



**Town of Winchester**  
**OFFICE OF THE TOWN CLERK**  
**71 Mt. Vernon Street, Winchester, MA 01890**

## **APPLICATION FOR EMPLOYMENT AS AN ELECTION OFFICER**

The Town of Winchester is Equal Opportunity/Affirmative Action Employer

### Requirements:

- Applicant must have the ability to work with the public in a professional friendly manner. Must pay attention to detail and observe all election laws, under the direction of the Warden and/or the Town Clerk.
- Applicant must be a registered voter in the Commonwealth (MGL C54S12). Must be able to work from 6:00 AM until the polls close and tallying has been completed (usually no later than 10:00 PM). (Time off is scheduled for voting and dinner. Other meals and breaks are informally scheduled by the Warden in each precinct. No meals are provided.)

The above hours are preferred; however, shorter assignments from 6:00 AM to 2:00 PM or 2:00 PM to Closing, are often available. Applicants who are not able to work the full day must mention that preference in section 6, below.

1. \_\_\_\_\_  
*Last Name* *First Name*
2. \_\_\_\_\_  
*Home Address*
3. Phone: *Home* \_\_\_\_\_ *Cell* \_\_\_\_\_
4. Email: \_\_\_\_\_
5. Choose shift  
Full day (6:00 am to CLOSE) \_\_\_\_\_  
Half day (6:00 am – 2:00 pm) \_\_\_\_\_  
Half day (2:00 pm – CLOSE) \_\_\_\_\_

Date: \_\_\_\_\_

Applicant's Signature \_\_\_\_\_