

**ANNUAL REPRESENTATIVE TOWN MEETING
TOWN OF WINCHESTER
SPRING SESSION
April 25, 2022**

Pursuant to the warrant of the Select Board served according to law upon the inhabitants of the Town of Winchester, Massachusetts by Jeffrey Wolf, Constable of said town, notices having been sent by mail ten days before the day of the meeting to the Town Meeting Members elected and qualified to act at Town Meeting in Winchester, the Town Meeting Members met in the High School Auditorium in said Town of Winchester on Monday, April 25, 2022 at 7 o'clock in the evening.

A list of the duly qualified Town Meeting Members was used at the entrance of the meeting place and was in the charge of Linda-Lee Angiolillo Assistant Town Clerk, Morgan Hunte and Sarath Sek Principal Clerks, Ayah Khater Winchester High School Intern. The list contained the names of one hundred ninety (192) Town Meeting Members entitled to vote and participate in Town Meeting in Winchester. The report confirmed the membership 162 members were present and 30 members were absent; there were no vacancies.

The Town Clerk, MaryEllen Lannon, CMC welcomed the membership back to the first in person meeting since the fall of 2019. She reviewed the process of the new electronic voting system provided by Option Technologies of Florida. The vendor conducted several test votes to have the membership experience how the clickers work for the town meeting.

Moderator Heather von Mering then called the meeting to order announcing a quorum had been reached. The newly elected and re-elected town meeting members were sworn into office by the Town Moderator. The Moderator reviewed the use of Roberts Rules of Order for the body.

After offering opening comments to the membership and thanking all previous volunteers to the Town the Moderator read the call of the meeting and the Constable's return of the warrant, as copies of the warrant had been mailed to each of the Town Meeting Members. The meeting began with the Pledge of Allegiance.

MOVED AND SECONDED that the following preliminary motions be voted as one:

1. That Beth Rudolph, Acting Town Manager; Stacie Ward, Comptroller; Town Counsel or his designee; and Mark J. Twogood, Assistant Town Manager, who are not Town Meeting Members, be permitted to sit at the front of the auditorium with the Select Board during all sessions of this Town Meeting.
2. That all members of the Finance Committee and their secretary, whether Town Meeting Members or not, be permitted to sit together at the front of the auditorium during all sessions of this Town Meeting.
3. That the Town Clerk or her designee or the Assistant Town Clerk be permitted to occupy a desk on the platform during all sessions of this Town Meeting.
4. That the Moderator be authorized to permit members of various Town boards, commissions, committees, department heads, and petitioners of special articles to sit at the front of the auditorium during consideration of appropriate articles.

5. That unless it be otherwise ordered, all adjourned sessions of this Town Meeting shall be held on successive Monday and Thursday evenings at 7:00 P.M. in the Winchester High School Auditorium, until the work of this Town Meeting is completed.
6. That action on all motions involving appropriations shall be contingent upon compliance with the provisions of Massachusetts General Laws Chapter 59, Section 21C, and a law known as Proposition 2-1/2.
7. That cable television coverage shall be permitted at all sessions of this Town Meeting.

Motion Carried
Yes: 144 No: 0

CONSENT AGENDA MOVED AND SECONDED that the 2022 Spring Town Meeting advance for consideration Articles 1, 3, 4, 9 through 12, 20, 22 and 30 through 33, and take action on such Articles without debate on any of such Articles, provided that, upon the request of five voters at this Meeting made before the vote is taken on this motion, or otherwise at the Moderator's discretion, an Article shall be removed from the Consent Agenda and shall be acted upon in the ordinary course of business at this Town Meeting.

Motion Carried
Option Technologies Electronic Vote
2/3 Vote Required
Yes: 147 No: 2

The Moderator informed the membership that should would like to call the Special Town Meeting to order and postpone to a time certain, that time being Monday, June 6, 2022 at 7:00 p.m. at Winchester High School auditorium.

MOVED AND SECONDED, to postpone Articles 1 and 2 of the Special Town Meeting noticed originally for Monday, April 25, 2022 at 7:30 p.m. to Monday, June 6, 2022 at 7:00 p.m. at Winchester High School auditorium.

Motion Carried Voice Vote

ARTICLE 1. CONSENT AGENDA To hear and act upon the reports of the Town Officers and the Finance Committee; or take any other action in relation thereto.
 (Select Board)

The following Board and Committee Chairs made oral presentations to the Town Meeting:

Select Board	Richard Mucci
Finance Committee	Megan Blackwell- requested to present the report May 2, 2022
School Committee	Karen Bolognese
Board of Health	Maureen Pimentel
Town Manager	Beth Rudolph
Communications	
Study Committee	Lance Grenzeback
Cultural Council/ Cultural District	Peter Pulsifer and Mia Hong

Note:* The following Boards and Committees filed written reports with the Town Clerk. Copies of reports were provided to each member as well as all reports were posted online at <https://www.winchester.us/241/Town-Meeting>

Board of Appeal, Conservation Commission, Council on Aging, Disability Access Commission, Historical Commission, Housing Partnership Board, Traffic Transportation Advisory Committee,

MOVED AND SECONDED that the report of Town Officers and Finance Committee be received and filed.

Motion Carried
Option Technologies Electronic Vote
2/3 Vote Required
Yes: 147 No: 2

ARTICLE 2. - To see if the Town will vote to hear and act on the report of the Planning Board and place the report on file, or take any other action in relation thereto.
(Planning Board)

Planning Board report was presented by Chairmen Diab Jerius to the Town Meeting.

MOVED AND SECONDED that the report of the Planning Board be received and filed.

Motion Carried
Voice Vote

ARTICLE 3. CONSENT AGENDA To see if the Town, acting under Article 2, Section 2.5 (c) of the Winchester Home Rule Charter, and upon the recommendations of the Committee on Rules pursuant to Chapter 2, Section 4.4.3 of the Code of Bylaws of the Town of Winchester, will vote to declare vacant the seats of certain Town Meeting Members for failure to attend one half or more of the total number of sessions of the Winchester Town Meeting held during the previous 12 month period, Spring 2021 and Fall 2021; or take any other action in relation thereto.
(Committee on Rules)

Indefinitely Postponed

ARTICLE 4. CONSENT AGENDA To see if the Town will rename the Roger H. Baumann Trust Fund the “Roger H. and Priscilla Baumann Trust Fund” and to permit the income of the fund to be spent on the purchase of art and design books and materials, regardless of time period or geographic location; or take any other action in relation thereto.
(Board of Library Trustees)

MOVED AND SECONDED that the Town rename the Roger H. Baumann Trust Fund the “Roger H. and Priscilla Baumann Trust Fund” and to permit the income of the fund to be spent on the purchase of art and design books and materials, regardless of time period or geographic location.

Motion Carried
Option Technologies Electronic Vote
2/3 Vote Required
Yes: 147 No: 2

ARTICLE 9. CONSENT AGENDA To see if the Town will vote to transfer from Free Cash, or other available funds, a sum of money to pay bills incurred in prior fiscal years; or take any other action in relation thereto. (Town Manager)

Indefinitely Postponed

ARTICLE 10. CONSENT AGENDA To see if the Town will vote to appropriate a sum of money from the Parking Meter Fund to the Wedgemere Parking Account #0396912 and the Town Center Parking Account #0396942 to pay for parking meter equipment and all related costs, maintenance of parking lots, and other costs associated with the collection and enforcement of parking ticket revenues at the Wedgemere and Downtown parking lots; or take any other action in relation thereto. (Town Manager)

MOVED AND SECONDED that \$12,000 be appropriated from the Parking Meter Fund to the Town Center Parking Account #0396942 for operating expenses and all other costs associated with the collection and enforcement of parking ticket revenue.

Motion Carried
Option Technologies Electronic Vote
2/3 Vote Required
Yes: 147 No: 2

ARTICLE 11. CONSENT AGENDA To see if the Town will vote to hear and act on the report of the Capital Planning Committee regarding the proposed Capital Plan for FY23 and place the report on file, or take any other action in relation thereto. (Capital Planning Committee)

MOVED AND SECONDED that the Revised Capital Planning Report for FY23 be received and filed. Note: Jim Johnson, III made the oral report to Town Meeting on all Capital Projects on Monday May 2, 2022.

