



# Town of Winchester

MaryEllen Lannon, Town Clerk

Winchester Clerk's Office  
71 Mt. Vernon Street  
Winchester, MA 01890  
Phone: 781-721-7130

Fall Town Meeting  
November 10, 2022

**ARTICLE 1:** **VOTED**, that the report of Town Officers and Finance Committee be received and filed. The following reports were submitted:

**Oral Reports:** Town Manager, Select Board, Finance Committee, School Committee, Climate Action Advisory Committee, Historical Commission, Communication Study Report, Cultural Council

**Written Reports:** Council on Aging, Energy Management Committee, Housing Partnership Board, Library Board of Trustees.

I certify that the foregoing is a true account of the action taken under Article 1 of the Fall Town Meeting on November 10, 2022.

**Motion Carried Voice Vote**

MaryEllen Lannon, CMC  
Winchester Town Clerk



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November 10, 2022

**ARTICLE 3:**           **VOTED,** that the report of Planning Board be received and filed.

I certify that the foregoing is a true account of the action taken under Article 3 of the Fall Town Meeting on November 10, 2022.

**Motion Carried**  
**Majority Vote Required**  
**Voice Vote**

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Winchester Town Clerk



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## Fall Town Meeting November 10, 2022

**ARTICLE 4:**           **VOTED,**       to amend Sections 3.2 and 10 of the Winchester Zoning Bylaw by adding a new Section 3.2.2 and a definition of "Accessory Dwelling Unit" as follows to permit accessory dwelling units.

### 3.2.2 Accessory Dwelling Units

#### Purpose

The purposes of this section of the Bylaw is to allow the creation of Accessory Dwelling Units (ADUs) on lots where single-family homes or duplexes exist or are allowed specifically in order to:

- 1) Provide Winchester property owners with an opportunity to age in place by creating an independent living space for persons over the age of 62.
- 2) Provide a living space for persons with disabilities that will allow them to live independently and also qualify for financial assistance that depends on the presence of a separate entrance, a bathroom, and cooking facilities within their residence.

In all districts, ADUs may be constructed or established as a matter of right on a lot where a SINGLE FAMILY or DUPLEX dwelling exists or is allowed, provided that either the primary or accessory unit is used for the purpose of creating housing options for persons with disabilities, as defined under Massachusetts General Law, or where at least one of the persons in either unit is aged 62 or older, provided the following conditions are met:

1. There shall be no more than one accessory unit per single family or duplex lot.
2. The owner must reside in either the primary dwelling unit or the accessory dwelling unit. For the purposes of this Section 3.2.2, the "owner" shall be a person (or persons) that owns either a fee simple interest in the dwelling unit or beneficial interest in the dwelling unit, as may be evidenced by a schedule of beneficial interest or other appropriate instrument, and for whom either dwelling is their primary residence.
3. The accessory dwelling unit and primary dwelling units must comply with the Table of Dimensional Requirements in Section 4. Otherwise, an applicant may apply for appropriate relief with the Zoning Board of Appeals as set forth in these zoning bylaws.
4. Any exterior changes for an accessory dwelling unit shall be constructed similarly in style to the primary residence.
5. Any new exterior entrance for the ADU shall appear secondary to the primary entrance.

6. For an upper floor accessory dwelling unit created within a primary dwelling unit, a secondary egress shall either be created within the envelope of the structure or be constructed on the exterior to the rear or side of the primary dwelling unit.
7. The ADU must comply with all residential occupancy and building permit regulations.
8. Parking for an accessory dwelling unit shall meet the parking requirements located in Section 5.1.6 and be met off the street with at least one parking space.
9. The owner of the property shall certify annually, at the time of sale, and when there is a change in occupancy to the Building Department that the accessory dwelling unit and primary residence are being used in accordance with these provisions. The Use must cease within 90 days if out of compliance. The fee for inspection certification and non-compliance shall be set by the Select Board. The Zoning Enforcement Officer shall be permitted access to the property to verify the certification.
10. The Zoning Enforcement Officer shall determine if the ADU complies with provisions 4 and 5 above, with the advice of the Design Review Committee (DRC)

