u>	<u>Service</u>	<u>Amount</u>
Christina Kamouzis	School/ Aide	2.8333	\$5,014.19
To: Internal Revenue Service			\$1,253.74

ON THE ROLL CALL THE VOTE WAS AS FOLLOWS:

Stacie Ward Yes  
George Morrissey Yes  
Robert Frary Yes  
William Zink Yes

On a motion by George Morrissey and seconded by Robert Frary the Board voted unanimously to approve the following new members.

<u>Name</u>	<u>Department</u>	<u>Date of Hire</u>	<u>Group</u>
Ronald Abel	Building/ Electrical Inspector	05/04/2021	1

ON THE ROLL CALL THE VOTE WAS AS FOLLOWS:

Stacie Ward	Yes
George Morrissey	Yes
Robert Frary	Yes
William Zink	Yes

The Board acknowledged receipt of the following:

- PERAC Memo #16/2021 re: Coronavirus Reopening Memo

Thomas Gibson and Gerald McDonough entered the remote meeting at 8:59 am.

The Board heard the following legal updates from Tom and Gerry:

- Monday, June 14, 2021 Memo from Tom re: End of State of Emergency  
All Boards should be prepared to resume in-person meetings, with the public able to physically attend.
- May 27, 2021 Letter to Thomas F. Gibson from PERAC regarding Michael Woronka. PERAC has opined that the Board has the discretion to allow Mr. Woronka to receive enough retirement allowance to cover his health insurance deductions, although he has waived his retirement allowance pursuant to M.G.L. c.32, § 8(3) and PERAC's Modification Policy #09-001.
- Status of the Covid 19 Bill- there has been no movement on the Bill, it still remains in the Committee for study. There have been no hearings scheduled.
- Anti-Spiking Cases pending at DALA and CRAB- Gerry reported two pending cases in DALA and Crab regarding the anti-spiking law.

The next monthly meeting of the Board is scheduled for:

- Tuesday, July 20, 2021 8:30 am in the Mystic Valley Meeting Room
- Tuesday, August 31, 2021 8:30 am in the Mystic Valley Meeting Room

On a Motion by George Morrissey and seconded by Robert Frary, the Board unanimously voted to adjourn the meeting at 9:31 am.

Respectfully submitted,

Karen Manchuso

Attest:

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Stacie Ward, Ex-Officio

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George F. Morrissey, Chairman

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Robert A. Frary, Elected Member

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William G. Zink, Appointed Member