

Winchester Recreation Department
263 Main Street
Winchester, MA 01890-3397

Field Use Request Form

PLEASE NOTE: For leagues requesting field usage: Each team must consist of at least 90% Winchester residents. A Winchester resident is considered to be:

1. A person who currently lives in Winchester, OR
2. A Winchester town employee, OR
3. A person who works for a business that is located in Winchester, OR
4. A graduate of Winchester High School.

A complete roster, (including names, addresses and home phone numbers), of all players, must be returned to the Recreation Department for approval before any permit can be issued. E-mail addresses should also be supplied if available.

Please Note: Only one contact per organization should be submitting field requests.

Today's Date: ____ / ____ / ____

Contact Name: _____

E-mail: _____

Organization Name: _____

Is your organization a Youth or Adult Group?: _____

Address: _____

Telephone: _____

Purpose of Use: _____

Field Desired: _____ ***Playing Area:** _____

*Please list desired playing area of the field(s) that you would like. If no particular area is listed, we will assign you to the first available playing area that would be suitable to your needs.

Days & Dates or Date Range

Requested: _____

***Times requested:** _____

***Please do not over-book!** Only book for what you will be using. For example: If you are practicing from 3-4:30pm, Monday-Friday, **do not** book Mon-Fri from 3-6 pm to cover yourselves.

Approximate number of cars that would be using field parking spaces, per use. _____

Approximate number of people in attendance during each use. _____

I HAVE READ, UNDERSTAND, AND WILL ABIDE BY THE TOWN OF WINCHESTER FIELD PERMIT POLICY.

SIGNATURE OF CONTACT PERSON: _____

Date _____

Please attach COVID-19 social distancing plan with request