Section 10,

ACCESSORY DWELLING UNIT. A self-contained housing unit, inclusive of sleeping, cooking and sanitary facilities, incorporated within the same structure as a single-family or duplex dwelling or in a detached accessory structure and that: (i) maintains a separate entrance, either directly from the outside or through a common entry hall or corridor shared with the primary dwelling; (ii) shall not be sold separately from the primary dwelling; (iii) is in conformance with Building Code 105 Mass. Reg. 410.400); (iv) may include up to two bedrooms; (v) has a minimum 30 day rental agreement, with a minimum of 30 days between rental starts and (vi) is not larger in FLOOR AREA than  $\frac{1}{2}$  the FLOOR AREA of the primary dwelling or 900 square feet, whichever is smaller.

**Motion Carried**  
**Option Technologies Electronic Vote**  
**Yes: 104 No: 46**

I certify that the foregoing is a true account of the action taken under Article 4 of the Fall Town Meeting on November 10, 2022.



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**ARTICLE 5: VOTED,** that the Town hereby accepts Sections 3 to 7, inclusive, of Chapter 44B of the General Laws, otherwise known as the Massachusetts Community Preservation Act, by approving a surcharge on real property for the purposes permitted by said Act, including the acquisition, creation and preservation of open space, the acquisition, preservation, rehabilitation and restoration of historic resources, the acquisition, creation, preservation, rehabilitation and restoration of land for recreational use, the acquisition, creation, preservation and support of community housing, and the rehabilitation and restoration of such open space and community housing that is acquired or created as provided under said Act; that the amount of such surcharge on real property shall be 1.5% of the annual real estate tax levy against real property commencing in fiscal year 2024; and that the Town hereby accepts the following exemptions from such surcharge permitted under Section 3(e) of said Act: property owned and occupied as a domicile by any person who qualifies for low income housing or low or moderate income senior housing in the Town, as defined in Section 2 of said Act, \$100,000 of the value of each taxable parcel of residential real property, and \$100,000 of the value of each taxable parcel of class three, commercial property, and class four, industrial property as defined in section 2A of said Chapter 59.

**Motion Failed**  
**Option Technologies Electronic Vote**  
**Majority Vote Required**  
**Yes: 53 No: 103**

I certify that the foregoing is a true account of the action taken under Article 5 of the Fall Town Meeting on November 14, 2022.

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November 17, 2022

**ARTICLE 6:** VOTED, to indefinitely postpone **Article 6 LEAF BLOWER Bylaw**

**Motion to Indefinitely Postpone Carried**  
**Majority Vote Required**  
**Option Technologies Electronic Voting**  
**Yes: 87 No: 62**

I certify that the foregoing is a true account of the action taken under Article 6 of Fall Town Meeting November 17, 2022.

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**ARTICLE 7:**  
and filed.

**VOTED,** that the Capital Planning committee Report for FY2024 be received

**Motion Carried Voice Vote  
Majority Vote Required**

I certify that the foregoing is a true account of the action taken under Article 7 Fall Town Meeting November 14, 2022.

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**ARTICLE 8:**           **VOTED**, to appropriate sums of money for the following capital projects:

**MOTION #1**

MOVED AND SECONDED that the Town vote to appropriate \$150,000 from the Building Stabilization Fund established under Chapter 69 of the Acts of 2002 for the Schematic Package for Roof Design & Replacement Engineering and all other costs incidental and related thereto.

**Motion Carried Voice Vote  
Declared Unanimous by Moderator**

**MOTION #2**

MOVED AND SECONDED that the Town vote to appropriate \$500,000 from the Building Stabilization Fund established under Chapter 69 of the Acts of 2002 for the Town Hall Fire Alarm, including construction, engineering, and all other costs incidental, and related thereto.

**Motion Carried Voice Vote  
Declared Unanimous by Moderator**

**MOTION #3**

MOVED AND SECONDED that the Town vote to appropriate \$825,000 from the Building Stabilization Fund established under Chapter 69 of the Acts of 2002 for the McCall Middle School Masonry Repairs, including construction, engineering, and all other costs incidental, and related thereto.

**Motion Carried Voice Vote  
Declared Unanimous by Moderator**

**MOTION #4**

MOVED AND SECONDED that the Town vote to appropriate \$186,000 from the Building Stabilization Fund established under Chapter 69 of the Acts of 2002 for the McCall Middle School Controls Conversion Completion, including construction, engineering, and all other costs incidental, and related thereto.