Motion Carried
Option Technologies Electronic Vote
2/3 Vote Required
Yes: 147 No: 2

ARTICLE 12. CONSENT AGENDA to see if the Town will vote to transfer a sum of money from unexpended capital accounts associated with complete projects to the Capital Stabilization Fund or Building Stabilization Fund established under Chapter 69 of the Acts of 2002; or take any other action in relation thereto. (Capital Planning Committee)

MOTION #1: MOVED AND SECONDED that the Town appropriate a sum of \$2,788.45 from surpluses previously appropriated for specific capital projects to the Building Stabilization Fund established under Chapter 69 of the Acts of 2002 as follows:

<u>Account</u>	<u>Description</u>	<u>Balance</u>
0398492	Town Hall Flooring	\$2,788.45

Motion Carried
Option Technologies Electronic Vote
2/3 Vote Required
Yes: 147 No: 2

MOTION #2: MOVED AND SECONDED that the Town appropriate a sum of \$10,130 from surpluses previously appropriated for specific capital projects to the Capital Stabilization Fund established under Chapter 69 of the Acts of 2002 as follows:

<u>Account</u>	<u>Description</u>	<u>Balance</u>
0398572	DPW 4x4 Truck	\$10,130.00

Motion Carried
Option Technologies Electronic Vote
2/3 Vote Required
Yes: 147 No: 2

ARTICLE 20. CONSENT AGENDA To see if the Town will vote to transfer from Free Cash, or other available funds, a sum of money to supplement the Eversource account 0397252 for the purpose of engineering and other consulting services regarding the location and construction of Eversource electronic transmission lines in Winchester; or take any other action in relation thereto.
(Select Board)

MOVED AND SECONDED that the Town appropriate \$70,000 from Free Cash to supplement the Eversource Account #0397252 for the purpose of engineering and other consulting services regarding the location and construction of Eversource 345kV electronic transmission lines in Winchester.

Motion Carried
Option Technologies Electronic Vote
2/3 Vote Required
Yes: 147 No: 2

ARTICLE 22. CONSENT AGENDA To see if the Town will vote to appropriate a sum of money from the PEG Access and Cable Related Fund to pay for PEG access service programming, monitoring the cable operator's compliance with the franchise agreement and preparing for renewal of the cable franchise license including any associated expert and legal services; or take any other action in relation thereto.

(Town Manager)

MOVED AND SECONDED that \$216,842 be appropriated from the PEG Access and Cable Related Fund to be used for PEG access service programming, monitoring the cable operator's compliance with the franchise agreement and to prepare for renewal of the cable franchise license including any associated expert and legal service.

Motion Carried
Option Technologies Electronic Vote
2/3 Vote Required
Yes: 147 No: 2

ARTICLE 30. CONSENT AGENDA to see if the Town will vote to raise and appropriate a sum of money to the Capital Stabilization Fund or the Building Stabilization Fund established under Chapter 69 of the Acts of 2002; or take any other action in relation thereto.

(Finance Committee)

MOVED AND SECONDED that the Town vote to raise and appropriate \$30,000 to the Building Stabilization Fund pursuant to Chapter 69 of the Acts of 2002.

Motion Carried
Option Technologies Electronic Vote
2/3 Vote Declared
Yes: 147 No: 2

ARTICLE 31. CONSENT AGENDA To see if the Town will vote to fix the maximum amount that may be spent during the fiscal year beginning July 1, 2022, for the revolving funds established in Winchester's bylaws for certain departments, boards, committees, agencies or officers in accordance with Massachusetts General Laws Chapter 44, Section 53E½; or take any other action in relation thereto.
(Finance Committee)

MOVED AND SECONDED that the Town fix the maximum amount that may be spent during Fiscal Year 2023 beginning July 1, 2022, for the revolving funds established pursuant to the Winchester's Code of By-Laws for certain departments, boards, committees, agencies or officers, in accordance with Massachusetts General Laws Chapter 44, Section 53E ½ , as follows:

<u>Revolving Fund</u>	<u>Department</u>	<u>FY23 Spending Limit</u>
Archival Center	Town Clerk	\$5,000
Energy Use	Energy	\$80,000
Board of Health Clinics	Board of Health	\$100,000
Grass Fields	Recreation	\$75,000
Synthetic Fields	Recreation	\$75,000
Historical Commission	Historical Commission	\$5,000

Motion Carried
Option Technologies Electronic Vote
2/3 Vote Required
Yes: 147 No: 2

ARTICLE 32. CONSENT AGENDA To see if the Town will vote to authorize the Treasurer, with the approval of the Town Manager and the Select Board, to borrow money from time to time in anticipation of revenue for the fiscal year beginning July 1, 2022 in accordance with Massachusetts General Laws Chapter 44, Section 4, and to issue a note or notes therefor, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with Massachusetts General Laws Chapter 44, Section 17; or take any other action in relation thereto.
(Town Manager)

MOVED AND SECONDED that the Town authorize the Treasurer, with the approval of the Town Manager and the Select Board, to borrow money in anticipation of revenue for the fiscal year beginning July 1, 2022 in accordance with Massachusetts General Laws Chapter 44, Section 4, and to issue a note or notes therefor, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with Massachusetts General Laws Chapter 44, Section 17.

Motion Carried
Option Technologies Electronic Vote
2/3 Vote Required; Yes: 147 No: 2

ARTICLE 33. CONSENT AGENDA To see if the Town will vote to raise and appropriate a sum of money to be used with such sum as may be made available from Massachusetts Department of Transportation for maintenance, repair, alteration, relocation or other improvements of Town ways, and to authorize the Select Board to acquire by purchase, gift, eminent domain or otherwise, any necessary easements or other interests in land therefor, and for the payment of damages and expenses in connection therewith, as well as to authorize the transfer and use for said purposes of any unused balances; or take any other action in relation thereto.

(Select Board)

MOVED AND SECONDED that the Town approve to raise and appropriate a sum of money to be used with such sum as may be made available from Massachusetts Department of Transportation for maintenance, repair, alteration, relocation or other improvements of Town ways, and to authorize the Select Board to acquire by purchase, gift, eminent domain or otherwise, any necessary easements or other interests in land therefor, and for the payment of damages and expenses in connection therewith, as well as to authorize the transfer and use for said purposes of any unused balances;

Motion Carried
Option Technologies Electronic Vote
2/3 Vote Required
Yes: 147 No: 2

ARTICLE 5. To see if the Town will vote to create an Employee Healthcare and Health Insurance Stabilization Fund in accordance with Massachusetts General Laws, Section 5B of Chapter 40, and to appropriate a sum of money to such fund; determine whether this appropriation shall be from free cash, other available funds or otherwise; and take any other action in relation thereto.

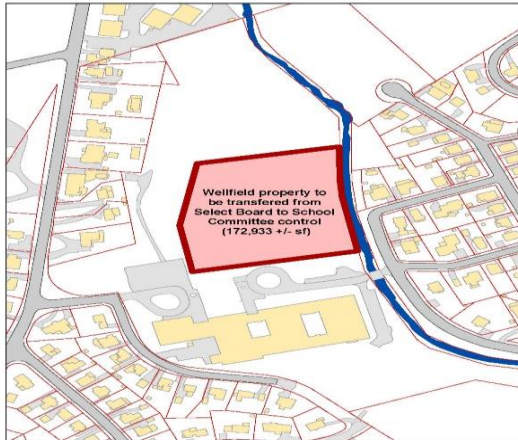
(Select Board)

MOVED AND SECONDED that the Town create an Employee Healthcare and Health Insurance Stabilization Fund in accordance with Massachusetts General Laws, Chapter 40, and Section 5B and to appropriate a sum of money to such fund; determine whether this appropriation shall be from free cash, other available funds or otherwise;

Motion Carried
Option Technologies Electronic Vote
Majority Vote Required
Yes: 89 No: 60

ARTICLE 6. To see if the Town will vote to authorize the Select Board to transfer custody and control of the land identified as the Wellfield property on the plan below to the School Committee

or school purposes; or take any other action in relation thereto. (Select Board)



Spring 2022 Town Meeting - Lynch School Wellfield Property

MOVED AND SECONDED that the Town will voted to authorize the Select Board to transfer custody and control of the land identified as the Wellfield property on the plan below to the School Committee for school purposes.

**Motion Carried
Voice Vote**

Moderator Declared Unanimous

ARTICLE 7. To see if the Town will vote to add a new Section 4.8 to Chapter 2 (Town Meeting) of the Code of Bylaws in substantially the form below establishing a Retiree Health Insurance Advisory Committee; or take any other action in relation thereto.

4.8 Retiree Health Insurance Advisory Committee

4.8.1 Establishment – The Town shall have a permanent Retiree Health Insurance Advisory Committee (“RHIAC”) having the duties and organized in the manner described below.

4.8.2 Duties – The RHIAC shall have the following duties and responsibilities as may be further specified in this bylaw:

1. Ongoing communication with Town retirees, informing them of proposed legislative changes in health insurance at both the state and the municipal level; proposed changes to carriers, plan designs, or contribution percentages for Town plans; and programs that can mitigate or reduce the cost of retiree insurance.
2. Ongoing communication with municipal officials including the Town Manager, the Select Board, the School Committee, the Finance Committee, the Personnel Board, the Public Employee Committee (PEC), the Insurance Advisory Committee (IAC) the Moderator and Town Meeting informing them of: potential opportunities to improve municipal insurance; and potential opportunities, based on best practices in other communities, of managing OPEB liabilities without unduly burdening employees or retirees.
3. Ongoing communication with the Town’s professional health insurance advisors, including actuaries and consultants, to understand: the Town’s health insurance options, OPEB liabilities and future approaches for funding OPEB.

