

Winchester Retirement Board Meeting Minutes
July 28, 2022 Board Minutes

Stacie Ward, Ex-Officio, George F. Morrissey, Chairman; Robert A. Frary, Elected Member, Philip Ciampa, Elected Member; Michael Lucas, Appointed Member, and Karen Manchuso, Board Administrator attended in-person and Gerry McDonough and Thomas F. Gibson with Thomas F. Gibson Law Office attended virtually.

The meeting was called to order at 8:32 am on Thursday, July 28, 2022 in the Mystic Valley Room located in the Winchester Town Hall.

A motion was made by Robert Frary, seconded by George Morrissey to go into Executive Session under Purpose #3 of the Open Meeting Law to discuss the litigation case JT Travers v. PEARC and to return to the regular monthly business meeting at the close.

ON THE ROLL CALL THE VOTE WAS AS FOLLOWS:

Stacie Ward	Yes
George Morrissey	Yes
Robert Frary	Yes
Philip Ciampa	Yes
Michael Lucas	Yes

The following legal updates were provided to the Board:

- Travers v. PERAC regarding Section 91A 2019 Excess Earnings ruling.

Gerry McDonough and Tom Gibson left the meeting at 8:54 am.

The Board unanimously approved the April and May 2022 Cashbooks and Financials.

The Board unanimously approved the Retirement Administrator Job Description as presented.

The Board unanimously approved the June 28, 2022 Regular Business Meeting Minutes.

The Board unanimously voted to approve the June 30, 2022 Retiree Payroll in the amount of \$794,683.24.

The Board unanimously voted to approve the June 30, 2022 Expense Warrant as follows:

<u>Payee</u>	<u>Description</u>	<u>Amount</u>
Robert Frary	Additional travel reimbursement owed - Spring Conference	\$ 27.00
Karen Manchuso	Reimbursement of Virtual Software Platform (01/01-07/01/22)	\$ 141.33
Town of Winchester – Town Treasurer	June 2022 Service Reimbursement	\$ 9,028.75

The Board unanimously voted to approve the June 30, 2022 Refund Warrant as follows:

<u>Name</u>	<u>Department</u>	<u>Amount</u>
Carla Andre	Teacher Asst. / School	1.7500
Transfer to MA Teachers' Ret. Board		\$4,039.27
Briana Conserva	Teacher Asst. / School	3.0833
To: IRS	Federal Tax Wired	\$6,429.94
		\$1,607.48

Refund Warrant Continued:

Name	Department	Amount
Melissa Jackson Transfer to MA Teachers' Ret. Board	Teacher Asst. / School 2.7500	\$7,289.34
Francine Cronin Rollover to: Fidelity Investments	Teacher Asst./ School 7.9167	\$14,810.83
Melissa McBride Transfer to MA Teachers' Retirement Board	Teacher Asst./School 4.500	\$9,430.85
Mary McHugh Wollinger Rollover to: Morgan Stanley Investments	Secretary/School 6.9167	\$22,540.46

The Board unanimously voted to approve the Following New Members:

Name	Department/Position	Date of Hire	Group
Jonathan P. LePore	Police / Patrol Officer	07/03/2022	4
Christopher Rodriguez	Police / Patrol Officer	07/03/2022	4
Gabriel A. Mesiti	Police / Patrol Officer	07/03/2022	4
Jason D'Agati	Fire / Firefighter	06/20/2022	4
Ryan Fitzgerald	Fire / Firefighter	06/20/2022	4
Matthew Zellon	Fire / Firefighter	06/20/2022	4
Beata Malicka	HR / Benefits Coordinator	07/01/2022	1

There were no deaths reported.

Review the following Correspondence:

- Overearnings reimbursement request letter from Kyle Lomax
- Resignation Letter

Review the following Correspondence:

- PERAC Memo # 17/2022 re: Retirement Board Member Training – 3rd Q 2022
- PERAC Memo #18/2022 re: Expiration of Open Meeting Law Waiver
- PERAC Memo # 19/2022 re: Extension of Open Meeting Law Waivers
- PERAC Memo #20/2022 re: Reinstatement to Service under G.L. c. 32 § 105

Announcements:

- Nomination Papers made available to all members except Beneficiaries.

The next monthly meeting of the Board is scheduled for:

- Thursday, August 30, 2022 8:30 am in the Mystic Valley Room
- Tuesday, September 27, 2022 8:30 am in the Mystic Valley Room

On a motion by George Morrissey, seconded by Robert Frary, the Board voted to adjourn at 9:28 am.

Respectfully submitted,

Karen Manchuso

Attest:

Stacie Ward, Ex-Officio

George F. Morrissey, Chairman

Robert Frary, Elected Member

Philip Ciampa, Elected Member

Michael Lucas, Appointed Member