**Motion Carried Voice Vote  
Declared Unanimous by Moderator**

**MOTION #5**

MOVED AND SECONDED that the Town vote to appropriate \$118,170 from the Capital Stabilization Fund established under Chapter 69 of the Acts of 2002 for a DPW - Sidewalk Plow, and all other costs incidental and related thereto.

**Motion Carried Voice Vote  
Declared Unanimous by Moderator**

**MOTION #6**

MOVED AND SECONDED that the Town vote to appropriate \$140,000 from the Capital Stabilization Fund established under Chapter 69 of the Acts of 2002 for the Cross Street Bridge Repairs, including construction, engineering, and all other costs incidental, and related thereto.

**Motion Carried Voice Vote**



**Declared Unanimous by Moderator**

MOTION #7

MOVED AND SECONDED that the Town vote to appropriate \$250,000 from the Capital Stabilization Fund established under Chapter 69 of the Acts of 2002 for the Washington Street Bridge Repairs, including construction, engineering, and all other costs incidental, and related thereto.

**Motion Carried Voice Vote  
Declared Unanimous by Moderator**

MOTION #8

MOVED AND SECONDED that the Town vote to appropriate \$70,000 from the Capital Stabilization Fund established under Chapter 69 of the Acts of 2002 for the Ambrose Fire Sprinkler System, including construction, engineering, and all other costs incidental, and related thereto.

**Motion Carried Voice Vote  
Declared Unanimous by Moderator**

MOTION #9

MOVED AND SECONDED that the Town vote to appropriate \$250,000 from the Capital Stabilization Fund established under Chapter 69 of the Acts of 2002 for the Highland Avenue Median Islands, including construction, engineering, and all other costs incidental, and related thereto.

**Motion Failed  
Option Technologies Electronic Vote  
2/3 Vote Required    Yes: 101    No: 56**

MOTION #10

MOVED AND SECONDED that the Town vote to appropriate \$150,000 from the Capital Stabilization Fund established under Chapter 69 of the Acts of 2002 for the RRFB/Curb Extension Leonard Field, including construction, engineering, and all other costs incidental and related thereto.

**Motion Carried Voice Vote  
Declared Unanimous by Moderator**

MOTION #11

MOVED AND SECONDED that the Town vote to appropriate \$220,000 from Water & Sewer Retained Earnings for Nelson Street/Winchester High School Drainage Improvements, including construction, engineering, and all other costs incidental and related thereto.

**Motion Carried Voice Vote  
Majority Vote Required**

MOTION #12

MOVED AND SECONDED that the Town vote to appropriate \$60,000 from Water & Sewer Retained Earnings for Winter Pond Water Quality Improvements, including construction, engineering, and all other costs incidental and related thereto.

**Motion Carried Voice Vote  
Majority Vote Required**

I certify that the foregoing is a true account of the actions for Motions 1 – 12 taken under Article 8 of the Fall Town Meeting on November 14, 2022.

MaryEllen Lannon, CMC



Winchester Town Clerk



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**ARTICLE 9: VOTED**, that the vote the Town passed under Article 13 at the 2019 Fall Town Meeting is hereby amended to increase the amount of the appropriation and borrowing authorization therein for the Lake Street Bridge Replacement Project from \$1,500,000 to \$2,100,000 and to delete language regarding the allocation of premium received upon the sale of bonds or notes that is no longer necessary or consistent with state law, and said amended vote shall now read as follows: “Voted: that \$2,100,000 be appropriated for the Lake Street Bridge Replacement Project, consisting of the replacement of the bridge, including the costs of design, engineering, demolition of the existing bridge, site work, new foundations, substructures, superstructure, bridge rails, roadway pavement, sidewalks, landscaping, and temporary and permanent utility relocation, and all other costs incidental or related thereto; that to meet this appropriation the Treasurer with the approval of the Select Board be authorized to borrow \$2,100,000 under Massachusetts General Laws Chapter 44 or any other enabling authority; that the Town Manager be authorized to apply for and accept a grant from the state Municipal Small Bridge Program, or any other grants or aid available for this project, provided that the amount authorized to be borrowed under this vote shall be reduced by the amount of any such grant funds received prior to the issuance of bonds or notes hereunder; that the Town Manager be authorized to have oversight of said project; and that in accordance with Section 4-2 of the Winchester Home Rule Charter the Town Manager shall have the authority to enter into contracts and approve payments with respect to said project.”.