4.8.3 Composition; Appointment and Term of Office – The RHIAC shall consist of eleven voting members, including one sitting member appointed by each of the following: Select Board, School Committee, Finance Committee and Personnel Board; one Active Non-School Department employee, appointed by the Select Board; one Active employee School Department employee, appointed by the School Committee; two Retired School Department employees, appointed by the Town Moderator; one Retired Non-School Department employee, appointed by the Town Moderator; two Citizens, appointed by the Town Moderator. The Committee shall also include two non-voting (ex-officio) members: the Town Treasurer and the Town Comptroller. The members of the RHIAC may hold other Town Offices. Appointments to the RHIAC shall be made within ninety (90) days of the Spring Town Meeting.

RHIAC members representing the Select Board, School Committee, Finance Committee and Personnel Board shall serve at the discretion of each appointing entity and the ex-officio members shall serve as long as they maintain their current position with the Town. The remaining seven RHIAC members (employees, retirees and citizens) shall serve three (3) year terms. To ensure that all RHIAC do not turn over at the same time, one Citizen will initially be appointed to a one (1) year term and one Citizen will initially be appointed to a three (3) year term; further, one Active Non-School Department employee will be appointed to a three (3) year term and one Active School Department employee will be appointed to a two (2) year term; and further one Retired Non-School Department employee will be appointed to a three (3) year term and one Retired School Department employee will be appointed to a two (2) year term and one Retired School Department employee will be appointed to a one (1) year term.

4.8.4 Filling of Vacancies – Whenever a vacancy occurs on the RHIAC, it shall be filled by the appointing board or officer who originally appointed the member whose seat has become vacant. The newly appointed member will complete the term of the member who they are replacing.

(Retiree Health Insurance Advisory Committee)

MOVED AND SECONDED TO AMEND, the Town voted to add a new Section 4.8 to Chapter 2 (Town Meeting) of the Code of Bylaws in substantially the form above establishing a Retiree Health Insurance Advisory Committee

MOVED AND SECONDED, to amend Section 4.8.3 to state Appointments to the RHIAC shall be made after approval of this section 4.8 by the Attorney General.

**Motion to amend Carried
Voice Vote**

MOVED AND SECONDED the Town voted to add a new Section 4.8 to Chapter 2 (Town Meeting) of the Code of Bylaws in substantially the form below establishing a Retiree Health Insurance Advisory Committee; or take any other action in relation thereto.

4.8 Retiree Health Insurance Advisory Committee

4.8.1 Establishment – The Town shall have a permanent Retiree Health Insurance Advisory Committee (“RHIAC”) having the duties and organized in the manner described below.

4.8.2 Duties – The RHIAC shall have the following duties and responsibilities as may be further specified in this bylaw:

4. Ongoing communication with Town retirees, informing them of proposed legislative changes in health insurance at both the state and the municipal level; proposed changes to carriers, plan designs, or contribution percentages for Town plans; and programs that can mitigate or reduce the cost of retiree insurance.
5. Ongoing communication with municipal officials including the Town Manager, the Select Board, the School Committee, the Finance Committee, the Personnel Board, the Public Employee Committee (PEC), the Insurance Advisory Committee (IAC) the Moderator and Town Meeting informing them of: potential opportunities to improve municipal insurance; and potential opportunities, based on best practices in other communities, of managing OPEB liabilities without unduly burdening employees or retirees.
6. Ongoing communication with the Town’s professional health insurance advisors, including actuaries and consultants, to understand: the Town’s health insurance options, OPEB liabilities and future approaches for funding OPEB.

4.8.3 Composition; Appointment and Term of Office – The RHIAC shall consist of eleven voting members, including one sitting member appointed by each of the following: Select Board, School Committee, Finance Committee and Personnel Board; one Active Non-School Department employee, appointed by the Select Board; one Active employee School Department employee, appointed by the School Committee; two Retired School Department employees, appointed by the Town Moderator; one Retired Non-School Department employee, appointed by the Town Moderator; two Citizens, appointed by the Town Moderator. The Committee shall also include two non-voting (ex-officio) members: the Town Treasurer and the Town Comptroller. **The members of the RHIAC may hold other Town Offices. Appointments to the RHIAC shall be made after approval of this section 4.8 by the Attorney General.**

RHIAC members representing the Select Board, School Committee, Finance Committee and Personnel Board shall serve at the discretion of each appointing entity and the ex-officio members shall serve as long as they maintain their current position with the Town. The remaining seven RHIAC members (employees, retirees and citizens) shall serve three (3) year terms. To ensure that all RHIAC do not turn over at the same time, one Citizen will initially be appointed to a one (1) year term and one Citizen will initially be appointed to a three (3) year term; further, one Active Non-School Department employee will be appointed to a three (3) year term and one Active School Department employee will be appointed to a two (2) year term; and further one Retired Non-School Department employee will be appointed to a three (3) year term and one Retired School Department employee will be appointed to a two (2) year term and one Retired School Department employee will be appointed to a one (1) year term.

4.8.4 Filling of Vacancies – Whenever a vacancy occurs on the RHIAC, it shall be filled by the appointing board or officer who originally appointed the member whose seat has become vacant. The newly appointed member will complete the term of the member who they are replacing.

**Main Motion as Amended
Option Technologies Electronic Vote**

Majority Vote Required
Yes: 111 No: 28

The Moderator called for a motion to adjourn the first session of the Spring Town Meeting. **Moved and seconded** to adjourn at 9:52 p.m. Session #2 will convene on Thursday, April 28, 2022 at 7 o'clock at Winchester High School Auditorium.

Respectfully Submitted,
MaryEllen Lannon, CMC
Winchester Town Clerk

**ANNUAL REPRESENTATIVE TOWN MEETING
TOWN OF WINCHESTER
SPRING SESSION #2
April 28, 2022**

Pursuant to the warrant of the Select Board served according to law upon the inhabitants of the Town of Winchester, Massachusetts by Jeffrey Wolf, Constable of said town, notices having been sent by mail ten days before the day of the meeting to the Town Meeting Members elected and qualified to act at Town Meeting in Winchester, the Town Meeting Members met in the High School Auditorium in said Town of Winchester on Thursday, April 28, 2022 at 7 o'clock in the evening.

A list of the duly qualified Town Meeting Members was used at the entrance of the meeting place and was in the charge of Morgan Hunte, Sarath Sek, Ayah Khater and other assistants of the Town of Winchester. The list contained the names of one hundred ninety two (192) Town Meeting Members entitled to vote and participate in Town Meeting in Winchester. Precinct 7 filled a recent vacancy prior to the start of the meeting and the Town Clerk gave the Oath of Office to Mr. Richard Griffin Precinct 7. The report confirmed the membership 160 members were present and 32 members were absent.

The Town Clerk, MaryEllen Lannon, welcomed the membership to the second session of the meeting. She reviewed the process of electronic voting using the new Option Technologies hand held devices and software. The vendor conducted a test vote to have the membership experience how the clickers work for the town meeting.

Moderator Heather von Mering then called the meeting to order. After offering opening comments the Moderator read the agenda for this evening. She began with Article 8.

ARTICLE 8. To see if the Town will vote to authorize the Select Board to petition the General Court to enact legislation in substantially in the form below and further to authorize the Select Board to approve amendments to such legislation before its enactment by the General Court that shall be within the scope of the general objectives of the petition; or take any other action in relation thereto.

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

AN ACT TO EXTEND LOCAL VOTING RIGHTS TO ALL ADULT RESIDENTS OF THE TOWN OF WINCHESTER:

SECTION 1. Notwithstanding section one of chapter fifty-one of the General Laws, or any other general or special law, rule or regulation to the contrary, any legal resident of the Town of Winchester that is otherwise eligible under all provisions for voters in section 1 of said Chapter fifty one, other than citizenship under the laws of the United State of America, shall be considered a qualified voter of the town for the purposes of voting in all Town elections, and shall be eligible to participate and vote in all Town Elections, stand for and participate as a member in Town Meetings, and sign all nominating, warrant and other petitions authorized by Town bylaws.

SECTION 2. This Act shall take effect upon its passage.

(Citizen's Petition, Philip S. Coonley)

MOVED AND SECONDED, that Town Meeting authorize the Select Board to petition the General Court to enact legislation substantially in the form below and further authorize the Select Board to approve amendments to such legislation before its enactment by the General Court that shall be within the scope of the general objectives of the petition; or take any other action in relation thereto.

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

AN ACT TO EXTEND LOCAL VOTING RIGHTS TO ALL ADULT RESIDENTS OF THE TOWN OF WINCHESTER:

SECTION 1. Notwithstanding section one of chapter fifty-one of the General Laws, or any other general or special law, rule or regulation to the contrary, any legal resident of the Town of Winchester that is otherwise eligible under all provisions for voters in section 1 of said Chapter fifty one, other than citizenship under the laws of the United State of America, shall be considered a qualified voter of the town for the purposes of voting in all Town elections, and shall be eligible to participate and vote in all Town Elections, stand for and participate as a member in Town Meetings, and sign all nominating, warrant and other petitions authorized by Town bylaws.

SECTION 2. This Act shall take effect upon its passage.

