



Town of Winchester

Winchester Clerk's Office
71 Mt. Vernon Street
Winchester, MA 01890
Phone: 781-721-7130

Fall Town Meeting
November 17, 2022

ARTICLE 11: **VOTED**, that the Town Meeting recommends that the Select Board and Town Manager prepare an initial town communications plan. The plan should describe very briefly—

- Purpose and goals
- Audiences, information interests, and communication channels
- Tasks, roles, and responsibilities
- Schedule (3-year)
- Budget (3-year)
- Evaluation metrics

The Town Meeting recommends further that the plan, including the schedule and budget, be reported to the 2023 Fall Town Meeting.

**Motion Carried Voice Vote
Majority Vote Required**

I certify that the foregoing is a true account of the action taken under Article 11 of the Fall Town Meeting on November 17, 2022.

MaryEllen Lannon, CMC
Winchester Town Clerk