**Motion Carried Voice Vote  
2/3 Vote Required  
Declared Unanimous by Moderator**

I certify that the foregoing is a true account of the action taken under Article 9 of the Fall Town Meeting on November 14, 2022.

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Fall Town Meeting  
November 14, 2022

**ARTICLE 10:**       **VOTED,** that \$600,500 is appropriated to pay costs of purchasing a vector truck for the Water and Sewer Department, including the payment of all costs incidental and related thereto; that to meet this appropriation the Treasurer, with the approval of the Select Board, is authorized to borrow said amount pursuant to G.L. c.44, §7(1), or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor; that the Town Manager shall be authorized to have oversight of the project; and that in accordance with Section 4-2 of the Town of Winchester Home Rule Charter the Town Manager shall have the authority to enter into contracts and approve payments with respect to the project.

**Motion Carried Voice Vote  
2/3 Vote Required  
Declared Unanimous by Moderator**

I certify that the foregoing is a true account of the actions taken under Article 10 of the Fall Town Meeting November 14, 2022.

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November 17, 2022

**ARTICLE 11:**        **VOTED,** that the Town Meeting recommends that the Select Board and Town Manager prepare an initial town communications plan. The plan should describe very briefly—

- Purpose and goals
- Audiences, information interests, and communication channels
- Tasks, roles, and responsibilities
- Schedule (3-year)
- Budget (3-year)
- Evaluation metrics

The Town Meeting recommends further that the plan, including the schedule and budget, be reported to the 2023 Fall Town Meeting.

**Motion Carried Voice Vote  
Majority Vote Required**

I certify that the foregoing is a true account of the action taken under Article 11 of the Fall Town Meeting on November 17, 2022.

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November 17, 2022

**ARTICLE 12:** **VOTED**, that the vote of the Town passed under Article 9 at the 2020 Spring Annual Town Meeting is hereby amended to expand the scope of the purpose of the appropriation and borrowing authorization to include paying costs of planning and designing the new Lynch Elementary School project in addition to paying costs of the feasibility study and to delete language regarding the allocation of premium received upon the sale of bonds or notes that is no longer necessary or consistent with state law, such that said amended vote shall now read as follows: "Voted: that the Town appropriate One Million Five Hundred Thousand Dollars (\$1,500,000) for a feasibility study of the Lynch Elementary School located at 10 Brantwood Road, Winchester, Massachusetts, and to pay costs of planning and designing the project, including all costs incidental and related thereto, for which feasibility study and school project the Town may be eligible for one or more grants from the Massachusetts School Building Authority (the "MSBA"), said amount to be expended under the direction of the Educational Facilities Planning and Building Committee; that to meet this appropriation the Treasurer with the approval of the Select Board is authorized to borrow \$1,500,000 under Massachusetts General Laws Chapters 44 and/or 70B, or under any other enabling authority, and to issue bonds or notes of the Town therefor; that the Town acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any costs the Town incurs in connection with the feasibility study in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town; and that the amount of any borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Feasibility Study Agreement that may be executed between the Town and the MSBA."

I certify that the foregoing is a true account of the action taken under Article 12 of Fall Town Meeting held on November 17, 2022.

**Motion Carried Voice Vote  
Majority Vote Required  
Declared Unanimous by Moderator**

MaryEllen Lannon, CMC  
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## Fall Town Meeting November 17, 2022

