

Winchester Retirement Board Meeting Minutes
August 30, 2022 Remote Participation Meeting

Pursuant to the Commonwealth's Open Meeting Law Chapter 30A, §20, and subject to the Executive Order issued by Governor Baker on June 16, 2021, the meeting of the Winchester Contributory Retirement Board was called to order with the following Members participating remotely: Stacie Ward, Ex-Officio; George F. Morrissey, Chairman; Robert A. Frary, Elected Member, Philip Ciampa, Elected Member; Michael Lucas, Appointed Member, and Karen Manchuso, Board Administrator and Thomas F. Gibson with Thomas F. Gibson Law Office.

Members of the public were provided access to the meeting via a call-in-number.

George Morrissey called the meeting to order at 8:38 am on August 30, 2022.

Tom reported to the Board his decision on the new stipend being paid to James Gill for additional duties for the period of July 1, 2022 through December 31, 2022. After he reviewed the definition as outline in Chapter 32 and PERAC Regulation 840 CMR 15.03, he concluded the additional compensation being paid to Mr. Gill for performing additional duties at the direction of the Select Board as set forth in the memo on July 18, 2022, does meet the requirements of regular compensation, and directed the Board to notify Payroll to take retirement deductions from the stipend. He reported that it is his legal opinion the stipend does not represent a salary augmentation or enhancement, but geared to services being rendered and is pre-determined, non-discretionary and guaranteed.

Tom reported Governor Baker Chapter 126, the Budget for FY23 into Law on July 28, 2022. Section 149 of Chapter 126 of the Acts of 2022 provides that the Vernarva I and Vernarva II decisions shall not apply to any member of a retirement system who retired prior to July 1, 2022. Tom then told the Board that a best practice would be to review each new retirement applicant to see if at any point the retiring member had any sick or vacation time paid while the member was out on Workers' Compensation Section 34. If the member did, then the retirement deductions that were taken on sick and vacation pay to supplement the workers compensation pay must be refunded with interest to the member. This does not relate to supplement pay that was received by a member while receiving Workers' Compensation payments under Section 35.

Tom reported all the documents relating to the Travers 91A Appeal have been filed with DALA and waiting for a decision.

Tom reported completing over one thousand pages in the Travers v. Winchester Appeal to the Massachusetts Supreme Judicial Court (SJC) and filed. Tom will reach out to the Board when he is notified of the date for Oral Arguments.

Tom reported receiving the DRO for a member and said he would review it and follow up with the Administrator as to whether or not it can be divided as written.

Tom left the meeting at 9:10 am.

Governor Baker signed FY23 Budget into Law, included in the budget was a 5% COLA for eligible retirees with an effective date of July 1, 2022.

A motion was made by Robert Frary, seconded by George Morrissey.
Motion: To approve an additional 2% COLA for all eligible retirees as allowed by law with an effective date of July 1, 2022. This is in response to the increasing inflation and the fact that Winchester Retirees do not receive the same COLA increases afforded recipients of Social Security that was approved for 2022.

ON THE ROLL CALL THE VOTE WAS AS FOLLOWS:

Stacie Ward	Abstain
George Morrissey	Yes
Robert Frary	Yes
Philip Ciampa	Yes
Michael Lucas	Yes

The Board reviewed the following June and July 2022 Financials, no questions were asked.

- June and July Bank of America Statement and Reconciliation
- June and July PRIT Investment Statement
- June and July Monthly Reports:
Trial Balance, Cash Receipts, Cash Disbursements, Adjusting Journal

The Board voted to approve the August 10th Special Meeting Minutes and the July 28, 2022 Regular Business Meeting Minutes.

ON THE ROLL CALL THE VOTE WAS AS FOLLOWS:

Stacie Ward	Yes
George Morrissey	Yes
Robert Frary	Yes
Philip Ciampa	Yes
Michael Lucas	Yes

The Board voted to approve the Retiree Payroll as of August 31, 2022 in the amount of \$806,689.24.