The proponent Philip S. Coonley, resident of Lloyd St and member of the Network for Social Justice, made the presentation on behalf of the Citizens Petition. The slide presentation will be listed as Exhibit # 16 at the end of these minutes. He stated that there are approximately 1300 legally documented residents living in Winchester. He stated they contribute to the community in many way and would like to be able to vote in local elections and run for local offices. Susan Verdicchio, former Chair of the Select Board, School Committee and current member of the Winchester League of Women Voters rose to speak on the history of voting rights in Massachusetts and the Nation. She stated that many election laws have been improved however, Non US Citizens is the only section that has gotten more restricted over time. She stated these people pay taxes and this petition will allow for better representation.

The Select Board voted Favorable Action, Finance Committee voted 3 in favor, 6 against and 1 abstained. The Finance Committee stated that this request has not been analyzed from a financial perspective and stated that there is no hurry in passing this measure prior to conducting a cost analysis. Planning Board voted Favorable Action 5 – 0; Chair Jerius stated that the Master Plan outlined the concept of building community through communication and collaboration and the Planning Board felt this petition was a good representation of just that issue. The following town meeting members spoke on Article 8. The video recording of the meeting is available at <https://wincam.org/> to hear the specific comments of the membership. The following members and residents of the Town spoke at length on Article 8 on both sides of the issue:

Jack Richards Precinct 1, Dr. Jian Liu Precinct 2; Jack LeMenager Precinct 6, Elizabeth Schreiber, Precinct 7, Joan Miller Precinct 6, Wei Han Precinct 6, Anthony Conte Precinct 2, Diab Jerius, Precinct 8, Susan Nardone Precinct 3, Monica Ross Precinct 6, Dorothy Simboli Precinct 6, Chris Jones Precinct 7, Nick Bogovich Precinct 8, The following residents of town were granted permission to speak by the town meeting body; Lai Cheng and Mamman Me, Michelle McCarthy Precinct 7, Stephanie Zaremba, Precinct 2. Dan McGurl Precinct 5 rose to make a **motion to move the question. Seconded by Steven Bokskanski, to move the question to cease debate.**

Motion Carried
Option Technologies Electronic Vote
Majority Vote Required
Yes: 108 No: 47

MOVED AND SECONDED, ARTICLE 8 that Town Meeting authorize the Select Board to petition the General Court to enact legislation substantially in the form below and further authorize the Select Board to approve amendments to such legislation before its enactment by the General Court that shall be within the scope of the general objectives of the petition;

Motion Carried
Option Technologies Electronic Vote
Majority Vote Required
Yes: 79 No: 74

Finance Committee Report: The Chair Dr. Megan Blackwell reported to the Town Meeting the Finance Committee’s Report on the State of the Town. She presented slides regarding the overview on the budget which can be viewed online at <https://wincam.org/> Dr. Blackwell stated the FY2023 expense budget is up 4.3% while revenues have grown at only 2 %. She stated a great deal of the budget includes the addition of 7 Full Time Equivalent contractual positions, which represented approximately \$300,000 plus benefits. The report was previously accepted on April 25, 2022 with a vote of the Town Meeting. The Finance Report is attached to these minutes as Exhibit #1

ARTICLE 16. To see if the Town will vote to appropriate a sum of money for the East Side CIP Project 1 Sanitary Sewer Evaluation Survey (SSES) and to repair structural defects identified as part of the Phase II SSES Project, and all other costs incidental or related thereto; and to determine whether such appropriation shall be funded from surpluses remaining from previous appropriations for capital project or otherwise; or take any other action in relation thereto.

(Town Manager)

The Select Board and Finance Committee voted favorable action on Article 16. Beth Rudolph Acting Town Manager/Town Engineer gave an overview on the project and the traffic concerns.

MOVED AND SECONDED, that \$382,215.22 be appropriated for the East Side CIP Project 1 Sanitary Sewer Evaluation Survey (SSES) including repair of structural defects identified as part of the Phase II SSES Project, and all design, engineering, construction and all other costs incidental and related thereto, and further that this appropriation be funded by the unexpended existing MWRA balances set forth below for which the projects are complete:

Account Number	Description	Original Article Balance
8801	MWRA Sewer System Recon	\$ 14,797.98

8803	MWRA Sewer Bond	\$ 28,585.65
8810	MWRA Sewer Bond	\$ 1,064.91
8812	MWRA Sewer Bond	\$167,492.15
8902	MWRA PII Sanitary Sewer	<u>\$170,274.53</u>
	TOTAL	\$382,215.22

Motion Carried
Option Technologies Electronic Vote
Yes: 152 No: 1

ARTICLE 17. To see if the Town will vote to appropriate a sum of money for the replacement of the Fire Department’s compressor and filling station for the Self Contained Breathing Apparatus (SCBA) and all other costs incidental and related thereto; to determine whether this appropriation shall be funded from Free Cash or other available funds; or take any other action in relation thereto.
 (Select Board)

Richard Mucci, Select Board Chair presented on behalf of the Select Board. Finance Committee recommended Favorable Action. A question came from the membership what happens to the old equipment once broken or no longer useful? Chief Tustin answered that it is sold for scrape.

MOVED AND SECONDED that the Town appropriate \$45,000 from Free Cash for the replacement of the Fire Department’s compressor and filling station for the Self Contained Breathing Apparatus (SCBA) and all other costs incidental and related thereto.

Motion Carried
Option Technologies Electronic Vote
Yes: 152 No: 0

ARTICLE 19. To see if the Town will vote to transfer from Free Cash, or other available funds, a sum of money to supplement or reduce appropriations previously voted for Fiscal Year 2022 Budgets; or take any other action in relation thereto.
 (Town Manager/Finance Committee)

The Select Board and Finance Committee voted favorable action on all motions under Article 19. The Moderator informed the body that the motions will be conducted by voice vote unless sufficient member request an electronic vote. All passed by voice vote with the exception of Motion #7 which was conducted by Option Technologies.

MOTION #1: MOVED AND SECONDED that the Town transfer \$179,815 from Free Cash to the FY2022 Department of Public Works Snow & Ice Personal Service Budget Account 0141711.

Motion Carried Voice Vote

MOTION #2: MOVED AND SECONDED that the Town transfer \$189,793 from Free Cash and \$8,759 from the FY2022 Department of Public Works Snow & Ice Equipment Budget 0141713 to the FY2022 Department of Public Works Snow & Ice Expense Budget 0141712.

Motion Carried Voice Vote

MOTION #3: MOVED AND SECONDED that the Town transfer \$40,000 from Free Cash to the FY2022 Department of Public Works Maintenance Personal Service Budget Account 0141211.

Motion Carried Voice Vote

MOTION #4: MOVED AND SECONDED that the Town transfer \$45,000 from Free Cash to the FY2022 Department of Public Works Buildings Personal Service Budget Account 0141311.

Motion Carried Voice Vote

MOTION #5: MOVED AND SECONDED that the Town transfer \$54,000 from Free Cash and \$52,500 from Water & Sewer Retained Earnings to the FY2022 Reserve Fund Budget Account 0194302.

Motion Carried Voice Vote

MOTION #6: MOVED AND SECONDED that the Town transfer \$1,000 from Free Cash to the FY2022 Planning Board Personal Services Budget Account 0114201.

Motion Carried Voice Vote

MOTION #7: MOVED AND SECONDED that the Town transfer \$125,000 from Free Cash to the FY2022 Legal Expense Budget Account 0115102.

Roger Wilson, Precinct 2 asked how much of the FY22 appropriations for legal counsel in both categories of in house and outside counsel has been spent. Management responded 86% In House and 96% outside. The Town Manager, Beth Rudolph informed the membership that outside counsel has been retained for the Waterfield Project, Washington St Parcel as well as various contracts and litigations.

**Motion Carried
Option Technologies Electronic Vote
Majority Vote Required
Yes: 115 No: 36**

The Moderator called for a motion to adjourn the second session of the Spring Town Meeting. **Moved and seconded** to adjourn at 9:47 p.m. Session #3 will convene on Monday, May 2, 2022 at 7 o'clock at Winchester High School Auditorium.

Respectfully Submitted,
MaryEllen Lannon, CMC
Winchester Town Clerk

**ANNUAL REPRESENTATIVE TOWN MEETING
TOWN OF WINCHESTER
SPRING SESSION #3
May 2, 2022**

Pursuant to the warrant of the Select Board served according to law upon the inhabitants of the Town of Winchester, Massachusetts by Jeffrey Wolf, Constable of said town, notices having been sent by mail ten days before the day of the meeting to the Town Meeting Members elected and qualified to act at Town Meeting in Winchester, the Town Meeting Members met in the High School Auditorium in said Town of Winchester on Monday, May 2, 2022 at 7 o'clock in the evening.

A list of the duly qualified Town Meeting Members was used at the entrance of the meeting place and was in the charge of Morgan Hunte, Sarath Sek, Ayah Khater and other assistants of the Town of Winchester. The list contained the names of one hundred ninety (192) Town Meeting Members entitled to vote and participate in Town Meeting in Winchester. Attendance was taken by the member's signatures at the Town Clerk's desk. The report confirmed the membership attendance 165 members were present and 27 members were absent.