**ARTICLE 13:** VOTED, that \$94,525,933 is appropriated to pay costs of the construction of a new Lynch Elementary School located at 10 Brantwood Road, Winchester, Massachusetts, including the payment of costs related to planning and designing the project, demolishing the existing building, equipping and furnishing the school, making site improvements, constructing alterations and improvements to the Parkhurst School for use as temporary educational swing space to accommodate the development of the project, and all other costs incidental and related thereto (the "Project"), which school facility shall have an anticipated useful life as an educational facility for the instruction of school children of at least 50 years, and for which the Town may be eligible for a grant from the Massachusetts School Building Authority (the "MSBA"), said amount to be expended under the direction of the Educational Facilities Planning and Building Committee; that to meet this appropriation the Treasurer, with the approval of the Select Board, is authorized to borrow said amount pursuant to G.L. c.44, §7(1) or G.L. c.70B, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor; that the Town acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the Town incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town; provided further that any grant that the Town may receive from the MSBA for the Project shall not exceed the lesser of (1) thirty-six and twenty-one hundredths percent (36.21%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; that the amount of borrowing authorized by this vote shall be reduced by any grant amount set forth in and received pursuant to the Project Funding Agreement executed between the Town and the MSBA; and that in accordance with Section 4-2 of the Town of Winchester Home Rule Charter the Town Manager shall have the authority to enter into contracts and approve payments with respect to the Project; provided, however, that the authorization to borrow pursuant to this vote shall be contingent upon the Town's passage of a ballot question to exempt the principal and interest payments on the bonds from the tax limitations of G.L. c.59, §21C (Proposition 2 ½).

**Motion Carried Voice Vote  
2/3 Vote Required  
Declared Unanimous by Moderator**

I certify that the foregoing is a true account of the actions taken under Article 13 of the Fall Town Meeting held on November 17, 2022.

MaryEllen Lannon, CMC  
Winchester Town Clerk



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November 14, 2022

**ARTICLE 14:** **VOTED**, that the Town authorize the Select Board to sell a certain parcel of land consisting of approximately 1.2 acres, at the intersection of Washington and Swanton Streets, commonly known as 278-292 Washington Street and 16-20 Swanton Street, in Winchester, and to authorize the Select Board to enter into a Land Disposition Agreement for such sale, said agreement being substantially in the form available on the Town's website prior to Town Meeting, and further to authorize the Select Board to make any necessary modifications of said agreement and to enter into any other agreements as may be necessary in association with such sale.

**Motion Carried Voice Vote  
2/3 Vote Required  
Declared Unanimous by Moderator**

I certify that the foregoing is a true account of the action taken under Article 14 of the Fall Town Meeting held on November 14, 2022.

MaryEllen Lannon, CMC  
Winchester Town Clerk



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Fall Town Meeting  
November 14, 2022

**ARTICLE 15:** **VOTED**, that the Town vote \$1,220,000 from Free Cash to increase the FY2023 Principal on Funded Debt Budget, Account 0171102, appropriated at the Spring 2022 Town Meeting.

**Motion Carried Voice Vote  
Majority Vote Required**

I certify that the foregoing is a true account of the actions taken under Article 15 of the Fall Town Meeting held on November 14, 2022.

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Fall Town Meeting  
November 17, 2022

**ARTICLE 16:** **VOTED**, that the Town authorize the Select Board to amend the terms of a certain lease by and between the Town and the Trustees of the Winchester Museum Trust, for the lease of certain property located on Shore Road, on which the Griffin Museum of Photography is located, said amendment to allow the use of a certain endowed funds for improvements to said museum.

**Motion Carried Voice Vote  
Majority Vote Required**

I certify that the foregoing is a true account of the action taken under Article 16 of the Fall Town Meeting held on November 17, 2022.

MaryEllen Lannon, CMC  
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**ARTICLE 18:** VOTED, Town vote to appropriate \$38,497.12 to be expended in accordance with the Massachusetts State-Subdivision for Statewide opioid settlement fund, funds to be used to supplement and strengthen resources available to communities and families for substance use disorder prevention, harm reduction, treatment, and recovery; and that to meet this appropriation \$38,497.12 be funded by Miscellaneous Non-Recurring General Fund Revenue.

**Motion Carried Voice Vote  
Majority Vote Required  
Declared Unanimous by Moderator**

I certify that the foregoing is a true account of the action taken under Article 18 of the Fall Town Meeting held on November 17, 2022.

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**ARTICLE 20:** **VOTED**, that the Town vote to appropriate \$275,000 from Free Cash to the Healthcare and Health Insurance Stabilization Fund established at the Spring 2022 Town Meeting.

**Motion Carried Voice Vote  
Majority Vote Required**

I certify that the foregoing is a true account of the action taken under Article 20 of the Fall Town Meeting held on November 17, 2022.

