

## WINCHESTER RECREATION DEPARTMENT FINANCIAL AID

The Winchester Recreation Department has a limited amount of financial assistance to offer families registering for Recreation Department Programs. For those looking for Child Care Aid, please see the information below on requirements. For those requesting aid for general recreation programs, the Recreation Department generally limits requests to one program per participant per season. Please fill out the aid request form completely and attach all required documents based on the type of program you are seeking aid for.

### Child Care Program Financial Aid Application Policy

#### **(WRAP, LYNCH, KID CONNECTION, SUMMER ADVENTURE PROGRAMS)**

- Applicant must be working or attending school during the hours of operation of the child care program
- Applications must be renewed yearly with updated required documents.
- Complete applications must be submitted with all required documentation to be considered. *Please do not submit incomplete applications!*
- Applicants must submit the following documentation
  - A copy of the 2021 tax return summary. If household adults have filed separately, all return summaries must be provided.
  - Verification of current work schedule from the employer or school schedule of each adult care provider of the child/ren
  - Four weeks of the most recent pay stubs that includes the number of hours worked in the pay period.

Please note the Income Eligibility table below. If your family falls in any of these boxes you may be eligible for financial aid. To meet the income requirement, your household income must initially be at or below 50% of the state median income (SMI).

% of SMI	Family of 2	Family of 3	Family of 4	Family of 5	Family of 6	Family of 7
50%	\$42,614	\$52,614	\$62,668	\$72,695	\$82,721	\$84,601

### Non-Child Care Recreation Department Program Financial Aid Policy

- Complete applications must be submitted with all required documentation to be considered. *Please do not submit incomplete applications!*
- Application must include a copy of the applicants' most recent tax return summary.
- Applicants may apply for one program per season per family member. There are additional resources in town that can help with financial aid assistance. Please contact the Recreation Director for more information.

**WINCHESTER RECREATION FINANCIAL AID REQUEST FORM**

Winchester Recreation has a limited financial aid fund to assist families. The amount of aid offered to each family will be consistent with Massachusetts EEC voucher funding guidelines, will depend upon the number of qualified applications and will be prioritized based on documented family need. Assistance is offered in the form of reduced tuition.

**Participant Name:** \_\_\_\_\_

Age: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Grade on 9/1/2022: \_\_\_\_\_

**Parent/Guardian Name:** \_\_\_\_\_

Email: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Number of Dependents: \_\_\_\_\_

Annual Family Income: \_\_\_\_\_

**Required Documents Submitted:**

- Copy of your most recent Tax Return Summary
- Current Work or School Schedule (childcare program)
- 4 weeks most recent pay stubs (childcare program)

**Please include a summary of any extenuating circumstances we should consider:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Please Print Name: \_\_\_\_\_ Date \_\_\_\_\_

**This request will be reviewed and an official letter of award will be mailed if approval is granted.**