Town Moderator Heather von Mering called the meeting to order at 7:12pm as the Finance Committee and Select Board were still in session until 7:10 pm. After offering opening comments the Moderator read the agenda for this evening. She announced that Article 18 would be moved to the end of the evening's session. She invited members to rise for the Pledge of Allegiance. The Capital Planning Report was approved and accepted by a vote of the Consent Agenda on Monday April 25, 2022 however, the actual oral report was not given at that time. Mr. James Johnson, Chair of the Capital Planning Committee spoke on behalf of the committee. He specifically reviewed the three projects under Article 13, 14 & 15.

Motion Carried
Option Technologies Electronic Vote
2/3 Vote Required
Yes: 147 No: 2

ARTICLE 13. To see if the Town will vote to appropriate a sum of money to pay engineering and other costs related to the development of plans and specifications for the repair, reconstruction and/or improvement of the South Reservoir Dam, and for the payment of all costs incidental and related thereto; to determine whether this appropriation shall be raised by borrowing or otherwise; or take any other action in relation thereto.

(Capital Planning Committee)

Roger McPeek, Capital Planning Committee vice Chair made the presentation on the South Reservoir Dam project. The Select Board and Finance Committee voted favorable action unanimously on article 13. The video recording of the meeting is available at <https://wincam.org/> to hear the specific comments and questions

MOVED AND SECONDED that \$470,000 is appropriated to pay engineering and other costs related to the development of plans and specifications for the repair, reconstruction and/or improvement of the South Reservoir Dam, and for the payment of all costs incidental and related thereto; that to meet this appropriation the Treasurer with the approval of the Select Board is

authorized to borrow said amount under Massachusetts General Laws, Chapter 44, Section 7(7), or under any other enabling authority, and to issue bonds or notes of the Town therefor; that the Town Manager shall be authorized to have oversight of the project; and that in accordance with Section 4-2 of the Town of Winchester Home Rule Charter the Town Manager shall have the authority to enter into contracts and approve payments with respect to the project.

Motion Carried
2/3 Vote Required
Voice Vote Unanimous

ARTICLE 14. To see if the Town will vote to appropriate a sum of money for the community lead service water line replacement program to reduce the potential for elevated lead levels at customer taps and to maintain water quality conditions, including the replacement of lead neck connections, and the replacement or rehabilitation of water service lines containing lead, including all design, engineering and other costs incidental or related thereto; to determine whether this appropriation shall be raised by borrowing from the Massachusetts Water Resources Authority or otherwise; or take any other action in relation thereto.

(Capital Planning Committee)

James Johnson, III, Capital Planning Committee Chair made the presentation on the lead service water line replacement program. The Select Board and Finance Committee voted favorable action on the article. Several members of the Town Meeting were concerned that the request was not enough to cover the estimated number of lead necks remaining based on the slide presented by Mr. Johnson. Brian McCarthy Precinct 7 rose to state that the average cost seemed to be just under \$9000 per lead neck. Debate continued.

The Moderator recognized Jay Gill, Department of Public Works Director to clarify the cost per unit. Mr. Gill stated the cost per unit on average was \$2000 to \$3000. He informed the meeting that some of the locations they repaired had significant ledge which drove up the cost per unit. However he didn't anticipate that problem moving forward. He stated that he was confident the funding requested would be enough to cover the remaining work.

MOVED AND SECONDED that \$600,000 is appropriated for a community lead service water line replacement program to reduce the potential for elevated lead levels at customer taps and to maintain high water quality conditions, including the replacement of lead neck connections, and the replacement or rehabilitation of water service lines containing lead, including all design, engineering and other costs incidental or related thereto; that to meet this appropriation the Treasurer with the approval of the Select Board is authorized to borrow said amount under Massachusetts General Laws Chapter 44, or any other enabling authority, from the Massachusetts Water Resources Authority ("MWRA") and to issue bonds or notes of the Town therefor, and, in connection therewith, to enter into a loan agreement and financial assistance agreement with the MWRA and to accept any grants for the project from the MWRA, provided that the amount of the authorized borrowing shall be reduced by the amount of any such grants received from the MWRA; that the Town Manager is authorized to have oversight of said project; and that in accordance with Section 4-2 of the Winchester Home Rule Charter, the Town Manager shall have the authority to enter into contracts and approve payments with respect to said project.

Motion Carried
Voice Vote Unanimous
2/3 Vote Required

ARTICLE 15. To see if the Town will vote to appropriate a sum of money for the Main Street Bridge Railing Account #8925, consisting of replacing and/or repairing the concrete rails and all costs incidental and related thereto, which appropriation shall be in addition to the amount previously appropriated for the project under Article 17 at the 2021 Spring Town Meeting; to determine whether such appropriation shall be funded from transfers from the Capital Stabilization Fund established under Chapter 69 of the Acts of 2002, Free Cash, or otherwise; or take any other action in relation thereto.
 (Capital Planning Committee)

Roger McPeek made the presentation on Article 15 on behalf of the Capital Planning Committee. Discussion took place regarding the material to be used to replace the rails. In response to member’s questions regarding previous construction work recently done to this bridge Acting Town Manager/Town Engineer, Beth Rudolph stated that structural work had been done over the past couple of years however, the work on the railing and top of the bridge had not been conducted to date. This specific funding is for the façade of the bridge. She stated the material would be concrete. A member wanted to be sure that the Johnson Rd/Ridge St project that is currently underway would not have funding removed. The Town Engineer mentioned that the funding source below described as Johnson Rd. Ridge St was from a different completed project. Diab Jerius, Planning Board Chair rose to clarify that the funds from the Master Plan and 2030 Master Plan were from completed projects and could be transfer to this project.

MOVED AND SECONDED that \$90,000 be appropriated for the Main Street Bridge Railing for replacing or repairing the concrete rails and all costs incidental and related thereto, which appropriation shall be in addition to the amount previously appropriated for the project under Article 17 at the 2021 Spring Town Meeting and to meet this appropriation \$11,234.92 be transferred from Free Cash, \$35,000 be transferred from the Capital Stabilization Fund established under Chapter 69 of the Acts of 2002 and \$43,765.08 be transferred from surpluses in the following accounts:

<u>Account</u>	<u>Description</u>	<u>Balance</u>
0397892	Johnson Rd/Ridge Street	\$19,900.00
0393822	Westside Exhaust	2,038.31
0395052	Fire Station Ventilation	2,040.31
0397452	Master Plan	\$19,186.46
0398032	2030 Master Plan	<u>\$600.00</u>
	Total	\$43,765.08

**Motion Carried
 2/3 Vote Declared
 Voice Vote Unanimous**

ARTICLE 21. To see if the Town will vote to amend the water and sewer rates currently in effect in accordance with Chapter 7, Section 3 of the Code of By-Laws; or take any other action in relation thereto.

(Select Board)

Mariano Golobuff, Select Board Member presented Article 21. He reviewed water consumptions over time and discussed the collection of revenues. The presentation can be found as an exhibit

listed at the end of the minutes. The presentation can be viewed at Winchester Community Access Media www.wincam.org

MOVED AND SECONDED that the Town vote to amend the water and sewer rates currently in effect in accordance with Chapter 7, Section 3 of the Town of Winchester Code of By-Laws such that all bills for consumption on or after March 1, 2022, shall be in conformance with the following rates:

Residential Accounts (in accordance with Chapter 110)

Water:

0-15	Units per Billing Period	\$1.68	CCF
16-45	Units per Billing Period	\$4.16	CCF
Over 45	Units per Billing Period	\$6.64	CCF

Low-Income Water:

0-15	Units per Billing Period	\$1.34	CCF
16-45	Units per Billing Period	\$3.30	CCF
Over 45	Units per Billing Period	\$5.30	CCF

Sewer:

0-15	Units per Billing Period	\$1.71	CCF
16-45	Units per Billing Period	\$5.40	CCF
Over 45	Units per Billing Period	\$8.39	CCF

Low-Income Sewer:

0-15	Units per Billing Period	\$1.37	CCF
16-45	Units per Billing Period	\$4.34	CCF
Over 45	Units per Billing Period	\$6.73	CCF

Commercial/Industrial/Institutional

Water:

0-75	Units per Billing Period	\$6.71	CCF
Over 75	Units per Billing Period	\$8.22	CCF

Sewer:

0-75	Units per Billing Period	\$8.76	CCF
Over 75	Units per Billing Period	\$11.87	CCF

Service Charge: \$30 Per Billing Period **Note: the rate increase does not affect the service charge.**

**Motion Carried
Voice Vote
Majority Vote Required**

ARTICLE 23. To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to defray the expenses of the Town for the fiscal year beginning July 1, 2022, vote to fix the salary and compensation of all elective officers of the Town as provided in Massachusetts General Laws Chapter 41, Section 108, and to appropriate funds into the Capital and Building Stabilization Funds; or take any other action in relation thereto.

(Finance Committee)

Article 23 FY2023 Stabilization Fund Appropriations

Motion 1 MOVED AND SECONDED that the Town appropriate and transfer \$3,462,211 into the Building Renovation/Reconstruction Stabilization Fund.