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**ARTICLE 22:** VOTED, that \$1,350,000 is appropriated to pay costs of constructing a water pumping station to increase water pressure and flow for the Arbor Lane and Wendell Street area, including the payment of costs related to design and engineering, original equipment for the pumping station, pipeline connections, and all other costs incidental and related thereto; that to meet this appropriation the Treasurer, with the approval of the Select Board, is authorized to borrow said amount pursuant to G.L. c.44, §8(4), or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor; that the Town Manager shall be authorized to have oversight of the project; and that in accordance with Section 4-2 of the Town of Winchester Home Rule Charter the Town Manager shall have the authority to enter into contracts and approve payments with respect to the project.

I certify that the foregoing is a true account of the action taken under Article 22 of the Fall Town Meeting held on November 17, 2022.

**Motion Carried Voice Vote  
2/3 Vote Required  
Declared Unanimous by Moderator**

MaryEllen Lannon, CMC  
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**ARTICLE 25:** **VOTED**, that the Town reduce the Recreation Departments receipts for FY23 by \$487,480 and fund the budgetary shortfall by use of \$487,480 from retained earnings.

I certify that the foregoing is a true account of the action taken under Article 25 of the Fall Town Meeting held on November 17, 2022.

**Motion Carried Voice Vote  
Majority Vote Required**

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**ARTICLE 29:** **VOTED**, to hear and act on the report of the Personnel Board and take any action in connection with recommendations as to wages and salaries, working conditions, new or revised rates of wages and salaries, changes, additions, adjustments or revisions of wages and salaries and in classifications and definitions, and in amending; and to raise and appropriate money for any adjustments or revisions of wages and salaries of employees subject and not subject to collective bargaining agreements or in any job classifications, and to provide for salary or wage adjustments not otherwise provided for, said monies to be expended by the departments affected; determine in what manner the monies shall be raised by taxation

**MOTION 1: MOVED AND SECONDED** that the Schedule 10 of the Town's Compensation Schedule be amended, revised, and modified in accordance with the recommendation of the Personnel Board as set for in **Appendix A – Firefighters Union Wage Adjustments for FY23, FY24 and FY25** and pursuant to a Memorandum of Understanding (MOU) reached between the Select Board and the Winchester Firefighters, IAFF Local 1564 dated September 26, 2022.

**Motion Carried Voice Vote  
Majority Vote Required**

**MOTION 2: MOVED AND SECONDED:** that the Town transfer the sum of \$120,720 from the FY23 Unallocated Wages (#0312551) to the FY23 Fire Department (#2200) Personal Services budget to provide for the revision and adjustments to Firefighters Union salaries and wages and other benefits in Fiscal Year 2023; consistent with the Memorandum of Understanding between the Town of Winchester and Winchester Firefighters Union dated September 26, 2022.

**Motion Carried Voice Vote  
Majority Vote Required**

**MOTION 3: MOVED AND SECONDED** that the Schedule 11 of the Town's Compensation Schedule be amended, revised, and modified in accordance with the recommendation of the Personnel Board as set for in **Appendix B– Custodians Union Wage Adjustments for FY23, FY24 and FY25** and pursuant to a Memorandum of Understanding (MOU) reached between the Select Board and the Winchester Custodians, SEIU Local 888 dated October 24, 2022.

**Motion Carried Voice Vote  
Majority Vote Required**

**MOTION 4: MOVED AND SECONDED:** that the Town transfer the sum of \$42,121.00 from the FY23 Unallocated Wages (#0312551) to the FY23 DPW (#4100) Personal Services budget to provide for the revision and adjustments to Custodians Union salaries and wages and other benefits

in Fiscal Year 2023; consistent with the Memorandum of Understanding between the Town of Winchester and Winchester Custodians Union dated October 24, 2022

**Motion Carried Voice Vote  
Majority Vote Required**

**MOTION 5: MOVED AND SECONDED** that the Town’s Compensation Schedule be amended effective July 1, 2022, as recommended by the Town Manager and the Personnel Board as set forth in **Appendix C – (Proposed) Classification of Positions on Schedule 5 – Miscellaneous Compensation Schedule FY23 Effective December 15, 2022, and Appendix D – (Proposed) Classification of Positions of Schedule 3 – PT Compensation Schedule FY23 Effective December 15, 2022.**