ON THE ROLL CALL THE VOTE WAS AS FOLLOWS:

Stacie Ward	Yes
George Morrissey	Yes
Robert Frary	Yes
Philip Ciampa	Yes
Michael Lucas	Yes

The Board voted to approve the following August 31, 2022 Expense Warrant:

<u>Payee</u>	<u>Description</u>	<u>Amount</u>
Internal Revenue Service	Late Deposit Fee from 2020 "LTR0852C"	\$ 70.00
Town of Winchester Treasurer	July Services Reimbursement	\$8,425.15

ON THE ROLL CALL THE VOTE WAS AS FOLLOWS:

Stacie Ward	Yes
George Morrissey	Yes
Robert Frary	Yes
Philip Ciampa	Yes
Michael Lucas	Yes

The Board voted to approve the following refunds, transfers and rollovers:

Name	Position/Dept.	Service	Amount
Michael Clapp	School/ESP	0.9167	
To MA Teachers' Retirement Board			\$ 3,816.92
Loretta J Costello	School/ESP	2.9167	
To MA Teachers' Retirement Board			\$ 6,261.79
Nicole E Costello	School/ESP	0.7500	
To MA Teachers' Retirement Board			\$ 1,941.34
Amanda J McDonald	School/ESP	3.2500	
To MA Teachers' Retirement Board			\$16,637.16
Bianca Muscato	School/ESP	1.1667	
To MA Teachers' Retirement Board			\$ 4,271.60
Melissa M Roderick	School/ESP	9.1667	
To Middlesex County Retirement Board			\$62,784.16
Jillian Davis Walker	Library	9.3333	
To Framingham Retirement Board			\$19,290.10
James Reposa	DPW/Custodian	3.0000	
To IRS (Federal Tax)			\$ 2,790.78

ON THE ROLL CALL THE VOTE WAS AS FOLLOWS:

Stacie Ward	Yes
George Morrissey	Yes
Robert Frary	Yes
Philip Ciampa	Yes
Michael Lucas	Yes

The Board voted to approve membership for the following new employees:

Name	Department/Position	Date of Hire	Group
Andrea Longo-Capachietti	DPW/Custodian	07/18/2022	1
Karen Martell	School/Admin Asst.	08/15/2022	1
Christine Vittorioso	School/Admin Asst.	08/15/2022	1

ON THE ROLL CALL THE VOTE WAS AS FOLLOWS:

Stacie Ward	Yes
George Morrissey	Yes
Robert Frary	Yes
Philip Ciampa	Yes
Michael Lucas	Yes

There are no deaths to report.

The Board accepted the Administrators decided to remain in her position.

A motion was made by Robert Frary, seconded by George Morrissey to amend the Administrator Contract as presented with and effective date of July 1, 2022.

ON THE ROLL CALL THE VOTE WAS AS FOLLOWS:

Stacie Ward	Yes
George Morrissey	Yes
Robert Frary	Yes
Philip Ciampa	Yes
Michael Lucas	Yes

A motion was made by Robert Frary, seconded by George Morrissey to allow up to two board members and their vendors to attend meetings virtually after the Open Meeting Law Waiver has been lifted on 03/31/2022. The Public will have the opportunity to attend in-person or virtually.

ON THE ROLL CALL THE VOTE WAS AS FOLLOWS:

Stacie Ward	Yes
George Morrissey	Yes
Robert Frary	Yes
Philip Ciampa	Yes
Michael Lucas	Yes

The Board acknowledged the following Correspondence:

- Email from MASS Retiree's regarding FY23 COLA up to 5%
- PERAC Memo # 21/2022 re: Vernava 11 – Important Update
- PERAC Memo #22/2022 re: COLA for Supplemental Dependent Allowance Paid

The next monthly meeting of the Board is scheduled for:

- Monday, September 26, 2022 8:30 am – Remote Participation
- Tuesday, October 25, 2022 8:30 am – Remote Participation
- Tuesday, November 22, 2022 8:30 am – Remote Participation

On a motion by George Morrissey, seconded by Robert Frary, the Board voted to adjourn at 9:30 am.

ON THE ROLL CALL THE VOTE WAS AS FOLLOWS:

Stacie Ward	Yes
George Morrissey	Yes
Robert Frary	Yes
Philip Ciampa	Yes
Michael Lucas	Yes

Respectfully submitted,

Karen Manchuso

Attest:

Stacie Ward, Ex-Officio

George F. Morrissey, Chairman

Robert Frary, Elected Member

Philip Ciampa, Elected Member

Michael Lucas, Appointed Member