**Motion Carried Voice Vote
2/3 Vote Declared**

Article FY2023 Renovation/Reconstruction Stabilization Fund

Motion 2 MOVED AND SECONDED that the Town appropriate and transfer \$3,033,920 into the Capital Improvements Stabilization Fund.

**Motion Carried Voice Vote
2/3 Vote Declared**

General Government Budget Motions 3 - 17:

MOVED AND SECONDED that the amount under column a, \$5,996,323 is appropriated for the Departments listed in Column B; of which \$4,026,544 is for Personal Services per column C, \$1,963,079 is for Expenses per column D and \$6,700 is for Equipment per column E. (*Special Funding sources are as noted in far right column of the Yellow Sheet*)

**Motion Carried
Option Technologies Electronic Vote
Yes: 144 No: 14**

Culture and Recreation Budget Motions 18, 19 & 20:

MOVED AND SECONDED that the amount under column A, \$2,291,538 is appropriated for the Departments listed in Column B; of which \$1,800,088 is for Personal Services per column C, \$475,950 is for Expenses per column D and \$15,500 is for Equipment per column E.

Motion Carried Voice Vote

Health and Social Services Motions 21, 22 & 23:

MOVED AND SECONDED that the amount under column A, \$945,472 is appropriated for the Departments listed in column B; of which \$789,355 is for Personal Services per column C, \$156,117 is for Expenses per column D.

Motion Carried Voice Vote

Public Safety Motions 24, 25 & 26:

MOVED AND SECONDED that the amount under column A, \$12,934,961 is appropriated for the Departments listed in column B; of which \$12,155,265 is for Personal Services per column C, \$666,696 is for Expenses per column D and \$113,000 is for Equipment per column E. (*Special Funding sources are as noted in far right column of the Yellow Sheet*)

Motion Carried Voice Vote

Department of Public Works Motions 27 & 28:

MOVED AND SECONDED that the amount under column A, \$8,725,443 is appropriated for the Departments listed in column B; of which \$5,423,970 is for Personal Services per column C, \$3,256,973 is for Expenses per column D and \$44,500 is for Equipment per column E. (*Special Funding sources are as noted in far right column of the Yellow Sheet*)

Motion Carried Voice Vote

Education Motion 29:

MOVED AND SECONDED that \$60,904,378 is appropriated for the School Department's Education budget.

MOVED AND SECONDED TO AMEND the Education Budget Motion 29 be reduced by \$132,000 for a total appropriation of \$60,772,378 for the School Department's Education budget.

Motion Failed
Majority Vote Required
Option Technologies Electron Vote
Yes: 16 No: 135

MOVED AND SECONDED that \$60,904,378 is appropriated for the School Department's Education budget.

Motion Carried
Majority Vote Required
Option Technologies Electron Vote
Yes: 149 No: 4

Vocational Education Motion 30:

MOVED AND SECONDED that \$407,196 is appropriated for the Vocational Education Expense budget.

Motion Carried Voice Vote
Majority Vote Required

Undistributed Motions 31-41:

MOVED AND SECONDED that the amount under column A, \$24,482,627 is appropriated for the Departments listed in column B; of which \$24,482,627 is for Expenses per column D.

Motion Carried Voice Vote
Majority Vote Required

Funded Debt Motions 42-43:

MOVED AND SECONDED that the amount under column A, \$11,978,148, is appropriated for the departments listed in column B; of which \$11,978,148 is for expenses per column D. (*Special Funding sources are as noted in far right column of the Yellow Sheet*) *2/3 Vote Required as noted*

Motion Carried Voice Vote
2/3 Vote Declared

Capital Projects Motions 44 - 50:

MOVED AND SECONDED that the amount under Column A, \$1,060,000 is appropriated for the purposes described in column B; of which \$935,000 is for Expenses per column D and \$125,000 is for Equipment per column E. (*Special Funding sources are as noted in far right column of the Yellow Sheet*) *2/3 Vote required as noted*

Motion Carried Voice Vote
2/3 Vote Declared

ARTICLE 24. To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to defray the expenses of the Water and Sewer Enterprise Fund of the Department of Public Works for the fiscal year beginning July 1, 2022, and to appropriate and transfer retained earnings into the Water Sewer Enterprise Account; or take any other action in relation thereto.

(Finance Committee)

MOVED AND SECONDED that \$10,884,178 be appropriated for the Water & Sewer Enterprise Fund, of which \$1,556,407 is for Personal Services and \$9,327,771 is for Expenses and that \$1,694,635 be included in the appropriations from the General Fund for Indirect Costs and be allocated to the Water & Sewer Enterprise Fund, raising a total of \$12,578,813.

\$7,130,485 from Water & Sewer Receipts,
\$5,253,535 from the Property Tax Levy
In accordance with Chapter 110 of the Acts of 1993,
And \$194,793 from Water & Sewer Retained Earnings

**Motion Carried Voice Vote
Majority Vote Required**

ARTICLE 25. To see if the Town will raise and appropriate, or transfer from available funds, a sum of money to defray the expenses of the Recreation Department for the fiscal year beginning July 1, 2022, and to appropriate and transfer retained earnings into the Recreation Enterprise Account; or take any other action in relation thereto.

(Finance Committee)

MOVED AND SECONDED that \$2,227,837 be appropriated for the Recreation Enterprise Fund, of which \$1,476,096 is for Personal Services and \$751,741 is for Expenses and that \$351,725 be included in the appropriations from the General Fund for Indirect Costs and be allocated to the Recreation Enterprise Fund, raising a total of \$2,227,837.

\$2,360,030 from Recreation Program Receipts,
\$200,000 from the General Fund,
And \$19,532 from Recreation Retained Earnings

The Moderator read the motion aloud and the Comptroller rose to correct the motion to read as follows. It was presented and accepted by the Moderator as a revised motions prior to the official vote.

MOVED AND SECONDED that **\$2,579,562** be appropriated for the Recreation Enterprise Fund, of which \$1,476,096 is for Personal Services and \$751,741 is for Expenses and that \$351,725 be included in the appropriations from the General Fund for Indirect Costs and be allocated to the Recreation Enterprise Fund, raising a total of **\$2,579,562**.

\$2,360,030 from Recreation Program Receipts,
\$200,000 from the General Fund,
And \$19,532 from Recreation Retained Earnings

**Motion Carried Voice Vote
Majority Vote Required**

The Moderator called for a motion to adjourn the third session of the Spring Town Meeting. **Moved and seconded** to adjourn at 10:21 p.m. Session #4 will convene on Monday, May 9, 2022 at 7 o'clock at Winchester High School Auditorium.

Respectfully Submitted,
MaryEllen Lannon, CMC
Winchester Town Clerk

**ANNUAL REPRESENTATIVE TOWN MEETING
TOWN OF WINCHESTER
SPRING SESSION #4
May 9, 2022**

Pursuant to the warrant of the Select Board served according to law upon the inhabitants of the Town of Winchester, Massachusetts by Jeffrey Wolf, Constable of said town, notices having been sent by mail ten days before the day of the meeting to the Town Meeting Members elected and qualified to act at Town Meeting in Winchester, the Town Meeting Members met in the High School Auditorium in said Town of Winchester on Monday, May 9, 2022 at 7 o'clock in the evening.

A list of the duly qualified Town Meeting Members was used at the entrance of the meeting place and was in the charge of Linda Angiolillo, Assistant Town Clerk, Morgan Hunte, Sarath Sek, Ayah Khater and Alycia Peters. The list contained the names of one hundred ninety (192) Town Meeting Members entitled to vote and participate in Town Meeting in Winchester. Attendance was taken by the member's signatures at the Town Clerk's desk. The report confirmed the membership attendance 162 members were present and 30 members were absent.

The Moderator called the meeting to order at 7:10 pm and stated a quorum was present to begin the meeting. She reviewed the procedure on the amount of time proponents and speakers are allowed to speak. She welcomed all members, staff and visitors to the town meeting. In honor of Mother's Day the Moderator recognized that 34 women were members of the Winchester Town Meeting in 1929.

ARTICLE 18. To see if the Town will vote to appropriate a sum of money for the construction of a Multi- Purpose Sports Court at the Mystic School including engineering services, construction and all other costs incidental and related thereto; to determine whether this appropriation shall be from Free Cash or other available funds; or take any other action in relation thereto.

(Select Board)

Michael Bettencourt, member of the Select Board, presented Article 18 on behalf of the board. He reviewed the history of the Multi Sports Court project referencing the passage of the design and engineering plans from the Fall Town Meeting of 2021 the appropriation of funds for the design of the project. The presentation can be found as an exhibit listed at the end of the minutes. The presentation can be viewed at Winchester Community Access Media www.wincam.org.

The Chair of the School Committee, Karen Bolognese reported the School Committee voted Favorable Action on Article 18 subject to the review of ADA requirements and the review of the School Project subcommittee. The Finance Committee voted 7 favorable 5 unfavorable action. The FinCom felt that the project should have identified an alternative funding source besides Free Cash. Additionally, they felt this project should have gone through the Capital Planning Board steps.