Schedule 5 – Miscellaneous Compensation Schedule FY23 – Effective December 15, 2022

- Add “Intern”
- Add “DPW Summer Laborer”

Schedule 3 – PT Compensation Schedule FY23 – Effective December 15, 2022

- Add “Recreation Supervisor”

- **Motion Carried Voice Vote**
- **Majority Vote Required**

**MOTION 6: MOVED AND SECONDED** that the Town make the newly created positions of “Intern” and “DPW Summer Laborer”, as well as the existing Program Instructor 1 and Program Instructor 2 positions exempt from future COLA raises.

**Motion Carried Voice Vote  
Majority Vote Required**

**MOTION 7: MOVED AND SECONDED** that the Town revert the Program Instructor 1 and Program Instructor 2 to the June 1, 2022, rates, effective December 15, 2022, which do not include the COLA raises that took effect on July 1, 2022.

**Motion Carried Voice Vote  
Majority Vote Required**

I certify that the foregoing is a true account of the actions taken under motions 1 – 7 under Article 29 of the Fall Town Meeting November 17, 2022.



MaryEllen Lannon, CMC  
Winchester Town Clerk



# Town of Winchester

MaryEllen Lannon, Town Clerk

Winchester Clerk's Office  
71 Mt. Vernon Street  
Winchester, MA 01890  
Phone: 781-721-7130

Fall Town Meeting  
November 17, 2022

**ARTICLE 30:** **VOTED**, that the Communications Study Committee, having discharged its duties and submitted its report, be dissolved.

I certify that the foregoing is a true account of the action taken under Article 30 of the Fall Town Meeting November 17, 2022.

**Motion Carried Voice Vote  
Majority Vote Required**

MaryEllen Lannon, CMC  
Winchester Town Clerk





# Town of Winchester

MaryEllen Lannon, Town Clerk

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Phone: 781-721-7130

Fall Town Meeting  
November 10, 2022

**CONSENT AGENDA ARTICLE 19:** Town hereby rescinds the portions of the borrowing authorizations identified below that have not been used and that are no longer needed in the amounts identified under the column "Amount Rescinded":

| <u>Borrowing Purpose</u>                  | <u>Date Authorized</u>      | <u>Amount Authorized</u> | <u>Amount Borrowed/Reduced</u> | <u>Amount Rescinded</u> |
|---|-----------------------------|--------------------------|--------------------------------|-------------------------|
| Sewer System Repairs Design & Engineering | May 2, 2016<br>(Article 24) | \$100,000                | \$87,100                       | \$12,900                |

**Motion Carried Voice Vote  
Majority Vote Required**

I certify that the foregoing is a true account of the action taken under the Consent Agenda Article 19 of the Fall Town Meeting November 10, 2022.

MaryEllen Lannon, CMC  
Winchester Town Clerk



# Town of Winchester

MaryEllen Lannon, Town Clerk

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Fall Town Meeting  
November 10, 2022

**CONSENT AGENDA ARTICLE 21: VOTED**, the Town vote to appropriate \$75,000 from Free Cash to supplement the Eversource Account #0397252 for the purpose of engineering and other consulting services regarding the location and construction of the Eversource 345kV electronic transmission lines in Winchester.

**Motion Carried Voice Vote  
Majority Vote Required**

I certify that the foregoing is a true account of the action taken under the Consent Agenda Article 21 of the Fall Town Meeting held on November 10, 2022.

MaryEllen Lannon, CMC  
Winchester Town Clerk



# Town of Winchester

MaryEllen Lannon, Town Clerk

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Phone: 781-721-7130

Fall Town Meeting  
November 10, 2022

**CONSENT AGENDA ARTICLE 24:** **VOTED**, that the Water & Sewer Enterprise Fund Expenses voted at the 2022 Spring Town Meeting be increased by \$43,943, decreasing the funding from the Property Tax Levy in accordance with CH110 of the Acts of 1993 by \$82,624 and increasing the funding from Water & Sewer receipts by \$126,567

**Motion Carried Voice Vote  
Majority Vote Required  
Declared Unanimous by Moderator**

I certify that the foregoing is a true account of the action taken under the Consent Agenda Article 26 of the Fall Town Meeting on November 10, 2022.