The Capital Planning Committee stated the project was submitted to Capital. However, due to the Recreation Department being an Enterprise Fund the CPC felt it should be referred back to the Select Board for consideration. The Moderator asked for the membership to allow for a neighbor to the Mystic School Mrs. Angela Murdough to speak on the project.

Moved and seconded, to allow Angela Murdough, resident of Marshall Rd to speak. **Motion Carried.**

Angela thanked the Town for listening to the many voices of the neighborhood and appreciated the concessions made by the Select Board to lessen the impacts of the project. She mentioned the neighbors were disappointed the notice was delayed from the Town. She thanked the neighbors for pulling together. She also mentioned that she heard the Town put the project out to bid prior to the concessions being addressed. However, she came this evening in the spirit of good will and agreed to not stand in the way of the project.

MOVED AND SECONDED that the Town appropriate \$200,000 from Free Cash for the construction of a Multi- Purpose Sports Court at the Mystic School including engineering services, construction and all other costs incidental and related thereto.

Motion Carried
Option Technologies Electronic Vote
Majority Vote Required
Yes: 133 No: 18

ARTICLE 26. To see if the Town will vote to appropriate a sum of money for the design, construction and renovation of the Sanborn Carriage House for the purpose of accommodating the relocation of the Winchester Public School’s Administration/Central Offices from the Parkhurst School, as outlined in Article 28 of the 2021 Fall Town Meeting and in the Winchester Public Schools’ 10-year Facilities Master Plan approved July 2017, and for the payment of all costs incidental and related thereto; to determine whether this appropriation shall be raised by borrowing, transfer from available funds or otherwise; or to take any other action relative thereto.
(Educational Facilities Planning and Building Committee)

The Moderator reviewed for the town meeting body what the EFPBC does and reviewed it membership makeup. Christian Nixon, representative to the Educational Facilities Planning and Building Committee and member of the School Committee made the presentation on behalf of the proponents. Additionally Charles Day, lead Architect of Tappé, Inc. spoke on the project as well. The Moderator allowed for Mr. Nixon to present both Articles 26 and 27 at the same time. The presentation can be found as an exhibit listed at the end of the minutes. The presentation can be viewed at Winchester Community Access Media www.wincam.org

Mr. Nixon reviewed the project and spoke about the long term goals of the district to find a permanent home for the School District Administration. He stated this article came before the membership to fulfill the school districts Master Plan of 2017. He outlined the specifics of the project at the Carriage House location. It was noted by the presenters that this location also allowed for adaptive reuse of a significant historical resource. The building would house approximately 19-23 employees with flexible office space and meeting space.

The Select Board voted unfavorable action 4-1 on Article 26 and voted 5-0 favorable action on Article 27. The Select Board stated various concerns such as risk of losing our AAA Bond Rating by reducing the operating reserves. He stated the Town should consider adjusting its policy to increase its operating reserve policy to be similar to like communities in the area. The School Committee voted favorable action. The Planning Board voted favorable action but, noted they did not weigh in on the project from a financial perspective. They were pleased to see a valuable historical asset being considered.

The Finance Committee voted unfavorable action and had similar concerns as the Select Board. While the FinCom was not able to provide specific alternatives to the Carriage House they were concerned about risk, cost, proper funding source, uncertainty of student enrollment and no way to tie this to the override ballot question. The Capital Planning Committee voted unfavorable action 4-1 (2 abstained). Jim Johnson spoke on behalf of the committee. The CPC found that Carriage House was not a good fit for the school administration. He stated the use of the previously allocated ADA funds from the Capital Planning Committee for ADA projects should not be diverted to this project. He stated it was not an appropriate method of funding.

Motion made and seconded to move the question. Moderator called for an electronic vote.

Motion Failed
Option Technologies Electronic Vote
Yes: 94 No: 60
2/3 Vote Required

Debate continued. Question was raised what the minority opinion was of the School Committee. Michelle Bergstrom, member of the School Committee stated it was not typically the practice to provide the minority report as the members were not standing in the way of the majority opinion of the school committee. Timothy Matthews Precinct 1, asked about the timing of the Muraco School rebuild. Jim Johnson, Capital Planning Chair rose to state now is not the time for this project. The focus should be on the Lynch School project. John Miller rose to state that the Scholl Committee technically did not grant permission for the EFPBC to move forward on this project.

MOVED AND SECONDED that \$5,980,000 is appropriated to pay costs of the design, construction and renovation of the Sanborn Carriage House for the purpose of accommodating the relocation of the Winchester Public School's Administration/Central Offices from the Parkhurst School, as outlined in Article 28 of the 2021 Fall Town Meeting and in the Winchester Public Schools' 10-year Facilities Master Plan approved July 2017, and for the payment of all costs incidental and related thereto; that to meet this appropriation the Treasurer with the approval of the Select Board is authorized to borrow said amount under Massachusetts General Laws, Chapter 44, Section 7(1), or under any other enabling authority, and to issue bonds or notes of the Town therefor; that the Educational Facilities Planning and Building Committee shall be authorized to have oversight of the project; and that in accordance with Section 4-2 of the Town of Winchester Home Rule Charter the Town Manager shall have the authority to enter into contracts and approve payments with respect to the project.

Motion Failed
Option Technologies Electronic Vote
2/3 Vote Required
Yes: 25 No: 134

ARTICLE 27 To see if the Town will vote to appropriate a sum of money for design and engineering services for the development of plans and specifications to make improvements and alterations to the Parkhurst School in preparation for its use as temporary educational swing space to accommodate the development of the Lynch Elementary School Project, and for the payment of all costs incidental and related thereto; to determine whether this appropriation shall be raised by borrowing, transfer from available funds or otherwise; or to take any other action relative thereto.

(Educational Facilities Planning and Building Committee)

The presentation for Article 27 was made by the EFPBC at the time Article 26 was presented. The proponent was Chris Nixon. The slide presentation can be found at the end of these minutes. The Moderator noted that the Article was specific to the Design and Engineering services for the Parkhurst

MOVED AND SECONDED That \$169,750 is appropriated to pay for design and engineering services for the development of plans and specifications to make improvements and alterations to the Parkhurst School in preparation for its use as temporary educational swing space to accommodate the development of the Lynch Elementary School Project, and for the payment of all costs incidental and related thereto; that to meet this appropriation the Treasurer with the approval of the Select Board is authorized to borrow said amount under Massachusetts General Laws, Chapter 44, Section 7(7), or under any other enabling authority, and to issue bonds or notes of the Town therefor; that the Educational Facilities Planning and Building Committee shall be authorized to have oversight of the project; and that in accordance with Section 4-2 of the Town of Winchester Home Rule Charter the Town Manager shall have the authority to enter into contracts and approve payments with respect to the project.

Motion Carried
Option Technologies Electronic Vote
2/3 Vote Required
Yes: 157 No: 2

ARTICLE 28. To see if the Town will vote to appropriate a sum of money for preliminary engineering services for traffic improvements associated with the Lynch Elementary School Project and in the surrounding neighborhoods; and to determine whether this appropriation shall be from Free Cash or other available funds; or take any other action in relation thereto.

(Select Board)

MOVED AND SECONDED that the Town appropriate \$75,000 from Free Cash for preliminary engineering services for traffic improvements associated with the Lynch Elementary School Project and in the surrounding neighborhoods.

Richard Mucci, Chair of the Select Board made the presentation on behalf of the proponents. He presented slides on the current conditions of parent pick up at the Lynch School. He stated the study will also include a walk to school path for the students who live close to the school in order to allow for greater walk to school routes. The School Committee voted favorable action on Article 28. Finance Committee voted unanimously favorable action on this article. Some town meeting members asked questions regarding the scope of the work to include Swanton and Main St. Mr. Mucci stated that location will be included in the review.

Motion Carried
Voice Vote
Majority Vote Required

ARTICLE 29. To hear and act on the report of the Personnel Board and take any action in connection with recommendations as to wages and salaries, working conditions, new or revised rates of wages and salaries, changes, additions, adjustments or revisions of wages and salaries and in classifications and definitions, and in amending, revising and adding to the Personnel Policy Guide as well as in other matters thereto related; and to raise and appropriate money for any

adjustments or revisions of wages and salaries of employees subject and not subject to collective bargaining agreements or in any job classifications, and to provide for salary or wage adjustments not otherwise provided for, said monies to be expended by the departments affected; determine in what manner the monies shall be raised by taxation:

MOTION #1: MOVED AND SECONDED that the Town’s Compensation Plan be amended effective June 1, 2022 as recommended by the Town Manager and the Personnel Board as set forth in **Appendix A – (Proposed) Classification of Positions on Schedule 6 – Recreation Compensation Schedule (R Grades) - FY22 – June 1, 2022.**

**Motion Carried
Voice Vote
Majority Vote Required**

MOTION #2: MOVED AND SECONDED that the Town’s Compensation Plan be amended effective July 1, 2022 as recommended by the Town Manager and the Personnel Board as set forth in **Appendix B – (Proposed) Classification of Positions on Schedule 3 – PT Compensation Schedule FY23, Schedule 4 – Management Schedule FY23, Effective July 1, 2022.**

Schedule 3 – PT Compensation Schedule FY23 – July 1, 2022

- Add PT-9 “Archivist”
- Add PT-14 “Health Inspector”
- Delete PT-14 “Payroll/Benefits Coordinator”
- Add PT-13 “Payroll Manager”
- Delete PT-11 “Human Resources Coordinator”
- Add PT-13 “Human Resources/Benefits Coordinator”

Schedule 4 - Management Schedule FY23 – July 1, 2022

- Delete Manager D “Health Inspector”

**Motion Carried
Voice Vote
Majority Vote Required**

MOTION #3: MOVED AND SECONDED that the Town appropriate the sum of \$27,800 to the following municipal FY23 Personal Services budgets as listed below, to fund wage increases effective July 1, 2022, as a result of the creation and reclassification of positions on **Schedule 3 – PT Compensation Schedule and Schedule 4 – Management Schedule**; \$8,300 shall be raised on the tax levy and \$19,500 shall be transferred from the FY23 Archival Center (#6940) Expense budget.

Department #1520	Human Resources	\$7,300
Department #6940	Archival Center	<u>\$20,500</u>
	Total Appropriation	\$27,800

**Motion Carried
Voice Vote
Majority Vote Required**

MOTION #4: MOVED AND SECONDED that the Town’s Compensation Plan be amended effective July 1, 2022 as recommended by the Town Manager and the Personnel Board as set forth in **Appendix B – (Proposed) Classification of Positions on Schedule 5 – Miscellaneous Positions Compensation Schedule FY23, Effective July 1, 2022.**

Schedule 5 – Miscellaneous Positions Compensation Schedule FY23 – July 1, 2022

- Increase Fair Housing Director stipend from \$2,994/year to \$6,000/year

Motion Carried
Voice Vote
Majority Vote Required

MOTION #5: MOVED AND SECONDED that the Town raise and appropriate the sum of \$3,006 to the FY23 Town Manager’s Department (#1210) Personal Services budget to fund wage increases effective July 1, 2022, as a result of an increase to the Fair Housing Director stipend on **Schedule 5 – Miscellaneous Positions Compensation Schedule.**

Motion Carried
Voice Vote
Majority Vote Required

MOTION #6: MOVED AND SECONDED that the Town’s Compensation Schedule be amended effective July 1, 2022, as recommended by the Town Manager and the Personnel Board as set forth in **Appendix C – FY23 Non-Union Municipal Compensation Schedules (Proposed) July 1, 2022** on Schedule 2 – CS Compensation Schedule FY23, Schedule 3 – PT Compensation Schedule FY23, Schedule 4 – Management Schedule FY23, Schedule 5 – Miscellaneous Positions Compensation Schedule, and Schedule 6 – Recreation Compensation Schedule (R-Grades).

Motion Carried
Voice Vote
Majority Vote Required

MOTION #7: MOVED AND SECONDED that the Town appropriate the sum of \$242,645 to various FY23 Municipal Personal Service budgets, as listed below, to fund wage increases for non-union municipal employees effective July 1, 2022; \$199,765 shall be raised on the tax levy, \$9,275 shall be transferred from Water and Sewer Retained Earnings and \$33,605 shall be transferred from Recreation Retained Earnings. Remove “raise &” because we are using more than just the general fund revenue to fund these.

Department #1210	Town Manager	\$14,800
Department #1330	Comptroller	\$9,400
Department #1340	Assessor	\$3,200
Department #1350	Treasurer/Collector	\$6,250
Department #1412	Engineering	\$11,115
Department #1413	Building & Zoning	\$6,950
Department #1415	Conservation	\$710

Department #1420	Planning Board	\$3,200
Department #1520	Human Resources	\$800
Department #1530	Information Technology	\$3,200
Department #1610	Town Clerk	\$7,800
Department #2100	Police Department	\$32,775
Department #2200	Fire Department	\$4,750
Department #2420	Sealer of Weights & Measures	\$215
Department #4100	Department of Public Works	\$35,730
Department #5110	Health Department	\$7,000
Department #5410	Council on Aging	\$7,800
Department #5420	Veterans' Services	\$260
Department #6110	Library	\$43,810
Department #9000	Water & Sewer Enterprise	\$9,275
Department #9010	Recreation Enterprise	<u>\$33,605</u>
	Total Appropriation:	\$242,645

Motion Carried
Voice Vote
Majority Vote Required

MOTION #8: MOVED AND SECONDED that Schedule 9 of the Town's Compensation Plan be amended, revised, and modified in accordance with the recommendation of the Personnel Board as set forth in **Appendix D – Police Superior Officers Union Wage Adjustments for FY23, FY24, and FY25** and pursuant to a Memorandum of Understanding (MOU) reached between the Select Board and the Winchester Police Superior Officers' Association, MCOP Local 256 dated April 5, 2022.

Motion Carried
Voice Vote
Majority Vote Required

MOTION #9: MOVED AND SECONDED that the Town raise and appropriate the sum of \$43,503 to the FY23 Police Department (#2100) Personal Services budget to fund increases in wages for employees of the Winchester Police Superiors Association.

Motion Carried Voice Vote
Majority Vote Required

MOTION #10: MOVED AND SECONDED, that the Town raise and appropriate the sum of \$360,426 for the FY23 Unallocated Wage Account to provide for the revision and adjustments in salaries and wages and other benefits for unsettled collective bargaining agreements for municipal union employees of the Town for FY23, said sum to be allocated pursuant to a subsequent Town Meeting vote(s).

Motion Carried
Voice Vote

Majority Vote Required

**Town of Winchester
APPENDIX A**

(Proposed) Classification of Positions on
Schedule 6 – Recreation Compensation Schedule
(R-Grades) FY22 – June 1, 2022

**Town of Winchester
APPENDIX B**

(Proposed) Classification of Positions on
Schedule 3 – PT Compensation Schedule FY23,
Schedule 4 – Management Schedule FY23, and
Schedule 5 – Miscellaneous Positions Compensation Schedule FY23
Effective July 1, 2022

**Town of Winchester
APPENDIX C**

FY23 Non-Union Municipal Compensation Schedules (Proposed) July 1, 2022

**Town of Winchester
APPENDIX D**

Police Superior Officers Association Wage Adjustments for FY23, FY24, and FY25
And Memorandum of Understanding (MOU) between the Select Board and the Winchester
Police Superior Officers' Association, MCOP Local 256

ARTICLE 34. To see if the Town will vote to authorize and direct the Board of Assessors to take any sum of money from available funds to reduce the tax levy for Fiscal Year 2023, and to transfer funds to or from the Stabilization Fund; or take any other action in relation thereto.

(Town Manager)

MOVED AND SECONDED that the Town will vote to authorize and direct the Board of Assessors to transfer \$690,626 from Free Cash to reduce the tax levy for Fiscal Year 2023

**Motion Carried
Voice Vote
2/3 Vote Required**

ARTICLE 35. To see if the Town will vote to hear or accept committee reports, dissolve old committees, authorize new committees; or take any other action in relation thereto.

(Select Board)






























There was nothing to report on Article 35. No action taken.

Moderator announced the Special Town Meeting would be held on Monday, June 6, 2022 at WHS auditorium at 7pm to hear and act upon two articles concerning affordable housing.

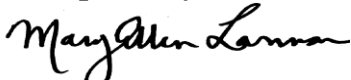
The Moderator called for a motion to adjourn and dissolve the Spring Town Meeting at 9:59 p.m.

**Motion Carried
Voice Vote
Majority Vote Required**

The following reports and presentations are exhibits to the official meeting minutes for all sessions of the Spring Town Meeting held April 25 & 28, 2022 and May 2 & 9, 2022.

-  Article 1 WCC Report
-  Article 2 Planning Board Report
-  Article 23 TMM JBMiller Motion 29
-  Article 11 Capital Plannig Report
-  Article 1 Board of Health Report
-  Article 1 Comm Study Committee Report
-  Article 1 Finance Committee Report
-  Article 1 School Committee Report
-  Article 1 Select Board Rich Mucci
-  Article 1 Town Manager Update
-  Article 5 Healthcare Presentation
-  Article 6 Wellfield Property
-  Article 8 Proponent Coonley
-  Article 13 South Reservoir Dam
-  Article 14 Lead Neck Replacement
-  Article 15 Main St Bridge Railings
-  Article 16 CIP Project 1
-  Article 17 Fire Dept. Equipment
-  Article 18_Select Board_Sport Court_Final
-  Article 19 Supplement FY22
-  Article 21 W & S Rates
-  Article 23 Finance Committee FY23 Report
-  Article 23 Supt. Hackett Report
-  Article 26 & 27 EFPBC
-  Article 26 & 27 Finance Committee Report
-  Article 26 & 27 SB Report
-  Article 28 Lynch Traffic Study
-  Article 29 Personnel Board
-  TMM MGoluboff Analysis

p

Respectfully submitted,

MaryEllen Lannon, CMC
Winchester Town Clerk