MaryEllen Lannon, CMC  
Winchester Town Clerk



# Town of Winchester

MaryEllen Lannon, Town Clerk

Winchester Clerk's Office  
71 Mt. Vernon Street  
Winchester, MA 01890  
Phone: 781-721-7130

Fall Town Meeting  
November 10, 2022

**CONSENT AGENDA ARTICLE 26: VOTED**, that the Town vote to appropriate \$249,193.08 from the PEG Access and Cable Related Fund, \$212,108.08 of which shall be used for PEG access service programming, monitoring the cable operator's compliance with the franchise agreement and to prepare for renewal of the cable franchise license including any associated expert and legal service and \$37,085 of which shall be used for capital purposes.

**Motion Carried Voice Vote  
Majority Vote Required**

I certify that the foregoing is a true account of the action taken under the Consent Agenda Article 26 of the Fall Town Meeting November 10, 2022.

MaryEllen Lannon, CMC  
Winchester Town Clerk



# Town of Winchester

MaryEllen Lannon, Town Clerk

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Winchester, MA 01890  
Phone: 781-721-7130

Fall Town Meeting  
November 10, 2022

**CONSENT AGENDA ARTICLE 27: VOTED, that** further consideration of Article 27 be indefinitely postponed.

**Motion Carried Voice Vote  
Majority Vote Required**

I certify that the foregoing is a true account of the action taken under the Consent Agenda Article 27 of the Fall Town Meeting held on November 10, 2022.

MaryEllen Lannon, CMC  
Winchester Town Clerk



# Town of Winchester

MaryEllen Lannon, Town Clerk

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Phone: 781-721-7130

Fall Town Meeting  
November 10, 2022

**CONSENT AGENDA ARTICLE 28:** VOTED, that the Town vote to transfer \$58,000 from Free Cash to the SPED Reserve Fund which was established at the Spring 2018 Town Meeting in accordance with Massachusetts General Laws Chapter 40, Section 13E.

**Motion Carried Voice Voter  
Majority Vote Required**

I certify that the foregoing is a true account of the action taken under Article 28 of the Fall Town Meeting held on November 10, 2022.

MaryEllen Lannon, CMC  
Winchester Town Clerk



# Town of Winchester

MaryEllen Lannon, Town Clerk

Winchester Clerk's Office  
71 Mt. Vernon Street  
Winchester, MA 01890  
Phone: 781-721-7130

Fall Town Meeting  
November 10, 2022

**PRELIMINARY MOTIONS: VOTED**, that the following preliminary motions be voted as one:

1. That Beth Rudolph, Acting Town Manager; Stacie Ward, Comptroller; Town Counsel or his designee; and Mark J. Twogood, Assistant Town Manager, who are not Town Meeting Members, be permitted to sit at the front of the auditorium with the Select Board during all sessions of this Town Meeting.
2. That all members of the Finance Committee and their secretary, whether Town Meeting Members or not, be permitted to sit together at the front of the auditorium during all sessions of this Town Meeting.
3. That the Town Clerk or her designee or the Assistant Town Clerk be permitted to occupy a desk on the platform during all sessions of this Town Meeting.
4. That the Moderator be authorized to permit members of various Town boards, commissions, committees, department heads, and petitioners of special articles to sit at the front of the auditorium during consideration of appropriate articles.
5. That unless it be otherwise ordered, all adjourned sessions of this Town Meeting shall be held on successive Monday and Thursday evenings at 7:00 P.M. in the Winchester High School Auditorium, until the work of this Town Meeting is completed.
6. That action on all motions involving appropriations shall be contingent upon compliance with the provisions of Massachusetts General Laws Chapter 59, Section 21C, and a law known as Proposition 2-1/2.
7. That cable television coverage shall be permitted at all sessions of this Town Meeting.

I certify that the foregoing is a true account of the action taken under the Preliminary Motions of the Fall Annual Town Meeting on November 10, 2022.

**Motion Carried**  
**Majority Vote Required**  
**Voice Vote**

MaryEllen Lannon, CMC  
Winchester Town Clerk